

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting Agenda**

Tuesday, October 8, 2024 at 6:00 PM

District Educational Center

1301 E. Orangethorpe Ave.

Placentia, CA 92870

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Closed Session - 5:00 PM

Open Session - 6:00 PM

Meetings are open to the public for individuals who wish to attend in person or participate in public comment. Seating will be available on a first-come, first-served basis. Standing room will not be available. Seats may not be reserved or held if an individual leaves the Board Room.

Pursuant to Government Code 54953.5, regularly scheduled Board Meetings are recorded and available for live public viewing on the district's website. A recording may capture images and sounds of those in attendance. View the live stream at [www.pylusd.org/liveboardmeetings](http://www.pylusd.org/liveboardmeetings) You may also go to [www.pylusd.org](http://www.pylusd.org) > Board > Live Stream Feed.

All documents related to the open session agenda provided to all or a majority of the members of the Board of Education are available for public inspection 72 hours before the regularly scheduled Board meeting by contacting the Superintendent's Office at the above-referenced address.

Page

**1. CALL TO ORDER**

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District, called by Leandra Blades, President, in accordance with Government Code Section 54950 et. seq., and Education Code Section 35140 et seq., is to be held at 5:00 p.m., Tuesday, October 8, 2024, at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia, CA.

**2. ADJOURN TO CLOSED SESSION**

An opportunity for public comment is provided at this time. Comments at this time are limited to items on the closed session agenda only.

**3. CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing:

- 3.1 Personnel Matters Public Employee Appointments/  
Employment Pursuant to Government Code §54957
- 3.2 Conference with labor negotiators Dr. Alex Cherniss,  
Superintendent; Gary Stine, Assistant Superintendent,  
Administrative Services; Dr. Issaic Gates, Deputy  
Superintendent, Human Resources
  - CSEA

- APLE
- PLUM

3.3 Student Expulsions(s) or Disciplinary Matters in accordance with Board Bylaw 9322.3

- Case No. 2501A1

3.4 Claim(s)

- General Liability Claim No. 642193

#### **4. REGULAR SESSION**

Reconvene to Regular Session at \_\_\_\_\_ p.m.

#### **5. REPORT OF BOARD ACTION TAKEN IN CLOSED SESSION**

#### **6. PLEDGE OF ALLEGIANCE TO THE FLAG**

#### **7. INSPIRATIONAL MESSAGE**

#### **8. ROLL CALL**

#### **9. APPROVAL OF AGENDA**

Approve the October 8, 2024 Board of Education agenda, as presented.

#### **10. APPROVAL OF MINUTES**

Students and parents/guardians can request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The request must be made in writing to the secretary or clerk of the Board.

Approve the minutes of the Regular Meeting of September 10, 2024 as presented. [Regular Meeting - Sep 10 2024 - Minutes - Html](#) 

13 - 24

#### **11. 2024 PYLUSD STATE OF THE DISTRICT PRESENTATION**

#### **12. PUBLIC COMMENT ANNOUNCEMENT**

Those audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a public comment form available in the foyer and turn it in prior to the Board holding Public Comment. The Board's bylaws do not allow forms to be submitted once the presiding officer has called for Public Comment.

Public comment speakers are expected to abide by Board Policy 1312, Civility Policy, which promotes mutual respect, civility, and orderly conduct among

district employees, parents, and the public. This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free environment. Any individual who disrupts or threatens to disrupt school/office operations; threatens the health and safety of students or staff; willfully causes property damage; uses loud and/or offensive language which could provoke a violent reaction; or who has otherwise established a continued pattern of unauthorized entry on school district property, will be directed to leave school or school district property promptly.



Education Code 220 prohibits discrimination on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, including immigration status.

Public speakers shall be allocated a maximum of three (3) minutes to address the board regarding any item or items. The number of minutes allowed for each speaker shall be determined by the number of speakers who submit their names prior to the beginning of public comment. When translation is requested, up to three additional minutes will be provided for English translation.

- 1-10 speakers: 3 minutes each
- 11-15 speakers: 2 minutes each
- 16-30 speakers: 1.5 minutes each
- 31+ speakers: 1 minute each

Persons with a disability who require a disability-related modification or accommodation, including auxiliary aids, in order to participate in a meeting, and persons who need translation assistance or services, may request such modification, accommodation, or services from the Placentia-Yorba Linda Unified School District Office at (714) 985-8400 or by fax at (714) 993-4875. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements.

## 13. PRESENTATION

- 13.1 Resolution 24-04 Week of the School Administrator 25 - 26  
[Week of the Administrator Detail.docx](#)  [Resolution 24-04 Week of Sch Admin.doc](#) 

Approve Resolution No. 24-04 to designate the week of October 13-19, 2024 as the Week of the School Administrator.

## 14. STUDENT BOARD REPORT

An opportunity for the student board representative to provide a report of activities and events occurring at the district's high schools.

## 15. SUPERINTENDENT'S REPORT

An opportunity for the Superintendent to share matters of special interest or importance that are not on the Board agenda and/or special presentations of district programs or activities.

## 16. PUBLIC COMMENT

An opportunity for the public to provide input to the Board of Education.

## 17. CONSENT CALENDAR

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.













Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the Consent Calendar. The purchase order master list, warrant registers, and contracts considered at this meeting are available to the Board under separate cover.










Approve the following listed recommendations.

## 18. CONSENT CALENDAR - BUSINESS SERVICES

- 18.1 Approve/ratify purchase orders in the following amounts: 27 - 73  
(2024/25) - General Fund (0101), \$4,848,092.22; Child Development Fund (1212), \$4,581.07; Cafeteria Fund (1313), \$7,858.86; Deferred Maintenance (1414), \$122,925.00; Capital Facilities Fund (2525), \$100,129.60; Special Reserve – CAP Outlay (4040), \$91,349.38; Insurance Workers Comp. Fund (6768), \$36,450.00; Insurance Health & Welfare FD \$45,795,000.00.  
[PO Report.docx](#) [PO LISTING 9-1-24 to 9-7-24.pdf](#) [PO LISTING 9-8-24 to 9-14-24.pdf](#) [PO LISTING 9-15-24 to 9-21-24.pdf](#) [PO LISTING 9-22-24 to 9-28-24.pdf](#)
- 18.2 Approve warrant listings in the following amounts: Check 74 - 149  
#266952 through 267842; current year expenditures (September 1, 2024 through September 28, 2024) \$15,786,643.63; and payroll registers 2B \$3,989,407.63.  
[Warrant Report.pdf](#) [WARRANT LISTING 9-1-24 to 9-7-24.pdf](#) [WARRANT LISTING 9-8-24 to 9-14-24.pdf](#) [WARRANT LISTING 9-15-24 to 9-21-24.pdf](#) [WARRANT LISTING 9-22-24 to 9-28-24.pdf](#)
- 18.3 Accept as complete the project(s) listed and authorize 150 - 152  
filing Notice(s) of Completion.




- 18.4 Approve the declaration of property surplus, disposal of the items by public auction, and disposal of any items not acceptable for auction by the most economical means. 153 - 176  
[Surplus Property.docx](#)  [Surplus Property Detail.pdf](#) 
- 18.5 Approve the architectural services agreement for architectural design services for the replacement of gym bleachers at El Dorado High School with Ghataode Bannon Architects, effective October 9, 2024 through December 31, 2025. Project No. 2324. 177 - 179  
[Ghataode Bannon Arch.-EDHS.docx](#)  [GBA 2324 - EDHS.pdf](#) 
- 18.6 Approve the architectural services agreement for architectural design services for the replacement of gym bleachers at Valencia High School with Ghataode Bannon Architects, effective October 9, 2024 through December 31, 2025. Project No. 2325. 180 - 182  
[Ghataode Bannon Arch. - VHS.docx](#)  [GBA 2325 - VHS.pdf](#) 
- 18.7 Approve Amendment No. 1 for an inspection services agreement for the Division of State Architect (DSA) inspection services for the new preschool project at Glenview Elementary School with Knowland Construction Services. Project No. 154004. 183 - 185  
[Knowland - Glenview.docx](#)  [KNOWLAND 154004 - Glenview.pdf](#) 
- 18.8 Approve Amendment No. 1 for an inspection services agreement for the Division of State Architect (DSA) inspection services for the new preschool project at Morse Elementary School with Knowland Construction Services, Project No. 154006. 186 - 188  
[Knowland - Morse.docx](#)  [KNOWLAND 154006 - Morse.pdf](#) 
- 18.9 Approve Amendment No. 1 for an inspection services agreement for the Division of State Architect (DSA) inspection services for the new preschool project at Tynes Elementary School with Knowland Construction Services, Project No. 154005. 189 - 191  
[Knowland - Tynes.docx](#)  [KNOWLAND 154005 - Tynes.pdf](#) 

- 18.10 Approve Amendment No. 1 for an inspection services agreement for the Division of State Architect (DSA) inspection services for the expanded learning project at Ruby Drive Elementary School with Knowland Construction Services, Project No 152095. 192 - 194  
[Knowland - Ruby Drive.docx](#)  [KNOWLAND 152095 - Ruby.pdf](#)  

- 18.11 Approve Amendment No. 1 for an inspection services agreement for the Division of State Architect (DSA) inspection services for the expanded learning project at Topaz Elementary School with Knowland Construction Services, Project No. 152096. 195 - 197  
[Knowland - Topaz.docx](#)  [KNOWLAND 152096 - Topaz.pdf](#) 
- 18.12 Approve contract renewal for Unit Bid No. 224-04 for asphalt paving services to Universal Asphalt Company, Inc., effective October 11, 2024 through October 10, 2025. 198  
[Universal Asphalt.docx](#) 
- 18.13 Approve contract renewal for Unit Bid No. 224-06 for HVAC filter replacement services to PacWest Filter LLC., effective October 11, 2024 through October 10, 2025. 199  
[PacWest Filter.docx](#) 
- 18.14 Authorize use of CMAS Contract No. 4-23-02-1026 for the purchase of furniture and supplies with School Specialty, LLC, effective October 9, 2024 through February 28, 2025. 200  
[CMAS - Furniture & Supplies.docx](#) 
- 18.15 Authorize use of CMAS Contract No. 7-24-70-46-02 for the purchase of HP Multi-Function devices and related software, services and cloud solutions, effective October 9, 2024 through July 31, 2026. 201  
[CMAS - HP Devices & Software.docx](#) 
- 18.16 Approve renewal of the Microsoft 365 A3 Education Plan, effective November 1, 2024 to October 31, 2025. 202  
[Microsoft 365 A3 Education Plan.docx](#) 
- 18.17 Approve renewal of the service agreement for a ticketing system with VBO Tickets, effective November 17, 2024 to 203

November 16, 2025.

[VBO Tickets.docx](#) 

- 18.18 Reject Claim No. 642193 presented to the District by Sedaghat Law Group. 204  
[Claim No. 642193.docx](#) 

## 19. CONSENT CALENDAR - CURRICULUM AND INSTRUCTION










- 19.1 Approve the Independent Contractor Agreement with Bright Artists for the 2024-25 school year. 205 - 207  
[Bright Artists October 2024.docx](#)  [Bright Artists 24-25 ICA.pdf](#)  








- 19.2 Approve the master contract agreement with Amergis Healthcare Staffing, Inc. dba Amergis Educational Staffing to increase previously approved funds for Early and Expanded Learning through June 30, 2025. 208 - 254  
[Amergis Educational Staffing.docx](#)  [Amergis Educational Staffing - Master Contract.pdf](#) 
- 19.3 Approve the Independent Contractor Agreement with Strategic Kids to provide after-school enrichment and support at Expanded Learning sites during the 2024-25 school year. 255 - 259  
[Strategic Kids - Expanded Learning 24-25.docx](#)  [Strategic Kids ICA - Expanded Learning 24-25.pdf](#)  [Strategic Kids Quote.pdf](#)  



- 19.4 Approve the Independent Contractor Agreement with CNJ Associates to provide after-school enrichment from December 2, 2024, through January 31, 2025. 260 - 282  
[CNJ Associates - Expanded Learning.docx](#)  [CNJ Associates ICA - Expanded Learning.pdf](#)  [CNJ Proposal BK, MO, RD, TR, VB.pdf](#) 
- 19.5 Approve Resolution 24-05, the California State Preschool Program Continued Funding Application for the 2025-26 fiscal year. 283 - 305  
[Resolution 24-05 State Preschool Continued Funding Application 2025-26.docx](#)  [Resolution 24-05 State CFA 25.26.pdf](#) 
- 19.6 Approve the Independent Contractor Agreement with 306 - 308


American Martial Arts for TK classes at Lakeview, Linda Vista, Rose Drive, and Sierra Vista Elementary Schools during the 2024-25 school year.

[American Martial Arts.docx](#)  [American Martial Arts ICA 24-25.pdf](#) 

- |       |  |           |
|-------|--|-----------|
| 19.7  | Approve the service agreement with Navigate360 to provide behavior support for students at Rio Vista Elementary School from October 15, 2024 - October 14, 2025.   | 309 - 311 |
|       | <a href="#">Navigate 360 PBIS Rewards 2024-25.docx</a>  <a href="#">Navigate360 - Rio Vista.pdf</a>                          |           |
| 19.8  | Approve the Independent Contractor Agreement with guest motivational speaker, Lucca Petrucci for a speaking engagement at Yorba Linda Middle School on November 22, 2024 as part of Unity Week activities.   | 312 - 321 |
|       | <a href="#">YLMS Guest Speaker - Lucca Petrucci.docx</a>  <a href="#">Lucca Petrucci - YLMS Guest Speaker ICA 24-25.pdf</a>  |           |
| 19.9  | Approve the blanket Independent Contractor Agreement with Mark Burnett for DJ services at secondary sites during the 2024-25 School year.  | 322 - 324 |
|       | <a href="#">DJ Mark Burnett Blanket ICA 2024-25.docx</a>  <a href="#">Mark Burnett ICA 24-25 Signed.pdf</a>              |           |
| 19.10 | Approve the school-sponsored extended field trip for Esperanza High School to participate in the Jazz Festival Competition on February 13-16, 2025 in Las Vegas, Nevada.   | 325 - 326 |
|       | <a href="#">EHS Essentially Ellington SW Regional Jazz Festival.docx</a>    |           |
| 19.11 | Approve the school-sponsored extended field trip for Esperanza High School to participate in the Jazz Festival Competition on April 24 - 27, 2025 in Folsom, CA.   | 327 - 329 |
|       | <a href="#">EHS Live Performing Arts Jazz Festival Competition.docx</a>   |           |
| 19.12 | Approve the school-sponsored field trip for Yorba Linda High School varsity cheerleaders to participate in the UCA National High School Cheerleading Championships in Orlando, Florida on February 5 - 10, 2025.   | 330 - 332 |
|       | <a href="#">YLHS Cheer Championships Orlando, FL 2025.docx</a>    |           |



- 19.13 Approve the school-sponsored field trip for Yorba Linda High School varsity song leaders to participate in the UDA National Dance Team Championships in Orlando, Florida January 29 - February 4, 2025. 333 - 335  
[YLHS Song National Dance Team Championships Orlando, Florida 2025.docx](#) 
- 19.14 Approve the school-sponsored extended field trip for Yorba Linda High School girls and boys cross country to participate in the California State Girls and Boys CIF Cross Country Championship in Fresno, California on November 29-30, 2024. 336 - 337  
[YLHS CIF Cross Country State Championship.docx](#) 
- 19.15 Approve the school-sponsored extended field trip for Yorba Linda High School boys basketball to participate in the Santa Barbara Holiday Basketball Tournament in Santa Barbara, California December 25-28, 2024. 338 - 339  
[YLHS Boys Basketball Holiday Tournament.docx](#) 
- 19.16 Approve school-sponsored extended field trip for Yorba Linda High School boys wrestling to participate in the Stampede Duals at Shadow Ridge High School in Las Vegas, Nevada, on December 13-15, 2024. 340 - 341  
[YLHS Stampede Duals Wrestling Tournament.docx](#) 
- 19.17 Approve the school-sponsored extended field trip for El Dorado High School to participate in the CIF Cross Country State Championship Meet on November 29-30, 2024 in Fresno, California. 342 - 343  
[EDHS CIF Cross Country State Championship Meet.docx](#) 
- 19.18 Approve the school-sponsored extended field trip for El Dorado High School to participate in the World Class Elite Regional Dance Championship on February 6-9, 2025 in Las Vegas, Nevada. 344 - 345  
[EDHS WCE Regional Dance Competition.docx](#) 
- 19.19 Approve the school-sponsored extended field trip for Valencia High School to participate in the CIF Cross Country State Championships Meet on November 29-30, 2024 in Fresno, California. 346 - 347  
[VHS CA State Cross Country Championships.docx](#) 



19.20 Present the quarterly report for the uniform complaints for the period of July 1 - September 30, 2024. 348 - 349  
[1st Quarter Uniform Complaint Form 2024-25.docx](#)  [UCP Report Form District 2024-25.pdf](#) 



19.21 Accept gifts as listed, as such action being in compliance with Education Code Section 41032, and direct the Superintendent to send letters of appreciation. 350 - 351  
[Gifts for October 8, 2024.docx](#) 



## 20. CONSENT CALENDAR - STUDENT SUPPORT SERVICES

20.1 Adopt Resolution No. 24-06 designating October 23-31, 2024, as "Red Ribbon Week" in the Placentia-Yorba Linda Unified School District. 352 - 353  
[Red Ribbon Week detail \(1\).docx](#)  [Red Ribbon Week Resolution 24-25 \(2\).docx](#) 

20.2 Approve the Independent Contractor Agreement with Marta M. Shinn dba Variations Psychology PC effective October 8, 2024-June 30, 2025. 354 - 356  
[Marta Shinn Variations Psychology PC.docx](#)  [2024-25 ICA Variations Psychology.pdf](#) 

20.3 Approve the Independent Contractor Agreement with Natalie Higgins dba Harmony Auditory-Verbal Therapy effective October 8, 2024-June 30, 2025. 357 - 359  
[Natalie Higgins dba Harmony Auditory.pdf](#)  [2024-25 ICA Natalie Higgins.pdf](#) 

20.4 Approve the Master Contract Residential Treatment Center (RTC) with Children and Youth Services Inc. dba West Ridge Academy effective October 8, 2024, through June 30, 2025. 360 - 404  
[Children and Youth Services INC dba West Ridge Academy \(1\).docx](#)  [West Ridge Academy.docx.pdf](#) 

20.5 Approve the Master Contract with United Behavior Consultants effective October 8, 2024, through June 30, 2025. 405 - 449  
[United Behavior Consultants NPA .docx](#)  [United Behavior Consultants 2024-25 MC.docx.pdf](#) 

- |       |  |           |
|-------|--|-----------|
| 20.6  | Approve the Independent Contractor Agreement with Abby Rozenberg effective October 8, 2024, through June 30, 2025.<br><a href="#">Abby Rozenberg.docx</a>  <a href="#">Abby Rozenberg.pdf</a>    | 450 - 452 |
| 20.7  | Ratify Placentia-Yorba Linda USD teacher training and compensation for extra work outside the regular school year effective August 12, 2024, through June 30, 2025.<br><a href="#">Board Back Up Extra Teacher Comp Detail (1).docx</a>   | 453       |
| 20.8  | Ratify the Master Contract with Christopher Chaidez dba The Upward Bound School Inc. DBA IDEAL Development of Education Academy Inc. effective September 3, 2024, through June 30, 2025.<br><a href="#">Upward Bound School NPS 2024-25 (2).docx</a>  <a href="#">Upward Bound School.docx (1).pdf</a>                               | 454 - 501 |
| 20.9  | Approve the contract with Fagen Friedman & Fulfroost LLP (FFF)effective October 8, 2024, through June 30, 2025.<br><a href="#">Fagen Friedman &amp; Fulfroost.docx</a>  <a href="#">Contract ID 1342 - Placentia-Yorba Linda Unified School District (SpEd).pdf</a>   | 502 - 506 |
| 20.10 | Approve service agreement with the Orange County Superintendent of Schools (OCDE) Interpretation Translation Agreement, effective October 9, 2024, through June 30, 2025.<br><a href="#">OCDE- Educational Service Division Language Services (1).docx</a>  <a href="#">OCDE Interpretation &amp; Translation Agreement.pdf</a>  | 507 - 514 |

## 21. CONSENT CALENDAR - HUMAN RESOURCES

- |      |  |           |
|------|--|-----------|
| 21.1 | Approve the Student Fieldwork Placement Agreement with CSU, Long Beach, October 9, 2024-October 9, 2027.<br><a href="#">Cal State Long Beach Fieldwork Detail.doc</a>  <a href="#">CSULB Fieldwork Contract.pdf</a>                           | 515 - 519 |
| 21.2 | Approve the Affiliation Agreement for an Academic Experience Site, Pennsylvania Western University, October 9, 2024-October 8, 2027.<br><a href="#">Penn Western Univ Detail.docx</a>  <a href="#">Penn Western Affiliation Agreement.pdf</a>  | 520 - 524 |
| 21.3 | Approve the Certificated Human Resources Report.   | 525 - 547 |



21.4 Approve the Classified Human Resources Report

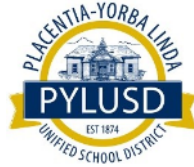
548 - 564

**22. BOARD REPORT**

1. Communications: Documents addressed to Board members which relate to the district or public education and are submitted as official communications to the district.
2. Board Report: Board member discussion relative to conferences, workshops, meetings, school visitations and activities, and adjunct assignments, etc.

**23. ADJOURNMENT**

Adjourn the October 8, 2024 Board of Education Meeting  
at \_\_\_\_\_.



**Placentia-Yorba Linda Unified School  
District  
September 10, 2024 Regular Meeting  
Minutes**

District Educational Center  
1301 E. Orangethorpe Ave.  
Placentia, CA 92870

**1. CALL TO ORDER**

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called by Leandra Blades, President, in accordance with Government Code Section 54950 et. seq., and Education Code Section 35140 et seq., at 5:01 p.m., Tuesday, September 10, 2024, at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia, CA.

**2. ADJOURN TO CLOSED SESSION**

**3. CLOSED SESSION**

Adjourned to Closed Session at 5:02 p.m. for the purpose of discussing:

- 3.1 Conference with labor negotiators Dr. Alex Cherniss, Superintendent; Gary Stine, Assistant Superintendent, Administrative Services; Dr. Issaic Gates, Deputy Superintendent, Human Resources
- CSEA
  - APLE
  - PLUM

**4. REGULAR SESSION**

Reconvened to Regular Session at 6:00 p.m.

**5. REPORT OF BOARD ACTION TAKEN IN CLOSED SESSION**

Nothing to report

**6. PLEDGE OF ALLEGIANCE TO THE FLAG**

**INSPIRATIONAL MESSAGE**

- Ret. Colonel Wayne Scott

**7. MOMENT OF SILENCE**

President Leandra Blades called for a moment of silence to honor the thousands of Americans who lost their lives as a result of the attack on our nation on September 11, 2001.

**8. ROLL CALL**

Members present: Leandra Blades, President; Todd Frazier, Vice President; Shawn Youngblood, Clerk; Marilyn Anderson, Trustee; Carrie Buck, Trustee; Luke Gilstrap, Student Board Member (excused 7:02 p.m.)

Members absent: Dr. Alex Cherniss, Secretary

**9. APPROVAL OF AGENDA**

Approved the September 10, 2024 Board of Education agenda, as presented.

*Moved by:* Shawn Youngblood

*Seconded by:* Carrie Buck

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

Preferential Student Board Member Vote: Aye

**10. PUBLIC COMMENT ANNOUNCEMENT**

**11. APPROVAL OF MINUTES**

Approved the minutes of the Regular Meeting of August 13, 2024, as presented.

*Moved by:* Todd Frazier

*Seconded by:* Marilyn Anderson

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

Preferential Student Board Member Vote: Aye

## **12. PUBLIC HEARING**

A Public Hearing was held relative to Certification of Assurance for fiscal year 2024-25 regarding the availability of students' textbooks and instructional materials.

President Leandra Blades declared the public hearing open at 6:08 p.m. Having no comments, the public hearing was closed at 6:08 p.m.

## **13. STUDENT BOARD REPORT**

Student Board Member Luke Gilstrap provided a report of the activities and events occurring at the district's high schools.

## **14. DEPUTY SUPERINTENDENT'S REPORT**

In the Superintendent's absence, Dr. Issaic Gates reported on:


- Enrollment
- Start of School
- Superintendent Advisory Council
- Support One Student Program Presentation by Assistant Superintendent Renee Gray

## **15. PUBLIC COMMENT**

The following people addressed the Board:

- Ed Gun re: union
- Billie Smith re: support of teachers and focusing on education and the well-being of our students
- Priscilla Palacios re: arts and dual language programs
- Leslie Alexander re: PYLUSD work environment
- Jennie Bremer re: Narcan
- Linda Cone re: growing enrollment
- Karen Aleksic re: Brookhaven earning PBIS Gold Award
- Linda Manion re: providing the best education for students
- D. Lawrence Radlauer re: cure and correct letter
- Julie Klinkenerg re: support of teachers
- Julie Suchard re: USI/check register
- Sam Myovich – capital appreciation bonds (CABs)
- Dave Pederson re: special ed tea and support of new teachers
- Nellie Rofaeel – APLE
- Kim Flint re: addressing misinformation in the community
- Karen re: the school board
- Brent D. re: all five board members voted to hire Dr. Cherniss
- Maria re: parental notification policy, OCSCS, USI

## 16. ACTION ITEMS - BUSINESS SERVICES

- 16.1 2023-24 Unaudited Actuals (SACS Financial Report)  
[2023-24 Unaudited Actuals.pdf](#) 

Approved the June 30, 2024 fund balances and unaudited actuals as reflected in the SACS Financial Report.

*Moved by:* Carrie Buck

*Seconded by:* Shawn Youngblood

**Aye** Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Shawn Youngblood

**Carried 5-0**

- 16.2 Medical Insurance

Approved contract renewal for medical insurance with Self-Insured Schools of California, effective October 1, 2024, through September 30, 2025.

*Moved by:* Carrie Buck

*Seconded by:* Marilyn Anderson

**Aye** Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Shawn Youngblood

**Carried 5-0**

## 17. ACTION ITEMS - HUMAN RESOURCES

- 17.1 CSEA Sunshine Proposal  
[CSEA Sunshine Proposal 9.10.24.pdf](#) 

Sunshined CSEA, Chapter #293, Initial Proposal for Negotiations of the Reopener Contract Agreement for the 2024-2025 School Year.

*Moved by:* Marilyn Anderson

*Seconded by:* Shawn Youngblood

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

17.2 District Sunshine Proposal

[District Proposal Sunshine 2024.doc](#) 

Sunshined the Placentia-Yorba Linda Unified School District Classified Bargaining Agreement for the Contract ending June 30, 2025.

*Moved by:* Shawn Youngblood

*Seconded by:* Marilyn Anderson

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

**18. CONSENT CALENDAR**

Approved the following listed recommendations.

*Moved by:* Marilyn Anderson

*Seconded by:* Shawn Youngblood

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

**19. CONSENT CALENDAR - BUSINESS SERVICES**

19.1 Approved/ratified purchase orders in the following amounts: (2024/25) - General Fund (0101), \$5,184,454.06; Child Development Fund (1212), \$86,718.12; Cafeteria Fund (1313), \$5,627,461.07; Deferred Maintenance (1414), \$209,682.29; Capital Facilities Fund (2525), \$285,327.52; Capital Facilities (2545), \$7,619.25; Insurance Workers Comp. Fund (6768), \$2,335.52; Insurance Property Loss Fund (6770), \$17,880.25.

19.2 Item pulled by Trustee Marilyn Anderson.

Approved warrant listings in the following amounts:  
Check #266415 through 266951; current year expenditures (August 4, 2024 through August 31, 2024) \$18,131,071.79; and payroll registers 1B, \$4,041,151.72, 2A, \$2,517,227.31.

*Moved by:* Shawn Youngblood

*Seconded by:* Carrie Buck

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, and Carrie Buck

**Nay** Marilyn Anderson

**Carried 4-1**

19.3 Item pulled by Trustee Carrie Buck.

[NOC 9.10.24.pdf](#) 

Accepted as complete the project(s) listed and authorize filing Notice(s) of Completion.

*Moved by:* Carrie Buck

*Seconded by:* Todd Frazier

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

19.4 Approved Change Order No. 2 to Bid No. 224-07 for air conditioning installation at Valencia High School and Esperanza High School Gymnasiums with AC Pros, Inc.

19.5 Approved an Independent Contract Agreement to provide actuarial services with Perr & Knight, effective September 11, 2024.

19.6 Approved renewal of the district annual membership with School Services of California, Inc. from October 1, 2024 through September 30, 2025.

19.7 Adopted Resolution No. 24-02 identifying the actual appropriations limit for 2023-24 and establishing an estimated appropriations limit for 2024-25.



- 19.8 Awarded Bid No. 225-01 for early childhood furniture for the preschool, transitional kindergarten, and kindergarten programs to Defoe Furniture for Kids, Lakeshore Learning, and School Specialty, LLC, effective September 11, 2024 through September 10, 2027.
- 19.9 Approved coverage renewal for PPO dental insurance with Alameda County Schools Insurance Group as a member of the Education Dental Group Enterprise, effective October 1, 2024, through September 30, 2025.
- 19.10 Approved contract renewal for vision insurance with Vision Service Plan, effective October 1, 2024, through September 30, 2025.

**20. CONSENT CALENDAR - CURRICULUM AND INSTRUCTION**

- 20.1 Adopted the Instructional Materials Resolution No. 24-03 for the 2024-25 school year.
- 20.2 Item pulled by Trustee Carrie Buck.  
Presented the final Local Control Accountability Plan.

*Moved by:* Carrie Buck  
*Seconded by:* Shawn Youngblood

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

- 20.3 Approved the Independent Contractor Agreement with Kris Filip and Edlio, LLC. to provide website services to schools during the 2024-25 school year.
- 20.4 Item pulled by Trustee Marilyn Anderson.  
Approved the Independent Contractor Agreement with Stagelight Performing Arts at Glenknoll and Sierra Vista Expanded Learning programs from September 30, 2024, through December 13, 2024.

*Moved by:* Marilyn Anderson  
*Seconded by:* Todd Frazier

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

- 20.5 Approved the Independent Contractor Agreement with Dreams for Schools to provide after-school STEM enrichment in our expanded learning programs from September 23, 2024, through June 1, 2025.
- 20.6 Approved the Independent Contractor Agreement with S.E.T Basketball to provide after-school enrichment for the expanded learning programs from September 16, 2024, through April 11, 2025.
- 20.7 Approved the contract with GOALS to provide an after-school hockey development program from September 16, 2024 through June 12, 2025.
- 20.8 Approved the service agreement quote with Renaissance for Travis Ranch Elementary during the 2024-25 school year.
- 20.9 Approved the blanket Independent Contractor Agreement with The Imagination Machine, LLC. for elementary sites during the 2024-25 school year.
- 20.10 Approved the service agreement with Navigate 360 for Topaz Elementary during the 2024-2025 school year.
- 20.11 Approved the annual Independent Contractor Agreement with Bruce Heying, a piano technician, to provide tuning and repair services to district pianos during the 2024-25 school year.
- 20.12 Approved the service agreement proposal with OCDE Project GLAD® for Glenview Elementary Dual Language Academy (DLA) during the 2024-25 school year.
- 20.13 Approved the school-sponsored field trip for Esperanza High School to attend a competitive cross country meet October 10-11, 2024 in Clovis, California.
- 20.14 Ratified the school-sponsored overnight retreat for El Dorado High School girls volleyball August 14-15, 2024 held in the EDHS Gym.
- 20.15 Approved the school-sponsored field trip for Esperanza

High School girls basketball to attend a competition  
November 29-30, 2024 in Las Vegas, Nevada.

- 20.16 Approved the school-sponsored field trip for Esperanza High School to attend the Desert Holiday Classic Basketball Tournament, December 26-30, 2024 in Indio, California.
- 20.17 Approved the school-sponsored field trip for Esperanza High School to attend the Contest of Champions National Dance Competition, February 27, 2025 - March 4, 2025 in Orlando, Florida.
- 20.18 Item pulled by Trustee Marilyn Anderson.  
Approved the purchase of the TrackMan B1 Practice System for baseball and softball training for Yorba Linda High School. This is a one-time hardware purchase with an annual software renewal fee.

*Moved by:* Marilyn Anderson

*Seconded by:* Shawn Youngblood

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

- 20.19 Accepted gifts as listed, such action being in compliance with Education Code Section 41032, and directed the Superintendent to send letters of appreciation.

[Gifts for September 10, 2024.docx](#) 

## **21. CONSENT CALENDAR - STUDENT SUPPORT SERVICES**

- 21.1 Approved the Independent Contractor Agreement with Lee Ann Jung, effective September 10, 2024-June 30, 2025.
- 21.2 Approved the Independent Contractor Agreement with Connect for Kids effective September 10, 2024-June 30, 2025.
- 21.3 Approved the Independent Contractor Agreement with Susanne M. Smith, Inc., effective September 10, 2024-June 30, 2025.

- 21.4 Approved the Independent Contractor Agreement with Whole Child Therapy, Inc., effective September 10, 2024-June 30, 2025.
- 21.5 Approved the Independent Contractor Agreement with Behavioral Emotional & Academic Mentoring, LLC, effective September 10, 2024-June 30, 2025.
- 21.6 Ratified the Independent Contractor Agreement with Chatterboxes, LLC, effective August 26, 2024-June 30, 2025.
- 21.7 Ratified the Master Contract with Milestones Therapy Group, A Professional Speech-Language Pathology Corporation, effective August 26, 2024-June 30, 2025.
- 21.8 Ratified the Master Contract with New Vista School, effective July 1, 2024-June 30, 2025.
- 21.9 Ratified the Purchase and Subscription Services Agreement with Raptor Technologies for the Emergency Management system for the 2024-25 school year.

**22. CONSENT CALENDAR - HUMAN RESOURCES**

- 22.1 Item pulled by Trustee Marilyn Anderson.

[Class Board 09-10-24.docx](#) 

Approved the Classified Human Resources Report.

*Moved by:* Marilyn Anderson

*Seconded by:* Shawn Youngblood

**Aye**

Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

- 22.2 Approved the Certificated Human Resources Report

[Cert Board 09-10-24.docx](#) 

**23. BOARD REPORT**

Trustee Carrie Buck provided a report on the recent NOCROP meeting. She asked for more information regarding the Prop 39 request for facilities from the Magnolia Science Academy charter school. In closing, Mrs. Buck welcomed everyone back to school and

commented on how amazing the school sites looked. Board is here to support students and ensure another successful school year.

Trustee Marilyn Anderson expressed a constituent concern about the lack of a library access at OCSCS. She asked to add a discussion item on the Prop 28 Plan on the next board agenda. Mrs. Anderson mentioned that Magnolia Science Academy is actively recruiting and asked for a study session to provide more information to the Board. She requested staff look into shade for students at Rio Vista. She also asked to put the CSBA membership back on the agenda. Mrs. Anderson thanked everyone for making the first day of school a positive start to the school year. She attended the high school summer graduation ceremony and the Family Resource Center (FRC) giveaway for McKinney Vento students. The FRC grand opening is on Friday, 9/13, at 9 a.m. She also attended Ruby Drive, Melrose, and Rio Vista back-to-school nights. Mrs. Anderson highlighted some specific details of the USI budget. Lastly, she asked for better communication, equal treatment, and respect for the role each member plays on the board.

Trustee Shawn Youngblood welcomed students and staff back to the new school year. He asked everyone to slow down while driving around schools. Mr. Youngblood acknowledged that they are in the process of getting more Narcan out to the schools. He cautioned that fires cause poor air quality, and it is important to keep students safe. In closing, Mr. Youngblood took a moment to speak about the tragedy of 9/11.

Trustee Todd Frazier attended football games at Valencia, Yorba Linda, and Esperanza High Schools. He attended the USI Open House and is excited about giving students opportunities they might not otherwise get. Mr. Frazier highlighted grants we have received for capital expenditures. He reminded everyone that the Bell game is on Friday.

Trustee Leandra Blades attended football games for Esperanza, Valencia, and Yorba Linda High Schools, several Yorba Linda water polo games, OCSCS chain cutting, and USI parents' day. She also participated in an interview with El Dorado students regarding 9/11. Mrs. Blades will be attending the FRC opening on Friday. Lastly, she clarified some misinformation on social media and expressed her

excitement for the new school year.

## 24. **ADJOURNMENT**

Adjourned the September 10, 2024 Board of Education Meeting at 8:29 p.m.

*Moved by:* Marilyn Anderson

*Seconded by:* Shawn Youngblood

**Aye** Shawn Youngblood, Leandra Blades, Todd Frazier, Marilyn Anderson, and Carrie Buck

**Carried 5-0**

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**RESOLUTION 24-04 – WEEK OF THE SCHOOL ADMINISTRATOR**

**BACKGROUND**

The Board periodically issues proclamations in recognition of important school-related observances to highlight the outstanding services that our employees dedicate to students of the Placentia-Yorba Linda Unified School District.

This year's Week of the School Administrator is October 13-19, 2024. The PYLUSD has a cadre of outstanding leaders who are committed to creating a dynamic learning community that prepares each and every student for success now and in the future.

**Financial Impact**

No cost to the district

**Administrator**

Dr. Issaic Gates, Deputy Superintendent



**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 24-04**

**Week of the School Administrator**

**WHEREAS**, Leadership matters for California’s public education system and the more than 6 million students it serves;

**WHEREAS**, school administrators are passionate, lifelong learners who believe in the value of quality public education, and

**WHEREAS**, the title “school administrator” is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

**WHEREAS**, providing quality service for student success is paramount for the profession; and

**WHEREAS**, research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

**WHEREAS**, the State of California has declared the second full week of October as the “Week of the School Administrator” in Education Code 44015.1; and

**WHEREAS**, the future of California’s public education system depends upon the quality of its leadership;

**NOW, THEREFORE, BE IT RESOLVED** that the Placentia-Yorba Linda Unified School District joins with the State Board of Education declaring October 13-19, 2024 as Week of the School Administrator.

**BE IT FURTHER RESOLVED** by the Placentia-Yorba Linda Unified School District that all school leaders should be commended for their many outstanding contributions, service, and dedication to the advancement of student achievement.

AYES:

NOES:

ABSENT:

State of California)

)  
County of Orange)

Approved by the Governing Board of the Placentia-Yorba Linda Unified School District on October 8, 2024.

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Dr. Issaic Gates  
Deputy Superintendent

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**REPORTING OF PURCHASE ORDER TOTALS  
September 1, 2024 through September 28, 2024 for the 2024-25 Fiscal Year**

**Financial Impact**

General Fund (0101)	\$4,848,092.22
Child Development Fund (1212)	\$4,581.07
Cafeteria Fund (1313)	\$7,858.86
Deferred Maintenance (1414)	\$122,925.00
Capital Facilities Fund (2525)	\$100,129.60
Special Reserve – CAP Outlay (4040)	\$91,349.38
Insurance Workers Comp. Fund (6768)	\$36,450.00
Insurance Health & Welfare FD (6769)	\$45,795,000.00

**Administrator**  
Gary Stine, Assistant Superintendent, Administrative Services

DATE OF BOARD APPROVAL OCTOBER 8, 2024

2024/2025 SCHOOL YEAR

SEPTEMBER 1, 2024 THROUGH SEPTEMBER 7, 2024

DECREASED PURCHASE ORDER

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

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CANCELED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

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INCREASED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
T82V0145	SHADE STRUCTURES	2545-9265-0-6170-0000-8500-480-00030100	\$1,824.00
U82B0137	HOME DEPOT	0101-0008-0-4301-0000-8200-805-00000000	\$3,000.00
U82B0111	SOUTHWEST SCHOOL & SUPPLY	0101-0004-0-4308-1110-1000-706-00000000	\$500.00

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

BOARD OF TRUSTEES MEETING 10/08/2024

FROM 09/01/2024

TO 09/07/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82B0541	RAYMOND HANDLING SOLUTIONS INC	2,000.00	2,000.00	0100040062 5660	CONTRACTS-REPAIRS MAINT.
U82B0542	SOUTHWEST SCHOOL & OFFICE SUPP	9,000.00	9,000.00	0100030305 4301	MATERIALS AND SUPPLIES
U82B0543	CITY ELECTRIC SUPPLY	10,000.00	10,000.00	0181502332 4313	MAINTENANCE
U82B0544	RUSH TRUCK CENTERS OF CALIFORN	2,000.00	2,000.00	0107200004 4315	BUS
U82B0545	SUPPLYMASTER INC	1,500.00	1,500.00	0100030884 4308	OFFICE SUPPLIES
U82C0341	J S EASTERDAY CONSTRUCTION INC	6,500.00	6,500.00	0181501749 5690	CONTRACTS-OTHER SERVICES
U82C0342	SECO ELECTRIC & LIGHTING	2,995.45	2,995.45	0181500217 5690	CONTRACTS-OTHER SERVICES
U82C0343	IRONWOOD PLUMBING INC	6,705.00	6,705.00	0181502060 5690	CONTRACTS-OTHER SERVICES
U82C0344	J S EASTERDAY CONSTRUCTION INC	6,550.00	6,550.00	0181502694 5690	CONTRACTS-OTHER SERVICES
U82C0345	XEROX FINANCIAL SERVICES LLC	586.79	586.79	0100030032 5640	RENTAL
U82C0346	CITY OF YORBA LINDA	130,000.00	130,000.00	010791135 5810	PROFESSIONAL/CONSULTING SRV.
U82C0347	J S EASTERDAY CONSTRUCTION INC	1,850.00	1,850.00	0181502779 5690	CONTRACTS-OTHER SERVICES
U82C0349	SHERARD, ERIN	18,750.00	18,750.00	0162660352 5810	PROFESSIONAL/CONSULTING SRV.
U82C0354	HELP FOR BRAIN INJURED CHILDRE	120,000.00	120,000.00	0165000070 5150	NON PUBLIC SCHOOL/PRIVATE
U82C0355	CONNECT4KIDS PSYCHOLOGICAL SVC	9,000.00	9,000.00	0133100049 5810	PROFESSIONAL/CONSULTING SRV.
U82P0720	AMAZON.COM CORPORATE CREDIT	139.89	139.89	0190170266 4301	MATERIALS AND SUPPLIES
U82P0721	RADIO SERVICE INC	1,872.68	1,872.68	0100030019 4301	MATERIALS AND SUPPLIES
U82P0722	J & W PRINTING	141.38	141.38	0100030235 4301	MATERIALS AND SUPPLIES
U82P0723	AMAZON.COM CORPORATE CREDIT	54.38	54.38	0133100040 4301	MATERIALS AND SUPPLIES
U82P0724	SCHOLASTIC BOOK CLUBS INC	3,153.31	3,153.31	0190170096 4301	MATERIALS AND SUPPLIES
U82P0726	AMAZON.COM CORPORATE CREDIT	163.17	163.17	0133100040 4301	MATERIALS AND SUPPLIES
U82P0727	AMAZON.COM CORPORATE CREDIT	157.48	157.48	0133100050 4301	MATERIALS AND SUPPLIES
U82P0728	AMAZON.COM CORPORATE CREDIT	282.29	282.29	0133150011 4301	MATERIALS AND SUPPLIES
U82P0729	AMAZON.COM CORPORATE CREDIT	99.05	99.05	0100041597 4301	MATERIALS AND SUPPLIES
U82P0730	AMAZON.COM CORPORATE CREDIT	284.10	284.10	0167620029 4301	MATERIALS AND SUPPLIES
U82P0731	AMAZON.COM CORPORATE CREDIT	412.35	412.35	0167620029 4301	MATERIALS AND SUPPLIES
U82P0732	BERTRAND MUSIC ENTERPRISES	418.14	418.14	0167620029 4301	MATERIALS AND SUPPLIES
U82P0733	THE LAMAR COMPANIES	12,000.00	12,000.00	0100041484 5806	ADVERTISEMENT EXPENSE
U82P0734	U.S. BANK	516.50	516.50	0133100083 5240	TRAINING & TRAVEL & CONFERENCE
U82P0735	U.S. BANK	31.05	31.05	0100030879 4310	POSTAGE
U82P0736	AMAZON.COM CORPORATE CREDIT	102.34	102.34	0100030176 4301	MATERIALS AND SUPPLIES

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**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

BOARD OF TRUSTEES MEETING 10/08/2024

FROM 09/01/2024

TO 09/07/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P0737	GOPHER SPORT	233.11	233.11	0167620019 4301	MATERIALS AND SUPPLIES
U82P0738	SWEETWATER SOUND INC	1,223.34	1,223.34	0167620029 4301	MATERIALS AND SUPPLIES
U82P0739	AMAZON.COM CORPORATE CREDIT	549.76	549.76	0190170308 4301	MATERIALS AND SUPPLIES
U82P0741	THREADCRAFT EMBROIDERY	4,003.84	4,003.84	0190170060 4301	MATERIALS AND SUPPLIES
U82P0742	AMAZON.COM CORPORATE CREDIT	912.88	912.88	0190170112 4301	MATERIALS AND SUPPLIES
U82P0743	AMAZON.COM CORPORATE CREDIT	1,400.51	1,400.51	0100040582 4343	COMP HRDWARE UNDER \$500
U82P0744	AMAZON.COM CORPORATE CREDIT	1,320.20	660.09	0167620031 4343	COMP HRDWARE UNDER \$500
			660.11	0167620035 4343	COMP HRDWARE UNDER \$500
U82P0745	AMAZON.COM CORPORATE CREDIT	1,417.43	1,417.43	0100040582 4343	COMP HRDWARE UNDER \$500
U82P0746	OP TECH USA	587.82	587.82	0167620012 4301	MATERIALS AND SUPPLIES
U82P0747	AARDVARK CLAY & SUPPLIES INC	596.13	596.13	0100030052 4301	MATERIALS AND SUPPLIES
U82P0748	ROCHESTER 100 INC	57.86	57.86	0100030305 4301	MATERIALS AND SUPPLIES
U82P0749	REECE PLUMBING	2,238.55	2,238.55	0181501055 4313	MAINTENANCE
U82P0750	AMAZON.COM CORPORATE CREDIT	64.38	64.38	0100030253 4301	MATERIALS AND SUPPLIES
U82P0751	AMAZON.COM CORPORATE CREDIT	336.89	336.89	0126000024 4301	MATERIALS AND SUPPLIES
U82P0752	AMAZON.COM CORPORATE CREDIT	651.81	651.81	0190970009 4301	MATERIALS AND SUPPLIES
U82P0753	AMAZON.COM CORPORATE CREDIT	238.64	238.64	0100030271 4301	MATERIALS AND SUPPLIES
U82P0754	AMAZON.COM CORPORATE CREDIT	70.91	70.91	0100031030 4301	MATERIALS AND SUPPLIES
U82P0755	AMAZON.COM CORPORATE CREDIT	320.54	320.54	0100030615 4308	OFFICE SUPPLIES
U82P0756	AMAZON.COM CORPORATE CREDIT	71.07	71.07	0100030312 4301	MATERIALS AND SUPPLIES
U82P0757	5-STAR STUDENTS	2,250.00	2,250.00	0100030019 5815	INTERNET RESOURCE
U82P0758	RADIO SERVICE INC	624.23	624.23	0100030011 4308	OFFICE SUPPLIES
U82P0759	AMAZON.COM CORPORATE CREDIT	196.60	196.60	0100080001 4301	MATERIALS AND SUPPLIES
U82P0760	HITT MARKING DEVICES INC	113.95	113.95	0100030636 4308	OFFICE SUPPLIES
U82P0761	KONICA MINOLTA BUSINESS SOLUTI	462.18	462.18	0100030138 4301	MATERIALS AND SUPPLIES
U82P0762	BEARCOM	161.13	161.13	0100030019 4301	MATERIALS AND SUPPLIES
U82P0763	STANBURY UNIFORMS INC	48,817.88	48,817.88	0167620108 4341	BAND UNIFORMS
U82P0764	AMAZON.COM CORPORATE CREDIT	10.27	10.27	0100030286 4301	MATERIALS AND SUPPLIES
U82P0765	AMAZON.COM CORPORATE CREDIT	202.98	202.98	0160100005 4301	MATERIALS AND SUPPLIES
U82P0766	AMAZON.COM CORPORATE CREDIT	1,705.15	1,705.15	0163000109 4301	MATERIALS AND SUPPLIES
U82P0767	AMAZON.COM CORPORATE CREDIT	86.83	86.83	0163000124 4301	MATERIALS AND SUPPLIES
U82P0768	THYSSENKRUPP ELEVATOR CORP	30,958.20	30,958.20	0181502348 5670	CONTRACTS-OTHER MAINT.

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**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/01/2024**

**TO 09/07/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P0769	SMITH SHARPE REFRACTORY INC	19,285.58	19,285.58	0167620029 4301	MATERIALS AND SUPPLIES
U82P0770	GOPHER SPORT	607.59	607.59	0190170308 4301	MATERIALS AND SUPPLIES
U82P0771	AMAZON.COM CORPORATE CREDIT	1,804.12	1,804.12	0100030141 4301	MATERIALS AND SUPPLIES
U82P0772	AMAZON.COM CORPORATE CREDIT	221.85	221.85	0100031108 4301	MATERIALS AND SUPPLIES
U82P0773	PIONEER ATHLETICS	3,912.79	3,912.79	0100030070 4301	MATERIALS AND SUPPLIES
U82P0774	BEARCOM	1,567.76	797.88	0107200004 4317	OTHER TRANSPORTATION
			769.88	0107230005 4317	OTHER TRANSPORTATION
U82P0776	GRAYBAR	241.95	241.95	0181502192 4313	MAINTENANCE
U82P0777	FLEET SERVICES	5,124.07	5,124.07	0100040788 5690	CONTRACTS-OTHER SERVICES
U82P0778	FLEET SERVICES	5,124.07	5,124.07	0100040788 5690	CONTRACTS-OTHER SERVICES
U82P0779	VOYAGER EXPANDED LEARNING	488.05	488.05	0107910929 4210	BOOKS & REFERENCE MATERIALS
U82P0780	ORTCO INC	2,500.00	2,500.00	0181501257 5690	CONTRACTS-OTHER SERVICES
U82P0782	ENVIRONMENTAL NATURE CENTER	839.50	839.50	0190170095 5816	FIELD TRIPS / ADMISSION
U82V0105	MUHL TECH	3,506.57	467.63	0100041597 4301	MATERIALS AND SUPPLIES
			3,038.94	0100041597 4410	EQUIP NO DEP \$500-\$4999
U82V0106	AMAZON.COM CORPORATE CREDIT	631.24	60.36	0126000024 4301	MATERIALS AND SUPPLIES
			570.88	0126000024 4343	COMP HRDWARE UNDER \$500
U82V0107	US TOY/CONSTRUCTIVE PLAYTHINGS	680.61	680.61	0100030286 4410	EQUIP NO DEP \$500-\$4999
U82V0108	DIRECT DOOR & HARDWARE INC	1,771.93	1,771.93	0181501813 4410	EQUIP NO DEP \$500-\$4999
U82V0109	DIRECT DOOR & HARDWARE INC	2,303.89	2,303.89	0181501749 4410	EQUIP NO DEP \$500-\$4999
U82V0110	THE CROWN STORE	7,159.40	7,159.40	0167620012 4410	EQUIP NO DEP \$500-\$4999
	<b>Fund 01 Total:</b>	<b>506,921.39</b>	<b>506,921.39</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/01/2024**

**TO 09/07/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82C0351	I & B FLOORING	9,157.40	9,157.40	1100030002 6274	OTHER CONSTRUCTION
U82C0352	J S EASTERDAY CONSTRUCTION INC	58,568.37	58,568.37	1100030002 6274	OTHER CONSTRUCTION
U82C0353	DULUX PAINTING INC	28,800.00	28,800.00	1100030002 6274	OTHER CONSTRUCTION
U82C0357	I & B FLOORING	78,244.50	78,244.50	1100030002 6274	OTHER CONSTRUCTION
U82C0358	I & B FLOORING	30,637.71	30,637.71	1100030002 6274	OTHER CONSTRUCTION
U82C0359	I & B FLOORING	73,297.94	73,297.94	1100030002 6274	OTHER CONSTRUCTION
<b>Fund 11 Total:</b>		<b>278,705.92</b>	<b>278,705.92</b>		



**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/01/2024**

**TO 09/07/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P0775	RADIO SERVICE INC	936.34	936.34	1261050007 4301	MATERIALS AND SUPPLIES
	<b>Fund 12 Total:</b>	<b>936.34</b>	<b>936.34</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/01/2024**

**TO 09/07/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82C0348	I & B FLOORING	23,028.00	23,028.00	1402030206 5690	CONTRACTS-OTHER SERVICES
U82C0350	I & B FLOORING	10,934.00	10,934.00	1402030254 5690	CONTRACTS-OTHER SERVICES
U82P0781	PROFESSIONAL TURF SPECIALTIES	69,726.00	27,357.00	1402030285 5690	CONTRACTS-OTHER SERVICES
			42,369.00	1402030286 5690	CONTRACTS-OTHER SERVICES
	<b>Fund 14 Total:</b>	<b>103,688.00</b>	<b>103,688.00</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/01/2024**

**TO 09/07/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82C0356	SECO ELECTRIC & LIGHTING	33,911.36	33,911.36	2592610038 6274	OTHER CONSTRUCTION
	<b>Fund 25 Total:</b>	<b>33,911.36</b>	<b>33,911.36</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/01/2024 TO 09/07/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P0725	EIDE BAILLY LLP	3,099.38	3,099.38	4090100007 5810	PROFESSIONAL/CONSULTING SRV.
<b>Fund 40 Total:</b>		<b>3,099.38</b>	<b>3,099.38</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/01/2024**

**TO 09/07/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
<b>Total Account Amount:</b>			<b>927,262.39</b>		

DATE OF BOARD APPROVAL OCTOBER 8, 2024

2024/2025 SCHOOL YEAR

SEPTEMBER 8, 2024 THROUGH SEPTEMBER 14, 2024

DECREASED PURCHASE ORDER

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

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CANCELED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

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INCREASED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

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U82B0546	SUPPLYMASTER INC	1,000.00	1,000.00	0100030253 4301	MATERIALS AND SUPPLIES
U82B0547	IMPERIAL BAND INSTRUMENTS	900.00	900.00	0100030142 4301	MATERIALS AND SUPPLIES
U82B0548	SOUTHWEST SCHOOL & OFFICE SUPP	100.00	100.00	0100030150 4301	MATERIALS AND SUPPLIES
U82B0550	SMART & FINAL	150.00	150.00	0163000064 4301	MATERIALS AND SUPPLIES
U82B0552	NILES BIOLOGICAL	105.00	105.00	0163000064 4301	MATERIALS AND SUPPLIES
U82B0553	NILES BIOLOGICAL	70.00	70.00	0163000062 4301	MATERIALS AND SUPPLIES
U82B0554	SMART & FINAL	75.00	75.00	0163000066 4301	MATERIALS AND SUPPLIES
U82B0555	GLASBY MAINTENANCE SUPPLY	1,500.00	1,500.00	0100030510 4309	CUSTODIAL
U82B0557	SMART & FINAL	100.00	100.00	0163000071 4301	MATERIALS AND SUPPLIES
U82B0558	SMART & FINAL	150.00	150.00	0163000077 4301	MATERIALS AND SUPPLIES
U82C0360	BC ADAPTIVE FITNESS LLC	136,000.00	136,000.00	0165000156 5810	PROFESSIONAL/CONSULTING SRV.
U82C0361	EMERALD COVE OUTDOOR SCIENCE I	17,252.00	17,252.00	0190150024 5816	FIELD TRIPS / ADMISSION
U82C0362	THE CRAIG SCHOOL	150,000.00	150,000.00	0165000070 5150	NON PUBLIC SCHOOL/PRIVATE
U82C0364	ORANGE COUNTY DEPT OF ED	900,000.00	900,000.00	0165000158 5155	OCDE PROGRAMS
U82C0365	CREATIVE BEHAVIOR INTERVENTION	50,000.00	50,000.00	0165000156 5151	NON PUBLIC AGENCIES
U82C0366	SENECA FAMILY OF AGENCIES	60,000.00	60,000.00	0165000267 5851	NON PUBLIC AGENCIES
U82C0367	ORANGE COUNTY DEPT OF ED	164,489.00	164,489.00	0165000158 5155	OCDE PROGRAMS
U82C0368	ORANGE COUNTY SUPERINTENDENT O	8,067.24	8,067.24	0165000158 5156	REGIONAL PROGRAM
U82C0369	INTERQUEST GROUP INC	12,000.00	12,000.00	0156400375 5690	CONTRACTS-OTHER SERVICES
U82C0370	OUTREACH CONCERN INC	211,500.00	211,500.00	010791167 5810	PROFESSIONAL/CONSULTING SRV.
U82C0371	SERVPRO OF DOWNEY	2,265.37	2,265.37	0181502732 5690	CONTRACTS-OTHER SERVICES
U82C0372	J S EASTERDAY CONSTRUCTION INC	900.00	900.00	0181500078 5690	CONTRACTS-OTHER SERVICES
U82C0373	XEROX FINANCIAL SERVICES LLC	1,738.50	1,738.50	0100030307 5640	RENTAL
U82C0374	CITY OF ANAHEIM	125,000.00	125,000.00	0100041586 5810	PROFESSIONAL/CONSULTING SRV.
U82C0376	BMX FREESTYLE TEAM LLC	1,775.00	1,775.00	0190170112 5821	ASSEMBLIES
U82C0379	CITY OF PLACENTIA	250,000.00	250,000.00	010791134 5810	PROFESSIONAL/CONSULTING SRV.
U82C0381	SCHOOL INNOVATIONS & ACHIEVEME	22,500.00	22,500.00	0100040570 5810	PROFESSIONAL/CONSULTING SRV.
U82C0382	CENTRALIA SCHOOL DISTRICT	65,000.00	65,000.00	0165000158 5156	REGIONAL PROGRAM
U82C0386	SCHOOL SERVICES OF CALIF	6,177.00	6,177.00	0100040045 5310	DUES & MEMBERSHIPS
U82P0783	PITSCO EDUCATION LLC	1,450.00	1,450.00	0156400308 5810	PROFESSIONAL/CONSULTING SRV.
U82P0784	PITSCO EDUCATION LLC	1,450.00	1,450.00	0156400308 5810	PROFESSIONAL/CONSULTING SRV.

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U82P0785	PITSCO EDUCATION LLC	1,450.00	1,450.00	0156400308 5810	PROFESSIONAL/CONSULTING SRV.
U82P0786	AMAZON.COM CORPORATE CREDIT	878.27	878.27	0167620029 4301	MATERIALS AND SUPPLIES
U82P0787	AMAZON.COM CORPORATE CREDIT	208.75	208.75	0100030196 4301	MATERIALS AND SUPPLIES
U82P0788	AMAZON.COM CORPORATE CREDIT	340.33	307.74	0100030291 4301	MATERIALS AND SUPPLIES
			32.59	0107910939 4301	MATERIALS AND SUPPLIES
U82P0789	AMAZON.COM CORPORATE CREDIT	224.86	224.86	0100040620 4308	OFFICE SUPPLIES
U82P0790	CERAMIC ARTS NETWORK	102.00	102.00	0100030049 5815	INTERNET RESOURCE
U82P0791	EDUCATION WEEK	105.49	105.49	0100030019 5310	DUES & MEMBERSHIPS
U82P0792	JUMPSTART FOR YOUNG CHILDREN	554.64	554.64	0130100046 4301	MATERIALS AND SUPPLIES
U82P0793	SIGN A RAMA	4,664.50	4,664.50	0181502347 4313	MAINTENANCE
U82P0794	AMAZON.COM CORPORATE CREDIT	198.13	198.13	0167620029 4301	MATERIALS AND SUPPLIES
U82P0795	AMAZON.COM CORPORATE CREDIT	54.36	54.36	0133100040 4301	MATERIALS AND SUPPLIES
U82P0796	DC SPORTS LLC	6,414.00	6,414.00	0190970009 4301	MATERIALS AND SUPPLIES
U82P0797	DELTAMATH SOLUTIONS INC	1,090.00	1,090.00	0130100010 5815	INTERNET RESOURCE
U82P0798	VISTA HIGHER LEARNING	3,865.23	3,865.23	0163000109 4110	APPRV TEXTBOOKS
U82P0799	AMAZON.COM CORPORATE CREDIT	45.68	45.68	0165000074 4301	MATERIALS AND SUPPLIES
U82P0800	AMAZON.COM CORPORATE CREDIT	21.16	21.16	0107230002 4308	OFFICE SUPPLIES
U82P0801	CADA CENTRAL	2,625.00	2,625.00	0107910721 5816	FIELD TRIPS / ADMISSION
U82P0802	AMAZON.COM CORPORATE CREDIT	921.23	921.23	0100030253 4301	MATERIALS AND SUPPLIES
U82P0803	AMAZON.COM CORPORATE CREDIT	239.61	239.61	0167620029 4301	MATERIALS AND SUPPLIES
U82P0804	AMAZON.COM CORPORATE CREDIT	718.85	718.85	0107911222 4301	MATERIALS AND SUPPLIES
U82P0805	AMAZON.COM CORPORATE CREDIT	18.28	18.28	0100040051 4308	OFFICE SUPPLIES
U82P0806	AMAZON.COM CORPORATE CREDIT	152.60	152.60	0100030271 4301	MATERIALS AND SUPPLIES
U82P0807	AMAZON.COM CORPORATE CREDIT	229.99	229.99	0100031063 4301	MATERIALS AND SUPPLIES
U82P0810	WEVIDEO INC	741.88	741.88	0100030235 5815	INTERNET RESOURCE
U82P0811	AMAZON.COM CORPORATE CREDIT	322.57	322.57	0100030454 4308	OFFICE SUPPLIES
U82P0812	SUPPLYMASTER INC	709.07	709.07	0133150011 4343	COMP HRDWARE UNDER \$500
U82P0813	SIGN A RAMA	1,159.92	1,159.92	0190170239 4308	OFFICE SUPPLIES
U82P0814	SUPER DUPER SCHOOL INC	166.99	166.99	0133150011 4301	MATERIALS AND SUPPLIES
U82P0815	GOLDEN STITCHES EMBROIDERY	244.69	244.69	0190170079 4301	MATERIALS AND SUPPLIES
U82P0816	AMAZON.COM CORPORATE CREDIT	42.73	42.73	0100030155 4301	MATERIALS AND SUPPLIES
U82P0817	AMAZON.COM CORPORATE CREDIT	354.69	354.69	0165000162 4308	OFFICE SUPPLIES

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U82P0818	AMAZON.COM CORPORATE CREDIT	498.78	498.78	0100030271 4301	MATERIALS AND SUPPLIES
U82P0819	AMAZON.COM CORPORATE CREDIT	254.04	254.04	0100030253 4301	MATERIALS AND SUPPLIES
U82P0821	AMAZON.COM CORPORATE CREDIT	737.48	737.48	0100030227 4301	MATERIALS AND SUPPLIES
U82P0822	AMAZON.COM CORPORATE CREDIT	107.54	107.54	0165000074 4301	MATERIALS AND SUPPLIES
U82P0823	CALIFORNIA INTERSCHOLASTIC FED	400.00	400.00	0100041597 5240	TRAINING & TRAVEL & CONFERENCE
U82P0824	AMAZON.COM CORPORATE CREDIT	941.24	941.24	0126000024 4301	MATERIALS AND SUPPLIES
U82P0825	AMAZON.COM CORPORATE CREDIT	1,219.92	1,219.92	0165000162 4308	OFFICE SUPPLIES
U82P0826	EMERALD COVE OUTDOOR SCIENCE I	10,148.00	10,148.00	0190150003 5816	FIELD TRIPS / ADMISSION
U82P0828	THE DBQ PROJECT	1,535.55	1,535.55	0163000114 4110	APPRV TEXTBOOKS
U82P0829	AMAZON.COM CORPORATE CREDIT	14.04	14.04	0165000162 4308	OFFICE SUPPLIES
U82P0830	VECTOR ENVIRONMENTAL CONSULTIN	600.00	600.00	0126000045 6290	INSPECTIONS
U82P0831	TITAN STUDENT UNION	1,911.00	1,911.00	0190170112 5821	ASSEMBLIES
U82P0832	CHENG-TSUI CO INC	28,249.34	25,462.43	0163000109 4110	APPRV TEXTBOOKS
			2,786.91	0163000109 5815	INTERNET RESOURCE
U82P0833	CHENG-TSUI CO INC	30,588.78	19,778.91	0163000109 4110	APPRV TEXTBOOKS
			10,809.87	0163000109 5815	INTERNET RESOURCE
U82P0834	EMBASSY SUITES	4,237.02	4,237.02	0100041401 5809	OTHER OPERATING EXPENDITURES
U82P0835	SCHOLASTIC INC	1,950.61	1,950.61	0190170110 4210	BOOKS & REFERENCE MATERIALS
U82P0836	AMAZON.COM CORPORATE CREDIT	310.09	310.09	0100030291 4301	MATERIALS AND SUPPLIES
U82P0837	AMAZON.COM CORPORATE CREDIT	491.99	491.99	0100030291 4301	MATERIALS AND SUPPLIES
U82P0838	AMAZON.COM CORPORATE CREDIT	466.94	466.94	0181502324 4313	MAINTENANCE
U82P0839	AMAZON.COM CORPORATE CREDIT	214.03	214.03	0133100040 4301	MATERIALS AND SUPPLIES
U82P0840	AMAZON.COM CORPORATE CREDIT	107.83	107.83	0133100049 4301	MATERIALS AND SUPPLIES
U82P0841	BALLOON BABES OC	625.00	625.00	0191080011 4301	MATERIALS AND SUPPLIES
U82P0842	AMAZON.COM CORPORATE CREDIT	65.21	65.21	0133100049 4301	MATERIALS AND SUPPLIES
U82P0843	AMAZON.COM CORPORATE CREDIT	154.43	154.43	0133150011 4301	MATERIALS AND SUPPLIES
U82P0844	AMAZON.COM CORPORATE CREDIT	22.62	22.62	0100030312 4301	MATERIALS AND SUPPLIES
U82P0845	AMAZON.COM CORPORATE CREDIT	4,033.75	4,033.75	0100040582 4343	COMP HRDWARE UNDER \$500
U82P0846	AMAZON.COM CORPORATE CREDIT	173.95	173.95	0190170192 4308	OFFICE SUPPLIES
U82P0847	AMAZON.COM CORPORATE CREDIT	437.11	437.11	0126000099 4308	OFFICE SUPPLIES
U82P0848	LYTLE SCREENPRINTING INC	1,500.97	1,500.97	0100040057 5809	OTHER OPERATING EXPENDITURES
U82P0849	AMAZON.COM CORPORATE CREDIT	395.61	395.61	0100030322 4301	MATERIALS AND SUPPLIES

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U82P0851	SUPPLYMASTER INC	269.70	269.70	0100040057 4343	COMP HRDWARE UNDER \$500
U82P0852	AMAZON.COM CORPORATE CREDIT	18.48	18.48	0100040051 4308	OFFICE SUPPLIES
U82P0853	AMAZON.COM CORPORATE CREDIT	706.06	706.06	0107910017 4301	MATERIALS AND SUPPLIES
U82P0857	SUPPLYMASTER INC	168.68	168.68	0100040051 4308	OFFICE SUPPLIES
U82P0858	GRAVIC INC	250.00	250.00	0100040066 5815	INTERNET RESOURCE
U82P0859	SOUTH COAST REPERTORY INC	1,470.00	1,470.00	0190170094 5816	FIELD TRIPS / ADMISSION
U82P0860	DIAMOND ENVIRONMENTAL SERVICES	876.68	876.68	0100030879 5640	RENTAL
U82P0861	AMAZON.COM CORPORATE CREDIT	68.88	68.88	0165000162 4308	OFFICE SUPPLIES
U82P0862	AMAZON.COM CORPORATE CREDIT	176.71	176.71	0126000024 4301	MATERIALS AND SUPPLIES
U82P0863	AMAZON.COM CORPORATE CREDIT	35.78	35.78	0100040066 4308	OFFICE SUPPLIES
U82P0864	AMAZON.COM CORPORATE CREDIT	1,150.55	1,150.55	0100041553 4330	FURNITURE
U82P0865	AMAZON.COM CORPORATE CREDIT	6.50	6.50	0100040063 4308	OFFICE SUPPLIES
U82P0866	U.S. BANK	105.00	105.00	0100040675 4301	MATERIALS AND SUPPLIES
U82P0867	AMAZON.COM CORPORATE CREDIT	26.09	26.09	0100030303 4301	MATERIALS AND SUPPLIES
U82P0868	ORANGE COUNTY FIRE PROTECTION	3,150.00	3,150.00	0181502413 5690	CONTRACTS-OTHER SERVICES
U82P0869	SNO SITES	750.00	750.00	0100030085 5815	INTERNET RESOURCE
U82P0870	MCGRAW HILL SCHOOL EDUCATION	2,495.14	2,495.14	0163880055 4210	BOOKS & REFERENCE MATERIALS
U82P0871	BEARCOM	1,370.93	1,370.93	0190170251 4308	OFFICE SUPPLIES
U82P0872	SUPPLYMASTER INC	466.91	466.91	0100041597 4343	COMP HRDWARE UNDER \$500
U82P0873	SUPPLYMASTER INC	40.21	40.21	0100030975 4301	MATERIALS AND SUPPLIES
U82P0874	SOUTHWEST SCHOOL & OFFICE SUPP	27.73	27.73	0100030168 4301	MATERIALS AND SUPPLIES
U82P0875	SOUTHWEST SCHOOL & OFFICE SUPP	146.57	146.57	0100030158 4301	MATERIALS AND SUPPLIES
U82P0876	HSI EMERGENCY CARE SOLUTIONS I	1,773.60	1,773.60	0100040675 4301	MATERIALS AND SUPPLIES
U82P0877	SOUTHERN CALIFORNIA VOCAL ASSO	900.00	900.00	0167620029 5240	TRAINING & TRAVEL & CONFERENCE
U82P0878	BLICK ART MATERIALS LLC	55.18	55.18	0100030052 4301	MATERIALS AND SUPPLIES
U82P0879	B & H PHOTO VIDEO	257.74	257.74	0100030066 4301	MATERIALS AND SUPPLIES
U82P0880	MUSIC IN MOTION	1,036.21	1,036.21	0167620029 4301	MATERIALS AND SUPPLIES
U82P0881	AMAZON.COM CORPORATE CREDIT	229.85	229.85	0100030115 4301	MATERIALS AND SUPPLIES
U82P0882	AMAZON.COM CORPORATE CREDIT	435.86	133.53	0100030196 4301	MATERIALS AND SUPPLIES
			302.33	0100030196 4343	COMP HRDWARE UNDER \$500
U82P0883	AMAZON.COM CORPORATE CREDIT	237.51	237.51	0167620018 4301	MATERIALS AND SUPPLIES
U82P0884	AMAZON.COM CORPORATE CREDIT	436.04	436.04	0167620029 4301	MATERIALS AND SUPPLIES

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U82P0885	AMAZON.COM CORPORATE CREDIT	57.53	57.53	0100040529 4301	MATERIALS AND SUPPLIES
U82P0886	AMAZON.COM CORPORATE CREDIT	198.28	198.28	0100041597 4301	MATERIALS AND SUPPLIES
U82P0887	AMAZON.COM CORPORATE CREDIT	282.45	282.45	0100041597 4301	MATERIALS AND SUPPLIES
U82P0888	AMAZON.COM CORPORATE CREDIT	108.74	108.74	0100030227 4301	MATERIALS AND SUPPLIES
U82P0889	AMAZON.COM CORPORATE CREDIT	154.73	154.73	0167620031 4343	COMP HRDWARE UNDER \$500
U82P0890	AMAZON.COM CORPORATE CREDIT	15.70	15.70	0100041597 4301	MATERIALS AND SUPPLIES
U82P0891	AMAZON.COM CORPORATE CREDIT	346.45	346.45	0133100052 4301	MATERIALS AND SUPPLIES
U82P0892	MUSIC & ARTS CENTER	146.41	146.41	0167620029 4301	MATERIALS AND SUPPLIES
U82P0893	TEACHERS PAY TEACHERS	118.75	118.75	0133100049 5815	INTERNET RESOURCE
U82P0894	AMAZON.COM CORPORATE CREDIT	255.19	255.19	0190170266 4301	MATERIALS AND SUPPLIES
U82P0895	AMAZON.COM CORPORATE CREDIT	506.30	506.30	0100030316 4301	MATERIALS AND SUPPLIES
U82P0896	AMAZON.COM CORPORATE CREDIT	86.99	86.99	0100030583 4301	MATERIALS AND SUPPLIES
U82V0111	JUNIOR S GOLF CARTS INC	10,276.88	706.88	0167620010 4410	EQUIP NO DEP \$500-\$4999
			9,570.00	0167620010 6490	EQUIPMENT DEP \$5000 & OVER
U82V0113	PROMOUNDS LLC DBA ON DECK SPOR	31,506.14	4,846.18	0100041597 4301	MATERIALS AND SUPPLIES
			26,659.96	0100041597 4410	EQUIP NO DEP \$500-\$4999
U82V0114	APPLE COMPUTER INC	2,864.82	108.70	0167620029 4301	MATERIALS AND SUPPLIES
			2,615.83	0167620029 4411	COMP HARDWRE NO DEP \$500-\$4999
			140.29	0167620029 5815	INTERNET RESOURCE
U82V0115	RESILITE SPORTS PRODUCTS INC	1,144.52	353.44	0100041597 4301	MATERIALS AND SUPPLIES
			791.08	0100041597 4410	EQUIP NO DEP \$500-\$4999
U82V0118	CULVER-NEWLIN	5,187.38	1,247.91	0126000024 4330	FURNITURE
			3,939.47	0126000024 4410	EQUIP NO DEP \$500-\$4999
U82V0119	CULVER-NEWLIN	9,785.53	3,581.42	0126000024 4330	FURNITURE
			6,204.11	0126000024 4410	EQUIP NO DEP \$500-\$4999
U82V0120	APPLE COMPUTER INC	2,069.16	2,069.16	0100041554 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0121	MIRACLE RECREATION EQUIP CO	3,223.72	3,223.72	0181501513 4410	EQUIP NO DEP \$500-\$4999
U82V0122	REECE PLUMBING	3,384.18	3,384.18	0181500799 4410	EQUIP NO DEP \$500-\$4999
	<b>Fund 01 Total:</b>	<b>2,403,830.92</b>	<b>2,403,830.92</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/08/2024**

**TO 09/14/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82C0375	SECO ELECTRIC & LIGHTING	825.46	825.46	1100030002 6274	OTHER CONSTRUCTION
U82V0112	MONTGOMERY HARDWARE CO	1,460.69	1,460.69	1100030002 4410	EQUIP NO DEP \$500-\$4999
	<b>Fund 11 Total:</b>	<b>2,286.15</b>	<b>2,286.15</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

BOARD OF TRUSTEES MEETING 10/08/2024

FROM 09/08/2024 TO 09/14/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82C0363	ORANGE COUNTY DEPT OF ED	750.00	750.00	1290610008 5810	PROFESSIONAL/CONSULTING SRV.
U82P0808	AMAZON.COM CORPORATE CREDIT	152.23	152.23	1290620016 4301	MATERIALS AND SUPPLIES
U82P0820	AMAZON.COM CORPORATE CREDIT	113.57	113.57	1261050005 4301	MATERIALS AND SUPPLIES
U82P0827	AMAZON.COM CORPORATE CREDIT	226.20	113.10	1261050003 4301	MATERIALS AND SUPPLIES
			113.10	1290620009 4301	MATERIALS AND SUPPLIES
U82P0850	AMAZON.COM CORPORATE CREDIT	301.19	225.08	1290620002 4301	MATERIALS AND SUPPLIES
			76.11	1290620016 4301	MATERIALS AND SUPPLIES
U82P0855	AMAZON.COM CORPORATE CREDIT	478.06	478.06	1250250010 4410	EQUIP NO DEP \$500-\$4999
U82P0856	AMAZON.COM CORPORATE CREDIT	182.69	182.69	1290620007 4301	MATERIALS AND SUPPLIES
	<b>Fund 12 Total:</b>	<b>2,203.94</b>	<b>2,203.94</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82B0551	A LATENT IMPRESSION	2,500.00	2,500.00	1353100015 5810	PROFESSIONAL/CONSULTING SRV.
U82N0026	AMAZON.COM CORPORATE CREDIT	24.73	24.73	1353100015 4344	KITCHEN EQUIP UNDER \$500
U82N0027	CDW G INC	1,719.33	1,719.33	1353100015 4343	COMP HRDWARE UNDER \$500
U82N0028	M2 IMAGE SOLUTIONS INC	3,012.16	3,012.16	1353100015 4308	OFFICE SUPPLIES
U82P0897	ULINE INC	417.38	417.38	1353100015 5809	OTHER OPERATING EXPENDITURES
<b>Fund 13 Total:</b>		<b>7,673.60</b>	<b>7,673.60</b>		

**PLACENTIA USD**

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U82C0377	I & B FLOORING	6,245.00	6,245.00	1402030019 5690	CONTRACTS-OTHER SERVICES
U82C0380	I & B FLOORING	5,997.00	5,997.00	1402030295 5690	CONTRACTS-OTHER SERVICES
U82C0383	JM JUSTUS FENCE COMPANY	6,995.00	6,995.00	1402030296 5690	CONTRACTS-OTHER SERVICES
<b>Fund 14 Total:</b>		<b>19,237.00</b>	<b>19,237.00</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

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U82C0378	I & B FLOORING	66,218.24	66,218.24	2592610038 6274	OTHER CONSTRUCTION
<b>Fund 25 Total:</b>		<b>66,218.24</b>	<b>66,218.24</b>		



**PLACENTIA USD**

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U82C0384	PBK ARCHITECTS INC	44,125.00	41,625.00	4092610001 6210	ARCHITECT/ENGINEERING FEES
			2,500.00	4092610001 6211	REIMBURSABLE COST ITEMS
	<b>Fund 40 Total:</b>	<b>44,125.00</b>	<b>44,125.00</b>		

**PLACENTIA USD**

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U82P0809	KEENAN & ASSOCIATES	28,050.00	28,050.00	6800040002 5450	OTHER INSURANCE
	<b>Fund 68 Total:</b>	<b>28,050.00</b>	<b>28,050.00</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
<b>Total Account Amount:</b>			<b>2,573,624.85</b>		

DATE OF BOARD APPROVAL OCTOBER 8, 2024

2024/2025 SCHOOL YEAR

SEPTEMBER 15, 2024 THROUGH SEPTEMBER 21, 2024

DECREASED PURCHASE ORDER

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

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CANCELED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

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INCREASED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
U82B0361	KIMBELL WEST	0101-0720-0-4317-5001-3600-865-00000000	\$3,500.00
U82P0768	THYSSENKRUPP ELEVATOR	0101-8150-0-5660-0000-8110-850-00084800	\$10,000.00

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

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TO 09/21/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82B0559	SMART & FINAL	150.00	150.00	0163000065 4301	MATERIALS AND SUPPLIES
U82B0560	SMART & FINAL	75.00	75.00	0163000077 4301	MATERIALS AND SUPPLIES
U82B0561	SMART & FINAL	150.00	150.00	0163000076 4301	MATERIALS AND SUPPLIES
U82B0562	SMART & FINAL	50.00	50.00	0163000076 4301	MATERIALS AND SUPPLIES
U82B0563	NILES BIOLOGICAL	70.00	70.00	0163000076 4301	MATERIALS AND SUPPLIES
U82B0564	NILES BIOLOGICAL	105.00	105.00	0163000066 4301	MATERIALS AND SUPPLIES
U82B0565	SMART & FINAL	150.00	150.00	0163000066 4301	MATERIALS AND SUPPLIES
U82B0566	SUPPLYMASTER INC	5,000.00	5,000.00	0100030274 4301	MATERIALS AND SUPPLIES
U82B0567	A LATENT IMPRESSION	5,000.00	5,000.00	0165000162 5810	PROFESSIONAL/CONSULTING SRV.
U82B0568	GLASBY MAINTENANCE SUPPLY	12,000.00	12,000.00	0100030523 4309	CUSTODIAL
U82B0569	TYLER TECHNOLOGIES	28,400.00	2,788.00	0107200005 5660	CONTRACTS-REPAIRS MAINT.
			25,612.00	0107230005 5660	CONTRACTS-REPAIRS MAINT.
U82B0570	SMART & FINAL	54.38	54.38	0163000071 4301	MATERIALS AND SUPPLIES
U82B0571	SMART & FINAL	125.00	125.00	0163000081 4301	MATERIALS AND SUPPLIES
U82B0572	NILES BIOLOGICAL	105.00	105.00	0163000081 4301	MATERIALS AND SUPPLIES
U82B0573	FACILITY SOLUTIONS GROUP INC	750.00	750.00	0100030537 4309	CUSTODIAL
U82B0574	SOUTHWEST SCHOOL & OFFICE SUPP	250.00	250.00	0100031019 4301	MATERIALS AND SUPPLIES
U82B0575	COSTCO WHOLESALE	2,000.00	2,000.00	0100030105 4301	MATERIALS AND SUPPLIES
U82B0576	GLASBY MAINTENANCE SUPPLY	8,750.00	8,750.00	0100030536 4309	CUSTODIAL
U82B0580	COSTCO WHOLESALE	500.00	500.00	0100041553 4338	FOOD SUPPLIES
U82B0582	FACILITY SOLUTIONS GROUP INC	2,000.00	2,000.00	0100030530 4309	CUSTODIAL
U82B0583	AMERICAN EDUCATION RESEARCH CO	10,000.00	10,000.00	0100041554 5810	PROFESSIONAL/CONSULTING SRV.
U82B0584	HARBOTTLE LAW GROUP	10,000.00	10,000.00	0100040057 5807	LEGAL FEES
U82C0387	STRATEGIC KIDS LLC	3,881.25	3,881.25	0100030312 5821	ASSEMBLIES
U82C0388	DISCOVERY CUBE ORANGE COUNTY	645.00	645.00	0190170094 5816	FIELD TRIPS / ADMISSION
U82C0389	COLONIAL CHESTERFIELD AT RILEY	2,970.00	2,970.00	0190170090 5816	FIELD TRIPS / ADMISSION
U82C0390	EMERALD COVE OUTDOOR SCIENCE I	2,781.97	2,781.97	0190150023 5816	FIELD TRIPS / ADMISSION
U82C0391	EMERALD COVE OUTDOOR SCIENCE I	4,959.95	4,959.95	0190150012 5816	FIELD TRIPS / ADMISSION
U82C0392	XEROX FINANCIAL SERVICES LLC	1,252.17	1,252.17	0100030278 5660	CONTRACTS-REPAIRS MAINT.
U82C0393	IMAGINATION MACHINE LLC	1,477.00	1,477.00	0190170114 5821	ASSEMBLIES
U82C0394	GOALS	79,027.00	54,027.00	0126000024 5110	SUB-AGREEMENTS FOR SERVICES

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Report ID: PO010\_Fund

<v. 030305>

Page No.: 1

Current Date: 09/23/2024

Current Time: 08:22:31

**PLACENTIA USD**

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U82C0394	*** CONTINUED ***				
			25,000.00	0126000024 5810	PROFESSIONAL/CONSULTING SRV.
U82C0395	ORANGE COUNTY DEPT OF ED	5,750.00	5,750.00	0107911266 5810	PROFESSIONAL/CONSULTING SRV.
U82C0397	RAPTOR TECHNOLOGIES LLC	114,816.09	114,816.09	0100041554 5810	PROFESSIONAL/CONSULTING SRV.
U82P0898	AMAZON.COM CORPORATE CREDIT	2,329.49	2,329.49	0100041597 4301	MATERIALS AND SUPPLIES
U82P0899	STUDIES WEEKLY	318.00	318.00	0190170114 5815	INTERNET RESOURCE
U82P0900	SWEETWATER SOUND INC	2,102.96	2,102.96	0167620029 4301	MATERIALS AND SUPPLIES
U82P0901	THAT'S GREAT NEWS LLC	271.88	271.88	0100030105 4301	MATERIALS AND SUPPLIES
U82P0902	MYSTERY SCIENCE INC	425.00	425.00	0100030129 5815	INTERNET RESOURCE
U82P0903	AMAZON.COM CORPORATE CREDIT	503.99	503.99	0107910167 4301	MATERIALS AND SUPPLIES
U82P0904	SOUTHERN CALIFORNIA SCIENCE OL	750.00	750.00	0100030072 5816	FIELD TRIPS / ADMISSION
U82P0905	READING IS FUNDAMENTAL OF	1,050.00	1,050.00	0130100236 5310	DUES & MEMBERSHIPS
U82P0906	MAGNATAG VISIBLE SYSTEMS	68.26	68.26	0100040620 4308	OFFICE SUPPLIES
U82P0907	U.S. BANK	138.00	138.00	0107910675 5815	INTERNET RESOURCE
U82P0908	UNIVERSITY OF OREGON	400.00	400.00	0100030325 5815	INTERNET RESOURCE
U82P0909	AMAZON.COM CORPORATE CREDIT	168.51	168.51	0107910916 4301	MATERIALS AND SUPPLIES
U82P0910	PITSCO EDUCATION LLC	1,450.00	1,450.00	0156400308 5810	PROFESSIONAL/CONSULTING SRV.
U82P0911	SCHOOL SPECIALTY LLC	619.83	619.83	0100030884 4410	EQUIP NO DEP \$500-\$4999
U82P0912	JUMPSTART FOR YOUNG CHILDREN	418.63	418.63	0130100029 4301	MATERIALS AND SUPPLIES
U82P0913	IRVINE PARK RAILROAD	1,572.00	1,572.00	0190170094 5816	FIELD TRIPS / ADMISSION
U82P0914	AMAZON.COM CORPORATE CREDIT	314.72	314.72	0133100050 4301	MATERIALS AND SUPPLIES
U82P0915	AMAZON.COM CORPORATE CREDIT	185.12	185.12	0133100048 4301	MATERIALS AND SUPPLIES
U82P0916	AMAZON.COM CORPORATE CREDIT	41.31	41.31	0100030274 4301	MATERIALS AND SUPPLIES
U82P0917	AMAZON.COM CORPORATE CREDIT	243.02	243.02	0167620017 4301	MATERIALS AND SUPPLIES
U82P0918	AMAZON.COM CORPORATE CREDIT	256.24	256.24	0167620020 4301	MATERIALS AND SUPPLIES
U82P0919	IRVINE PARK RAILROAD	2,410.00	2,410.00	0190170096 5816	FIELD TRIPS / ADMISSION
U82P0920	AMAZON.COM CORPORATE CREDIT	3,072.31	3,072.31	0100040675 4342	COMP SOFTWARE UNDER \$500
U82P0921	AMAZON.COM CORPORATE CREDIT	825.86	825.86	0100030303 4301	MATERIALS AND SUPPLIES
U82P0922	AMAZON.COM CORPORATE CREDIT	414.68	414.68	0100030158 4301	MATERIALS AND SUPPLIES
U82P0923	THYSSENKRUPP ELEVATOR CORP	5,472.94	5,472.94	0181500303 5660	CONTRACTS-REPAIRS MAINT.
U82P0924	DAWSIGNPRESS	5,028.43	5,028.43	0163000109 4301	MATERIALS AND SUPPLIES
U82P0925	AMAZON.COM CORPORATE CREDIT	10.48	10.48	0107230002 4308	OFFICE SUPPLIES

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U82P0926	AMAZON.COM CORPORATE CREDIT	122.88	122.88	0100030166 4301	MATERIALS AND SUPPLIES
U82P0927	SUPPLYMASTER INC	346.91	346.91	0100031127 4343	COMP HRDWARE UNDER \$500
U82P0928	CDW G INC	410.00	410.00	0100040066 5815	INTERNET RESOURCE
U82P0929	AMAZON.COM CORPORATE CREDIT	331.68	331.68	0100041597 4301	MATERIALS AND SUPPLIES
U82P0930	AMAZON.COM CORPORATE CREDIT	70.67	70.67	0100030218 4301	MATERIALS AND SUPPLIES
U82P0931	AMAZON.COM CORPORATE CREDIT	391.48	391.48	0100030253 4301	MATERIALS AND SUPPLIES
U82P0932	AMAZON.COM CORPORATE CREDIT	234.83	234.83	0100030176 4301	MATERIALS AND SUPPLIES
U82P0933	AMAZON.COM CORPORATE CREDIT	35.66	35.66	0100030176 4301	MATERIALS AND SUPPLIES
U82P0934	AMAZON.COM CORPORATE CREDIT	856.38	170.79	0100040582 4301	MATERIALS AND SUPPLIES
			685.59	0100040582 4343	COMP HRDWARE UNDER \$500
U82P0935	PRO ED INC	3,200.00	3,200.00	0133100052 5815	INTERNET RESOURCE
U82P0936	ACCO ENGINEERED SYSTEMS INC	9,229.00	9,229.00	0181500216 5660	CONTRACTS-REPAIRS MAINT.
U82P0937	RAND AIRE MECHANICAL CONTRACTO	15,980.00	15,980.00	0181500865 5660	CONTRACTS-REPAIRS MAINT.
U82P0938	RAND AIRE MECHANICAL CONTRACTO	15,780.00	15,780.00	0181500865 5660	CONTRACTS-REPAIRS MAINT.
U82P0939	AMAZON.COM CORPORATE CREDIT	33.55	33.55	0100030196 4301	MATERIALS AND SUPPLIES
U82P0940	AMAZON.COM CORPORATE CREDIT	103.07	103.07	0100030583 4308	OFFICE SUPPLIES
U82P0941	AMAZON.COM CORPORATE CREDIT	1,046.46	1,046.46	0167700026 4301	MATERIALS AND SUPPLIES
U82P0942	AMAZON.COM CORPORATE CREDIT	11,779.80	11,779.80	0100040582 4343	COMP HRDWARE UNDER \$500
U82P0943	AMAZON.COM CORPORATE CREDIT	497.76	497.76	0100030291 4301	MATERIALS AND SUPPLIES
U82P0944	SUPPLYMASTER INC	168.68	168.68	0100030305 4343	COMP HRDWARE UNDER \$500
U82P0945	SUPPLYMASTER INC	1,036.53	1,036.53	0100041597 4301	MATERIALS AND SUPPLIES
U82P0946	GECKO MICROSOLUTIONS INC	1,130.00	1,130.00	0107230002 5809	OTHER OPERATING EXPENDITURES
U82P0947	FLEET REFINISHING	12,486.39	12,486.39	0107230005 5660	CONTRACTS-REPAIRS MAINT.
U82P0948	CREATE A PARTY RENTALS	948.75	948.75	0100040072 5640	RENTAL
U82P0949	AMAZON.COM CORPORATE CREDIT	184.09	184.09	0165000201 4301	MATERIALS AND SUPPLIES
U82P0950	CALIFORNIA BAND DIRECTORS ASSO	250.00	250.00	0167620029 5240	TRAINING & TRAVEL & CONFERENCE
U82P0951	AMAZON.COM CORPORATE CREDIT	32.61	32.61	0167620035 4343	COMP HRDWARE UNDER \$500
U82P0953	CREATE A PARTY RENTALS	948.75	948.75	0100040113 5640	RENTAL
U82P0954	CREATE A PARTY RENTALS	948.75	948.75	0100040083 5640	RENTAL
U82P0955	CREATE A PARTY RENTALS	948.75	948.75	0100040102 5640	RENTAL
U82P0956	U.S. BANK	53.92	53.92	0100040582 4343	COMP HRDWARE UNDER \$500
U82P0957	AMAZON.COM CORPORATE CREDIT	330.83	330.83	0100030067 4210	BOOKS & REFERENCE MATERIALS

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U82P0958	AMAZON.COM CORPORATE CREDIT	189.16	189.16	0107910721 4301	MATERIALS AND SUPPLIES
U82P0959	AMAZON.COM CORPORATE CREDIT	31.53	31.53	0100030007 4308	OFFICE SUPPLIES
U82P0960	AMAZON.COM CORPORATE CREDIT	88.65	88.65	0100030235 4301	MATERIALS AND SUPPLIES
U82P0962	APPLE COMPUTER INC	49.99	49.99	0133100052 4342	COMP SOFTWARE UNDER \$500
U82P0964	SOUTHWEST SCHOOL & OFFICE SUPP	29,003.63	29,003.63	01 9320	STORES
U82P0965	PRETEND CITY CHILDRENS MUSEUM	700.00	700.00	0190170090 5816	FIELD TRIPS / ADMISSION
U82P0966	AMAZON.COM CORPORATE CREDIT	340.39	340.39	0100030067 4210	BOOKS & REFERENCE MATERIALS
U82P0967	PRETEND CITY CHILDRENS MUSEUM	756.00	756.00	0190170114 5816	FIELD TRIPS / ADMISSION
U82P0968	TANAKA FARMS	832.00	112.00	0130100029 5809	OTHER OPERATING EXPENDITURES
			720.00	0130100029 5816	FIELD TRIPS / ADMISSION
U82P0969	AMAZON.COM CORPORATE CREDIT	357.97	357.97	0181502324 4313	MAINTENANCE
U82P0970	AMAZON.COM CORPORATE CREDIT	2,143.80	2,143.80	0181502332 4313	MAINTENANCE
U82P0971	U.S. BANK	75.55	75.55	0133150011 4301	MATERIALS AND SUPPLIES
U82P0972	SAGE PUBLICATIONS	7,500.00	7,500.00	0107910117 5240	TRAINING & TRAVEL & CONFERENCE
U82P0973	CDW G INC	3,507.19	3,507.19	0100040582 4343	COMP HRDWARE UNDER \$500
U82P0974	AMAZON.COM CORPORATE CREDIT	18.37	18.37	0191020002 4301	MATERIALS AND SUPPLIES
U82P0975	AMAZON.COM CORPORATE CREDIT	19.55	19.55	0100030636 4308	OFFICE SUPPLIES
U82P0976	AMAZON.COM CORPORATE CREDIT	143.89	143.89	0100041597 4301	MATERIALS AND SUPPLIES
U82P0977	AMAZON.COM CORPORATE CREDIT	183.31	183.31	0100031108 4301	MATERIALS AND SUPPLIES
U82P0978	AMAZON.COM CORPORATE CREDIT	70.43	70.43	0107910918 4301	MATERIALS AND SUPPLIES
U82P0979	VS ATHLETICS	1,408.43	1,408.43	0100030070 4301	MATERIALS AND SUPPLIES
U82P0980	AMAZON.COM CORPORATE CREDIT	302.31	302.31	0100030253 4301	MATERIALS AND SUPPLIES
U82P0981	AMAZON.COM CORPORATE CREDIT	211.66	211.66	0100030312 4301	MATERIALS AND SUPPLIES
U82P0982	U.S. BANK	195.00	195.00	0100040051 5240	TRAINING & TRAVEL & CONFERENCE
U82P0983	FACILITY SOLUTIONS GROUP INC	234.62	234.62	0100030506 4309	CUSTODIAL
U82P0984	WESTERN ASSN OF SCHOOLS &	1,230.00	1,230.00	0100041404 5310	DUES & MEMBERSHIPS
U82P0985	WESTERN ASSN OF SCHOOLS &	1,230.00	1,230.00	0100041404 5310	DUES & MEMBERSHIPS
U82P0986	WESTERN ASSN OF SCHOOLS &	1,230.00	1,230.00	0100041404 5310	DUES & MEMBERSHIPS
U82P0987	WESTERN ASSN OF SCHOOLS &	1,230.00	1,230.00	0100041404 5310	DUES & MEMBERSHIPS
U82P0988	WESTERN ASSN OF SCHOOLS &	1,230.00	1,230.00	0100041404 5310	DUES & MEMBERSHIPS
U82P0989	WESTERN ASSN OF SCHOOLS &	1,230.00	1,230.00	0100041404 5310	DUES & MEMBERSHIPS
U82P0990	WESTERN ASSN OF SCHOOLS &	1,230.00	1,230.00	0100041404 5310	DUES & MEMBERSHIPS

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**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/15/2024**

**TO 09/21/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P0991	SCHOLASTIC INC	2,854.98	2,854.98	0190170112 4301	MATERIALS AND SUPPLIES
U82P0992	AMAZON.COM CORPORATE CREDIT	108.64	108.64	0100030615 4343	COMP HRDWARE UNDER \$500
U82P0993	DOUBLETREE BY HILTON SACRAMENT	1,068.48	1,068.48	0100040057 5240	TRAINING & TRAVEL & CONFERENCE
U82P0994	LAKESHORE LEARNING	98.99	98.99	0190170112 4301	MATERIALS AND SUPPLIES
U82P0995	AMAZON.COM CORPORATE CREDIT	43.49	43.49	0100041554 4301	MATERIALS AND SUPPLIES
U82V0123	CULVER-NEWLIN	7,912.86	1,227.25	0126000024 4330	FURNITURE
			6,685.61	0126000024 4410	EQUIP NO DEP \$500-\$4999
U82V0124	AMAZON.COM CORPORATE CREDIT	503.73	503.73	0107200004 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0125	WESTERN DRAIN SUPPLY	10,393.57	10,393.57	0181502327 4410	EQUIP NO DEP \$500-\$4999
U82V0126	DELL COMPUTER CORP	72,300.01	7,419.14	0163870083 4343	COMP HRDWARE UNDER \$500
			64,880.87	0163870083 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0127	TRACKMAN INC.	25,007.06	25,007.06	0100041597 6490	EQUIPMENT DEP \$5000 & OVER
U82V0128	APPLE COMPUTER INC	981.66	981.66	0100030274 4411	COMP HARDWRE NO DEP \$500-\$4999
	<b>Fund 01 Total:</b>	<b>592,271.55</b>	<b>592,271.55</b>		

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U82N0029	AMAZON.COM CORPORATE CREDIT	24.23	24.23	1353100015 4308	OFFICE SUPPLIES
U82N0030	EAST BAY RESTAURANT	48.42	48.42	1353100015 4344	KITCHEN EQUIP UNDER \$500
	<b>Fund 13 Total:</b>	<b>72.65</b>	<b>72.65</b>		

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U82P0961	PERR & KNIGHT	8,400.00	8,400.00	6800040002 5810	PROFESSIONAL/CONSULTING SRV.
Fund 68 Total:		8,400.00	8,400.00		

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U82B0577	A C S I G DENTAL	3,200,000.00	3,200,000.00	6900040002 5875	DENTAL
U82B0578	VISION SERVICE PLAN	595,000.00	595,000.00	6900040002 5876	VISION
U82B0579	SELF INSURED SCHOOLS OF CALIFO	42,000,000.00	530,000.00	6900040003 5870	PPO SELECT
			10,400,000.00	6900040003 5871	PPO HIGH
			1,100,000.00	6900040003 5872	HMO SELECT
			17,400,000.00	6900040003 5873	HMO HIGH
			12,540,000.00	6900040003 5874	KAISER
			30,000.00	6900040003 5878	WABE
	<b>Fund 69 Total:</b>	<b>45,795,000.00</b>	<b>45,795,000.00</b>		

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<b>Total Account Amount:</b>			<b>46,395,744.20</b>		

DATE OF BOARD APPROVAL OCTOBER 8, 2024

2024/2025 SCHOOL YEAR

SEPTEMBER 22, 2024 THROUGH SEPTEMBER 28, 2024

DECREASED PURCHASE ORDER

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

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CANCELED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
		NONE	

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INCREASED PURCHASE ORDERS

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
U82B0514	COSTCO	0101-0003-0-4338-0000-2700-220-00000000	\$500.00
U82B0444	BAYER HVAC	0101-8150-0-5660-0000-8110-850-00081800	\$10,000.00
U82B0130	FAIRWAY FORD	0101-0004-0-4313-1110-8200-865-00000000	\$500.00

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U82B0585	J W PEPPER OF LOS ANGELES	1,500.00	1,500.00	0100030107 4301	MATERIALS AND SUPPLIES
U82B0586	VISUAL EDGE IT INC	1,500.00	1,500.00	0100030636 4308	OFFICE SUPPLIES
U82B0587	A LATENT IMPRESSION	8,000.00	8,000.00	0126000024 5810	PROFESSIONAL/CONSULTING SRV.
U82B0588	ONE DAY SIGNS INC	5,000.00	5,000.00	0181502347 4313	MAINTENANCE
U82B0589	MS ABRASIVES CLEANING	3,000.00	3,000.00	0181502330 4313	MAINTENANCE
U82B0590	NILES BIOLOGICAL	70.00	70.00	0163000069 4301	MATERIALS AND SUPPLIES
U82B0591	SOUTHWEST SCHOOL & OFFICE SUPP	800.00	300.00	0107911254 4308	OFFICE SUPPLIES
			500.00	0107911254 4338	FOOD SUPPLIES
U82B0593	SMART & FINAL	100.00	100.00	0163000064 4301	MATERIALS AND SUPPLIES
U82B0594	NILES BIOLOGICAL	105.00	105.00	0163000071 4301	MATERIALS AND SUPPLIES
U82B0595	NIGRO & NIGRO PC	54,000.00	54,000.00	0100040039 5803	AUDIT FEES
U82B0596	COSTCO WHOLESALE	1,000.00	400.00	0100040480 4338	FOOD SUPPLIES
			200.00	0100040566 4338	FOOD SUPPLIES
			200.00	0100040620 4338	FOOD SUPPLIES
			200.00	0100041164 4338	FOOD SUPPLIES
U82B0597	COUNTY OF ORANGE HEALTH CARE	4,455.00	4,455.00	0181502324 5809	OTHER OPERATING EXPENDITURES
U82B0598	AARDVARK CLAY & SUPPLIES INC	2,000.00	2,000.00	0100030022 4301	MATERIALS AND SUPPLIES
U82B0599	SMART & FINAL	100.00	100.00	0133150011 4301	MATERIALS AND SUPPLIES
U82C0398	IMAGINATION MACHINE LLC	1,450.00	1,450.00	0190170095 5821	ASSEMBLIES
U82C0399	CALIF WEEKLY EXPLORER INC	1,655.98	1,655.98	0190170096 5821	ASSEMBLIES
U82C0400	KONICA MINOLTA BUSINESS SOLUTI	554.63	554.63	0100030061 5660	CONTRACTS-REPAIRS MAINT.
U82C0401	J S EASTERDAY CONSTRUCTION INC	1,900.00	1,900.00	0181502772 5690	CONTRACTS-OTHER SERVICES
U82C0402	DISCOVERY CUBE ORANGE COUNTY	780.00	780.00	0190170094 5816	FIELD TRIPS / ADMISSION
U82C0403	CALIF WEEKLY EXPLORER INC	1,282.99	1,282.99	0190170090 5821	ASSEMBLIES
U82C0404	CALIF WEEKLY EXPLORER INC	467.99	467.99	0190170092 5821	ASSEMBLIES
U82C0405	IMAGINATION MACHINE LLC	1,447.00	1,447.00	0190170090 5821	ASSEMBLIES
U82C0406	CALIF WEEKLY EXPLORER INC	1,327.99	1,327.99	0190170096 5821	ASSEMBLIES
U82C0407	NEW VISTA SCHOOL	2,800.00	2,800.00	0165000070 5150	NON PUBLIC SCHOOL/PRIVATE
U82C0408	MILESTONES THERAPY GROUP	275,000.00	275,000.00	0165000156 5810	PROFESSIONAL/CONSULTING SRV.
U82C0409	PACWEST AIR FILTER LLC	203,539.26	203,539.26	0181502331 5690	CONTRACTS-OTHER SERVICES
U82C0410	OLIVE CREST ACADEMY	200,000.00	190,000.00	0165000070 5150	NON PUBLIC SCHOOL/PRIVATE

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BOARD OF TRUSTEES MEETING 10/08/2024

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U82C0410	*** CONTINUED ***				
			10,000.00	0165000259 5851	NON PUBLIC AGENCIES
U82C0411	IRONWOOD PLUMBING INC	2,327.00	2,327.00	0181500213 5690	CONTRACTS-OTHER SERVICES
U82C0413	CALIF WEEKLY EXPLORER INC	827.99	827.99	0190170090 5821	ASSEMBLIES
U82C0414	DISCOVERY CUBE ORANGE COUNTY	2,034.00	2,034.00	0190170096 5821	ASSEMBLIES
U82C0415	BEHAVIORAL EMOTIONAL & ACADEMI	18,000.00	18,000.00	0133100049 5810	PROFESSIONAL/CONSULTING SRV.
U82C0416	IRONWOOD PLUMBING INC	6,902.00	6,902.00	0181500478 5690	CONTRACTS-OTHER SERVICES
U82C0417	IRONWOOD PLUMBING INC	10,041.00	10,041.00	0181500012 5690	CONTRACTS-OTHER SERVICES
U82C0418	SERVPRO OF DOWNEY	12,396.76	12,396.76	0181501133 5690	CONTRACTS-OTHER SERVICES
U82C0419	IMAGINATION MACHINE LLC	1,397.00	1,397.00	0190170090 5821	ASSEMBLIES
U82C0420	IRONWOOD PLUMBING INC	8,803.00	8,803.00	0181500012 5690	CONTRACTS-OTHER SERVICES
U82C0421	EMERALD COVE OUTDOOR SCIENCE I	33,096.60	33,096.60	0190150014 5816	FIELD TRIPS / ADMISSION
U82C0422	SECO ELECTRIC & LIGHTING	3,683.86	3,683.86	0181500205 5690	CONTRACTS-OTHER SERVICES
U82C0423	IRONWOOD PLUMBING INC	4,238.00	4,238.00	0181501995 5690	CONTRACTS-OTHER SERVICES
U82P0963	APPLE COMPUTER INC	7,989.51	4,009.85	0133100049 4342	COMP SOFTWARE UNDER \$500
			3,979.66	0133100049 4343	COMP HRDWARE UNDER \$500
U82P0996	M2 IMAGE SOLUTIONS INC	1,052.27	1,052.27	0100040369 4308	OFFICE SUPPLIES
U82P0997	WALTERS WHOLESALE ELECTRIC	1,690.36	1,690.36	0181502332 4313	MAINTENANCE
U82P0998	ATKINSON ANDEL LOYA RUUD & ROM	1,903.13	1,903.13	0100040057 4308	OFFICE SUPPLIES
U82P0999	M2 IMAGE SOLUTIONS INC	12,362.43	12,362.43	0100040369 4308	OFFICE SUPPLIES
U82P1000	UNITED STATES ACADEMIC DECATHL	989.00	989.00	0100030072 5815	INTERNET RESOURCE
U82P1001	MUSEUM OF TOLERANCE	782.00	782.00	0190170094 5816	FIELD TRIPS / ADMISSION
U82P1002	VOYAGER EXPANDED LEARNING	4,365.76	4,365.76	0133100052 4301	MATERIALS AND SUPPLIES
U82P1003	AMAZON.COM CORPORATE CREDIT	217.28	217.28	0181502331 4308	OFFICE SUPPLIES
U82P1004	TEACHERS CURRICULUM INSTITUTE	6,181.18	6,181.18	0163000119 4301	MATERIALS AND SUPPLIES
U82P1005	MASTERY CODING	2,995.00	2,995.00	0130100010 5815	INTERNET RESOURCE
U82P1006	AMAZON.COM CORPORATE CREDIT	17.38	17.38	0133100052 4301	MATERIALS AND SUPPLIES
U82P1008	AMAZON.COM CORPORATE CREDIT	61.92	61.92	0100041597 4301	MATERIALS AND SUPPLIES
U82P1009	AMAZON.COM CORPORATE CREDIT	81.26	81.26	0126000024 4301	MATERIALS AND SUPPLIES
U82P1011	DEMIDEC CORPORATION	1,045.00	1,045.00	0100030072 5815	INTERNET RESOURCE
U82P1012	AMAZON.COM CORPORATE CREDIT	155.14	155.14	0133100048 4301	MATERIALS AND SUPPLIES
U82P1013	AMAZON.COM CORPORATE CREDIT	6,047.05	6,047.05	0100040582 4343	COMP HRDWARE UNDER \$500

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U82P1014	WELLNESS TOGETHER	791.50	791.50	0133100037 5240	TRAINING & TRAVEL & CONFERENCE
U82P1015	AMAZON.COM CORPORATE CREDIT	266.89	266.89	0100040529 4301	MATERIALS AND SUPPLIES
U82P1016	AMAZON.COM CORPORATE CREDIT	368.10	368.10	0107910721 4301	MATERIALS AND SUPPLIES
U82P1017	AMAZON.COM CORPORATE CREDIT	158.11	158.11	0160530029 4301	MATERIALS AND SUPPLIES
U82P1018	AMAZON.COM CORPORATE CREDIT	158.95	158.95	0100030454 4308	OFFICE SUPPLIES
U82P1019	COLLEGE BOARD PUBLICATIONS	380.63	380.63	0100030019 5240	TRAINING & TRAVEL & CONFERENCE
U82P1020	AMAZON.COM CORPORATE CREDIT	395.55	197.78	0167620031 4343	COMP HRDWARE UNDER \$500
			197.77	0167620035 4343	COMP HRDWARE UNDER \$500
U82P1021	AMAZON.COM CORPORATE CREDIT	171.48	171.48	0100030215 4343	COMP HRDWARE UNDER \$500
U82P1022	AMAZON.COM CORPORATE CREDIT	76.09	76.09	0100030196 4301	MATERIALS AND SUPPLIES
U82P1023	AMAZON.COM CORPORATE CREDIT	134.63	134.63	0100030150 4301	MATERIALS AND SUPPLIES
U82P1024	AMAZON.COM CORPORATE CREDIT	382.93	382.93	0100030217 4301	MATERIALS AND SUPPLIES
U82P1025	AMAZON.COM CORPORATE CREDIT	381.71	381.71	0126000024 4301	MATERIALS AND SUPPLIES
U82P1026	AMAZON.COM CORPORATE CREDIT	40.23	40.23	0100030271 4301	MATERIALS AND SUPPLIES
U82P1027	AMAZON.COM CORPORATE CREDIT	22.84	22.84	0100040582 4343	COMP HRDWARE UNDER \$500
U82P1028	AMAZON.COM CORPORATE CREDIT	32.51	32.51	0100031108 4301	MATERIALS AND SUPPLIES
U82P1029	AMAZON.COM CORPORATE CREDIT	54.36	54.36	0100030271 4301	MATERIALS AND SUPPLIES
U82P1030	AMAZON.COM CORPORATE CREDIT	141.68	141.68	0100030291 4301	MATERIALS AND SUPPLIES
U82P1031	AMAZON.COM CORPORATE CREDIT	215.96	215.96	0100040051 4308	OFFICE SUPPLIES
U82P1032	AMAZON.COM CORPORATE CREDIT	104.31	104.31	0167620035 4343	COMP HRDWARE UNDER \$500
U82P1033	BERTRAND MUSIC ENTERPRISES	608.96	608.96	0167620029 4301	MATERIALS AND SUPPLIES
U82P1034	AMAZON.COM CORPORATE CREDIT	54.92	54.92	0160530029 4301	MATERIALS AND SUPPLIES
U82P1035	CASCWA	125.00	125.00	0100041562 5240	TRAINING & TRAVEL & CONFERENCE
U82P1036	WORLDSTRIDES	995.00	995.00	0107910721 5816	FIELD TRIPS / ADMISSION
U82P1037	APPLE COMPUTER INC	561.15	561.15	0167620031 4343	COMP HRDWARE UNDER \$500
U82P1038	COUNTRY CITY TOWING INC.	175.00	175.00	0156400271 5809	OTHER OPERATING EXPENDITURES
U82P1039	LESSONPIX INC	1,132.20	1,132.20	0133100052 5815	INTERNET RESOURCE
U82P1040	AVID CENTER	650.00	650.00	0174350090 5240	TRAINING & TRAVEL & CONFERENCE
U82P1041	AMAZON.COM CORPORATE CREDIT	188.56	188.56	0190170076 4301	MATERIALS AND SUPPLIES
U82P1042	AMAZON.COM CORPORATE CREDIT	2,565.89	1,879.68	0174350037 4301	MATERIALS AND SUPPLIES
			686.21	0174350048 4301	MATERIALS AND SUPPLIES
U82P1044	AMAZON.COM CORPORATE CREDIT	175.62	175.62	0156400388 4308	OFFICE SUPPLIES

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U82P1046	U.S. BANK	682.32	682.32	0165000022 5240	TRAINING & TRAVEL & CONFERENCE
U82P1047	OPTUS	3,395.60	437.60	0100040582 4301	MATERIALS AND SUPPLIES
			2,958.00	0100040582 4308	OFFICE SUPPLIES
U82P1048	CONVERT TEMP HVAC MECHANICAL S	2,800.00	2,800.00	0181501314 5690	CONTRACTS-OTHER SERVICES
U82P1049	U.S. BANK	369.71	369.71	0156400388 5240	TRAINING & TRAVEL & CONFERENCE
U82P1050	SOUTHWEST SCHOOL & OFFICE SUPP	412.71	412.71	0167700026 4301	MATERIALS AND SUPPLIES
U82P1051	SOUTHWEST SCHOOL & OFFICE SUPP	183.41	183.41	0167700026 4301	MATERIALS AND SUPPLIES
U82P1052	DEMIDEC CORPORATION	1,287.62	1,287.62	0100030019 5815	INTERNET RESOURCE
U82P1053	U.S. BANK	319.96	319.96	0167620029 5240	TRAINING & TRAVEL & CONFERENCE
U82P1054	PROSURFACE INC	2,400.00	1,200.00	0181500073 5690	CONTRACTS-OTHER SERVICES
			1,200.00	0181500205 5690	CONTRACTS-OTHER SERVICES
U82P1055	AWARDS BY PAUL	48.94	48.94	0100030019 4301	MATERIALS AND SUPPLIES
U82P1056	SO CAL GRAD	519.21	519.21	0100030095 4301	MATERIALS AND SUPPLIES
U82P1057	COAST ARBOR	14,975.00	14,975.00	0100040304 5670	CONTRACTS-OTHER MAINT.
U82P1058	U.S. BANK	377.96	377.96	0133270019 5240	TRAINING & TRAVEL & CONFERENCE
U82P1059	AMAZON.COM CORPORATE CREDIT	71.76	71.76	0190170201 4308	OFFICE SUPPLIES
U82P1060	COAST ARBOR	14,875.00	14,875.00	0100040288 5670	CONTRACTS-OTHER MAINT.
U82P1061	THE LIBRARY STORE	76.70	76.70	0190170090 4301	MATERIALS AND SUPPLIES
U82P1062	VISUAL EDGE IT INC	29.00	29.00	0165000013 5660	CONTRACTS-REPAIRS MAINT.
U82P1063	GUITAR CENTER	1,272.37	1,272.37	0167620029 4301	MATERIALS AND SUPPLIES
U82P1064	AMAZON.COM CORPORATE CREDIT	366.21	366.21	0100031108 4301	MATERIALS AND SUPPLIES
U82P1065	AMAZON.COM CORPORATE CREDIT	243.13	243.13	0126000024 4301	MATERIALS AND SUPPLIES
U82P1066	DIRECT DOOR & HARDWARE INC	2,433.18	2,433.18	0181501574 4313	MAINTENANCE
U82P1068	AMAZON.COM CORPORATE CREDIT	20.54	20.54	0100030583 4308	OFFICE SUPPLIES
U82P1069	AMAZON.COM CORPORATE CREDIT	67.00	67.00	0163000121 4301	MATERIALS AND SUPPLIES
U82P1070	AMAZON.COM CORPORATE CREDIT	332.09	332.09	0100030034 4301	MATERIALS AND SUPPLIES
U82P1071	AMAZON.COM CORPORATE CREDIT	600.25	600.25	0107911049 4301	MATERIALS AND SUPPLIES
U82P1072	AMAZON.COM CORPORATE CREDIT	215.52	215.52	0167620020 4301	MATERIALS AND SUPPLIES
U82P1074	PIONEER ATHLETICS	4,037.56	3,869.00	0167620010 4301	MATERIALS AND SUPPLIES
			168.56	0167620083 4301	MATERIALS AND SUPPLIES
U82P1075	AMAZON.COM CORPORATE CREDIT	245.86	245.86	0100030253 4301	MATERIALS AND SUPPLIES
U82P1076	HITT MARKING DEVICES INC	47.03	47.03	0100030647 4308	OFFICE SUPPLIES

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User ID: TPHAM

Report ID: PO010\_Fund

<v. 030305>

Page No.: 4

Current Date: 09/30/2024

Current Time: 08:26:22

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

BOARD OF TRUSTEES MEETING 10/08/2024

FROM 09/22/2024

TO 09/28/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P1077	ORVAC ELECTRONICS	3,987.77	3,987.77	0181502346 4313	MAINTENANCE
U82P1078	AMAZON.COM CORPORATE CREDIT	400.75	400.75	0100030168 4301	MATERIALS AND SUPPLIES
U82P1079	AMAZON.COM CORPORATE CREDIT	127.04	127.04	0100030975 4301	MATERIALS AND SUPPLIES
U82P1080	UNIVERSITY OF OREGON	400.00	400.00	0190170111 5815	INTERNET RESOURCE
U82P1081	SOUTHWEST SCHOOL & OFFICE SUPP	291.23	291.23	0174350048 4301	MATERIALS AND SUPPLIES
U82P1083	COLONIAL CHESTERFIELD AT RILEY	2,630.00	2,630.00	0190170096 5816	FIELD TRIPS / ADMISSION
U82P1084	NAVIGATE360 LLC	1,475.00	1,475.00	0107910956 5815	INTERNET RESOURCE
U82P1085	AMAZON.COM CORPORATE CREDIT	327.79	95.03	0100031108 4210	BOOKS & REFERENCE MATERIALS
			140.33	0100031108 4301	MATERIALS AND SUPPLIES
			92.43	0100031108 4343	COMP HRDWARE UNDER \$500
U82P1086	AMAZON.COM CORPORATE CREDIT	205.52	31.53	0100031108 4301	MATERIALS AND SUPPLIES
			173.99	0100031108 4343	COMP HRDWARE UNDER \$500
U82P1087	AMAZON.COM CORPORATE CREDIT	358.81	358.81	0133100049 4301	MATERIALS AND SUPPLIES
U82P1088	AMAZON.COM CORPORATE CREDIT	108.13	108.13	0133100049 4301	MATERIALS AND SUPPLIES
U82P1089	AMAZON.COM CORPORATE CREDIT	167.37	167.37	0190170112 4301	MATERIALS AND SUPPLIES
U82P1090	AMAZON.COM CORPORATE CREDIT	75.93	55.28	0100030325 4301	MATERIALS AND SUPPLIES
			20.65	0190170112 4301	MATERIALS AND SUPPLIES
U82P1091	AMAZON.COM CORPORATE CREDIT	278.58	278.58	0133100048 4301	MATERIALS AND SUPPLIES
U82P1092	AMAZON.COM CORPORATE CREDIT	353.74	353.74	0133100048 4301	MATERIALS AND SUPPLIES
U82P1093	AMAZON.COM CORPORATE CREDIT	208.60	208.60	0165000163 4301	MATERIALS AND SUPPLIES
U82P1094	AMAZON.COM CORPORATE CREDIT	18.48	18.48	0133150011 4301	MATERIALS AND SUPPLIES
U82P1095	AMAZON.COM CORPORATE CREDIT	219.32	219.32	0167620022 4301	MATERIALS AND SUPPLIES
U82P1096	J W PEPPER OF LOS ANGELES	342.50	342.50	0100030162 4301	MATERIALS AND SUPPLIES
U82P1097	AMAZON.COM CORPORATE CREDIT	104.01	104.01	0190170097 4301	MATERIALS AND SUPPLIES
U82P1098	U.S. BANK	168.85	168.85	0133270019 5240	TRAINING & TRAVEL & CONFERENCE
U82P1099	CONVERT TEMP HVAC MECHANICAL S	12,800.00	12,800.00	0181502063 5660	CONTRACTS-REPAIRS MAINT.
U82P1100	THERAPRO INC	222.19	222.19	0133100052 4305	STUDENT TESTING
U82P1101	SPEECH CORNER LLC	253.48	253.48	0133100049 4301	MATERIALS AND SUPPLIES
U82P1102	O C S B A	110.00	110.00	0100041015 5240	TRAINING & TRAVEL & CONFERENCE
U82P1103	ACSA	100.00	100.00	0100040033 5310	DUES & MEMBERSHIPS
U82P1104	PEARSON EDUCATION	570.74	570.74	0133150004 4305	STUDENT TESTING
U82P1105	SUPER DUPER SCHOOL INC	180.87	180.87	0133150011 4301	MATERIALS AND SUPPLIES

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**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

BOARD OF TRUSTEES MEETING 10/08/2024

FROM 09/22/2024

TO 09/28/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P1106	IRVINE PARK RAILROAD	800.00	800.00	0190170109 5816	FIELD TRIPS / ADMISSION
U82P1107	AMAZON.COM CORPORATE CREDIT	51.66	51.66	0100030095 4301	MATERIALS AND SUPPLIES
U82P1108	CASCWA	125.00	125.00	0100041562 5240	TRAINING & TRAVEL & CONFERENCE
U82P1109	AMAZON.COM CORPORATE CREDIT	106.54	34.79	0100030196 4301	MATERIALS AND SUPPLIES
			71.75	0100030207 4301	MATERIALS AND SUPPLIES
U82P1110	AMAZON.COM CORPORATE CREDIT	195.88	195.88	0100030636 4308	OFFICE SUPPLIES
U82P1111	AMAZON.COM CORPORATE CREDIT	39.06	39.06	0100030091 4301	MATERIALS AND SUPPLIES
U82P1112	AMAZON.COM CORPORATE CREDIT	447.61	447.61	0165000163 4301	MATERIALS AND SUPPLIES
U82P1113	DEPT OF TOXIC SUBSTANCEE CNTRL	3,828.00	3,828.00	0181502131 5809	OTHER OPERATING EXPENDITURES
U82P1114	AMAZON.COM CORPORATE CREDIT	1,151.30	1,151.30	0190170318 4301	MATERIALS AND SUPPLIES
U82P1115	PRIMEX WIRELESS	9,920.10	9,920.10	0181502340 4313	MAINTENANCE
U82P1116	CENTRAL TRUCK BODY INC	5,032.50	5,032.50	0100040682 5660	CONTRACTS-REPAIRS MAINT.
U82P1117	U.S. BANK	325.27	325.27	0100040061 4308	OFFICE SUPPLIES
U82P1118	NEXT LEVEL HVAC ENERGY MANAGEM	1,305.00	1,305.00	0181501933 5690	CONTRACTS-OTHER SERVICES
U82P1119	AQUARIUM OF THE PACIFIC	756.00	756.00	0190170095 5816	FIELD TRIPS / ADMISSION
U82V0129	CDW G INC	2,607.83	2,607.83	0190170266 4410	EQUIP NO DEP \$500-\$4999
U82V0130	HOME DEPOT	838.08	838.08	0190170099 4410	EQUIP NO DEP \$500-\$4999
U82V0131	STEWART SIGNS	1,780.24	1,780.24	0181502751 4410	EQUIP NO DEP \$500-\$4999
U82V0132	APPLE COMPUTER INC	1,590.61	282.70	0165000074 4301	MATERIALS AND SUPPLIES
			1,307.91	0165000074 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0133	REECE PLUMBING	1,929.79	1,929.79	0181502327 4410	EQUIP NO DEP \$500-\$4999
U82V0134	REECE PLUMBING	2,358.63	2,358.63	0181502327 4410	EQUIP NO DEP \$500-\$4999
	<b>Fund 01 Total:</b>	<b>1,051,410.92</b>	<b>1,051,410.92</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/22/2024**

**TO 09/28/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P1073	SECO ELECTRIC & LIGHTING	2,215.52	2,215.52	1100030002 6274	OTHER CONSTRUCTION
	<b>Fund 11 Total:</b>	<b>2,215.52</b>	<b>2,215.52</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/22/2024**

**TO 09/28/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P1007	AMAZON.COM CORPORATE CREDIT	254.26	254.26	1261050003 4301	MATERIALS AND SUPPLIES
U82P1010	AMAZON.COM CORPORATE CREDIT	82.65	82.65	1261050003 4301	MATERIALS AND SUPPLIES
U82P1045	PRECISION DYNAMICS CORPORATION	193.31	193.31	1290610010 4301	MATERIALS AND SUPPLIES
U82P1067	AMAZON.COM CORPORATE CREDIT	695.57	438.21	1250250004 4301	MATERIALS AND SUPPLIES
			139.11	1261050039 4301	MATERIALS AND SUPPLIES
			118.25	1290620002 4301	MATERIALS AND SUPPLIES
U82P1082	PRECISION DYNAMICS CORPORATION	215.00	215.00	1290610010 4342	COMP SOFTWARE UNDER \$500
	<b>Fund 12 Total:</b>	<b>1,440.79</b>	<b>1,440.79</b>		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/22/2024**

**TO 09/28/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82N0032	AMAZON.COM CORPORATE CREDIT	71.89	71.89	1353100015 4308	OFFICE SUPPLIES
U82N0033	AMAZON.COM CORPORATE CREDIT	40.72	40.72	1353100015 4308	OFFICE SUPPLIES
Fund 13 Total:		112.61	112.61		

**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/22/2024**

**TO 09/28/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82C0412	PBK ARCHITECTS INC	44,125.00	41,625.00	4092610002 6210	ARCHITECT/ENGINEERING FEES
			2,500.00	4092610002 6211	REIMBURSABLE COST ITEMS
	<b>Fund 40 Total:</b>	<b>44,125.00</b>	<b>44,125.00</b>		



**PLACENTIA USD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 10/08/2024**

**FROM 09/22/2024**

**TO 09/28/2024**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
<b>Total Account Amount:</b>			<b>1,099,304.84</b>		

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
OCTOBER 8, 2024**

**REPORT OF WARRANT TOTALS ISSUED**

<b>Background</b>	
Expenditures (September 1, 2024 through September 28, 2024)	\$15,786,643.63
Payroll Registers	\$3,989,407.63
Total	<u>\$19,776,051.26</u>

**Administrator**  
Gary Stine, Assistant Superintendent, Administrative Services

Placentia-Yorba Linda Unified School District  
October 8, 2024

Check Numbers: 266952 - 267842

Approve Expenditures September 1, 2024 through September 28, 2024

General	Fund 0101	\$ 8,696,966.18
Special Education Pass Through	Fund 1010	\$ 297,401.84
Child Development	Fund 1212	\$ 725,410.36
Cafeteria	Fund 1313	\$ 299,167.52
Deferred Maintenance	Fund 1414	\$ 626,812.14
Capital Facilities Fund/2525	Fund 2525	\$ 233,867.55
Capital Facilities/2545	Fund 2545	\$ 257,153.43
School Facilities Fund Prop 47/3539	Fund 3539	\$ 232,852.25
Special Reserve	Fund 4040	\$ 26,106.00
Insurance - Workers Comp	Fund 6768	\$ 653,665.06
Insurance - Health & Welfare	Fund 6769	\$ 3,725,841.51
Insurance - Property Loss	Fund 6770	\$ 11,399.79

Total Expenditures: \$15,786,643.63

Payroll Registers:

Classified 2B \$3,989,407.63

Total Payroll Registers: \$3,989,407.63

**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
from 9/1/2024 to 9/7/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00266952	V8214196	7 MINDSETS ACADEMY LLC	09/04/24		MW	0101-7435-0-5815-1110-1000-706	49,312.50
82 00266953	E8202793	AED, JONATHON M	09/04/24		MW	0101-0791-0-5240-1110-1000-640	124.98
82 00266954	E8202498	BARTON, SARAH	09/04/24		MW	0101-0003-0-5815-1110-1000-210	149.00
82 00266955	V8207985	BEDARD, JANELLE	09/04/24		MW	0101-9017-0-4301-1110-1000-340	34.13
82 00266956	E8203074	CAMMARATO, DAVID	09/04/24		MW	0101-0003-0-4301-1110-1000-360	215.25
82 00266957	E8202916	CERVANTES JR, FRANK	09/04/24		MW	0101-0723-0-5240-1110-3600-865	47.71
82 00266958	E8202861	CORONADO, VICTOR F	09/04/24		MW	0101-0723-0-5240-1110-3600-865	90.14
82 00266959	E8203785	EASTMAN, ABIGAIL	09/04/24		MW	0101-0003-0-4308-0000-2700-210	48.69
82 00266960	E8202840	FABRIZIO, DAVID	09/04/24		MW	0101-0723-0-5240-1110-3600-865	134.34
82 00266961	E8200373	GIBBONS, BLANCA E	09/04/24		MW	0101-2600-0-4301-1110-1000-625	26.94
82 00266962	V8200957	GOLDEN STATE WATER COMPANY	09/04/24		MW	0101-0001-0-5550-1110-8200-990	13,748.68
82 00266963	V8200658	GRAY, TRISHA	09/04/24		MW	0101-0004-0-4301-1110-2100-600	215.52
82 00266964	V8208315	HARBOTTLE LAW GROUP	09/04/24		MW	0101-6500-0-5807-5001-2100-650	16,798.50
82 00266965	V8205938	HEINEMANN	09/04/24		MW	0101-6300-0-4301-1110-1000-635	2,773.14
82 00266966	V8200542	HIRSCH PIPE & SUPPLY CO	09/04/24		MW	0101-8150-0-4313-0000-8110-850	1,379.98
82 00266967	V8200547	HOME DEPOT	09/04/24		MW	0101-8150-0-4313-0000-8110-850	2,963.80
82 00266968	V8213269	HOULIHAN, PATRICIA K	09/04/24		MW	0101-6500-0-5810-5770-1190-650	240.00
82 00266969	V8206234	INTEGRITY BACKFLOW CO	09/04/24		MW	0101-8150-0-5670-0000-8110-850	960.00
82 00266970	V8213672	IRONWOOD PLUMBING INC	09/04/24		MW	0101-0004-0-5690-0000-8220-130	6,961.00
82 00266970	V8213672	IRONWOOD PLUMBING INC	09/04/24		MW	0101-0004-0-5690-0000-8220-390	2,395.00
82 00266971	V8211197	IXL LEARNING INC	09/04/24		MW	0101-7435-0-5815-1110-1000-685	15,183.00
82 00266972	E8202808	JACKSON, LINDA M	09/04/24		MW	0101-0723-0-5240-1110-3600-865	37.26
82 00266973	V8206810	LAKESHORE LEARNING	09/04/24		MW	0101-0003-0-4301-1110-1000-330	524.15
82 00266974	V8214140	LIMINEX INC	09/04/24		MW	0101-7435-0-5815-1110-1000-646	80,810.40
82 00266975	V8200679	MCFADDEN DALE HARDWARE	09/04/24		MW	0101-8150-0-4313-0000-8110-850	30.06
82 00266976	E8203037	MELODIA, JEANNE M	09/04/24		MW	0101-0003-0-4308-0000-2700-110	361.47
82 00266977	E8204354	MILLAN, REBECCA	09/04/24		MW	0101-0723-0-5240-1110-3600-865	24.23
82 00266978	V8214162	NKNK LLC	09/04/24		MW	0101-0003-0-4338-0000-2700-100	880.00
82 00266979	V8200764	ORANGE COUNTY DEPT OF ED	09/04/24		MW	0101-0791-0-9510-0000-0000-000	848.00
82 00266980	E8204129	ORTIZ, CHERYL	09/04/24		MW	0101-0723-0-5240-1110-3600-865	20.45
82 00266981	E8202362	PERFECTO, LORENA	09/04/24		MW	0101-0003-0-4338-0000-2700-210	516.46
82 00266982	V8210672	PORTVIEW PREPARATORY INC	09/04/24		MW	0101-6500-0-5150-5750-1180-650	3,699.28

**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
from 9/1/2024 to 9/7/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82	00266982	V8210672 PORTVIEW PREPARATORY INC	09/04/24		MW	0101-6500-0-5851-5001-3600-650	270.00
82	00266983	V8214298 PSI SERVICES LLC	09/04/24		MW	0101-6387-0-5815-3800-1000-646	2,100.00
82	00266984	E8203252 SALIBY, GEORGE B	09/04/24		MW	0101-0723-0-5240-1110-3600-865	62.79
82	00266985	V8201719 SCHOLASTIC CLASSROOM MAGAZINES	09/04/24		MW	0101-0003-0-5815-1110-1000-240	329.67
82	00266985	V8201719 SCHOLASTIC CLASSROOM MAGAZINES	09/04/24		MW	0101-3010-0-4210-1110-1000-250	1,091.74
82	00266986	V8210074 SCHOOL DATEBOOKS	09/04/24		MW	0101-3010-0-4301-1110-1000-200	3,356.68
82	00266987	V8200932 SECO ELECTRIC & LIGHTING	09/04/24		MW	0101-0004-0-5660-0000-8220-845	1,365.13
82	00266987	V8200932 SECO ELECTRIC & LIGHTING	09/04/24		MW	0101-8150-0-5690-0000-8110-850	507.50
82	00266988	V8213198 SHERARD, ERIN	09/04/24		MW	0101-7435-0-5810-1110-1000-600	3,750.00
82	00266989	V8211314 SITEONE LANDSCAPE SUPPLY LLC	09/04/24		MW	0101-0004-0-4313-0000-8220-845	667.92
82	00266990	V8214249 SKC COMPANY	09/04/24		MW	0101-2600-0-9510-0000-0000-000	609,659.34
82	00266991	V8213325 SMOG TECH	09/04/24		MW	0101-0720-0-5809-5001-3600-865	50.00
82	00266992	V8200954 SO CALIF EDISON CO	09/04/24		MW	0101-0001-0-5540-1110-8200-990	6,349.23
82	00266993	V8200955 SO CALIF GAS CO	09/04/24		MW	0101-0001-0-5530-1110-8200-990	311.48
82	00266994	V8214462 SOUTHERN CALIFORNIA UPHOLSTERY	09/04/24		MW	0101-0720-0-5690-5001-3600-865	975.00
82	00266995	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/04/24		MW	0101-0003-0-4301-1110-1000-140	1,273.67
82	00266995	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/04/24		MW	0101-0003-0-4301-1110-1000-330	259.78
82	00266995	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/04/24		MW	0101-0003-0-4301-1110-1000-390	63.57
82	00266995	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/04/24		MW	0101-0003-0-4301-1110-1000-510	547.23
82	00266995	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/04/24		MW	0101-0003-0-4308-0000-2700-110	350.29
82	00266995	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/04/24		MW	0101-0003-0-4308-0000-2700-530	606.81
82	00266995	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/04/24		MW	0101-6010-0-4301-1110-1000-670	634.48
82	00266996	V8206263 SUPER SIGNMART	09/04/24		MW	0101-0004-0-4308-0000-7550-831	2,007.53
82	00266997	V8201006 SUPPLYMASTER INC	09/04/24		MW	0101-0003-0-4308-0000-2700-390	174.73
82	00266998	V8201595 UNITED PARCEL SERVICE	09/04/24		MW	0101-0004-0-4308-0000-7300-815	62.70
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0003-0-5660-1110-1000-110	96.69
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0003-0-5660-1110-1000-120	29.33
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0003-0-5660-1110-1000-140	33.34
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0003-0-5660-1110-1000-250	42.48
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0003-0-5660-1110-1000-310	12.02
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0003-0-5660-1110-1000-390	129.35
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0003-0-5660-1110-1000-450	41.95

**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
 from 9/1/2024 to 9/7/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0003-0-5660-1110-1000-480	26.62
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0004-0-5660-0000-7300-815	264.02
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0004-0-5660-0000-7400-730	428.84
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0004-0-5660-0000-7530-830	11.91
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0004-0-5660-0000-7540-832	7.82
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0004-0-7438-1110-9100-831	216.36
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-0791-0-5660-1110-1000-625	16.29
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-6500-0-5660-5001-2700-651	72.98
82	00266999	V8214042 VISUAL EDGE IT INC	09/04/24		MW	0101-6500-0-5660-5001-2100-650	55.61
82	00267000	V8214072 WATER AND WIFI LLC	09/04/24		MW	0101-9017-0-4301-1110-1000-240	1,047.66
82	00267001	V8201100 WENGER CORP	09/04/24		MW	0101-6770-0-4301-1110-1000-100	181.80
82	00267001	V8201100 WENGER CORP	09/04/24		MW	0101-6770-0-4410-1110-1000-100	1,098.38
82	00267002	E8203784 WILSON, LENA E	09/04/24		MW	0101-0004-0-5220-1110-2100-635	26.26
82	00267003	E8200337 WORCESTER, ANGELA K	09/04/24		MW	0101-0723-0-5240-1110-3600-865	25.00
82	00267004	V8201132 YORBA LINDA WATER DISTRICT	09/04/24		MW	0101-0001-0-5550-1110-8200-990	11,801.08
82	00267012	V8200074 A Z BUS SALES INC	09/05/24		MW	0101-0723-0-4315-1110-3600-865	1,360.15
82	00267013	V8214258 AC PROS INC	09/05/24		MW	0101-3213-0-6270-0000-8500-130	249,403.50
82	00267014	V8212235 AGPARTS WORLDWIDE INC	09/05/24		MW	0101-0004-0-4343-1110-1000-810	8,811.74
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-0003-0-4210-1110-1000-110	306.50
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-0003-0-4301-1110-1000-200	104.27
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-0003-0-4343-1110-1000-220	10,473.12
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-0003-0-4411-1110-1000-220	36,145.28
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-0003-0-4301-1110-1000-330	409.98
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-0003-0-4301-1110-1000-350	236.76
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-0003-0-4308-0000-2700-110	216.12
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-0004-0-4311-0000-7540-832	78.29
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-0004-0-4343-1110-1000-810	31,122.59
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6387-0-4301-3800-1000-646	3,527.23
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6387-0-4410-3800-1000-646	514.68
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6762-0-4301-1110-1000-621	4,976.25
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6762-0-4343-1110-1000-621	304.49
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6762-0-4410-1110-1000-621	5,725.46

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82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6762-0-4301-1110-1000-640	3,648.53
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6762-0-4343-1110-1000-640	2,402.17
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6762-0-4301-1110-1000-685	76.11
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6762-0-4343-1110-1000-685	1,010.72
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6762-0-4411-1110-1000-685	2,175.02
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-6770-0-4410-1110-1000-210	549.47
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-9017-0-4301-1110-1000-400	171.79
82	00267015	V8204532 AMAZON.COM CORPORATE CREDIT	09/05/24		MW	0101-9017-0-4301-0000-2700-400	173.98
82	00267016	V8203559 AT & T	09/05/24		MW	0101-0001-0-5910-1110-8200-990	16,666.25
82	00267017	V8203559 AT & T	09/05/24		MW	0101-0001-0-5910-1110-8200-990	10,094.58
82	00267018	V8207089 BC TRAFFIC SPECIALIST	09/05/24		MW	0101-8150-0-4313-0000-8110-850	115.28
82	00267019	V8200258 CDW G INC	09/05/24		MW	0101-0004-0-5815-0000-7700-810	18,155.00
82	00267020	V8201027 CENGAGE LEARNING	09/05/24		MW	0101-9017-0-5815-1110-1000-140	50.00
82	00267021	V8212180 CINTAS CORPORATION	09/05/24		MW	0101-0004-0-5640-0000-7540-832	70.00
82	00267021	V8212180 CINTAS CORPORATION	09/05/24		MW	0101-0720-0-5560-5001-3600-865	411.28
82	00267021	V8212180 CINTAS CORPORATION	09/05/24		MW	0101-8150-0-5640-0000-8110-850	624.55
82	00267022	V8200385 COAST ARBOR	09/05/24		MW	0101-0004-0-5690-0000-8220-360	9,400.00
82	00267023	V8212160 COMMERCIAL ROOFING SYSTEMS INC	09/05/24		MW	0101-3213-0-6270-0000-8500-220	264,685.20
82	00267023	V8212160 COMMERCIAL ROOFING SYSTEMS INC	09/05/24		MW	0101-3213-0-6270-0000-8500-450	112,447.70
82	00267024	V8200332 COSTCO WHOLESALE	09/05/24		MW	0101-0003-0-4338-0000-2700-220	156.51
82	00267024	V8200332 COSTCO WHOLESALE	09/05/24		MW	0101-0003-0-4338-0000-2700-200	217.01
82	00267024	V8200332 COSTCO WHOLESALE	09/05/24		MW	0101-2600-0-4301-1110-1000-670	10,720.15
82	00267024	V8200332 COSTCO WHOLESALE	09/05/24		MW	0101-3310-0-4338-5001-2100-650	322.70
82	00267025	V8200348 CURRICULUM ASSOCIATES LLC	09/05/24		MW	0101-0791-0-5810-1110-1000-635	17,600.00
82	00267025	V8200348 CURRICULUM ASSOCIATES LLC	09/05/24		MW	0101-7435-0-5815-1110-1000-635	331,996.05
82	00267026	V8214305 EL CAMINO REAL ASB	09/05/24		MW	0101-0000-0-8699-0000-0000-000	21.69
82	00267027	V8208329 EL DORADO HIGH SCHOOL ASB	09/05/24		MW	0101-0000-0-8699-0000-0000-000	812.78
82	00267028	V8213825 ESPERANZA HIGH SCHOOL ASB	09/05/24		MW	0101-0000-0-8699-0000-0000-000	421.89
82	00267029	V8214062 FACILITY SOLUTIONS GROUP INC	09/05/24		MW	0101-0003-0-4301-1110-1000-210	1,682.67
82	00267030	V8210119 FACTORY MOTOR PARTS	09/05/24		MW	0101-0004-0-4313-1110-8200-865	165.13
82	00267030	V8210119 FACTORY MOTOR PARTS	09/05/24		MW	0101-0720-0-4315-5001-3600-865	678.46
82	00267031	V8201847 FAIRWAY FORD	09/05/24		MW	0101-0004-0-4313-1110-8200-865	946.06

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82	00267032	V8200446 FLEET SERVICES	09/05/24		MW	0101-0720-0-4315-5001-3600-865	239.21
82	00267033	V8210545 FOLLETT SCHOOL SOLUTIONS LLC	09/05/24		MW	0101-0004-0-5815-0000-7700-810	56,215.54
82	00267034	V8213695 FOUNDATION BUILDING MATERIALS	09/05/24		MW	0101-8150-0-4313-0000-8110-850	366.24
82	00267035	V8214306 GARDEN GROVE UNIFIED SCHOOL DI	09/05/24		MW	0101-0723-0-5816-1110-3600-865	6,179.50
82	00267036	V8206192 GEORGE BRYANT CONSTRUCTION INC	09/05/24		MW	0101-8150-0-5670-0000-8110-850	325.00
82	00267037	V8208360 GOLD COAST TOURS	09/05/24		MW	0101-0723-0-5816-1110-3600-865	1,582.00
82	00267038	V8200500 GRAINGER	09/05/24		MW	0101-8150-0-4313-0000-8110-850	40.33
82	00267039	V8213309 SEESAW LEARNING INC	09/05/24		MW	0101-0003-0-5815-1110-1000-170	2,500.00
82	00267040	V8211658 SMART & FINAL	09/05/24		MW	0101-2600-0-4301-1110-1000-670	295.94
82	00267041	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/05/24		MW	0101-0003-0-4301-1110-1000-330	55.83
82	00267041	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/05/24		MW	0101-0003-0-4301-1110-1000-340	39.26
82	00267041	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/05/24		MW	0101-0003-0-4301-1110-1000-360	134.73
82	00267041	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/05/24		MW	0101-0003-0-4301-1110-1000-390	256.12
82	00267041	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/05/24		MW	0101-0003-0-4301-1110-1000-410	3,637.40
82	00267042	V8201006 SUPPLYMASTER INC	09/05/24		MW	0101-0003-0-4301-1110-1000-250	108.74
82	00267042	V8201006 SUPPLYMASTER INC	09/05/24		MW	0101-0003-0-4301-1110-1000-340	360.57
82	00267042	V8201006 SUPPLYMASTER INC	09/05/24		MW	0101-0004-0-4308-1110-2100-625	165.41
82	00267043	V8211078 TEACHERS PAY TEACHERS	09/05/24		MW	0101-0003-0-4301-1110-1000-140	169.20
82	00267044	V8214042 VISUAL EDGE IT INC	09/05/24		MW	0101-0003-0-5660-1110-1000-130	121.12
82	00267044	V8214042 VISUAL EDGE IT INC	09/05/24		MW	0101-0003-0-5660-1110-1000-360	65.19
82	00267045	V8213331 WEVIDEO INC	09/05/24		MW	0101-0003-0-5815-1110-1000-200	1,466.70
82	00267046	V8210698 XEROX FINANCIAL SERVICES LLC	09/05/24		MW	0101-0003-0-5640-1110-1000-250	602.27
82	00267055	V8201798 A A S A AMER ASSOC OF SCHOOL A	09/06/24		MW	0101-0004-0-5240-0000-7400-730	7,000.00
82	00267056	E8200142 AGUILAR, GINA M	09/06/24		MW	0101-0004-0-5240-1110-3130-706	709.10
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4301-1110-1000-140	1,246.11
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4301-1110-1000-140	295.71
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4301-1110-1000-200	156.37
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4301-1110-1000-210	214.55
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4301-1110-1000-360	20.65
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4301-1110-1000-420	137.38
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4301-1110-1000-430	358.19
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4301-0000-2700-200	178.47



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82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4338-0000-2700-200	64.60
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4308-0000-2700-510	58.67
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0003-0-4301-1110-1000-420	1,673.44
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0004-0-4301-1110-1000-635	217.11
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0004-0-4301-1110-1000-810	50.88
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0791-0-4301-1110-1000-430	835.62
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-2600-0-4301-1110-1000-670	1,162.88
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-0004-0-4308-1110-2100-646	737.35
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-6300-0-4301-1110-1000-685	391.20
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-6300-0-4301-1110-1000-635	55.23
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-6387-0-4301-3800-1000-646	1,770.48
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-6500-0-4308-5001-2100-650	231.61
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-6762-0-5810-1110-1000-600	991.20
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-6762-0-4301-1110-1000-621	7,724.15
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-8150-0-4313-0000-8110-850	154.80
82	00267058	V8204532 AMAZON.COM CORPORATE CREDIT	09/06/24		MW	0101-9017-0-4301-1110-1000-360	119.61
82	00267059	E8201866 ARAUZ, ROBERT	09/06/24		MW	0101-0004-0-4308-0000-7550-831	40.89
82	00267060	V8207366 AUGUSTIN EGELSEE LLP	09/06/24		MW	0101-6500-0-5817-5001-2100-650	31,500.00
82	00267061	E8204147 CAMMARATO, MATTHEW	09/06/24		MW	0101-0004-0-5220-1110-1000-810	114.17
82	00267062	E8200020 CASABA, ROBERT A	09/06/24		MW	0101-6010-0-5220-1110-2100-670	81.20
82	00267063	E8204086 CAVISH, BRENNEN	09/06/24		MW	0101-0004-0-5220-1110-1000-810	84.09
82	00267064	E8204221 GOOCH, BRANDON	09/06/24		MW	0101-0004-0-5220-1110-1000-810	106.33
82	00267065	E8203721 GRUBER, SUSAN	09/06/24		MW	0101-0003-0-4301-1110-1000-450	285.32
82	00267066	V8214394 HARMONY AUDITORY VERBAL THERAP	09/06/24		MW	0101-6500-0-5810-5750-1110-650	725.00
82	00267067	V8200547 HOME DEPOT	09/06/24		MW	0101-0004-0-4343-1110-1000-810	109.77
82	00267068	V8213672 IRONWOOD PLUMBING INC	09/06/24		MW	0101-8150-0-5690-0000-8110-110	9,190.00
82	00267068	V8213672 IRONWOOD PLUMBING INC	09/06/24		MW	0101-8150-0-5690-0000-8110-220	2,133.00
82	00267068	V8213672 IRONWOOD PLUMBING INC	09/06/24		MW	0101-8150-0-5690-0000-8110-380	12,998.50
82	00267068	V8213672 IRONWOOD PLUMBING INC	09/06/24		MW	0101-8150-0-5690-0000-8110-410	14,851.00
82	00267068	V8213672 IRONWOOD PLUMBING INC	09/06/24		MW	0101-8150-0-5690-0000-8110-450	5,256.00
82	00267069	V8214407 JAMEY CLARK INC	09/06/24		MW	0101-8150-0-9510-0000-0000-000	36,000.00
82	00267070	V8210148 JM JUSTUS FENCE COMPANY	09/06/24		MW	0101-2600-0-6274-0000-8500-320	11,155.00

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82 00267071	V8201171	KELLY SPICERS INC.	09/06/24		MW	0101-0004-0-4308-0000-7550-831	4,716.09
82 00267072	V8206810	LAKESHORE LEARNING	09/06/24		MW	0101-6500-0-4301-5750-1110-651	65.22
82 00267073	E8202714	LASSITER, JENNIFER	09/06/24		MW	0101-0003-0-4338-0000-2700-130	258.35
82 00267074	V8213874	LAWSON PRODUCTS INC	09/06/24		MW	0101-0720-0-4315-5001-3600-865	702.30
82 00267075	V8212799	LEARNING WITHOUT TEARS	09/06/24		MW	0101-6053-0-4301-1110-1000-635	159.17
82 00267075	V8212799	LEARNING WITHOUT TEARS	09/06/24		MW	0101-6053-0-4410-1110-1000-635	1,091.85
82 00267076	E8203716	LEON, ELIZABETH	09/06/24		MW	0101-6266-0-5240-1110-2100-600	296.76
82 00267077	E8201502	MAVRITSAKIS, DENA	09/06/24		MW	0101-6500-0-5220-5001-2100-650	22.31
82 00267078	V8200679	MCFADDEN DALE HARDWARE	09/06/24		MW	0101-0723-0-4315-1110-3600-865	21.18
82 00267079	V8203582	MIRACLE RECREATION EQUIP CO	09/06/24		MW	0101-8150-0-5690-0000-8110-350	10,219.29
82 00267079	V8203582	MIRACLE RECREATION EQUIP CO	09/06/24		MW	0101-8150-0-5690-0000-8110-390	3,737.50
82 00267079	V8203582	MIRACLE RECREATION EQUIP CO	09/06/24		MW	0101-8150-0-9510-0000-0000-000	3,411.50
82 00267080	V8212348	MOBILE SCREENING SOLUTIONS INC	09/06/24		MW	0101-0004-0-5810-0000-3600-865	443.00
82 00267081	V8214350	MOMENTUM IN TEACHING LLC	09/06/24		MW	0101-6266-0-5810-1110-1000-635	25,200.00
82 00267082	V8200721	N A S S P	09/06/24		MW	0101-0003-0-5310-1110-1000-170	770.00
82 00267083	V8214460	NEON PRODUCTION SUPPLY LLC	09/06/24		MW	0101-0004-0-5690-1110-1000-810	29.21
82 00267084	V8211001	NEU AGE CORPORATION	09/06/24		MW	0101-8150-0-9510-0000-0000-000	16,649.00
82 00267085	V8208830	NINYO & MOORE GEOTECHNICAL ENV	09/06/24		MW	0101-2600-0-6280-0000-8500-320	943.00
82 00267085	V8208830	NINYO & MOORE GEOTECHNICAL ENV	09/06/24		MW	0101-2600-0-6280-0000-8500-430	12,932.25
82 00267085	V8208830	NINYO & MOORE GEOTECHNICAL ENV	09/06/24		MW	0101-8150-0-5809-0000-8110-130	1,899.00
82 00267086	E8203140	OLIVARRIA, LILIANA M	09/06/24		MW	0101-0003-0-4338-0000-2700-130	129.57
82 00267087	V8200764	ORANGE COUNTY DEPT OF ED	09/06/24		MW	0101-0004-0-5815-0000-7700-810	13,400.00
82 00267087	V8200764	ORANGE COUNTY DEPT OF ED	09/06/24		MW	0101-0791-0-9510-0000-0000-000	610.00
82 00267088	V8210095	ORANGE COUNTY FIRE PROTECTION	09/06/24		MW	0101-0720-0-5690-5001-3600-865	200.00
82 00267088	V8210095	ORANGE COUNTY FIRE PROTECTION	09/06/24		MW	0101-0723-0-5690-1110-3600-865	2,950.00
82 00267089	V8204700	PACIFIC COACHWAYS CHARTER SERV	09/06/24		MW	0101-0723-0-5816-1110-3600-865	10,463.46
82 00267090	V8200793	PARADIGM HEALTHCARE SVCS	09/06/24		MW	0101-9108-0-5110-1110-2100-650	31,057.58
82 00267091	V8213400	PARADISE DRINKING WATER	09/06/24		MW	0101-0720-0-4338-5001-3600-865	73.60
82 00267092	V8200804	PENNER PARTITIONS INC	09/06/24		MW	0101-8150-0-4313-0000-8110-850	782.27
82 00267093	V8200834	POWERSTRIDE BATTERY CO INC	09/06/24		MW	0101-0720-0-4315-5001-3600-865	482.89
82 00267093	V8200834	POWERSTRIDE BATTERY CO INC	09/06/24		MW	0101-0723-0-4315-1110-3600-865	404.35
82 00267094	E8204342	RAMOS, MARITZA	09/06/24		MW	0101-0723-0-5240-1110-3600-865	25.00

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**Consolidated Check Register w. Account**  
 from 9/1/2024 to 9/7/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267095	V8214052	REECE PLUMBING	09/06/24		MW	0101-8150-0-4313-0000-8110-850	2,094.45
82 00267096	V8200869	REFRIGERATION SUPPLIES DIST	09/06/24		MW	0101-8150-0-4410-0000-8110-850	5,819.33
82 00267097	V8214458	RUSH TRUCK CENTERS OF CALIFORN	09/06/24		MW	0101-0723-0-4315-1110-3600-865	3,769.23
82 00267098	V8213901	RWC INTERNATIONAL LTD	09/06/24		MW	0101-0720-0-4315-5001-3600-865	955.15
82 00267098	V8213901	RWC INTERNATIONAL LTD	09/06/24		MW	0101-0720-0-5690-5001-3600-865	750.00
82 00267098	V8213901	RWC INTERNATIONAL LTD	09/06/24		MW	0101-0723-0-5690-1110-3600-865	2,700.00
82 00267099	V8214321	THE LAMAR COMPANIES	09/06/24		MW	0101-0004-0-5806-0000-7180-710	12,000.00
82 00267100	V8201075	VERIZON WIRELESS	09/06/24		MW	0101-0004-0-5940-0000-7150-700	89.65
82 00267100	V8201075	VERIZON WIRELESS	09/06/24		MW	0101-0004-0-5940-0000-7400-730	-24.37
82 00267100	V8201075	VERIZON WIRELESS	09/06/24		MW	0101-0004-0-5940-1110-2100-705	40.01
82 00267100	V8201075	VERIZON WIRELESS	09/06/24		MW	0101-0004-0-5940-1110-2100-706	51.64
82 00267100	V8201075	VERIZON WIRELESS	09/06/24		MW	0101-0008-0-5940-0000-8200-805	54.84
82 00267100	V8201075	VERIZON WIRELESS	09/06/24		MW	0101-0791-0-5940-1110-1000-120	103.28
82 00267100	V8201075	VERIZON WIRELESS	09/06/24		MW	0101-6500-0-5940-5001-2100-650	38.01
82 00267101	E8203461	VITO, SPENCER	09/06/24		MW	0101-0004-0-5220-1110-1000-810	121.80
82 00267102	E8202989	YAUNG-KISHI, OLIVIA	09/06/24		MW	0101-6266-0-5240-1110-2100-600	311.11
<b>SUBFUND 0101 Total:</b>							<b>2,415,564.02</b>

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**Consolidated Check Register w. Account**  
 from 9/1/2024 to 9/7/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267005	V8200949	SMART & FINAL	09/04/24		MW	1212-5025-0-4301-8500-1000-672	299.32
82 00267006	V8214042	VISUAL EDGE IT INC	09/04/24		MW	1212-9061-0-5660-1110-2100-670	58.43
82 00267047	V8200332	COSTCO WHOLESALE	09/05/24		MW	1212-6105-0-4301-8500-1000-672	137.48
82 00267103	V8203582	MIRACLE RECREATION EQUIP CO	09/06/24		MW	1212-6105-0-9510-0000-0000-000	118,704.24
<b>SUBFUND 1212</b>		<b>Total:</b>					<b>119,199.47</b>

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**Consolidated Check Register w. Account**  
 from 9/1/2024 to 9/7/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267007	V8207354	PROFESSIONAL TURF SPECIALTIES	09/04/24		MW	1414-0203-0-5690-0000-8110-210	18,715.00
82 00267007	V8207354	PROFESSIONAL TURF SPECIALTIES	09/04/24		MW	1414-0203-0-5690-0000-8110-220	22,040.00
82 00267008	V8213282	PROSURFACE INC	09/04/24		MW	1414-0203-0-5690-0000-8110-140	36,290.00
82 00267048	V8209309	BEST CONTRACTING SERVICES INC	09/05/24		MW	1414-0203-0-9510-0000-0000-000	12,320.91
82 00267049	V8211345	SIGNATURE FLOORING INC	09/05/24		MW	1414-0203-0-5690-0000-8110-530	65,777.56
82 00267050	V8200639	UNIVERSAL ASPHALT CO INC	09/05/24		MW	1414-0203-0-5690-0000-8110-390	72,634.15
82 00267051	V8212925	WESTERN INDOOR ENVIRONMENTAL S	09/05/24		MW	1414-0203-0-5690-0000-8110-130	118,740.50
82 00267104	V8200869	REFRIGERATION SUPPLIES DIST	09/06/24		MW	1414-0203-0-4313-0000-8110-110	4,189.32
<b>SUBFUND 1414</b>		<b>Total:</b>					<b>350,707.44</b>

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**Consolidated Check Register w. Account**  
 from 9/1/2024 to 9/7/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267052	V8204932	J S EASTERDAY CONSTRUCTION INC	09/05/24		MW	2525-9261-0-6274-0000-8500-636	19,360.00
		<b>SUBFUND 2525</b>			<b>Total:</b>		19,360.00

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267053	V8208830	NINYO & MOORE GEOTECHNICAL ENV	09/05/24		MW	2545-9265-0-6280-0000-8500-480	2,218.25
82 00267053	V8208830	NINYO & MOORE GEOTECHNICAL ENV	09/05/24		MW	2545-9265-0-6280-0000-8500-340	8,613.50
82 00267053	V8208830	NINYO & MOORE GEOTECHNICAL ENV	09/05/24		MW	2545-9265-0-6280-0000-8500-450	3,208.75
82 00267053	V8208830	NINYO & MOORE GEOTECHNICAL ENV	09/05/24		MW	2545-9265-0-6280-0000-8500-420	940.50
<b>SUBFUND 2545 Total:</b>							14,981.00

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267054	V8208830	NINYO & MOORE GEOTECHNICAL ENV	09/05/24		MW	3539-9251-0-6280-0000-8500-110	1,764.75
	<b>SUBFUND 3539</b>	<b>Total:</b>					1,764.75



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**Consolidated Check Register w. Account**  
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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267009	V8214452	P I P S	09/04/24		MW	6768-0004-0-5809-0000-6000-820	239,234.67
82 00267010	V8200175	PYLUSD WORKERS COMP TRUST	09/04/24		MW	6768-0004-0-5809-0000-6000-820	49,492.36
82 00267011	V8214042	VISUAL EDGE IT INC	09/04/24		MW	6768-0004-0-5660-0000-6000-820	36.34
<b>SUBFUND 6768</b>		<b>Total:</b>					288,763.37
						<b>Grand Total:</b>	3,210,340.05

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267105	V8211563	A-LINE INC CRANE RENTAL	09/09/24		MW	0101-8150-0-5640-0000-8110-850	725.00
82 00267106	V8200095	ALBRIGHT LIGHTING PLASTICS	09/09/24		MW	0101-8150-0-4313-0000-8110-850	631.95
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0003-0-4301-1110-1000-140	43.50
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0003-0-4301-1110-1000-210	117.50
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0003-0-4301-1110-1000-410	483.82
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0003-0-4301-1110-1000-420	2,331.33
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0003-0-4343-1110-1000-420	249.04
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0003-0-4301-1110-1000-220	2,062.42
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0004-0-4308-0000-7550-831	165.19
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0004-0-4308-0000-7700-810	64.72
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0004-0-4301-1110-1000-600	159.48
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0004-0-4301-1110-1000-640	302.31
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0004-0-4301-1110-1000-705	816.00
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0004-0-4301-1110-1000-810	326.48
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0004-0-4343-1110-1000-810	65.23
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0004-0-4308-1110-3140-705	92.43
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0720-0-4308-5001-3600-865	37.25
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0723-0-4308-0000-3600-865	28.26
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-0791-0-4301-1110-1000-220	304.49
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-2600-0-4301-1110-1000-670	89.56
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-3310-0-4301-5001-2100-650	128.30
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-6300-0-4301-1110-1000-635	1,934.42
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-6762-0-4301-1110-1000-621	286.91
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-6770-0-4301-1110-1000-530	892.53
82 00267107	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	0101-9017-0-4301-1110-1000-250	70.70
82 00267108	V8200161	B & M LAWN & GARDEN CENTER	09/09/24		MW	0101-0004-0-4313-0000-8210-840	138.21
82 00267108	V8200161	B & M LAWN & GARDEN CENTER	09/09/24		MW	0101-0004-0-4313-0000-8220-845	838.53
82 00267108	V8200161	B & M LAWN & GARDEN CENTER	09/09/24		MW	0101-0004-0-5660-0000-8220-845	2,049.29
82 00267109	E8202916	CERVANTES JR, FRANK	09/09/24		MW	0101-0723-0-5240-1110-3600-865	11.90
82 00267110	V8212180	CINTAS CORPORATION	09/09/24		MW	0101-8150-0-5640-0000-8110-850	450.31
82 00267111	V8200303	COLLINS BUSINESS EQUIPMENT	09/09/24		MW	0101-8150-0-5660-0000-8110-850	432.60
82 00267112	E8202861	CORONADO, VICTOR F	09/09/24		MW	0101-0723-0-5240-1110-3600-865	7.60

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82 00267113	V8200332	COSTCO WHOLESALE	09/09/24		MW	0101-6500-0-4338-5050-2100-650	73.43
82 00267114	V8200245	CVT RECYCLING	09/09/24		MW	0101-0004-0-5670-0000-8220-845	1,080.78
82 00267115	V8214062	FACILITY SOLUTIONS GROUP INC	09/09/24		MW	0101-0003-0-4309-1110-8200-250	335.44
82 00267116	V8213618	FM THOMAS AIR CONDITIONING	09/09/24		MW	0101-3213-0-6250-0000-8500-220	8,922.00
82 00267117	V8209770	FULLER ENGINEERING INC	09/09/24		MW	0101-8150-0-5670-0000-8110-850	5,516.17
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-100	8,301.47
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-110	5,637.82
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-120	471.42
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-130	541.19
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-140	8,235.67
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-200	387.88
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-220	6,477.37
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-230	8,804.57
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-310	1,829.85
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-330	2,834.17
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-340	191.84
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-350	4,582.22
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-360	3,377.27
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-390	4,828.99
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-400	2,414.01
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-410	535.33
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-420	2,798.75
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-440	1,823.52
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-460	7,457.65
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-480	3,006.84
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-490	2,526.37
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-500	1,821.96
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-510	545.74
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0003-0-4309-1110-8200-441	122.67
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0004-0-4313-0000-8210-840	4,558.04
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0004-0-5660-0000-8210-840	1,764.22
82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-0008-0-4309-0000-8210-805	1,556.22

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82 00267119	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	0101-2600-0-4309-1110-8200-670	438.90
82 00267120	V8200367	GOLDEN STATE PAVING CO INC	09/09/24		MW	0101-8150-0-5690-0000-8110-450	2,500.00
82 00267120	V8200367	GOLDEN STATE PAVING CO INC	09/09/24		MW	0101-8150-0-5690-0000-8110-510	3,163.00
82 00267121	E8201239	GORDILLO, TONYA	09/09/24		MW	0101-0004-0-4301-1110-2100-600	190.54
82 00267122	V8203675	HAL LEONARD CORP	09/09/24		MW	0101-6762-0-5815-1110-1000-621	598.00
82 00267123	E8202030	HERNANDEZ, CAROLINE	09/09/24		MW	0101-0003-0-4338-0000-2700-240	207.86
82 00267124	V8204932	J S EASTERDAY CONSTRUCTION INC	09/09/24		MW	0101-0003-0-6274-0000-8500-220	15,907.75
82 00267125	E8204240	KADHOM, ERICA	09/09/24		MW	0101-0003-0-4338-1110-2100-140	413.51
82 00267126	V8210165	KONICA MINOLTA BUSINESS SOLUTI	09/09/24		MW	0101-0003-0-5660-1110-1000-140	41.82
82 00267126	V8210165	KONICA MINOLTA BUSINESS SOLUTI	09/09/24		MW	0101-0003-0-5660-1110-1000-380	452.27
82 00267127	V8200617	LAKESHORE LEARNING MATERIALS	09/09/24		MW	0101-6053-0-4301-1110-1000-635	4,007.04
82 00267127	V8200617	LAKESHORE LEARNING MATERIALS	09/09/24		MW	0101-6053-0-4410-1110-1000-635	1,806.96
82 00267128	E8202500	LONG, LORI J	09/09/24		MW	0101-0003-0-4308-0000-2700-140	67.16
82 00267128	E8202500	LONG, LORI J	09/09/24		MW	0101-0003-0-4338-0000-2700-140	244.56
82 00267129	V8200679	MCFADDEN DALE HARDWARE	09/09/24		MW	0101-8150-0-4313-0000-8110-850	105.06
82 00267130	V8205966	PEARSON EDUCATION	09/09/24		MW	0101-3310-0-5815-5770-1190-650	54,547.20
82 00267131	V8200247	PERMA BOUND	09/09/24		MW	0101-0003-0-4210-1110-1000-130	60.14
82 00267131	V8200247	PERMA BOUND	09/09/24		MW	0101-0791-0-4210-1110-1000-450	82.04
82 00267132	E8200120	PIKE, PEYTON L	09/09/24		MW	0101-0003-0-4338-1110-2100-140	31.78
82 00267133	V8200869	REFRIGERATION SUPPLIES DIST	09/09/24		MW	0101-8150-0-4313-0000-8110-850	2,423.97
82 00267134	V8204859	SCHOOL DATEBOOKS	09/09/24		MW	0101-0791-0-4301-1110-1000-250	2,188.56
82 00267135	V8211639	SCHOOL LIFE	09/09/24		MW	0101-9017-0-4301-1110-1000-400	171.46
82 00267136	V8211658	SMART & FINAL	09/09/24		MW	0101-2600-0-4301-1110-1000-670	172.06
82 00267137	V8210712	SO CAL GRAD	09/09/24		MW	0101-0003-0-4301-1110-1000-120	16.31
82 00267138	V8212795	SOUTHERN CALIFORNIA NEWS GROUP	09/09/24		MW	0101-0004-0-5806-0000-7530-830	1,440.94
82 00267139	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/09/24		MW	0101-0003-0-4301-1110-1000-330	23.32
82 00267139	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/09/24		MW	0101-0004-0-4308-0000-7400-730	47.15
82 00267139	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/09/24		MW	0101-2600-0-4301-1110-1000-670	474.38
82 00267139	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/09/24		MW	0101-6010-0-4301-1110-1000-670	607.43
82 00267140	V8211268	SOUTHWEST STRINGS	09/09/24		MW	0101-6762-0-4301-1110-1000-621	2,445.41
82 00267141	V8213700	STRATEGIC KIDS LLC	09/09/24		MW	0101-2600-0-5810-1110-1000-670	7,513.75
82 00267142	V8201006	SUPPLYMASTER INC	09/09/24		MW	0101-0003-0-4301-1110-1000-210	1,215.77

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82	00267142	V8201006 SUPPLYMASTER INC	09/09/24		MW	0101-0003-0-4301-1110-1000-220	237.42
82	00267142	V8201006 SUPPLYMASTER INC	09/09/24		MW	0101-0003-0-4308-0000-2700-110	470.01
82	00267142	V8201006 SUPPLYMASTER INC	09/09/24		MW	0101-3310-0-4308-5001-2100-650	426.79
82	00267142	V8201006 SUPPLYMASTER INC	09/09/24		MW	0101-9017-0-4301-1110-1000-490	925.97
82	00267143	V8208943 SWEETWATER SOUND INC	09/09/24		MW	0101-6762-0-4301-1110-1000-621	1,899.99
82	00267144	V8200384 THREADCRAFT EMBROIDERY	09/09/24		MW	0101-9017-0-4301-1110-1000-220	4,003.84
82	00267145	E8202610 TRUONG, WILLIAM	09/09/24		MW	0101-0000-0-9330-0000-0000-000	500.00
82	00267146	V8201524 U S AIRCONDITIONING DISTRIBUTO	09/09/24		MW	0101-8150-0-4313-0000-8110-850	211.19
82	00267147	V8201989 UNIVERSITY TRAINING CENTER INC	09/09/24		MW	0101-0004-0-5810-1110-1000-636	10,000.00
82	00267148	V8205738 VISTA PAINT	09/09/24		MW	0101-8150-0-4313-0000-8110-850	15.03
82	00267149	V8214042 VISUAL EDGE IT INC	09/09/24		MW	0101-0003-0-5660-1110-1000-120	78.38
82	00267149	V8214042 VISUAL EDGE IT INC	09/09/24		MW	0101-0004-0-5660-0000-7550-831	1,219.90
82	00267149	V8214042 VISUAL EDGE IT INC	09/09/24		MW	0101-0004-0-7438-1110-9100-831	150.00
82	00267150	V8201091 WALTERS WHOLESALE ELECTRIC	09/09/24		MW	0101-8150-0-4313-0000-8110-850	267.42
82	00267151	V8203700 WAYSIDE PUBLISHING	09/09/24		MW	0101-6300-0-4110-1110-1000-645	59.68
82	00267152	V8214303 WELLS FARGO BANK N.A.	09/09/24		MW	0101-0003-0-5650-1110-1000-420	799.36
82	00267153	V8214343 ZEN EDUCATE INC	09/09/24		MW	0101-2600-0-5810-1110-1000-670	4,750.67
82	00267154	V8210813 ZILPRINT PUBLISHING	09/09/24		MW	0101-3310-0-4305-5770-1190-650	64.59
82	00267165	E8200142 AGUILAR, GINA M	09/10/24		MW	0101-0003-0-4301-1110-1000-120	216.63
82	00267165	E8200142 AGUILAR, GINA M	09/10/24		MW	0101-0003-0-4301-1110-1000-120	392.35
82	00267166	V8205929 AVID CENTER	09/10/24		MW	0101-7399-0-5240-1110-1000-120	1,099.00
82	00267167	E8200462 BROWNING, ANGEL D	09/10/24		MW	0101-6500-0-5220-5770-1190-650	37.19
82	00267168	E8203742 CAVALLO, KRISTINE	09/10/24		MW	0101-0003-0-4301-1110-1000-210	43.48
82	00267169	V8214482 CERAMIC ARTS NETWORK	09/10/24		MW	0101-0003-0-5815-1110-1000-110	102.00
82	00267170	E8202937 ESPINOZA, PATRICIA	09/10/24		MW	0101-0004-0-4308-0000-7300-815	46.00
82	00267171	V8200957 GOLDEN STATE WATER COMPANY	09/10/24		MW	0101-0001-0-5550-1110-8200-990	31,144.84
82	00267172	E8201087 HAGEN, TAMMIE L	09/10/24		MW	0101-0003-0-4301-1110-1000-350	139.42
82	00267173	V8200542 HIRSCH PIPE & SUPPLY CO	09/10/24		MW	0101-8150-0-4313-0000-8110-850	976.36
82	00267174	V8200547 HOME DEPOT	09/10/24		MW	0101-0008-0-4301-0000-8200-805	1,489.32
82	00267174	V8200547 HOME DEPOT	09/10/24		MW	0101-8150-0-4313-0000-8110-850	1,293.39
82	00267175	V8202138 I & B FLOORING	09/10/24		MW	0101-2600-0-6274-0000-8500-320	15,988.50
82	00267176	V8200949 SMART & FINAL	09/10/24		MW	0101-2600-0-4301-1110-1000-670	120.30

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82 00267177	V8200954	SO CALIF EDISON CO	09/10/24		MW	0101-0001-0-5540-1110-8200-990	108,813.89
82 00267178	V8200955	SO CALIF GAS CO	09/10/24		MW	0101-0001-0-5530-1110-8200-990	1,287.16
82 00267179	V8206263	SUPER SIGNMART	09/10/24		MW	0101-0004-0-4308-0000-7550-831	313.55
82 00267180	V8201006	SUPPLYMASTER INC	09/10/24		MW	0101-0003-0-4308-0000-2700-430	225.40
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0003-0-5815-0000-2700-240	24.20
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0003-0-5815-1110-1000-120	24.20
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0003-0-4412-1110-1000-220	348.00
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0003-0-5815-0000-2700-130	24.20
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-4308-0000-7150-700	155.24
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-4338-0000-7150-700	161.69
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-4308-0000-7400-730	1,604.12
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-5240-0000-7400-730	1,777.55
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-4311-0000-7540-832	571.06
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-5660-0000-7550-831	415.00
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-4343-0000-7700-810	1,182.33
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-5815-1110-1000-810	24.20
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-4301-1110-2100-600	14.48
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-4308-1110-2100-600	56.00
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-4338-1110-2100-600	1,298.29
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-4313-1110-3600-865	56.57
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-5806-0000-7180-710	348.03
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-5815-1110-1000-636	324.00
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0008-0-4342-0000-8200-805	19.99
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0720-0-4315-5001-3600-865	593.69
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0723-0-4308-0000-3600-865	32.58
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0723-0-4323-1110-3600-865	3.75
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0723-0-4338-1110-3600-865	1,062.33
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0791-0-5815-1110-1000-200	24.20
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0791-0-5815-1110-1000-230	24.22
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0791-0-5240-1110-1000-100	5,077.95
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0791-0-5240-1110-2140-110	3,908.28
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0791-0-5240-1110-2100-625	936.51

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82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0791-0-5240-1110-1000-706	469.00
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-3010-0-5240-1110-1000-200	11,291.94
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-3010-0-5240-1110-1000-250	9,095.72
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-3010-0-5240-1110-1000-380	11,319.12
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-3310-0-5240-5730-1110-650	464.75
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-5630-0-4301-1110-1000-706	7,562.01
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-0004-0-5240-1110-2100-646	385.00
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-6266-0-5240-1110-2100-600	5,462.55
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-6500-0-5240-5050-2100-650	319.96
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-6500-0-4338-5001-2100-650	392.95
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-6762-0-4411-1110-1000-640	12,306.14
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-6762-0-4411-1110-1000-685	7,175.33
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-7399-0-5240-1110-1000-120	8,467.08
82 00267181	V8201419	U.S. BANK	09/10/24		MW	0101-9017-0-5240-1110-1000-330	2,829.78
82 00267182	V8213010	UNITED BINDING & LAMINATING	09/10/24		MW	0101-0004-0-4308-0000-7550-831	230.55
82 00267183	V8201595	UNITED PARCEL SERVICE	09/10/24		MW	0101-0004-0-4308-0000-7300-815	32.90
82 00267184	V8201075	VERIZON WIRELESS	09/10/24		MW	0101-8150-0-5940-0000-8110-850	2,809.20
82 00267185	V8214042	VISUAL EDGE IT INC	09/10/24		MW	0101-0003-0-9510-0000-0000-000	124.32
82 00267186	V8201132	YORBA LINDA WATER DISTRICT	09/10/24		MW	0101-0001-0-5550-1110-8200-990	20,744.30
82 00267191	V8210503	BERTRAND MUSIC ENTERPRISES	09/11/24		MW	0101-6762-0-4301-1110-1000-110	1,580.13
82 00267191	V8210503	BERTRAND MUSIC ENTERPRISES	09/11/24		MW	0101-6762-0-4410-1110-1000-110	1,204.94
82 00267191	V8210503	BERTRAND MUSIC ENTERPRISES	09/11/24		MW	0101-6762-0-4301-1110-1000-621	3,392.19
82 00267191	V8210503	BERTRAND MUSIC ENTERPRISES	09/11/24		MW	0101-6762-0-4410-1110-1000-621	12,506.04
82 00267192	V8213618	FM THOMAS AIR CONDITIONING	09/11/24		MW	0101-3213-0-6270-0000-8500-220	175,342.22
82 00267192	V8213618	FM THOMAS AIR CONDITIONING	09/11/24		MW	0101-3213-0-6270-0000-8500-500	57,184.16
82 00267193	E8200373	GIBBONS, BLANCA E	09/11/24		MW	0101-0791-0-5220-1110-2100-625	75.78
82 00267194	V8200493	GLASBY MAINTENANCE SUPPLY	09/11/24		MW	0101-0003-0-4309-1110-8200-441	408.23
82 00267195	V8200227	JDS INDUSTRIES INC	09/11/24		MW	0101-0004-0-4308-0000-7550-831	83.15
82 00267196	V8201171	KELLY SPICERS INC.	09/11/24		MW	0101-0004-0-4308-0000-7550-831	1,155.73
82 00267197	E8203872	LUNA, KARINA	09/11/24		MW	0101-0791-0-5220-1110-1000-706	41.21
82 00267198	V8204744	M H S	09/11/24		MW	0101-3310-0-5815-5770-1190-650	1,250.00
82 00267199	V8200679	MCFADDEN DALE HARDWARE	09/11/24		MW	0101-0004-0-4313-0000-8210-840	57.00

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82 00267200	V8200746	NORTH COUNTY GLASS	09/11/24		MW	0101-8150-0-4313-0000-8110-850	1,825.52
82 00267202	V8207666	PEST OPTIONS INC	09/11/24		MW	0101-0004-0-5670-0000-8210-840	14,970.53
82 00267203	V8214052	REECE PLUMBING	09/11/24		MW	0101-8150-0-4313-0000-8110-850	4,581.63
82 00267204	V8200869	REFRIGERATION SUPPLIES DIST	09/11/24		MW	0101-8150-0-4313-0000-8110-850	220.63
82 00267205	V8213066	RIVERSIDE INSIGHTS	09/11/24		MW	0101-3310-0-4305-5770-1190-650	21,149.51
82 00267206	V8207004	RWP	09/11/24		MW	0101-0004-0-5670-0000-8220-320	14,402.57
82 00267206	V8207004	RWP	09/11/24		MW	0101-0004-0-5670-0000-8220-460	9,271.29
82 00267207	E8203252	SALIBY, GEORGE B	09/11/24		MW	0101-0723-0-5240-1110-3600-865	49.98
82 00267208	V8200921	SCHOOL HEALTH CORP	09/11/24		MW	0101-0004-0-4301-1110-3140-705	1,521.21
82 00267209	V8200932	SECO ELECTRIC & LIGHTING	09/11/24		MW	0101-8150-0-5690-0000-8110-850	868.75
82 00267210	V8207774	SELMAN CHEVROLET	09/11/24		MW	0101-0720-0-4315-5001-3600-865	583.49
82 00267211	V8209413	SERVPRO OF DOWNEY	09/11/24		MW	0101-8150-0-5690-0000-8110-430	1,195.12
82 00267212	V8211314	SITEONE LANDSCAPE SUPPLY LLC	09/11/24		MW	0101-0004-0-4313-0000-8220-845	386.74
82 00267213	V8213325	SMOG TECH	09/11/24		MW	0101-0004-0-5809-1110-1000-865	50.00
82 00267214	V8207529	STEVE WEISS MUSIC INC	09/11/24		MW	0101-6762-0-4301-1110-1000-621	794.25
82 00267215	V8200998	SUNSTATE EQUIPMENT CO	09/11/24		MW	0101-8150-0-5640-0000-8110-850	1,331.71
82 00267216	V8201006	SUPPLYMASTER INC	09/11/24		MW	0101-0003-0-4343-1110-1000-100	531.79
82 00267217	V8200536	SYNOVIA SOLUTIONS LLC	09/11/24		MW	0101-0723-0-5640-1110-3600-865	4,676.25
82 00267218	V8211057	TEAMTALK NETWORKS LLC	09/11/24		MW	0101-0723-0-5910-1110-3600-865	867.00
82 00267219	V8208827	THYSSENKRUPP ELEVATOR CORP	09/11/24		MW	0101-8150-0-5670-0000-8110-850	7,739.55
82 00267220	V8211201	TRUCKPRO HOLDING CORPORATION	09/11/24		MW	0101-0720-0-4315-5001-3600-865	556.10
82 00267221	V8201524	U S AIRCONDITIONING DISTRIBUTO	09/11/24		MW	0101-8150-0-4313-0000-8110-850	1,765.62
82 00267222	V8205738	VISTA PAINT	09/11/24		MW	0101-8150-0-4313-0000-8110-850	3,015.72
82 00267223	V8201091	WALTERS WHOLESALE ELECTRIC	09/11/24		MW	0101-8150-0-4313-0000-8110-850	703.25
82 00267224	E8202576	WARD, TIFFANY	09/11/24		MW	0101-0003-0-4301-1110-1000-140	82.26
82 00267225	V8214303	WELLS FARGO BANK N.A.	09/11/24		MW	0101-0004-0-5650-1110-1000-600	160.63
82 00267225	V8214303	WELLS FARGO BANK N.A.	09/11/24		MW	0101-0004-0-5660-1110-3140-705	244.14
82 00267226	V8214295	WELLS FARGO VENDOR FINANCIAL S	09/11/24		MW	0101-0003-0-5640-1110-1000-230	98.39
82 00267226	V8214295	WELLS FARGO VENDOR FINANCIAL S	09/11/24		MW	0101-0003-0-5640-1110-9100-230	98.40
82 00267227	V8208939	WEST COAST ARBORISTS	09/11/24		MW	0101-0004-0-5690-0000-8220-220	1,755.00
82 00267227	V8208939	WEST COAST ARBORISTS	09/11/24		MW	0101-0004-0-5690-0000-8220-240	8,350.00
82 00267227	V8208939	WEST COAST ARBORISTS	09/11/24		MW	0101-0004-0-5690-0000-8220-250	3,575.00



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82 00267227	V8208939	WEST COAST ARBORISTS	09/11/24		MW	0101-0004-0-5690-0000-8220-310	7,300.00
82 00267227	V8208939	WEST COAST ARBORISTS	09/11/24		MW	0101-0004-0-5690-0000-8220-480	6,550.00
82 00267227	V8208939	WEST COAST ARBORISTS	09/11/24		MW	0101-0004-0-5690-0000-8220-510	8,945.00
82 00267227	V8208939	WEST COAST ARBORISTS	09/11/24		MW	0101-0004-0-5690-0000-8220-610	6,000.00
82 00267227	V8208939	WEST COAST ARBORISTS	09/11/24		MW	0101-0003-0-6274-0000-8500-220	3,330.00
82 00267228	E8204249	WESTON, KEITH	09/11/24		MW	0101-0723-0-5240-1110-3600-865	57.88
82 00267229	V8210078	WIRELESS DEVELOPMENT PARTNERS	09/11/24		MW	0101-8150-0-5809-0000-8110-850	500.00
82 00267230	V8210698	XEROX FINANCIAL SERVICES LLC	09/11/24		MW	0101-0003-0-5640-1110-1000-100	374.38
82 00267230	V8210698	XEROX FINANCIAL SERVICES LLC	09/11/24		MW	0101-0003-0-5640-1110-1000-130	623.17
82 00267230	V8210698	XEROX FINANCIAL SERVICES LLC	09/11/24		MW	0101-0003-0-5640-1110-1000-240	87.26
82 00267230	V8210698	XEROX FINANCIAL SERVICES LLC	09/11/24		MW	0101-0003-0-5640-1110-1000-310	75.38
82 00267230	V8210698	XEROX FINANCIAL SERVICES LLC	09/11/24		MW	0101-0003-0-5640-1110-1000-320	409.93
82 00267230	V8210698	XEROX FINANCIAL SERVICES LLC	09/11/24		MW	0101-0003-0-5640-1110-1000-330	600.46
82 00267236	V8200074	A Z BUS SALES INC	09/12/24		MW	0101-0723-0-4315-1110-3600-865	763.50
82 00267237	V8200078	AARDVARK CLAY & SUPPLIES INC	09/12/24		MW	0101-6770-0-4410-1110-1000-130	516.56
82 00267238	V8213740	AMBASSADOR AUTOMOTIVE INC	09/12/24		MW	0101-0004-0-5690-1110-8200-865	110.00
82 00267239	V8214366	AMERGIS HEALTHCARE STAFFING IN	09/12/24		MW	0101-6500-0-5151-5770-1180-650	5,039.69
82 00267240	V8204895	AMERICAN CASUAL	09/12/24		MW	0101-9097-0-4301-1110-4200-706	2,559.92
82 00267241	V8206590	APPLE COMPUTER INC	09/12/24		MW	0101-0004-0-4410-1110-2100-635	3,483.91
82 00267241	V8206590	APPLE COMPUTER INC	09/12/24		MW	0101-6762-0-4301-1110-1000-621	32.00
82 00267241	V8206590	APPLE COMPUTER INC	09/12/24		MW	0101-6762-0-4411-1110-1000-621	10,431.30
82 00267241	V8206590	APPLE COMPUTER INC	09/12/24		MW	0101-6770-0-4411-1110-1000-200	1,308.91
82 00267242	V8214450	BC ADAPTIVE FITNESS LLC	09/12/24		MW	0101-6500-0-5810-5770-1190-650	20,000.00
82 00267243	V8200181	BELO, BRUCE MICHAEL	09/12/24		MW	0101-6762-0-5660-1110-1000-621	300.00
82 00267244	V8200253	CAROLINA BIOLOGICAL SUPPLY CO	09/12/24		MW	0101-0003-0-4301-1110-1000-110	49.99
82 00267244	V8200253	CAROLINA BIOLOGICAL SUPPLY CO	09/12/24		MW	0101-0003-0-4301-1110-1000-110	109.09
82 00267244	V8200253	CAROLINA BIOLOGICAL SUPPLY CO	09/12/24		MW	0101-6300-0-4301-1110-1000-685	888.71
82 00267245	E8204356	CASTILLO, WENDY	09/12/24		MW	0101-6762-0-5220-1110-1000-621	24.12
82 00267246	V8200258	CDW G INC	09/12/24		MW	0101-0004-0-4301-1110-1000-810	12,000.00
82 00267246	V8200258	CDW G INC	09/12/24		MW	0101-0004-0-4343-1110-1000-810	756,410.63
82 00267246	V8200258	CDW G INC	09/12/24		MW	0101-0004-0-5815-1110-1000-810	93,000.00
82 00267246	V8200258	CDW G INC	09/12/24		MW	0101-6762-0-4410-0000-8500-220	-5.00

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82 00267246	V8200258	CDW G INC	09/12/24		MW	0101-6762-0-4411-0000-8500-220	-2,093.44
82 00267247	V8206737	CHAPIN TOLLEY BROWN ENTERPRISE	09/12/24		MW	0101-0720-0-5812-5001-3600-865	12,767.00
82 00267248	V8212180	CINTAS CORPORATION	09/12/24		MW	0101-0004-0-5640-0000-7540-832	35.00
82 00267248	V8212180	CINTAS CORPORATION	09/12/24		MW	0101-0720-0-5560-5001-3600-865	444.28
82 00267248	V8212180	CINTAS CORPORATION	09/12/24		MW	0101-8150-0-5640-0000-8110-850	1,145.97
82 00267249	V8213262	CINTAS FIRST AID & SAFETY	09/12/24		MW	0101-0723-0-4317-1110-3600-865	140.10
82 00267250	V8200304	COLONIAL CHESTERFIELD AT RILEY	09/12/24		MW	0101-9017-0-5816-1110-1000-510	215.00
82 00267251	V8213826	CONVERT TEMP HVAC MECHANICAL S	09/12/24		MW	0101-8150-0-5660-0000-8110-855	9,850.00
82 00267252	V8213644	CULVER-NEWLIN	09/12/24		MW	0101-6762-0-4301-0000-8500-220	41,316.99
82 00267252	V8213644	CULVER-NEWLIN	09/12/24		MW	0101-6762-0-4410-0000-8500-220	19,741.41
82 00267253	V8210309	DEL SOL SCHOOL	09/12/24		MW	0101-6500-0-5150-5750-1180-650	12,986.00
82 00267254	V8211023	ECE 4 AUTISM	09/12/24		MW	0101-6500-0-5150-5750-1180-650	11,929.01
82 00267255	V8213709	EMBI TEC	09/12/24		MW	0101-0003-0-4301-1110-1000-110	291.05
82 00267256	V8210752	EMERALD COVE OUTDOOR SCIENCE I	09/12/24		MW	0101-9015-0-5816-1110-1000-320	2,878.50
82 00267256	V8210752	EMERALD COVE OUTDOOR SCIENCE I	09/12/24		MW	0101-9015-0-5816-1110-1000-360	3,148.49
82 00267257	V8213838	EVERDRIVEN TECHNOLOGIES	09/12/24		MW	0101-0720-0-5812-5001-3600-865	8,712.32
82 00267258	V8214062	FACILITY SOLUTIONS GROUP INC	09/12/24		MW	0101-0003-0-4309-1110-8200-140	537.68
82 00267259	V8210119	FACTORY MOTOR PARTS	09/12/24		MW	0101-0004-0-4313-1110-8200-865	977.36
82 00267259	V8210119	FACTORY MOTOR PARTS	09/12/24		MW	0101-0720-0-4315-5001-3600-865	1,600.87
82 00267260	V8200446	FLEET SERVICES	09/12/24		MW	0101-0723-0-4315-1110-3600-865	337.04
82 00267261	E8203738	GARCIA, KIMBERLY	09/12/24		MW	0101-6500-0-5220-5770-1190-650	29.68
82 00267262	E8202555	GERSBACHER, LISA A	09/12/24		MW	0101-0791-0-5220-1110-2100-640	33.77
82 00267263	V8200493	GLASBY MAINTENANCE SUPPLY	09/12/24		MW	0101-0003-0-4309-1110-8200-120	534.58
82 00267263	V8200493	GLASBY MAINTENANCE SUPPLY	09/12/24		MW	0101-0003-0-4309-1110-8200-210	1,139.25
82 00267263	V8200493	GLASBY MAINTENANCE SUPPLY	09/12/24		MW	0101-0003-0-4309-1110-8200-430	882.56
82 00267264	E8204053	GONZALES, BENILYN	09/12/24		MW	0101-6500-0-5220-5001-2100-650	35.38
82 00267265	V8200543	HITT MARKING DEVICES INC	09/12/24		MW	0101-0003-0-4308-0000-2700-200	45.50
82 00267265	V8200543	HITT MARKING DEVICES INC	09/12/24		MW	0101-0004-0-4308-1110-3140-705	79.34
82 00267266	V8200547	HOME DEPOT	09/12/24		MW	0101-8150-0-4313-0000-8110-850	834.02
82 00267267	V8204932	J S EASTERDAY CONSTRUCTION INC	09/12/24		MW	0101-8150-0-5690-0000-8110-460	6,494.05
82 00267267	V8204932	J S EASTERDAY CONSTRUCTION INC	09/12/24		MW	0101-8150-0-5690-0000-8110-100	6,538.49
82 00267267	V8204932	J S EASTERDAY CONSTRUCTION INC	09/12/24		MW	0101-8150-0-5690-0000-8110-380	1,830.57

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82 00267268	V8209845	JACKSON'S AUTO SUPPLY	09/12/24		MW	0101-0720-0-4315-5001-3600-865	322.92
82 00267269	V8213874	LAWSON PRODUCTS INC	09/12/24		MW	0101-0720-0-4315-5001-3600-865	689.46
82 00267270	E8202877	LIN, WILLIAM	09/12/24		MW	0101-0004-0-5220-1110-2100-635	27.47
82 00267271	V8206200	SOLUTION TREE INC	09/12/24		MW	0101-6762-0-5810-1110-1000-600	4,442.44
82 00267271	V8206200	SOLUTION TREE INC	09/12/24		MW	0101-7435-0-5810-1110-1000-600	3,900.00
82 00267272	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/12/24		MW	0101-0003-0-4301-1110-1000-140	26.36
82 00267272	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/12/24		MW	0101-0003-0-4301-1110-1000-170	122.51
82 00267272	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/12/24		MW	0101-0003-0-4301-1110-1000-230	183.41
82 00267272	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/12/24		MW	0101-0003-0-4301-1110-1000-480	579.05
82 00267272	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/12/24		MW	0101-0004-0-4308-0000-7400-730	69.58
82 00267272	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/12/24		MW	0101-0004-0-4308-1110-1000-706	90.59
82 00267272	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/12/24		MW	0101-2600-0-4301-1110-1000-670	144.72
82 00267273	V8211268	SOUTHWEST STRINGS	09/12/24		MW	0101-6762-0-4301-1110-1000-621	4,157.52
82 00267274	V8207529	STEVE WEISS MUSIC INC	09/12/24		MW	0101-6762-0-4301-1110-1000-621	38.40
82 00267275	V8206263	SUPER SIGNMART	09/12/24		MW	0101-0004-0-4308-0000-7550-831	160.73
82 00267276	V8201006	SUPPLYMASTER INC	09/12/24		MW	0101-0003-0-4301-1110-1000-130	210.21
82 00267276	V8201006	SUPPLYMASTER INC	09/12/24		MW	0101-0003-0-4308-0000-2700-130	474.83
82 00267277	V8214042	VISUAL EDGE IT INC	09/12/24		MW	0101-0000-0-8699-0000-0000-000	-28.98
82 00267277	V8214042	VISUAL EDGE IT INC	09/12/24		MW	0101-0003-0-5660-1110-1000-100	-52.54
82 00267277	V8214042	VISUAL EDGE IT INC	09/12/24		MW	0101-0003-0-5660-1110-1000-250	197.48
82 00267277	V8214042	VISUAL EDGE IT INC	09/12/24		MW	0101-0003-0-5660-1110-1000-330	-7.08
82 00267277	V8214042	VISUAL EDGE IT INC	09/12/24		MW	0101-0004-0-5660-0000-7551-833	6.56
82 00267277	V8214042	VISUAL EDGE IT INC	09/12/24		MW	0101-0004-0-5660-0000-7550-831	1,149.07
82 00267277	V8214042	VISUAL EDGE IT INC	09/12/24		MW	0101-0720-0-5660-5001-3600-865	20.50
82 00267281	V8210565	ACSA	09/13/24		MW	0101-0004-0-5310-1110-2100-705	1,549.68
82 00267282	V8213101	CALIFORNIA INTERSCHOLASTIC FED	09/13/24		MW	0101-0004-0-5240-1110-1000-636	400.00
82 00267283	V8200385	COAST ARBOR	09/13/24		MW	0101-0003-0-6274-0000-8500-220	14,975.00
82 00267284	V8214485	CRLA YORBA LINDA	09/13/24		MW	0101-0000-0-8096-0000-0000-000	135,007.00
82 00267285	V8210657	CURVATURE LLC	09/13/24		MW	0101-0004-0-4343-1110-1000-810	289.67
82 00267286	V8208714	DS WATER OF AMERICA INC.	09/13/24		MW	0101-8150-0-5640-0000-8110-850	628.37
82 00267287	V8212152	EKC ENTERPRISES INC	09/13/24		MW	0101-0004-0-4410-1110-1000-810	70,328.63
82 00267288	V8200691	EMBASSY SUITES	09/13/24		MW	0101-0004-0-5809-1110-1000-140	4,237.02

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82 00267289	V8200448	FLINN SCIENTIFIC INC	09/13/24		MW	0101-0003-0-5815-1110-1000-110	450.00
82 00267290	V8200957	GOLDEN STATE WATER COMPANY	09/13/24		MW	0101-0001-0-5550-1110-8200-990	52,908.88
82 00267291	V8203675	HAL LEONARD CORP	09/13/24		MW	0101-6762-0-4301-1110-1000-621	3,693.78
82 00267292	V8213672	IRONWOOD PLUMBING INC	09/13/24		MW	0101-8150-0-5690-0000-8110-510	6,705.00
82 00267292	V8213672	IRONWOOD PLUMBING INC	09/13/24		MW	0101-8150-0-5670-0000-8110-850	350.00
82 00267293	V8208476	IRVINE RANCH OUTDOOR EDUCATION	09/13/24		MW	0101-9015-0-5816-1110-1000-490	5,706.38
82 00267294	V8200579	J W PEPPER OF LOS ANGELES	09/13/24		MW	0101-6762-0-4301-1110-1000-621	454.41
82 00267295	V8210148	JM JUSTUS FENCE COMPANY	09/13/24		MW	0101-2600-0-6274-0000-8500-320	3,310.00
82 00267296	V8214428	JOHNSON STRING INSTRUMENT INC	09/13/24		MW	0101-6762-0-4301-1110-1000-621	912.84
82 00267297	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/13/24		MW	0101-2600-0-6290-0000-8500-320	5,040.00
82 00267297	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/13/24		MW	0101-2600-0-6290-0000-8500-310	2,100.00
82 00267297	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/13/24		MW	0101-2600-0-6290-0000-8500-430	6,930.00
82 00267297	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/13/24		MW	0101-3213-0-6290-0000-8500-100	1,680.00
82 00267297	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/13/24		MW	0101-3213-0-6290-0000-8500-110	2,520.00
82 00267297	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/13/24		MW	0101-3213-0-6290-0000-8500-130	3,360.00
82 00267298	V8204744	M H S	09/13/24		MW	0101-3310-0-5815-5770-1190-650	1,565.50
82 00267299	V8213288	MCLOGAN SUPPLY CO INC	09/13/24		MW	0101-6387-0-4301-3800-1000-640	387.12
82 00267300	V8214311	MUFFLER MAN ENT INC	09/13/24		MW	0101-0720-0-5690-5001-3600-865	1,378.75
82 00267301	V8200721	N A S S P	09/13/24		MW	0101-0003-0-5310-1110-1000-100	385.00
82 00267302	V8200723	N O C R O P	09/13/24		MW	0101-0000-0-7143-0000-9200-990	214,382.00
82 00267302	V8200723	N O C R O P	09/13/24		MW	0101-6387-0-7143-0000-9200-640	24,500.80
82 00267303	V8204984	NEVCO SCOREBOARD COMPANY	09/13/24		MW	0101-8150-0-4410-0000-8110-140	1,752.23
82 00267304	V8203799	OCEAN VIEW NONPUBLIC SCHOOL	09/13/24		MW	0101-6500-0-5150-5750-1180-650	3,921.24
82 00267304	V8203799	OCEAN VIEW NONPUBLIC SCHOOL	09/13/24		MW	0101-6500-0-5851-5001-3600-650	756.00
82 00267305	V8214114	OCVIOLIN SHOP	09/13/24		MW	0101-6762-0-4410-1110-1000-621	25,719.39
82 00267306	V8200764	ORANGE COUNTY DEPT OF ED	09/13/24		MW	0101-6266-0-5810-1110-1000-635	9,000.00
82 00267307	V8210536	OVERHEAD DOOR SYSTEMS INC	09/13/24		MW	0101-8150-0-5670-0000-8110-850	575.00
82 00267308	V8211332	PAPE MATERIAL HANDLING INC	09/13/24		MW	0101-0004-0-4313-1110-8200-865	471.74
82 00267309	V8200795	PARKHOUSE TIRE INC	09/13/24		MW	0101-0004-0-4312-1110-8200-865	1,021.03
82 00267310	V8205966	PEARSON EDUCATION	09/13/24		MW	0101-3310-0-4305-5770-1190-650	2,834.91
00267311	V8207666	PEST OPTIONS INC	09/13/24		MW	0101-0004-0-5670-0000-8210-840	75.00
00267312	V8200834	POWERSTRIDE BATTERY CO INC	09/13/24		MW	0101-0004-0-4313-1110-8200-865	1,759.60

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82 00267313	V8200844	PRO ED INC	09/13/24		MW	0101-3310-0-4305-5770-1190-650	3,526.89
82 00267314	V8214052	REECE PLUMBING	09/13/24		MW	0101-8150-0-4313-0000-8110-850	585.95
82 00267315	V8200869	REFRIGERATION SUPPLIES DIST	09/13/24		MW	0101-8150-0-4313-0000-8110-850	1,728.85
82 00267316	E8202082	ROTKOSKY, SUSAN E	09/13/24		MW	0101-0791-0-5220-1110-2100-640	19.70
82 00267317	V8214458	RUSH TRUCK CENTERS OF CALIFORN	09/13/24		MW	0101-0720-0-4315-5001-3600-865	843.90
82 00267317	V8214458	RUSH TRUCK CENTERS OF CALIFORN	09/13/24		MW	0101-0723-0-4315-1110-3600-865	843.91
82 00267318	V8213901	RWC INTERNATIONAL LTD	09/13/24		MW	0101-0720-0-4315-5001-3600-865	350.20
82 00267318	V8213901	RWC INTERNATIONAL LTD	09/13/24		MW	0101-0720-0-5690-5001-3600-865	1,500.00
82 00267319	V8200932	SECO ELECTRIC & LIGHTING	09/13/24		MW	0101-0004-0-5660-0000-8220-845	293.98
82 00267320	V8211126	SENECA FAMILY OF AGENCIES	09/13/24		MW	0101-6500-0-5851-5750-1180-650	4,106.97
82 00267321	V8200954	SO CALIF EDISON CO	09/13/24		MW	0101-0001-0-5540-1110-8200-990	357,461.27
82 00267322	V8200955	SO CALIF GAS CO	09/13/24		MW	0101-0001-0-5530-1110-8200-990	3,176.82
82 00267324	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/13/24		MW	0101-0003-0-4301-1110-1000-420	2,304.92
82 00267324	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/13/24		MW	0101-0004-0-4308-1110-1000-810	-112.27
82 00267325	E8201609	STEUBER, MICHELLE L	09/13/24		MW	0101-0791-0-5220-1110-2100-640	25.39
82 00267326	V8201006	SUPPLYMASTER INC	09/13/24		MW	0101-3310-0-4301-5750-1130-650	200.55
82 00267327	E8202160	THOMSEN, TAMARA L	09/13/24		MW	0101-6500-0-5220-5770-1190-650	56.41
82 00267328	V8212931	TTC4SUCCESS	09/13/24		MW	0101-6500-0-5851-5750-1180-650	495.90
82 00267329	V8214303	WELLS FARGO BANK N.A.	09/13/24		MW	0101-0003-0-5650-1110-1000-220	406.00
82 00267330	V8214253	WRESTLINGMART.COM LLC	09/13/24		MW	0101-0004-0-4301-1110-1000-636	571.04
82 00267331	V8201132	YORBA LINDA WATER DISTRICT	09/13/24		MW	0101-0001-0-5550-1110-8200-990	19,881.49
82 00267332	V8214343	ZEN EDUCATE INC	09/13/24		MW	0101-6500-0-5151-5770-1180-650	3,876.55
<b>SUBFUND 0101 Total:</b>							<b>3,016,797.53</b>

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82 00267155	V8204532	AMAZON.COM CORPORATE CREDIT	09/09/24		MW	1212-5025-0-4301-8500-1000-672	180.00
82 00267156	V8203559	AT & T	09/09/24		MW	1212-9061-0-5910-1110-2100-670	735.80
82 00267157	V8200332	COSTCO WHOLESALE	09/09/24		MW	1212-5025-0-4301-8500-1000-672	126.96
82 00267157	V8200332	COSTCO WHOLESALE	09/09/24		MW	1212-6105-0-4301-8500-1000-672	625.43
82 00267158	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	1212-5059-0-4309-1110-8200-672	11,198.62
82 00267158	V8200493	GLASBY MAINTENANCE SUPPLY	09/09/24		MW	1212-9062-0-4309-1110-8200-670	303.78
82 00267159	V8200198	T MOBILE USA INC	09/09/24		MW	1212-9061-0-5940-1110-2100-670	720.91
82 00267159	V8200198	T MOBILE USA INC	09/09/24		MW	1212-9062-0-5940-1110-2100-670	29.58
82 00267160	V8214042	VISUAL EDGE IT INC	09/09/24		MW	1212-9061-0-5660-1110-2100-670	120.43
82 00267187	V8200949	SMART & FINAL	09/10/24		MW	1212-6105-0-4301-8500-1000-672	620.57
82 00267231	V8211658	SMART & FINAL	09/11/24		MW	1212-9062-0-4301-1110-1000-670	619.88
82 00267232	V8201006	SUPPLYMASTER INC	09/11/24		MW	1212-5025-0-4301-8500-1000-672	1,125.50
82 00267233	V8210698	XEROX FINANCIAL SERVICES LLC	09/11/24		MW	1212-6105-0-5640-8500-1000-672	149.04
82 00267333	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/13/24		MW	1212-9062-0-4301-1110-1000-670	328.24
<b>SUBFUND 1212 Total:</b>							<b>16,884.74</b>

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82 00267188	V8201419	U.S. BANK	09/10/24		MW	1313-5310-0-4339-0000-3700-835	58.23
82 00267188	V8201419	U.S. BANK	09/10/24		MW	1313-5310-0-4344-0000-3700-835	154.04
82 00267188	V8201419	U.S. BANK	09/10/24		MW	1313-5310-0-5810-0000-3700-835	596.55
82 00267188	V8201419	U.S. BANK	09/10/24		MW	1313-5310-0-4710-0000-3700-835	376.32
82 00267188	V8201419	U.S. BANK	09/10/24		MW	1313-5310-0-5809-0000-3700-835	164.00
82 00267278	V8200168	CLEARBROOK FARMS	09/12/24		MW	1313-5310-0-4710-0000-3700-835	987.44
82 00267278	V8200168	CLEARBROOK FARMS	09/12/24		MW	1313-5310-0-4710-0000-3700-835	784.42
82 00267278	V8200168	CLEARBROOK FARMS	09/12/24		MW	1313-5310-0-4710-0000-3700-835	924.07
82 00267278	V8200168	CLEARBROOK FARMS	09/12/24		MW	1313-5310-0-4710-0000-3700-835	796.50
82 00267278	V8200168	CLEARBROOK FARMS	09/12/24		MW	1313-5310-0-4710-0000-3700-835	267.06
82 00267278	V8200168	CLEARBROOK FARMS	09/12/24		MW	1313-5310-0-4710-0000-3700-835	793.59
82 00267278	V8200168	CLEARBROOK FARMS	09/12/24		MW	1313-5310-0-4710-0000-3700-835	661.55
82 00267334	V8204532	AMAZON.COM CORPORATE CREDIT	09/13/24		MW	1313-5310-0-4301-0000-3700-835	23.60
82 00267335	V8200177	ARROW RESTAURANT EQUIPMENT	09/13/24		MW	1313-5310-0-4410-0000-3700-835	519.83
82 00267336	V8211820	CULLIGAN OF SANTA ANA	09/13/24		MW	1313-5310-0-5690-0000-3700-835	171.50
82 00267337	V8213889	DIPPIN DOTS ICS CREAM	09/13/24		MW	1313-5310-0-4710-0000-3700-835	2,764.80
82 00267338	V8208714	DS WATER OF AMERICA INC.	09/13/24		MW	1313-5310-0-4710-0000-3700-835	158.87
82 00267339	V8200493	GLASBY MAINTENANCE SUPPLY	09/13/24		MW	1313-5310-0-4308-0000-3700-835	111.29
82 00267340	V8213592	INDIVIDUAL FOODSERVICE	09/13/24		MW	1313-5310-0-4339-0000-3700-835	4,810.89
82 00267341	V8211879	NU HEALTH FOODS LLC	09/13/24		MW	1313-5310-0-4710-0000-3700-835	18,063.36
82 00267342	V8207666	PEST OPTIONS INC	09/13/24		MW	1313-5310-0-5690-0000-3700-835	3,532.20
82 00267343	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/13/24		MW	1313-5310-0-4308-0000-3700-835	26.66
82 00267344	V8207751	ULINE INC	09/13/24		MW	1313-5310-0-4344-0000-3700-835	706.66
82 00267345	V8201075	VERIZON WIRELESS	09/13/24		MW	1313-5310-0-5940-0000-3700-835	516.40
82 00267346	V8214042	VISUAL EDGE IT INC	09/13/24		MW	1313-5310-0-5660-0000-3700-835	502.25
<b>SUBFUND 1313</b>		<b>Total:</b>					<b>38,472.08</b>

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**Consolidated Check Register w. Account**  
 from 9/8/2024 to 9/14/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267189	V8202138	I & B FLOORING	09/10/24		MW	1414-0203-0-5690-0000-8110-340	23,522.00
82 00267234	V8213282	PROSURFACE INC	09/11/24		MW	1414-0203-0-5690-0000-8110-100	21,755.00
82 00267235	V8200639	UNIVERSAL ASPHALT CO INC	09/11/24		MW	1414-0203-0-5690-0000-8110-240	111,565.86
<b>SUBFUND 1414 Total:</b>							156,842.86



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**Consolidated Check Register w. Account**  
 from 9/8/2024 to 9/14/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267161	V8211698	DULUX PAINTING INC	09/09/24		MW	2525-9261-0-6274-0000-8500-636	31,825.00
82 00267162	V8204932	J S EASTERDAY CONSTRUCTION INC	09/09/24		MW	2525-9261-0-6274-0000-8500-636	28,392.77
82 00267163	V8211345	SIGNATURE FLOORING INC	09/09/24		MW	2525-9261-0-6274-0000-8500-636	33,454.89
82 00267279	V8200932	SECO ELECTRIC & LIGHTING	09/12/24		MW	2525-9261-0-6274-0000-8500-636	2,655.06
82 00267347	V8204932	J S EASTERDAY CONSTRUCTION INC	09/13/24		MW	2525-9261-0-6274-0000-8500-630	31,372.85
<b>SUBFUND 2525 Total:</b>							127,700.57

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**Consolidated Check Register w. Account**  
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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267348	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/13/24		MW	2545-9265-0-6290-0000-8500-480	5,250.00
82 00267348	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/13/24		MW	2545-9265-0-6290-0000-8500-340	5,880.00
82 00267348	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/13/24		MW	2545-9265-0-6290-0000-8500-450	5,460.00
82 00267348	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/13/24		MW	2545-9265-0-6290-0000-8500-420	1,260.00
<b>SUBFUND 2545 Total:</b>							17,850.00

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 from 9/8/2024 to 9/14/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267349	V8214423	ACE ELECTRIC INC	09/13/24		MW	3539-9251-0-6270-0000-8500-110	231,087.50
		<b>SUBFUND 3539</b>			<b>Total:</b>		231,087.50

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**Consolidated Check Register w. Account**  
 from 9/8/2024 to 9/14/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267164	V8213153	EIDE BAILLY LLP	09/09/24		MW	4040-9010-0-5810-0000-8500-930	2,850.00
	<b>SUBFUND 4040</b>	<b>Total:</b>					2,850.00

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**Consolidated Check Register w. Account**  
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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267190	V8200175	PYLUSD WORKERS COMP TRUST	09/10/24		MW	6768-0004-0-5809-0000-6000-820	17,162.98
82 00267280	V8206826	KEENAN & ASSOCIATES	09/12/24		MW	6768-0004-0-5450-0000-6000-820	28,050.00
82 00267350	V8213647	BREA URGENT CARE INC.	09/13/24		MW	6768-0004-0-5810-0000-6000-820	900.00
82 00267351	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/13/24		MW	6768-0004-0-4308-0000-6000-820	499.01
		<b>SUBFUND 6768</b>			<b>Total:</b>		46,611.99

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82 00267352	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/13/24		MW	6769-0004-0-4308-0000-6000-820	55.08
	<b>SUBFUND 6769</b>	<b>Total:</b>					55.08
						<b>Grand Total:</b>	3,655,152.35

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267353	E8202725	COLE, MAURINE E	09/16/24		MW	0101-6500-0-5220-5770-1190-650	14.20
82 00267353	E8202725	COLE, MAURINE E	09/16/24		MW	0101-6762-0-5220-1110-1000-621	21.78
82 00267354	E8203627	FANG, WEI	09/16/24		MW	0101-6762-0-5220-1110-1000-621	20.37
82 00267355	E8203323	FARRELL, KELLY M	09/16/24		MW	0101-9017-0-4301-1110-1000-340	185.20
82 00267356	E8204310	FIEN, SAMANTHA	09/16/24		MW	0101-2600-0-5220-0000-3140-670	28.48
82 00267357	E8204357	GOODWIN, JAMES EDWARD	09/16/24		MW	0101-0003-0-4308-0000-2700-220	134.69
82 00267357	E8204357	GOODWIN, JAMES EDWARD	09/16/24		MW	0101-0003-0-4338-0000-2700-220	87.08
82 00267357	E8204357	GOODWIN, JAMES EDWARD	09/16/24		MW	0101-9017-0-4301-1110-1000-220	312.33
82 00267358	E8202594	GREER, AMY M	09/16/24		MW	0101-6500-0-5220-5770-1190-650	43.48
82 00267359	E8202118	HIRAGA-NITZEL, PATRICIA S	09/16/24		MW	0101-0004-0-5220-1110-3140-705	40.20
82 00267360	V8200542	HIRSCH PIPE & SUPPLY CO	09/16/24		MW	0101-8150-0-4313-0000-8110-850	857.61
82 00267361	V8200547	HOME DEPOT	09/16/24		MW	0101-8150-0-4313-0000-8110-850	33.95
82 00267362	E8204119	HULL, ROY	09/16/24		MW	0101-0791-0-5240-1110-1000-640	148.21
82 00267363	E8202917	HUNG, GARY	09/16/24		MW	0101-6762-0-5220-1110-1000-100	44.49
82 00267364	V8213672	IRONWOOD PLUMBING INC	09/16/24		MW	0101-2600-0-6274-0000-8500-320	53,830.11
82 00267365	V8214231	LYTLE SCREENPRINTING INC	09/16/24		MW	0101-0004-0-5809-0000-7400-730	1,500.96
82 00267366	E8203328	MANN, JONATHAN O	09/16/24		MW	0101-6762-0-5220-1110-1000-621	41.74
82 00267367	E8202267	MARINO, ELAINE	09/16/24		MW	0101-6500-0-5220-5770-1190-650	60.57
82 00267368	V8200679	MCFADDEN DALE HARDWARE	09/16/24		MW	0101-0004-0-4313-0000-8220-845	36.20
82 00267368	V8200679	MCFADDEN DALE HARDWARE	09/16/24		MW	0101-8150-0-4313-0000-8110-850	283.72
82 00267369	E8204360	MCMILLAN, AMBER	09/16/24		MW	0101-6762-0-5220-1110-1000-621	14.74
82 00267370	V8210141	MUSIC & ARTS CENTER	09/16/24		MW	0101-6762-0-4301-1110-1000-621	167.37
82 00267371	E8203650	NEUMAYR, ROSE	09/16/24		MW	0101-6762-0-5220-1110-1000-621	19.16
82 00267372	V8206836	NEW DIMENSION GEN CONSTRUCTION	09/16/24		MW	0101-2600-0-6270-0000-8500-320	51,801.97
82 00267372	V8206836	NEW DIMENSION GEN CONSTRUCTION	09/16/24		MW	0101-2600-0-6270-0000-8500-430	42,009.68
82 00267373	E8204359	ORTEGA, ENRIQUE	09/16/24		MW	0101-6762-0-5220-1110-1000-621	39.39
82 00267374	V8213495	SAFETY COMPLIANCE COMPANY	09/16/24		MW	0101-0004-0-5853-0000-8220-845	300.00
82 00267374	V8213495	SAFETY COMPLIANCE COMPANY	09/16/24		MW	0101-8150-0-5853-0000-8110-850	300.00
82 00267375	E8203368	SANTANGELO, GINA	09/16/24		MW	0101-0004-0-5220-1110-3140-705	44.15
82 00267376	E8202686	SAYLORS, ELISE	09/16/24		MW	0101-0004-0-5220-1110-3140-705	93.66
00267377	V8200915	SCHOLASTIC INC	09/16/24		MW	0101-9017-0-4210-1110-1000-490	1,950.61
00267378	V8200921	SCHOOL HEALTH CORP	09/16/24		MW	0101-0004-0-4301-1110-3140-705	790.83

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82 00267379	V8200932	SECO ELECTRIC & LIGHTING	09/16/24		MW	0101-8150-0-5690-0000-8110-850	1,062.50
82 00267380	V8208769	SIGLER WHOLESALE DISTRIBUTORS	09/16/24		MW	0101-3213-0-9510-0000-0000-000	23,772.75
82 00267380	V8208769	SIGLER WHOLESALE DISTRIBUTORS	09/16/24		MW	0101-8150-0-4313-0000-8110-850	2,487.20
82 00267381	V8203671	SIGN A RAMA	09/16/24		MW	0101-8150-0-4313-0000-8110-850	738.78
82 00267382	V8200949	SMART & FINAL	09/16/24		MW	0101-0791-0-4338-1110-2495-250	37.13
82 00267383	V8213935	SOUTH COAST REPERTORY INC	09/16/24		MW	0101-9017-0-5816-1110-1000-390	1,470.00
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-0003-0-4301-1110-1000-140	208.74
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-0003-0-4301-1110-1000-200	259.53
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-0003-0-4301-1110-1000-340	1,567.08
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-0003-0-4301-1110-1000-450	360.99
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-0003-0-4301-1110-1000-480	547.61
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-0003-0-4301-1110-1000-490	532.98
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-0003-0-4308-0000-2700-200	337.17
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-0003-0-4301-5750-1110-440	238.42
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-0003-0-4308-0000-2700-120	9.17
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-0004-0-4308-1110-1000-810	149.36
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-2600-0-4301-1110-1000-670	328.77
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-6010-0-4301-1110-1000-670	53.03
82 00267386	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/16/24		MW	0101-8150-0-4308-0000-8110-850	62.54
82 00267387	V8211268	SOUTHWEST STRINGS	09/16/24		MW	0101-6762-0-4301-1110-1000-621	358.16
82 00267388	V8200586	SPERLING, EDITH	09/16/24		MW	0101-0004-0-5220-1110-3140-705	17.42
82 00267389	V8201006	SUPPLYMASTER INC	09/16/24		MW	0101-0004-0-4308-1110-1000-810	866.57
82 00267390	V8208943	SWEETWATER SOUND INC	09/16/24		MW	0101-6762-0-4301-1110-1000-621	717.73
82 00267391	V8201524	U S AIRCONDITIONING DISTRIBUTO	09/16/24		MW	0101-8150-0-4313-0000-8110-850	7.31
82 00267392	V8205738	VISTA PAINT	09/16/24		MW	0101-8150-0-4313-0000-8110-850	167.92
82 00267393	V8214042	VISUAL EDGE IT INC	09/16/24		MW	0101-0003-0-4301-1110-1000-390	120.70
82 00267394	E8203461	VITO, SPENCER	09/16/24		MW	0101-0004-0-5220-1110-1000-810	40.67
82 00267395	V8214303	WELLS FARGO BANK N.A.	09/16/24		MW	0101-0003-0-5640-1110-1000-380	387.70
82 00267396	V8214295	WELLS FARGO VENDOR FINANCIAL S	09/16/24		MW	0101-0003-0-5640-1110-1000-520	416.89
82 00267397	V8201132	YORBA LINDA WATER DISTRICT	09/16/24		MW	0101-0001-0-5550-1110-8200-990	1,813.83
00267407	V8201867	ANIXTER DISTRIBUTION	09/17/24		MW	0101-8150-0-4313-0000-8110-850	50,307.99
00267408	V8207165	DIRECT DOOR & HARDWARE INC	09/17/24		MW	0101-8150-0-4410-0000-8110-470	1,771.93



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82 00267409	V8213695	FOUNDATION BUILDING MATERIALS	09/17/24		MW	0101-8150-0-4313-0000-8110-850	26,050.62
82 00267410	V8209770	FULLER ENGINEERING INC	09/17/24		MW	0101-8150-0-5670-0000-8110-850	2,326.92
82 00267411	V8206192	GEORGE BRYANT CONSTRUCTION INC	09/17/24		MW	0101-8150-0-5670-0000-8110-850	1,400.00
82 00267412	V8200543	HITT MARKING DEVICES INC	09/17/24		MW	0101-0003-0-4308-0000-2700-130	113.02
82 00267413	V8200561	IMPERIAL SPRINKLER SUPPLY INC	09/17/24		MW	0101-0004-0-4313-0000-8220-845	1,755.58
82 00267414	E8202267	MARINO, ELAINE	09/17/24		MW	0101-6500-0-5220-5770-1190-650	63.25
82 00267415	V8210141	MUSIC & ARTS CENTER	09/17/24		MW	0101-6762-0-4301-1110-1000-621	597.43
82 00267416	V8200716	MYERS STEVENS	09/17/24		MW	0101-6387-0-5440-3800-1000-646	1,500.00
82 00267417	V8206836	NEW DIMENSION GEN CONSTRUCTION	09/17/24		MW	0101-2600-0-6270-0000-8500-310	60,143.02
82 00267418	V8200773	ORVAC ELECTRONICS	09/17/24		MW	0101-8150-0-4313-0000-8110-850	362.30
82 00267419	V8200775	OUTREACH CONCERN INC	09/17/24		MW	0101-0791-0-5810-1110-1000-706	21,150.00
82 00267420	V8200954	SO CALIF EDISON CO	09/17/24		MW	0101-0001-0-5540-1110-8200-990	3,082.08
82 00267421	V8213103	SOUTHERN CALIFORNIA VOCAL ASSO	09/17/24		MW	0101-6762-0-5240-1110-1000-621	900.00
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0003-0-4301-1110-1000-140	-2.98
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0003-0-4301-1110-1000-310	934.16
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0003-0-4301-1110-1000-330	44.85
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0003-0-4301-1110-1000-340	130.99
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0003-0-4301-1110-1000-380	704.29
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0003-0-4301-1110-1000-390	367.41
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0003-0-4301-1110-1000-510	186.08
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0003-0-4301-5001-2700-441	136.68
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0003-0-4308-0000-2700-110	159.69
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0004-0-4301-1110-1000-635	992.22
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-0791-0-4301-1110-1000-250	145.68
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-2600-0-4301-1110-1000-670	212.93
82 00267423	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/17/24		MW	0101-6010-0-4301-1110-1000-670	1,637.15
82 00267424	V8201006	SUPPLYMASTER INC	09/17/24		MW	0101-0003-0-4301-1110-1000-140	482.59
82 00267424	V8201006	SUPPLYMASTER INC	09/17/24		MW	0101-0003-0-4301-1110-1000-240	440.87
82 00267424	V8201006	SUPPLYMASTER INC	09/17/24		MW	0101-0003-0-4301-1110-1000-420	347.95
82 00267424	V8201006	SUPPLYMASTER INC	09/17/24		MW	0101-0003-0-4301-1110-1000-480	501.98
00267424	V8201006	SUPPLYMASTER INC	09/17/24		MW	0101-8150-0-4308-0000-8110-850	171.83
00267424	V8201006	SUPPLYMASTER INC	09/17/24		MW	0101-9017-0-4411-1110-1000-510	553.74

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82 00267425	V8201595	UNITED PARCEL SERVICE	09/17/24		MW	0101-0004-0-4308-0000-7300-815	32.90
82 00267426	V8214042	VISUAL EDGE IT INC	09/17/24		MW	0101-0003-0-5660-1110-1000-140	24.47
82 00267426	V8214042	VISUAL EDGE IT INC	09/17/24		MW	0101-0003-0-5660-1110-1000-330	295.88
82 00267426	V8214042	VISUAL EDGE IT INC	09/17/24		MW	0101-0003-0-5660-1110-1000-480	84.02
82 00267426	V8214042	VISUAL EDGE IT INC	09/17/24		MW	0101-0004-0-5660-0000-7550-831	14.71
82 00267426	V8214042	VISUAL EDGE IT INC	09/17/24		MW	0101-6500-0-5660-5001-2100-650	58.85
82 00267427	V8201132	YORBA LINDA WATER DISTRICT	09/17/24		MW	0101-0001-0-5550-1110-8200-990	1,655.56
82 00267432	V8214475	MUHL TECH	09/18/24		MW	0101-0004-0-4301-1110-1000-636	2,475.00
82 00267433	V8214366	AMERGIS HEALTHCARE STAFFING IN	09/18/24		MW	0101-2600-0-5110-1110-1000-670	18,082.86
82 00267433	V8214366	AMERGIS HEALTHCARE STAFFING IN	09/18/24		MW	0101-6500-0-5151-5770-1180-650	8,248.43
82 00267434	V8210503	BERTRAND MUSIC ENTERPRISES	09/18/24		MW	0101-6762-0-4301-1110-1000-621	578.45
82 00267435	V8214399	BLUEBIRD CLAY LLC	09/18/24		MW	0101-6770-0-6490-1110-1000-130	7,201.78
82 00267436	V8200009	CALIF WEEKLY EXPLORER INC	09/18/24		MW	0101-9017-0-5821-1110-1000-390	827.99
82 00267437	V8212180	CINTAS CORPORATION	09/18/24		MW	0101-0004-0-5640-0000-7540-832	110.51
82 00267438	E8203472	COLLINS, RACHAEL E	09/18/24		MW	0101-0000-0-9330-0000-0000-000	300.00
82 00267439	V8200332	COSTCO WHOLESALE	09/18/24		MW	0101-0003-0-4338-0000-2700-220	45.84
82 00267439	V8200332	COSTCO WHOLESALE	09/18/24		MW	0101-2600-0-4301-1110-1000-670	66.10
82 00267440	V8213644	CULVER-NEWLIN	09/18/24		MW	0101-2600-0-4410-1110-2100-670	6,770.34
82 00267441	V8207042	FAGEN FRIEDMAN & FULFROST LLP	09/18/24		MW	0101-0004-0-5807-0000-7400-730	1,520.00
82 00267442	E8203539	FISHER, BETH	09/18/24		MW	0101-0003-0-4308-0000-2700-220	19.37
82 00267442	E8203539	FISHER, BETH	09/18/24		MW	0101-0003-0-4338-0000-2700-220	260.03
82 00267443	V8206450	GOLDEN STITCHES EMBROIDERY	09/18/24		MW	0101-9017-0-4301-1110-1000-250	239.65
82 00267444	V8208476	IRVINE RANCH OUTDOOR EDUCATION	09/18/24		MW	0101-9015-0-5816-1110-1000-520	8,606.25
82 00267445	V8209229	JUNIOR S GOLF CARTS INC	09/18/24		MW	0101-6762-0-4410-1110-1000-100	706.88
82 00267445	V8209229	JUNIOR S GOLF CARTS INC	09/18/24		MW	0101-6762-0-6490-1110-1000-100	9,570.00
82 00267446	E8203716	LEON, ELIZABETH	09/18/24		MW	0101-6266-0-5240-1110-2100-600	296.76
82 00267447	V8210141	MUSIC & ARTS CENTER	09/18/24		MW	0101-6762-0-4301-1110-1000-621	1,288.44
82 00267447	V8210141	MUSIC & ARTS CENTER	09/18/24		MW	0101-6762-0-4410-1110-1000-621	585.34
82 00267448	V8200764	ORANGE COUNTY DEPT OF ED	09/18/24		MW	0101-6500-0-5155-5750-1110-650	98,806.96
82 00267449	V8210095	ORANGE COUNTY FIRE PROTECTION	09/18/24		MW	0101-8150-0-5670-0000-8110-850	400.00
00267450	V8213995	ORBACH HUFF & HENDERSON LLP	09/18/24		MW	0101-0001-0-5807-0000-7200-990	7,557.50
00267451	V8210754	PAR INC	09/18/24		MW	0101-3310-0-4305-5770-1190-650	2,249.02

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82 00267452	V8200804	PENNER PARTITIONS INC	09/18/24		MW	0101-8150-0-4313-0000-8110-850	356.65
82 00267453	V8207666	PEST OPTIONS INC	09/18/24		MW	0101-0004-0-5670-0000-8210-840	2,121.18
82 00267454	V8204517	PRENTKE ROMICH CO	09/18/24		MW	0101-6500-0-5660-5750-1190-650	1,143.22
82 00267455	V8211214	RAINMASTER IRRIGATION SYSTEMS	09/18/24		MW	0101-0004-0-5670-0000-8220-845	3,204.40
82 00267456	V8211075	READING IS FUNDAMENTAL OF	09/18/24		MW	0101-3010-0-5310-1110-1000-430	1,050.00
82 00267457	V8214052	REECE PLUMBING	09/18/24		MW	0101-8150-0-4313-0000-8110-850	4,722.35
82 00267458	V8200869	REFRIGERATION SUPPLIES DIST	09/18/24		MW	0101-8150-0-4313-0000-8110-850	721.86
82 00267459	V8200913	SCHOLASTIC BOOK CLUBS INC	09/18/24		MW	0101-9017-0-4301-1110-1000-410	3,153.31
82 00267460	V8206409	SEA CLEAR POOLS INC	09/18/24		MW	0101-8150-0-5670-0000-8110-100	4,350.00
82 00267460	V8206409	SEA CLEAR POOLS INC	09/18/24		MW	0101-8150-0-5670-0000-8110-110	4,350.00
82 00267460	V8206409	SEA CLEAR POOLS INC	09/18/24		MW	0101-8150-0-5670-0000-8110-130	2,390.00
82 00267460	V8206409	SEA CLEAR POOLS INC	09/18/24		MW	0101-8150-0-5670-0000-8110-140	4,550.00
82 00267461	V8200932	SECO ELECTRIC & LIGHTING	09/18/24		MW	0101-8150-0-4313-0000-8110-850	325.05
82 00267461	V8200932	SECO ELECTRIC & LIGHTING	09/18/24		MW	0101-8150-0-5690-0000-8110-850	508.75
82 00267462	V8211314	SITEONE LANDSCAPE SUPPLY LLC	09/18/24		MW	0101-0004-0-4313-0000-8220-845	671.62
82 00267463	V8211024	SOUTH COAST WATER CO	09/18/24		MW	0101-8150-0-5670-0000-8110-100	100.00
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-0003-0-4301-1110-1000-140	243.00
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-0003-0-4301-1110-1000-170	57.06
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-0003-0-4301-1110-1000-220	379.28
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-0003-0-4301-1110-1000-230	147.23
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-0003-0-4301-1110-1000-340	60.68
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-0003-0-4301-1110-1000-400	177.20
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-0003-0-4301-1110-1000-410	37.97
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-0003-0-4301-1110-1000-510	166.15
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-0003-0-4308-0000-2700-110	8.08
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-2600-0-4301-1110-1000-670	70.83
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-9017-0-4301-1110-1000-400	83.63
82 00267464	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/18/24		MW	0101-9017-0-4308-0000-2700-400	406.00
82 00267465	V8214212	SUNBURST WINDOW COVERINGS	09/18/24		MW	0101-8150-0-4313-0000-8110-850	245.07
82 00267466	V8201006	SUPPLYMASTER INC	09/18/24		MW	0101-0791-0-4308-1110-1000-625	143.66
00267467	V8208943	SWEETWATER SOUND INC	09/18/24		MW	0101-6762-0-4301-1110-1000-621	1,952.01
00267468	V8200198	T MOBILE USA INC	09/18/24		MW	0101-0004-0-5820-0000-7150-700	29.40

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82 00267468	V8200198	T MOBILE USA INC	09/18/24		MW	0101-0004-0-5940-0000-7700-810	185.78
82 00267469	V8200354	VERBAL BEHAVIOR ASSOCIATES	09/18/24		MW	0101-6500-0-5810-5750-1000-650	2,617.00
82 00267470	V8205738	VISTA PAINT	09/18/24		MW	0101-8150-0-4313-0000-8110-850	386.30
82 00267471	V8214042	VISUAL EDGE IT INC	09/18/24		MW	0101-0003-0-5640-1110-1000-400	4.68
82 00267471	V8214042	VISUAL EDGE IT INC	09/18/24		MW	0101-0004-0-5660-0000-7530-830	5.17
82 00267472	V8214343	ZEN EDUCATE INC	09/18/24		MW	0101-2600-0-5810-1110-1000-670	5,984.62
82 00267476	V8200077	AAA ELECTRIC MOTORS SALES & SE	09/19/24		MW	0101-8150-0-4313-0000-8110-850	376.30
82 00267477	V8200160	ADCO ROOFING INC	09/19/24		MW	0101-2600-0-6274-0000-8500-320	2,130.00
82 00267477	V8200160	ADCO ROOFING INC	09/19/24		MW	0101-2600-0-6274-0000-8500-310	1,010.00
82 00267478	V8200095	ALBRIGHT LIGHTING PLASTICS	09/19/24		MW	0101-8150-0-4313-0000-8110-850	230.15
82 00267479	V8200114	AMER MODULAR SYSTEMS INC	09/19/24		MW	0101-2600-0-6270-0000-8500-320	62,170.85
82 00267480	V8201311	AQUA SERV ENGINEERS INC	09/19/24		MW	0101-8150-0-5670-0000-8110-110	175.00
82 00267480	V8201311	AQUA SERV ENGINEERS INC	09/19/24		MW	0101-8150-0-5670-0000-8110-130	475.00
82 00267480	V8201311	AQUA SERV ENGINEERS INC	09/19/24		MW	0101-8150-0-5670-0000-8110-410	300.00
82 00267480	V8201311	AQUA SERV ENGINEERS INC	09/19/24		MW	0101-8150-0-5670-0000-8110-420	300.00
82 00267481	V8200161	B & M LAWN & GARDEN CENTER	09/19/24		MW	0101-0004-0-4313-0000-8220-845	421.64
82 00267481	V8200161	B & M LAWN & GARDEN CENTER	09/19/24		MW	0101-0004-0-5660-0000-8220-845	1,277.36
82 00267482	V8206633	BEACON DAY SCHOOL	09/19/24		MW	0101-6500-0-5150-5750-1180-650	1,353.04
82 00267483	V8200182	BENRICH SERVICE CO IN	09/19/24		MW	0101-8150-0-5670-0000-8110-610	188.16
82 00267484	V8210204	BMX FREESTYLE TEAM LLC	09/19/24		MW	0101-9017-0-5821-1110-1000-510	1,775.00
82 00267485	V8200206	BREA SWEEPING SERVICE	09/19/24		MW	0101-0004-0-5670-0000-8220-610	1,960.00
82 00267485	V8200206	BREA SWEEPING SERVICE	09/19/24		MW	0101-0004-0-5670-0000-8220-855	1,300.00
82 00267486	V8212180	CINTAS CORPORATION	09/19/24		MW	0101-0004-0-5640-0000-7540-832	35.00
82 00267486	V8212180	CINTAS CORPORATION	09/19/24		MW	0101-8150-0-5640-0000-8110-850	1,247.34
82 00267487	V8200303	COLLINS BUSINESS EQUIPMENT	09/19/24		MW	0101-8150-0-5660-0000-8110-850	5,654.45
82 00267488	V8212329	CONTROL AIR ENTERPRISES LLC	09/19/24		MW	0101-8150-0-5670-0000-8110-850	2,083.78
82 00267489	V8213644	CULVER-NEWLIN	09/19/24		MW	0101-2600-0-4330-1110-1000-670	4,160.67
82 00267489	V8213644	CULVER-NEWLIN	09/19/24		MW	0101-2600-0-4410-1110-1000-670	3,939.47
82 00267490	V8200245	CVT RECYCLING	09/19/24		MW	0101-0004-0-5670-0000-8220-845	895.58
82 00267491	V8213683	DAL-TILE DISTRIBUTION INC	09/19/24		MW	0101-8150-0-4313-0000-8110-850	176.19
00267492	E8204224	DURKIN, KIMBERLY	09/19/24		MW	0101-0001-0-5220-0000-7330-825	22.11
00267493	V8207569	FIELDTURF USA INC	09/19/24		MW	0101-0004-0-5670-0000-8220-100	2,950.00

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82 00267493	V8207569	FIELDTURF USA INC	09/19/24		MW	0101-0004-0-5670-0000-8220-110	2,950.00
82 00267493	V8207569	FIELDTURF USA INC	09/19/24		MW	0101-0004-0-5670-0000-8220-130	2,950.00
82 00267493	V8207569	FIELDTURF USA INC	09/19/24		MW	0101-0004-0-5670-0000-8220-140	2,950.00
82 00267494	E8203539	FISHER, BETH	09/19/24		MW	0101-0003-0-4301-1110-1000-220	187.39
82 00267495	V8213618	FM THOMAS AIR CONDITIONING	09/19/24		MW	0101-3213-0-6270-0000-8500-220	94,415.05
82 00267495	V8213618	FM THOMAS AIR CONDITIONING	09/19/24		MW	0101-3213-0-6270-0000-8500-500	46,787.03
82 00267496	V8209770	FULLER ENGINEERING INC	09/19/24		MW	0101-8150-0-5670-0000-8110-850	4,753.18
82 00267497	V8200500	GRAINGER	09/19/24		MW	0101-8150-0-4313-0000-8110-850	259.37
82 00267498	V8208315	HARBOTTLE LAW GROUP	09/19/24		MW	0101-0004-0-5807-1110-2100-705	12,115.50
82 00267499	V8200542	HIRSCH PIPE & SUPPLY CO	09/19/24		MW	0101-8150-0-4313-0000-8110-850	546.53
82 00267500	V8200547	HOME DEPOT	09/19/24		MW	0101-8150-0-4313-0000-8110-850	3,862.53
82 00267501	V8203271	HSI EMERGENCY CARE SOLUTIONS I	09/19/24		MW	0101-0004-0-4301-1110-3140-705	1,773.60
82 00267502	V8214335	IML SECURITY SUPPLY	09/19/24		MW	0101-8150-0-4313-0000-8110-850	36,648.76
82 00267503	V8210211	IMPERIAL BAND INSTRUMENTS	09/19/24		MW	0101-0003-0-4301-1110-1000-200	309.28
82 00267503	V8210211	IMPERIAL BAND INSTRUMENTS	09/19/24		MW	0101-6762-0-4301-1110-1000-621	1,065.58
82 00267503	V8210211	IMPERIAL BAND INSTRUMENTS	09/19/24		MW	0101-6762-0-5660-1110-1000-621	324.35
82 00267504	V8213672	IRONWOOD PLUMBING INC	09/19/24		MW	0101-8150-0-5670-0000-8110-850	1,840.00
82 00267505	V8201171	KELLY SPICERS INC.	09/19/24		MW	0101-0004-0-4308-0000-7550-831	1,704.09
82 00267506	E8203696	LEGRAND, MATTHEW	09/19/24		MW	0101-0791-0-4301-1110-1000-210	278.97
82 00267507	V8200679	MCFADDEN DALE HARDWARE	09/19/24		MW	0101-0004-0-4313-0000-8220-845	164.64
82 00267507	V8200679	MCFADDEN DALE HARDWARE	09/19/24		MW	0101-8150-0-4313-0000-8110-850	432.94
82 00267508	V8213352	SAVVAS LEARNING COMPANY LLC	09/19/24		MW	0101-6300-0-4110-1110-1000-640	9,151.10
82 00267509	V8209841	SNO SITES	09/19/24		MW	0101-0003-0-5815-1110-1000-130	750.00
82 00267510	V8200954	SO CALIF EDISON CO	09/19/24		MW	0101-0001-0-5540-1110-8200-990	15,342.61
82 00267511	V8209226	SOFTWARE 4 SCHOOLS	09/19/24		MW	0101-0791-0-5815-1110-1000-420	470.35
82 00267512	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/19/24		MW	0101-0003-0-4301-1110-1000-140	270.58
82 00267512	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/19/24		MW	0101-0003-0-4301-1110-1000-240	847.94
82 00267512	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/19/24		MW	0101-0003-0-4301-1110-1000-430	1,847.39
82 00267512	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/19/24		MW	0101-0003-0-4301-1110-1000-510	318.52
82 00267512	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/19/24		MW	0101-0004-0-4308-0000-7400-730	167.67
00267512	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/19/24		MW	0101-2600-0-4301-1110-1000-670	33.75
00267513	V8211268	SOUTHWEST STRINGS	09/19/24		MW	0101-6762-0-4301-1110-1000-621	360.56

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82 00267514	V8206263	SUPER SIGNMART	09/19/24		MW	0101-0004-0-4308-0000-7550-831	470.39
82 00267515	V8201006	SUPPLYMASTER INC	09/19/24		MW	0101-0004-0-4308-0000-7530-830	597.06
82 00267515	V8201006	SUPPLYMASTER INC	09/19/24		MW	0101-3315-0-4343-5730-1110-650	709.07
82 00267516	V8211078	TEACHERS PAY TEACHERS	09/19/24		MW	0101-3310-0-5815-5770-1190-650	118.75
82 00267517	V8208523	UNIVERSITY OF OREGON	09/19/24		MW	0101-0003-0-5815-1110-1000-510	400.00
82 00267518	V8214042	VISUAL EDGE IT INC	09/19/24		MW	0101-0004-0-5660-0000-7540-832	7.79
82 00267518	V8214042	VISUAL EDGE IT INC	09/19/24		MW	0101-0004-0-5660-0000-7550-831	2,180.46
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0003-0-5640-1110-1000-100	1,248.08
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0003-0-5640-1110-1000-110	807.80
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0003-0-5640-1110-1000-140	624.44
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0003-0-5640-1110-1000-240	94.80
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0003-0-5640-1110-1000-310	170.04
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0003-0-5640-1110-1000-390	578.95
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0003-0-5640-1110-1000-400	206.27
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0003-0-5640-1110-1000-450	404.27
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0003-0-5640-1110-1000-460	94.80
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0004-0-5640-0000-7551-833	107.48
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0004-0-5640-0000-7400-730	240.29
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0004-0-5640-0000-7540-832	107.48
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-0004-0-7438-1110-9100-831	8,893.14
82 00267519	V8210698	XEROX FINANCIAL SERVICES LLC	09/19/24		MW	0101-6500-0-5640-5001-2100-650	218.70
82 00267520	V8201132	YORBA LINDA WATER DISTRICT	09/19/24		MW	0101-0001-0-5550-1110-8200-990	19,407.83
82 00267534	V8211146	ART MASTERS ACADEMY LLC	09/20/24		MW	0101-6762-0-5810-1110-1000-480	1,055.00
82 00267535	V8210503	BERTRAND MUSIC ENTERPRISES	09/20/24		MW	0101-6762-0-4301-1110-1000-110	-814.89
82 00267535	V8210503	BERTRAND MUSIC ENTERPRISES	09/20/24		MW	0101-6762-0-4410-1110-1000-110	17,539.06
82 00267536	E8200972	CABRERA, JOSE A	09/20/24		MW	0101-0004-0-4338-1110-1000-625	84.16
82 00267536	E8200972	CABRERA, JOSE A	09/20/24		MW	0101-0791-0-4338-1110-1000-625	39.90
82 00267536	E8200972	CABRERA, JOSE A	09/20/24		MW	0101-2600-0-4301-1110-1000-625	149.98
82 00267537	V8200264	CENTRALIA SCHOOL DISTRICT	09/20/24		MW	0101-6500-0-9510-0000-0000-000	45,302.72
82 00267538	V8200304	COLONIAL CHESTERFIELD AT RILEY	09/20/24		MW	0101-9017-0-5816-1110-1000-350	445.50
00267539	V8210818	DISCOVERY CUBE ORANGE COUNTY	09/20/24		MW	0101-9017-0-5816-1110-1000-390	150.00
00267540	V8210752	EMERALD COVE OUTDOOR SCIENCE I	09/20/24		MW	0101-9015-0-5816-1110-1000-410	4,959.95

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82 00267540	V8210752	EMERALD COVE OUTDOOR SCIENCE I	09/20/24		MW	0101-9015-0-5816-1110-1000-420	2,781.97
82 00267541	V8213318	EXPLORELEARNING LLC	09/20/24		MW	0101-7435-0-5815-1110-1000-646	65,218.78
82 00267542	V8206555	GECKO MICROSOLUTIONS INC	09/20/24		MW	0101-0723-0-5809-0000-3600-865	1,130.00
82 00267543	V8213641	HANNA INTERPRETING SERVICES LL	09/20/24		MW	0101-6500-0-5810-5760-1110-650	45.15
82 00267544	V8210211	IMPERIAL BAND INSTRUMENTS	09/20/24		MW	0101-6762-0-5660-1110-1000-621	1,589.01
82 00267545	V8211641	MYSTERY SCIENCE INC	09/20/24		MW	0101-0003-0-5815-1110-1000-170	425.00
82 00267546	V8200764	ORANGE COUNTY DEPT OF ED	09/20/24		MW	0101-6500-0-5155-5750-1110-650	82,745.04
82 00267547	V8210095	ORANGE COUNTY FIRE PROTECTION	09/20/24		MW	0101-8150-0-5670-0000-8110-850	4,335.00
82 00267548	V8201481	ORANGE COUNTY SUPERINTENDENT O	09/20/24		MW	0101-6500-0-5156-5750-1110-650	4,033.24
82 00267549	V8200773	ORVAC ELECTRONICS	09/20/24		MW	0101-8150-0-4313-0000-8110-850	1,149.63
82 00267550	V8210701	PIONEER ATHLETICS	09/20/24		MW	0101-0003-0-4301-1110-1000-110	3,912.79
82 00267551	V8211710	PITSCO EDUCATION LLC	09/20/24		MW	0101-0004-0-5810-1110-1000-685	4,350.00
82 00267552	V8208514	PRETEND CITY CHILDRENS MUSEUM	09/20/24		MW	0101-9017-0-5816-1110-1000-510	630.00
82 00267553	V8214449	RECODE FITNESS INC	09/20/24		MW	0101-0004-0-5810-1110-1000-636	12,545.25
82 00267554	V8200552	ROBLES, SHANNON	09/20/24		MW	0101-0000-0-9330-0000-0000-000	300.00
82 00267555	V8203630	ROCHESTER 100 INC	09/20/24		MW	0101-0003-0-4301-1110-1000-460	57.85
82 00267556	V8200932	SECO ELECTRIC & LIGHTING	09/20/24		MW	0101-8150-0-4313-0000-8110-850	3,109.74
82 00267557	V8200949	SMART & FINAL	09/20/24		MW	0101-2600-0-4301-1110-1000-670	338.76
82 00267558	V8211658	SMART & FINAL	09/20/24		MW	0101-2600-0-4301-1110-1000-670	291.33
82 00267559	V8212335	SOUTHERN CALIFORNIA SCIENCE OL	09/20/24		MW	0101-0003-0-5816-1110-1000-110	750.00
82 00267561	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/20/24		MW	0101-0003-0-4301-1110-1000-360	1,345.38
82 00267561	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/20/24		MW	0101-0003-0-4301-1110-1000-510	241.71
82 00267561	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/20/24		MW	0101-0003-0-4301-1110-1000-520	2,999.01
82 00267561	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/20/24		MW	0101-8150-0-4308-0000-8110-850	173.77
82 00267562	V8212307	SPHERO INC	09/20/24		MW	0101-6770-0-4301-1110-1000-390	1,679.15
82 00267563	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/20/24		MW	0101-0723-0-6210-0000-8500-865	3,462.50
82 00267563	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/20/24		MW	0101-0723-0-6211-0000-8500-865	23.58
82 00267563	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/20/24		MW	0101-2600-0-6210-0000-8500-310	2,610.00
82 00267563	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/20/24		MW	0101-2600-0-6210-0000-8500-430	4,290.00
82 00267563	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/20/24		MW	0101-3213-0-6210-0000-8500-100	1,416.00
00267563	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/20/24		MW	0101-3213-0-6210-0000-8500-110	3,667.50
00267563	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/20/24		MW	0101-3213-0-6210-0000-8500-130	3,780.00

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82 00267564	V8214212	SUNBURST WINDOW COVERINGS	09/20/24		MW	0101-8150-0-4313-0000-8110-850	141.76
82 00267565	V8213643	THE STEPPING STONES GROUP LLC	09/20/24		MW	0101-6500-0-5810-5770-1190-650	6,477.00
82 00267566	V8201030	TIME & ALARM SYSTEMS	09/20/24		MW	0101-8150-0-5660-0000-8110-850	686.00
82 00267567	V8200956	TRANE USA INC	09/20/24		MW	0101-8150-0-4313-0000-8110-850	157.63
82 00267568	V8201524	U S AIRCONDITIONING DISTRIBUTO	09/20/24		MW	0101-8150-0-4313-0000-8110-850	242.44
82 00267569	V8213866	VECTOR ENVIRONMENTAL CONSULTIN	09/20/24		MW	0101-2600-0-6290-0000-8500-310	600.00
82 00267570	V8205738	VISTA PAINT	09/20/24		MW	0101-8150-0-4313-0000-8110-850	1,433.22
82 00267571	V8214042	VISUAL EDGE IT INC	09/20/24		MW	0101-0003-0-5660-1110-1000-240	405.71
82 00267571	V8214042	VISUAL EDGE IT INC	09/20/24		MW	0101-0003-0-5660-1110-1000-310	224.78
82 00267572	V8201091	WALTERS WHOLESALE ELECTRIC	09/20/24		MW	0101-8150-0-4313-0000-8110-850	1,238.71
82 00267573	V8210619	WENGER & ASSOCIATES LLC	09/20/24		MW	0101-6762-0-4410-1110-1000-621	4,459.07
82 00267574	V8210698	XEROX FINANCIAL SERVICES LLC	09/20/24		MW	0101-0003-0-5660-1110-1000-390	834.78
82 00267575	V8214343	ZEN EDUCATE INC	09/20/24		MW	0101-6500-0-5151-5770-1180-650	4,891.20
<b>SUBFUND 0101</b>		<b>Total:</b>					<b>1,286,461.97</b>



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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267576	V8200205	BREA OLINDA UNIFIED SCHOOL DIS	09/20/24		MW	1010-6500-0-7221-5001-9200-000	297,401.84
		<b>SUBFUND 1010</b>			<b>Total:</b>		297,401.84

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82 00267398	E8204358	FLORES, SANDRA	09/16/24		MW	1212-9062-0-5220-1110-2100-670	46.02
82 00267399	E8204071	HAMPTON, JADE	09/16/24		MW	1212-9044-0-4301-1110-1000-530	235.68
82 00267400	V8213672	IRONWOOD PLUMBING INC	09/16/24		MW	1212-9061-0-6274-0000-8500-340	49,197.07
82 00267401	V8206836	NEW DIMENSION GEN CONSTRUCTION	09/16/24		MW	1212-9061-0-6274-0000-8500-480	153,433.42
82 00267473	V8200198	T MOBILE USA INC	09/18/24		MW	1212-9061-0-5940-1110-2100-670	14.21
82 00267521	V8204885	DEFOE FURNITURE 4 KIDS	09/19/24		MW	1212-9061-0-4301-0000-8500-450	6,836.21
82 00267521	V8204885	DEFOE FURNITURE 4 KIDS	09/19/24		MW	1212-9061-0-4330-0000-8500-450	2,790.63
82 00267521	V8204885	DEFOE FURNITURE 4 KIDS	09/19/24		MW	1212-9061-0-4410-0000-8500-450	15,841.65
82 00267522	V8200949	SMART & FINAL	09/19/24		MW	1212-6105-0-4301-8500-1000-672	748.43
82 00267523	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/19/24		MW	1212-6105-0-4301-8500-1000-672	455.19
82 00267523	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/19/24		MW	1212-9062-0-4301-1110-1000-670	-69.42
82 00267524	V8214042	VISUAL EDGE IT INC	09/19/24		MW	1212-6105-0-5660-8500-1000-672	77.18
82 00267577	V8206361	RADIO SERVICE INC	09/20/24		MW	1212-6105-0-4301-8500-1000-672	936.34
<b>SUBFUND 1212 Total:</b>							<b>230,542.61</b>

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267428	V8211870	TRIDENT BEVERAGE INC	09/17/24		MW	1313-5310-0-4710-0000-3700-835	3,564.00
		<b>SUBFUND 1313</b>			<b>Total:</b>		3,564.00

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267525	V8213403	GARLAND/DBS INC.	09/19/24		MW	1414-0203-0-4313-0000-8110-110	25,669.30
		<b>SUBFUND 1414</b>			<b>Total:</b>		25,669.30

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267526	V8210148	JM JUSTUS FENCE COMPANY	09/19/24		MW	2525-9261-0-6170-0000-8500-636	25,612.00
82 00267527	V8206958	SIERRA SCHOOL EQUIPMENT CO	09/19/24		MW	2525-9261-0-6274-0000-8500-636	7,537.11
82 00267528	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/19/24		MW	2525-9256-0-6210-0000-8500-360	10,143.75
82 00267528	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/19/24		MW	2525-9261-0-6210-0000-8500-630	9,150.00
82 00267529	V8200700	WILLSCOT MOBILE MINI	09/19/24		MW	2525-9262-0-5620-0000-8500-170	611.16
<b>SUBFUND 2525</b>		<b>Total:</b>					<b>53,054.02</b>

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267429	V8213672	IRONWOOD PLUMBING INC	09/17/24		MW	2545-9265-0-6274-0000-8500-480	24,994.48
82 00267430	V8206836	NEW DIMENSION GEN CONSTRUCTION	09/17/24		MW	2545-9265-0-6270-0000-8500-450	39,808.00
82 00267430	V8206836	NEW DIMENSION GEN CONSTRUCTION	09/17/24		MW	2545-9265-0-6270-0000-8500-420	19,906.96
82 00267530	V8206836	NEW DIMENSION GEN CONSTRUCTION	09/19/24		MW	2545-9265-0-6270-0000-8500-480	16,936.18
82 00267531	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/19/24		MW	2545-9265-0-6210-0000-8500-480	4,125.00
82 00267531	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/19/24		MW	2545-9265-0-6210-0000-8500-340	1,552.50
82 00267531	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/19/24		MW	2545-9265-0-6210-0000-8500-450	1,665.00
82 00267531	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/19/24		MW	2545-9265-0-6210-0000-8500-420	1,687.50
<b>SUBFUND 2545 Total:</b>							110,675.62

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267532	V8206593	U S BANK	09/19/24		MW	4040-9003-0-5809-0000-8500-990	3,090.00
82 00267578	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/20/24		MW	4040-9256-0-6210-0000-8500-510	10,022.25
82 00267578	V8209848	STUDIO PLUS ARCHITECTURE CORP	09/20/24		MW	4040-9256-0-6210-0000-8500-350	10,143.75
<b>SUBFUND 4040 Total:</b>							23,256.00

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267431	V8200175	PYLUSD WORKERS COMP TRUST	09/17/24		MW	6768-0004-0-5809-0000-6000-820	35,493.74
82 00267474	V8214042	VISUAL EDGE IT INC	09/18/24		MW	6768-0004-0-5660-0000-6000-820	21.26
82 00267533	V8207832	MONJARAS & WISMEYER GROUP INC	09/19/24		MW	6768-0004-0-5810-0000-6000-820	1,172.50
82 00267579	V8207832	MONJARAS & WISMEYER GROUP INC	09/20/24		MW	6768-0004-0-5810-0000-6000-820	5,252.50
<b>SUBFUND 6768</b>		<b>Total:</b>					<b>41,940.00</b>



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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267402	V8205549	A C S I G DENTAL	09/16/24		MW	6769-0004-0-5875-0000-6000-820	363,953.64
82 00267403	V8208818	ANTHEM LIFE INSURANCE COMPANY	09/16/24		MW	6769-0004-0-5877-0000-6000-820	14,035.00
82 00267404	V8205860	CIGNA DENTAL HEALTH INC	09/16/24		MW	6769-0004-0-5875-0000-6000-820	654.62
82 00267405	V8200079	SELF INSURED SCHOOLS OF CALIFO	09/16/24		MW	6769-0004-0-5870-0000-6000-820	35,364.00
82 00267405	V8200079	SELF INSURED SCHOOLS OF CALIFO	09/16/24		MW	6769-0004-0-5871-0000-6000-820	800,097.00
82 00267405	V8200079	SELF INSURED SCHOOLS OF CALIFO	09/16/24		MW	6769-0004-0-5872-0000-6000-820	91,760.00
82 00267405	V8200079	SELF INSURED SCHOOLS OF CALIFO	09/16/24		MW	6769-0004-0-5873-0000-6000-820	1,356,383.00
82 00267405	V8200079	SELF INSURED SCHOOLS OF CALIFO	09/16/24		MW	6769-0004-0-5874-0000-6000-820	1,008,068.00
82 00267406	V8201082	VISION SERVICE PLAN	09/16/24		MW	6769-0004-0-5876-0000-6000-820	55,471.17
<b>SUBFUND 6769 Total:</b>							<b>3,725,786.43</b>

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82	00267475	V8200364 P Y L U S D PROP/LOSS LIAB	09/18/24		MW	6770-0004-0-5450-0000-6000-820	11,399.79
		<b>SUBFUND 6770 Total:</b>					11,399.79
						<b>Grand Total:</b>	5,809,751.58

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267580	V8200065	A C S A FOUNDATION FOR ED ADMI	09/23/24		MW	0101-0004-0-5310-0000-7400-730	1,690.56
82 00267581	V8200074	A Z BUS SALES INC	09/23/24		MW	0101-0723-0-4315-1110-3600-865	438.89
82 00267582	V8214258	AC PROS INC	09/23/24		MW	0101-3213-0-6270-0000-8500-130	206,786.50
82 00267583	V8211767	ACCO ENGINEERED SYSTEMS INC	09/23/24		MW	0101-9264-0-9510-0000-0000-000	551,002.80
82 00267585	V8214241	ADVANCE AUTO PARTS	09/23/24		MW	0101-0004-0-4313-1110-8200-865	1,115.62
82 00267585	V8214241	ADVANCE AUTO PARTS	09/23/24		MW	0101-0720-0-4315-5001-3600-865	-962.30
82 00267586	V8213647	BREA URGENT CARE INC.	09/23/24		MW	0101-0004-0-5810-0000-3600-865	415.00
82 00267587	V8213921	CADA CENTRAL	09/23/24		MW	0101-0791-0-5816-1110-1000-250	2,625.00
82 00267588	E8202725	COLE, MAURINE E	09/23/24		MW	0101-6500-0-5220-5770-1190-650	14.20
82 00267589	V8212276	COMM ENTERPRISES	09/23/24		MW	0101-8150-0-5670-0000-8110-850	432.60
82 00267590	E8202811	CRAIK, ELAINE	09/23/24		MW	0101-6500-0-5220-5770-1190-650	10.12
82 00267591	E8204266	DISCHIAVI, SIERRA	09/23/24		MW	0101-6762-0-5220-1110-1000-621	21.78
82 00267592	E8203324	GANGANO, TALIA R	09/23/24		MW	0101-6500-0-5220-5770-1190-650	64.52
82 00267593	E8204363	GARRETT, BROOKE HOLLY	09/23/24		MW	0101-0003-0-4301-1110-1000-450	205.97
82 00267594	V8200493	GLASBY MAINTENANCE SUPPLY	09/23/24		MW	0101-0004-0-4313-0000-8210-840	864.32
82 00267595	E8204217	GOEBEL, BRIAN	09/23/24		MW	0101-0003-0-5815-1110-1000-140	120.00
82 00267596	E8202594	GREER, AMY M	09/23/24		MW	0101-6500-0-5220-5770-1190-650	36.98
82 00267597	V8213641	HANNA INTERPRETING SERVICES LL	09/23/24		MW	0101-6500-0-5810-5760-1110-650	487.80
82 00267598	V8200547	HOME DEPOT	09/23/24		MW	0101-8150-0-4313-0000-8110-850	16,056.16
82 00267599	E8203326	INCLEY, SHANINE	09/23/24		MW	0101-6500-0-5220-5001-2100-650	27.34
82 00267600	V8200574	IRVINE PARK RAILROAD	09/23/24		MW	0101-9017-0-5816-1110-1000-390	1,362.00
82 00267601	V8204932	J S EASTERDAY CONSTRUCTION INC	09/23/24		MW	0101-8150-0-5690-0000-8110-500	1,442.25
82 00267602	E8204240	KADHOM, ERICA	09/23/24		MW	0101-0003-0-4338-0000-2700-140	62.40
82 00267603	E8200341	LAPORTE, PAUL D	09/23/24		MW	0101-0791-0-5220-1110-2100-646	6.16
82 00267604	E8202500	LONG, LORI J	09/23/24		MW	0101-0003-0-4338-0000-2700-140	29.98
82 00267605	E8204364	LOPEZ,FABIAN	09/23/24		MW	0101-0001-0-5220-0000-7330-825	22.11
82 00267606	V8204553	OAK GROVE INSTITUTE FOUNDATION	09/23/24		MW	0101-6500-0-5150-5750-1180-650	17,033.37
82 00267607	V8200764	ORANGE COUNTY DEPT OF ED	09/23/24		MW	0101-0004-0-5240-1110-2100-635	45.00
82 00267608	E8204359	ORTEGA, ENRIQUE	09/23/24		MW	0101-6762-0-5220-1110-1000-621	27.60
82 00267609	E8204365	ORTIZ, DEBRA	09/23/24		MW	0101-0004-0-4301-1110-1000-636	286.70
00267610	V8200793	PARADIGM HEALTHCARE SVCS	09/23/24		MW	0101-9108-0-5110-1110-2100-650	4,338.38
00267611	E8203734	PATRIQUIN, BRIANNA	09/23/24		MW	0101-6500-0-5220-5060-2100-650	36.05

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82	00267612	V8214454	PERFORMANCE CARTS	09/23/24	MW	0101-0004-0-4410-1110-1000-810	3,495.00
82	00267613	V8203671	SIGN A RAMA	09/23/24	MW	0101-8150-0-4313-0000-8110-850	4,664.50
82	00267614	V8200955	SO CALIF GAS CO	09/23/24	MW	0101-0723-0-4348-1110-3600-865	13.00
82	00267616	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24	MW	0101-0003-0-4301-1110-1000-140	208.16
82	00267616	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24	MW	0101-0003-0-4301-1110-1000-210	146.57
82	00267616	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24	MW	0101-0003-0-4301-1110-1000-210	27.73
82	00267616	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24	MW	0101-0003-0-4301-1110-1000-230	455.00
82	00267616	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24	MW	0101-0003-0-4301-1110-1000-330	151.66
82	00267616	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24	MW	0101-0003-0-4301-1110-1000-340	231.14
82	00267616	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24	MW	0101-0003-0-4301-1110-1000-460	95.63
82	00267616	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24	MW	0101-0003-0-4301-1110-1000-480	1,589.66
82	00267616	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24	MW	0101-0791-0-4301-1110-1000-250	57.60
82	00267616	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24	MW	0101-2600-0-4301-1110-1000-670	235.86
82	00267617	E8204361	STUBNER, THOMAS WILLIAM	09/23/24	MW	0101-6762-0-5220-1110-1000-621	11.79
82	00267618	V8201001	SUPER DUPER SCHOOL INC	09/23/24	MW	0101-3315-0-4301-5730-1110-650	166.99
82	00267619	V8201006	SUPPLYMASTER INC	09/23/24	MW	0101-0003-0-4301-1110-1000-310	252.82
82	00267619	V8201006	SUPPLYMASTER INC	09/23/24	MW	0101-0003-0-4301-1110-1000-380	2,303.49
82	00267619	V8201006	SUPPLYMASTER INC	09/23/24	MW	0101-0003-0-4301-1110-1000-480	153.34
82	00267619	V8201006	SUPPLYMASTER INC	09/23/24	MW	0101-0003-0-4308-0000-2700-130	912.67
82	00267619	V8201006	SUPPLYMASTER INC	09/23/24	MW	0101-0003-0-4308-0000-2700-110	232.62
82	00267619	V8201006	SUPPLYMASTER INC	09/23/24	MW	0101-0003-0-4308-0000-2700-430	528.62
82	00267619	V8201006	SUPPLYMASTER INC	09/23/24	MW	0101-0003-0-4301-1110-1000-210	55.21
82	00267619	V8201006	SUPPLYMASTER INC	09/23/24	MW	0101-0003-0-4343-1110-1000-220	346.91
82	00267619	V8201006	SUPPLYMASTER INC	09/23/24	MW	0101-0720-0-4308-5001-3600-865	3,889.88
82	00267620	V8214470	THE CRAIG SCHOOL	09/23/24	MW	0101-6500-0-5150-5750-1180-650	2,820.00
82	00267621	V8208827	THYSSENKRUPP ELEVATOR CORP	09/23/24	MW	0101-8150-0-5660-0000-8110-140	5,472.94
82	00267622	V8200722	TRANSTRAKS	09/23/24	MW	0101-0720-0-5690-5001-3600-865	3,037.98
82	00267622	V8200722	TRANSTRAKS	09/23/24	MW	0101-0723-0-5690-1110-3600-865	3,737.02
82	00267623	V8211201	TRUCKPRO HOLDING CORPORATION	09/23/24	MW	0101-0720-0-4315-5001-3600-865	1,277.06
82	00267624	V8200319	US TOY/CONSTRUCTIVE PLAYTHINGS	09/23/24	MW	0101-0003-0-4410-1110-1000-410	680.61
	00267625	V8201075	VERIZON WIRELESS	09/23/24	MW	0101-0720-0-5940-5001-3600-865	179.18
	00267626	V8207155	VISTA HIGHER LEARNING	09/23/24	MW	0101-6300-0-4110-1110-1000-640	3,695.33

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82 00267627	V8214042	VISUAL EDGE IT INC	09/23/24		MW	0101-0003-0-5660-1110-1000-110	1,083.47
82 00267627	V8214042	VISUAL EDGE IT INC	09/23/24		MW	0101-0003-0-5640-1110-1000-400	232.49
82 00267627	V8214042	VISUAL EDGE IT INC	09/23/24		MW	0101-0003-0-5660-1110-1000-460	385.79
82 00267627	V8214042	VISUAL EDGE IT INC	09/23/24		MW	0101-0720-0-5660-5001-3600-865	38.44
82 00267635	V8213740	AMBASSADOR AUTOMOTIVE INC	09/24/24		MW	0101-0720-0-5690-5001-3600-865	110.00
82 00267636	V8214366	AMERGIS HEALTHCARE STAFFING IN	09/24/24		MW	0101-2600-0-5110-1110-1000-670	11,694.00
82 00267636	V8214366	AMERGIS HEALTHCARE STAFFING IN	09/24/24		MW	0101-6500-0-5151-5770-1180-650	10,458.09
82 00267637	V8204895	AMERICAN CASUAL	09/24/24		MW	0101-9017-0-4308-0000-2700-240	2,379.16
82 00267638	V8200417	AMERICAN EDUCATION RESEARCH CO	09/24/24		MW	0101-0004-0-5810-1110-1000-706	127.20
82 00267639	V8209844	CALIFORNIA AUTO REFRIGERATION	09/24/24		MW	0101-0004-0-4313-1110-8200-865	601.24
82 00267639	V8209844	CALIFORNIA AUTO REFRIGERATION	09/24/24		MW	0101-0720-0-4315-5001-3600-865	235.97
82 00267640	V8214395	CARNEGIE LEARNING INC	09/24/24		MW	0101-6300-0-4110-1110-1000-645	10,001.04
82 00267641	V8200224	CITY OF ANAHEIM	09/24/24		MW	0101-0001-0-5540-1110-8200-990	91,518.24
82 00267641	V8200224	CITY OF ANAHEIM	09/24/24		MW	0101-0001-0-5550-1110-8200-990	23,674.90
82 00267642	V8213838	EVERDRIVEN TECHNOLOGIES	09/24/24		MW	0101-0720-0-5812-5001-3600-865	12,530.95
82 00267643	V8210119	FACTORY MOTOR PARTS	09/24/24		MW	0101-0004-0-4313-1110-8200-865	1,126.52
82 00267643	V8210119	FACTORY MOTOR PARTS	09/24/24		MW	0101-0720-0-4315-5001-3600-865	3,930.57
82 00267644	V8201847	FAIRWAY FORD	09/24/24		MW	0101-0004-0-4313-1110-8200-865	223.99
82 00267645	V8210083	FIRST STUDENT INC	09/24/24		MW	0101-0720-0-5812-5001-3600-865	4,220.00
82 00267646	V8200446	FLEET SERVICES	09/24/24		MW	0101-0004-0-4313-1110-8200-865	407.82
82 00267646	V8200446	FLEET SERVICES	09/24/24		MW	0101-0723-0-4315-1110-3600-865	2,782.78
82 00267647	V8208476	IRVINE RANCH OUTDOOR EDUCATION	09/24/24		MW	0101-9015-0-5816-1110-1000-530	5,737.50
82 00267648	V8209845	JACKSON'S AUTO SUPPLY	09/24/24		MW	0101-0720-0-4315-5001-3600-865	299.69
82 00267649	V8214329	KIMBALL MIDWEST	09/24/24		MW	0101-0720-0-4317-5001-3600-865	811.21
82 00267650	V8213874	LAWSON PRODUCTS INC	09/24/24		MW	0101-0720-0-4315-5001-3600-865	223.64
82 00267651	V8212348	MOBILE SCREENING SOLUTIONS INC	09/24/24		MW	0101-0004-0-5810-0000-3600-865	1,103.00
82 00267652	V8200795	PARKHOUSE TIRE INC	09/24/24		MW	0101-0720-0-4312-5001-3600-865	1,641.75
82 00267652	V8200795	PARKHOUSE TIRE INC	09/24/24		MW	0101-0723-0-4312-1110-3600-865	2,294.25
82 00267653	V8200834	POWERSTRIDE BATTERY CO INC	09/24/24		MW	0101-0004-0-4313-1110-8200-865	1,929.99
82 00267653	V8200834	POWERSTRIDE BATTERY CO INC	09/24/24		MW	0101-0720-0-4315-5001-3600-865	463.89
00267654	V8208514	PRETEND CITY CHILDRENS MUSEUM	09/24/24		MW	0101-9017-0-5816-1110-1000-350	700.00
00267655	V8207761	RAINBOW CUSTOM CARS INC	09/24/24		MW	0101-0004-0-4313-1110-8200-865	129.38

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82	00267656	V8214052 REECE PLUMBING	09/24/24		MW	0101-8150-0-4313-0000-8110-850	204.05
82	00267657	V8214458 RUSH TRUCK CENTERS OF CALIFORN	09/24/24		MW	0101-0720-0-4315-5001-3600-865	1,092.94
82	00267657	V8214458 RUSH TRUCK CENTERS OF CALIFORN	09/24/24		MW	0101-0723-0-4315-1110-3600-865	261.90
82	00267657	V8214458 RUSH TRUCK CENTERS OF CALIFORN	09/24/24		MW	0101-0723-0-5690-1110-3600-865	700.51
82	00267658	V8213901 RWC INTERNATIONAL LTD	09/24/24		MW	0101-0720-0-4315-5001-3600-865	3,126.64
82	00267658	V8213901 RWC INTERNATIONAL LTD	09/24/24		MW	0101-0723-0-4315-1110-3600-865	500.37
82	00267659	V8200915 SCHOLASTIC INC	09/24/24		MW	0101-9017-0-4301-1110-1000-510	2,854.98
82	00267660	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/24/24		MW	0101-0003-0-4301-1110-1000-230	354.39
82	00267660	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/24/24		MW	0101-0003-0-4301-1110-1000-420	375.80
82	00267660	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/24/24		MW	0101-0003-0-4301-1110-1000-480	39.34
82	00267660	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/24/24		MW	0101-0003-0-4301-5750-1110-440	-42.78
82	00267660	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/24/24		MW	0101-0003-0-4301-5001-2700-441	243.75
82	00267660	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/24/24		MW	0101-0003-0-4308-0000-2700-110	87.31
82	00267660	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/24/24		MW	0101-0004-0-4301-1110-1000-621	1,054.69
82	00267661	V8201006 SUPPLYMASTER INC	09/24/24		MW	0101-0003-0-4301-1110-1000-460	352.85
82	00267661	V8201006 SUPPLYMASTER INC	09/24/24		MW	0101-3310-0-4301-5750-1130-650	313.10
82	00267662	V8201595 UNITED PARCEL SERVICE	09/24/24		MW	0101-0004-0-4308-0000-7300-815	32.90
82	00267663	V8214042 VISUAL EDGE IT INC	09/24/24		MW	0101-0003-0-5660-1110-1000-100	16.57
82	00267663	V8214042 VISUAL EDGE IT INC	09/24/24		MW	0101-0003-0-5660-1110-1000-240	0.96
82	00267663	V8214042 VISUAL EDGE IT INC	09/24/24		MW	0101-0003-0-5640-1110-1000-400	166.43
82	00267663	V8214042 VISUAL EDGE IT INC	09/24/24		MW	0101-0003-0-5660-1110-1000-500	0.28
82	00267663	V8214042 VISUAL EDGE IT INC	09/24/24		MW	0101-9017-0-5660-1110-1000-530	3.16
82	00267664	V8210698 XEROX FINANCIAL SERVICES LLC	09/24/24		MW	0101-0003-0-5640-1110-1000-140	313.84
82	00267664	V8210698 XEROX FINANCIAL SERVICES LLC	09/24/24		MW	0101-0003-0-5640-1110-1000-360	287.84
82	00267664	V8210698 XEROX FINANCIAL SERVICES LLC	09/24/24		MW	0101-0004-0-5640-0000-7530-830	107.45
82	00267665	V8214343 ZEN EDUCATE INC	09/24/24		MW	0101-2600-0-5810-1110-1000-670	7,340.25
82	00267665	V8214343 ZEN EDUCATE INC	09/24/24		MW	0101-6500-0-5151-5770-1180-650	6,849.52
82	00267671	E8204366 AMARAL, BRANDON	09/25/24		MW	0101-0791-0-5240-1110-1000-640	75.12
82	00267672	E8200783 ARTHURTON, MEGAN	09/25/24		MW	0101-6762-0-5240-1110-1000-621	27.74
82	00267673	E8203853 BURNETT, THOMAS	09/25/24		MW	0101-0004-0-5220-1110-1000-810	141.91
	00267674	E8204086 CAVISH, BRENNEN	09/25/24		MW	0101-0004-0-5220-1110-1000-810	144.85
	00267675	E8202916 CERVANTES JR, FRANK	09/25/24		MW	0101-0723-0-5240-1110-3600-865	15.55

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82 00267676	E8202861	CORONADO, VICTOR F	09/25/24		MW	0101-0723-0-5240-1110-3600-865	38.57
82 00267677	E8203878	DOMINGUEZ, KRISTEN	09/25/24		MW	0101-0003-0-4301-1110-1000-350	250.00
82 00267678	E8200236	EDMONDSON, SHARON M	09/25/24		MW	0101-6762-0-5220-1110-1000-621	12.66
82 00267679	E8202840	FABRIZIO, DAVID	09/25/24		MW	0101-0723-0-5240-1110-3600-865	38.51
82 00267680	E8202595	FOX, MEGHAN	09/25/24		MW	0101-6500-0-5220-5770-1190-650	26.13
82 00267681	E8204221	GOOCH, BRANDON	09/25/24		MW	0101-0004-0-5220-1110-1000-810	176.48
82 00267682	E8202781	GOODRICH, JOY	09/25/24		MW	0101-6500-0-5220-5770-1190-650	36.11
82 00267683	V8208315	HARBOTTLE LAW GROUP	09/25/24		MW	0101-6500-0-5807-5001-2100-650	26,300.50
82 00267684	V8200543	HITT MARKING DEVICES INC	09/25/24		MW	0101-0004-0-4308-0000-7400-730	43.67
82 00267685	V8200547	HOME DEPOT	09/25/24		MW	0101-0004-0-4343-1110-1000-810	248.71
82 00267686	V8210211	IMPERIAL BAND INSTRUMENTS	09/25/24		MW	0101-6762-0-5660-1110-1000-621	41.56
82 00267687	E8203755	IPPOLITO, JOHN	09/25/24		MW	0101-0723-0-5240-1110-3600-865	32.24
82 00267688	V8200574	IRVINE PARK RAILROAD	09/25/24		MW	0101-9017-0-5816-1110-1000-410	2,410.00
82 00267689	V8210685	JUMPSTART FOR YOUNG CHILDREN	09/25/24		MW	0101-3010-0-4301-1110-1000-310	380.48
82 00267690	E8203328	MANN, JONATHAN O	09/25/24		MW	0101-6762-0-5220-1110-1000-621	56.68
82 00267691	E8203575	MCGOWAN, ERIN	09/25/24		MW	0101-6500-0-5220-5770-1190-650	124.08
82 00267692	V8210141	MUSIC & ARTS CENTER	09/25/24		MW	0101-6762-0-4301-1110-1000-621	146.41
82 00267693	V8200723	N O C R O P	09/25/24		MW	0101-0000-0-7143-0000-9200-990	214,382.00
82 00267693	V8200723	N O C R O P	09/25/24		MW	0101-6387-0-7143-0000-9200-640	24,500.80
82 00267694	V8214460	NEON PRODUCTION SUPPLY LLC	09/25/24		MW	0101-0004-0-5690-1110-1000-810	29.21
82 00267695	E8204359	ORTEGA, ENRIQUE	09/25/24		MW	0101-6762-0-5240-1110-1000-621	27.34
82 00267696	V8212353	PRODUCTION ACCESS GROUP LLC	09/25/24		MW	0101-6387-0-4301-3800-1000-640	158.78
82 00267697	V8200671	RHO, REBECCA	09/25/24		MW	0101-9017-0-4301-1110-1000-230	86.48
82 00267698	E8204312	RIBBE, PIA	09/25/24		MW	0101-0791-0-5240-1110-1000-640	155.38
82 00267699	V8200954	SO CALIF EDISON CO	09/25/24		MW	0101-0001-0-5540-1110-8200-990	70.68
82 00267700	V8200955	SO CALIF GAS CO	09/25/24		MW	0101-0001-0-5530-1110-8200-990	1,481.16
82 00267703	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/25/24		MW	0101-0003-0-4301-1110-1000-230	-4.92
82 00267703	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/25/24		MW	0101-0003-0-4301-1110-1000-320	3,021.57
82 00267703	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/25/24		MW	0101-0003-0-4301-1110-1000-330	825.92
82 00267703	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/25/24		MW	0101-0003-0-4301-1110-1000-410	847.52
00267703	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/25/24		MW	0101-0004-0-4308-1110-1000-706	139.58
00267703	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/25/24		MW	0101-0791-0-4301-1110-1000-250	79.97

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82	00267704	E8200335 SPEED, KARRITA E	09/25/24		MW	0101-0723-0-5240-1110-3600-865	70.04
82	00267705	V8201235 STANBURY UNIFORMS INC	09/25/24		MW	0101-6762-0-4341-1110-1000-621	4,706.16
82	00267706	V8207529 STEVE WEISS MUSIC INC	09/25/24		MW	0101-6762-0-4301-1110-1000-621	21.21
82	00267707	V8214247 TAO ROSSINI A PROFESSIONAL COR	09/25/24		MW	0101-0001-0-5807-0000-7200-990	2,542.50
82	00267708	E8202160 THOMSEN, TAMARA L	09/25/24		MW	0101-6500-0-5220-5770-1190-650	108.27
82	00267709	V8200338 USPS	09/25/24		MW	0101-0000-0-9324-0000-0000-000	30,000.00
82	00267710	V8214042 VISUAL EDGE IT INC	09/25/24		MW	0101-0003-0-5660-1110-1000-500	24.90
82	00267710	V8214042 VISUAL EDGE IT INC	09/25/24		MW	0101-6500-0-5660-5001-2100-650	3.40
82	00267711	E8203461 VITO, SPENCER	09/25/24		MW	0101-0004-0-5220-1110-1000-810	74.31
82	00267712	V8201132 YORBA LINDA WATER DISTRICT	09/25/24		MW	0101-0001-0-5550-1110-8200-990	13,527.38
82	00267725	E8200142 AGUILAR, GINA M	09/26/24		MW	0101-0000-0-9330-0000-0000-000	300.00
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0003-0-4308-0000-2700-240	132.51
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0003-0-4411-0000-2700-240	663.35
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0003-0-4301-1110-1000-490	488.88
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0003-0-4308-0000-2700-200	552.92
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0003-0-4410-0000-2700-200	524.18
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0003-0-4301-1110-1000-420	171.84
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0004-0-4308-0000-7550-831	42.62
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0004-0-4308-0000-7700-810	278.29
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0004-0-4343-0000-7700-810	66.93
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0004-0-4301-1110-1000-810	150.00
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0004-0-4308-1110-1000-810	207.56
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0004-0-4343-1110-1000-810	15,703.59
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0004-0-4411-1110-1000-810	700.00
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0004-0-4301-1110-2100-600	1,065.27
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0004-0-4301-1110-1000-636	3,224.34
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0004-0-4410-1110-1000-636	1,304.94
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-0720-0-4343-5001-3600-865	117.40
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-2600-0-4301-1110-1000-670	163.10
82	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-2600-0-4301-1110-1000-670	-42.40
	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-3310-0-4301-5001-2100-650	128.30
	00267727	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6387-0-4343-3800-1000-646	25,947.20



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82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6762-0-4301-1110-1000-621	-62.01
82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6762-0-4343-1110-1000-621	130.49
82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6762-0-4411-1110-1000-621	1,075.24
82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6762-0-4301-1110-1000-640	184.48
82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6762-0-4343-1110-1000-640	2,238.63
82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6762-0-4410-1110-1000-640	1,587.69
82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6762-0-4301-1110-1000-685	184.59
82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6762-0-4343-1110-1000-685	201.36
82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6770-0-4301-1110-1000-530	667.82
82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-6770-0-4301-1110-1000-200	1,902.18
82 00267727	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	0101-8150-0-4313-0000-8110-850	17.39
82 00267728	V8200009	CALIF WEEKLY EXPLORER INC	09/26/24		MW	0101-9017-0-5821-1110-1000-350	1,282.99
82 00267728	V8200009	CALIF WEEKLY EXPLORER INC	09/26/24		MW	0101-9017-0-5821-1110-1000-360	467.99
82 00267728	V8200009	CALIF WEEKLY EXPLORER INC	09/26/24		MW	0101-9017-0-5821-1110-1000-410	1,655.98
82 00267729	V8214209	CALIFORNIA BAND DIRECTORS ASSO	09/26/24		MW	0101-6762-0-5240-1110-1000-621	250.00
82 00267730	V8211247	CASCWA	09/26/24		MW	0101-0004-0-5240-1110-3130-706	125.00
82 00267731	V8213479	CONEXWEST	09/26/24		MW	0101-2600-0-5640-1110-2100-670	162.04
82 00267732	V8213119	COUNTRY CITY TOWING INC.	09/26/24		MW	0101-0004-0-5809-1110-1000-865	175.00
82 00267733	V8210818	DISCOVERY CUBE ORANGE COUNTY	09/26/24		MW	0101-9017-0-5816-1110-1000-390	150.00
82 00267734	V8213102	DOUBLETREE BY HILTON SACRAMENT	09/26/24		MW	0101-0004-0-5240-0000-7400-730	1,068.48
82 00267735	V8200106	ESTRELLITA INC	09/26/24		MW	0101-6762-0-4301-1110-1000-635	1,903.54
82 00267736	V8214062	FACILITY SOLUTIONS GROUP INC	09/26/24		MW	0101-0003-0-4309-1110-8200-130	637.83
82 00267737	V8207042	FAGEN FRIEDMAN & FULFROST LLP	09/26/24		MW	0101-0004-0-5807-0000-7400-730	12,538.00
82 00267738	V8214218	GRAVIC INC	09/26/24		MW	0101-0004-0-5815-0000-7700-810	250.00
82 00267739	V8208315	HARBOTTLE LAW GROUP	09/26/24		MW	0101-0004-0-5807-0000-7400-730	662.50
82 00267740	V8200547	HOME DEPOT	09/26/24		MW	0101-8150-0-4313-0000-8110-850	411.36
82 00267741	V8202138	I & B FLOORING	09/26/24		MW	0101-6762-0-6274-0000-8500-220	94,274.20
82 00267741	V8202138	I & B FLOORING	09/26/24		MW	0101-0003-0-6274-0000-8500-220	9,157.40
82 00267742	V8200561	IMPERIAL SPRINKLER SUPPLY INC	09/26/24		MW	0101-0004-0-4313-0000-8220-845	76.90
82 00267743	V8214307	KMI SERVICE CENTER INC	09/26/24		MW	0101-6387-0-5660-3800-1000-646	1,139.19
00267744	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/26/24		MW	0101-2600-0-6290-0000-8500-320	3,360.00
00267744	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/26/24		MW	0101-2600-0-6290-0000-8500-310	4,725.00

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82 00267744	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/26/24		MW	0101-3213-0-6290-0000-8500-110	2,100.00
82 00267744	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/26/24		MW	0101-3213-0-6290-0000-8500-130	1,470.00
82 00267745	V8200130	M2 IMAGE SOLUTIONS INC	09/26/24		MW	0101-8150-0-4308-0000-8110-850	720.47
82 00267746	V8200679	MCFADDEN DALE HARDWARE	09/26/24		MW	0101-8150-0-4313-0000-8110-850	62.93
82 00267747	V8211731	MCKINLEY ELEVATOR CORP	09/26/24		MW	0101-8150-0-5670-0000-8110-850	675.00
82 00267748	E8204370	MURPHY, JACQUELYN C	09/26/24		MW	0101-0791-0-5240-1110-1000-625	148.46
82 00267749	V8206836	NEW DIMENSION GEN CONSTRUCTION	09/26/24		MW	0101-6762-0-6274-0000-8500-220	36,006.49
82 00267750	V8200744	NORTH AMERICAN TECHNICAL SERV	09/26/24		MW	0101-2600-0-6290-0000-8500-320	7,200.00
82 00267751	V8210095	ORANGE COUNTY FIRE PROTECTION	09/26/24		MW	0101-8150-0-5670-0000-8110-850	1,470.00
82 00267752	V8211710	PITSCO EDUCATION LLC	09/26/24		MW	0101-0004-0-5810-1110-1000-685	1,450.00
82 00267753	E8203776	POTTER, BIRD	09/26/24		MW	0101-0003-0-4338-0000-2700-140	208.01
82 00267754	V8204752	PROFESSIONAL TUTORS OF AMERICA	09/26/24		MW	0101-6500-0-5151-5770-1190-650	1,091.25
82 00267755	V8214052	REECE PLUMBING	09/26/24		MW	0101-8150-0-4313-0000-8110-850	187.24
82 00267756	V8200869	REFRIGERATION SUPPLIES DIST	09/26/24		MW	0101-8150-0-4313-0000-8110-850	808.13
82 00267757	V8212975	SAGE PUBLICATIONS	09/26/24		MW	0101-0791-0-5240-1110-1000-220	7,500.00
82 00267758	V8200932	SECO ELECTRIC & LIGHTING	09/26/24		MW	0101-2600-0-6274-0000-8500-310	20,063.92
82 00267759	V8206958	SIERRA SCHOOL EQUIPMENT CO	09/26/24		MW	0101-9017-0-4410-1110-1000-410	15,311.28
82 00267760	V8211314	SITEONE LANDSCAPE SUPPLY LLC	09/26/24		MW	0101-0004-0-4313-0000-8220-845	48.27
82 00267762	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/26/24		MW	0101-0003-0-4301-1110-1000-230	25.37
82 00267762	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/26/24		MW	0101-0003-0-4301-1110-1000-380	457.83
82 00267762	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/26/24		MW	0101-0003-0-4308-0000-2700-110	624.68
82 00267762	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/26/24		MW	0101-0003-0-4308-0000-2700-120	695.79
82 00267762	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/26/24		MW	0101-0004-0-4308-1110-2100-635	130.46
82 00267762	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/26/24		MW	0101-0004-0-4301-1110-1000-636	394.96
82 00267762	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/26/24		MW	0101-0791-0-4301-1110-1000-380	2,525.21
82 00267762	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/26/24		MW	0101-6300-0-4301-1110-1000-635	144.79
82 00267762	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/26/24		MW	0101-6300-0-4301-1110-1000-635	169.32
82 00267763	V8214480	THE CROWN STORE	09/26/24		MW	0101-6762-0-4410-1110-1000-110	6,599.40
82 00267764	V8214193	THE SPEECH PATHOLOGY GROUP INC	09/26/24		MW	0101-6500-0-5151-5770-1190-650	7,200.24
82 00267765	V8208827	THYSSENKRUPP ELEVATOR CORP	09/26/24		MW	0101-8150-0-5660-0000-8110-850	1,092.20
00267766	V8214042	VISUAL EDGE IT INC	09/26/24		MW	0101-0003-0-5660-1110-1000-140	13.09
00267766	V8214042	VISUAL EDGE IT INC	09/26/24		MW	0101-0003-0-5660-1110-1000-450	314.27

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82 00267766	V8214042	VISUAL EDGE IT INC	09/26/24		MW	0101-0791-0-5660-1110-1000-625	32.27
82 00267767	V8214303	WELLS FARGO BANK N.A.	09/26/24		MW	0101-0003-0-5640-1110-1000-170	157.68
82 00267767	V8214303	WELLS FARGO BANK N.A.	09/26/24		MW	0101-0004-0-5650-0000-7200-800	151.16
82 00267768	V8201104	WESTERN ASSN OF SCHOOLS &	09/26/24		MW	0101-0004-0-5310-1110-1000-640	8,610.00
82 00267769	V8210698	XEROX FINANCIAL SERVICES LLC	09/26/24		MW	0101-0003-0-5640-1110-1000-240	87.26
82 00267769	V8210698	XEROX FINANCIAL SERVICES LLC	09/26/24		MW	0101-0003-0-5640-1110-1000-460	1,548.59
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0003-0-4301-1110-1000-100	89.68
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0003-0-4301-1110-1000-130	16.50
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0003-0-4301-1110-1000-140	182.32
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0003-0-4301-1110-1000-230	99.66
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0003-0-4301-1110-1000-250	71.75
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0003-0-4301-1110-1000-360	45.54
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0003-0-4301-1110-1000-390	15.21
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0003-0-4308-0000-2700-210	253.93
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0003-0-4308-0000-2700-110	54.04
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0004-0-4308-0000-7700-810	42.38
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0004-0-4343-0000-7700-810	401.44
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0004-0-4301-1110-1000-635	295.31
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0004-0-4301-1110-1000-810	100.00
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0004-0-4343-1110-1000-810	10,054.98
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0004-0-4301-1110-1000-636	2,056.51
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0720-0-4308-5001-3600-865	217.20
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0791-0-4301-1110-1000-310	144.64
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-3010-0-4210-1110-1000-450	418.00
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-3310-0-4301-5770-1110-650	301.94
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-3310-0-4301-5750-1190-650	173.87
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-3310-0-4301-5001-2100-650	596.17
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-0004-0-4308-1110-2100-646	62.65
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-6010-0-4301-1110-1000-670	1,048.28
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-6300-0-4301-1110-1000-685	98.80
00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-6500-0-4308-5001-2100-650	38.77
00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-6762-0-4301-1110-1000-621	4,330.94

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82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-6762-0-4343-1110-1000-621	516.51
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-6762-0-4411-1110-1000-640	-869.99
82 00267787	V8204532	AMAZON.COM CORPORATE CREDIT	09/27/24		MW	0101-9017-0-4301-1110-1000-400	327.19
82 00267788	V8207509	AT & T MOBILITY	09/27/24		MW	0101-0004-0-5940-1110-3130-705	13.74
82 00267789	V8205929	AVID CENTER	09/27/24		MW	0101-7435-0-5240-1110-1000-646	650.00
82 00267790	V8200161	B & M LAWN & GARDEN CENTER	09/27/24		MW	0101-0004-0-5660-0000-8210-840	437.29
82 00267790	V8200161	B & M LAWN & GARDEN CENTER	09/27/24		MW	0101-0004-0-5660-0000-8220-845	628.56
82 00267791	V8207985	BEDARD, JANELLE	09/27/24		MW	0101-9017-0-4301-1110-1000-340	47.87
82 00267792	E8203742	CAVALLO, KRISTINE	09/27/24		MW	0101-0003-0-4301-1110-1000-210	77.45
82 00267793	V8212180	CINTAS CORPORATION	09/27/24		MW	0101-8150-0-5640-0000-8110-850	408.60
82 00267794	E8204307	CRISWELL, JUNE	09/27/24		MW	0101-9017-0-4301-1110-1000-441	49.28
82 00267795	V8211698	DULUX PAINTING INC	09/27/24		MW	0101-0003-0-6274-0000-8500-220	27,360.00
82 00267796	V8209770	FULLER ENGINEERING INC	09/27/24		MW	0101-8150-0-5670-0000-8110-850	843.41
82 00267797	V8200547	HOME DEPOT	09/27/24		MW	0101-0008-0-4301-0000-8200-805	435.84
82 00267797	V8200547	HOME DEPOT	09/27/24		MW	0101-8150-0-4313-0000-8110-850	26.91
82 00267798	V8200021	IMAGINATION MACHINE LLC	09/27/24		MW	0101-9017-0-5821-1110-1000-400	750.00
82 00267799	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/27/24		MW	0101-3213-0-6290-0000-8500-100	1,470.00
82 00267799	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/27/24		MW	0101-8150-0-5809-0000-8110-130	5,224.00
82 00267800	E8203872	LUNA, KARINA	09/27/24		MW	0101-0791-0-5220-1110-1000-706	46.57
82 00267801	V8200679	MCFADDEN DALE HARDWARE	09/27/24		MW	0101-0723-0-4315-1110-3600-865	166.15
82 00267802	V8203582	MIRACLE RECREATION EQUIP CO	09/27/24		MW	0101-8150-0-4410-0000-8110-420	3,223.72
82 00267803	V8207796	MS ABRASIVES CLEANING	09/27/24		MW	0101-8150-0-4313-0000-8110-850	214.78
82 00267804	V8214311	MUFFLER MAN ENT INC	09/27/24		MW	0101-0720-0-5690-5001-3600-865	494.69
82 00267805	V8213445	NATOCI, KAREN O	09/27/24		MW	0101-6500-0-5810-5770-1190-650	337.50
82 00267806	V8214471	ONE DAY SIGNS INC	09/27/24		MW	0101-8150-0-4313-0000-8110-850	818.90
82 00267807	V8200764	ORANGE COUNTY DEPT OF ED	09/27/24		MW	0101-6500-0-5155-5750-1110-650	75,849.62
82 00267808	E8204359	ORTEGA, ENRIQUE	09/27/24		MW	0101-6762-0-5220-1110-1000-621	62.71
82 00267809	V8200795	PARKHOUSE TIRE INC	09/27/24		MW	0101-0004-0-4312-1110-8200-865	2,494.72
82 00267809	V8200795	PARKHOUSE TIRE INC	09/27/24		MW	0101-0720-0-4312-5001-3600-865	2,367.31
82 00267809	V8200795	PARKHOUSE TIRE INC	09/27/24		MW	0101-0723-0-4312-1110-3600-865	1,910.77
00267810	E8203349	PERONTO, AMANDA R	09/27/24		MW	0101-6762-0-5240-1110-1000-621	27.34
00267811	V8207666	PEST OPTIONS INC	09/27/24		MW	0101-0004-0-5670-0000-8210-840	1,942.55

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82 00267812	V8200834	POWERSTRIDE BATTERY CO INC	09/27/24		MW	0101-0720-0-4315-5001-3600-865	101.72
82 00267813	V8214458	RUSH TRUCK CENTERS OF CALIFORN	09/27/24		MW	0101-0723-0-4315-1110-3600-865	1,658.86
82 00267814	E8204371	RUVALCABA, DIANA	09/27/24		MW	0101-0004-0-5220-1110-1000-810	10.79
82 00267815	V8213901	RWC INTERNATIONAL LTD	09/27/24		MW	0101-0720-0-4315-5001-3600-865	1,846.30
82 00267816	V8200932	SECO ELECTRIC & LIGHTING	09/27/24		MW	0101-8150-0-5690-0000-8110-130	2,995.45
82 00267816	V8200932	SECO ELECTRIC & LIGHTING	09/27/24		MW	0101-8150-0-4313-0000-8110-850	1,095.66
82 00267816	V8200932	SECO ELECTRIC & LIGHTING	09/27/24		MW	0101-8150-0-5690-0000-8110-850	508.75
82 00267816	V8200932	SECO ELECTRIC & LIGHTING	09/27/24		MW	0101-0003-0-6274-0000-8500-220	825.46
82 00267817	V8207774	SELMAN CHEVROLET	09/27/24		MW	0101-0720-0-4315-5001-3600-865	7,040.00
82 00267818	V8209413	SERVPRO OF DOWNEY	09/27/24		MW	0101-8150-0-5690-0000-8110-130	2,265.37
82 00267819	V8203671	SIGN A RAMA	09/27/24		MW	0101-8150-0-4313-0000-8110-850	232.19
82 00267820	V8211314	SITEONE LANDSCAPE SUPPLY LLC	09/27/24		MW	0101-0004-0-4313-0000-8220-845	534.18
82 00267821	V8214249	SKC COMPANY	09/27/24		MW	0101-2600-0-6279-0000-8500-310	42,050.90
82 00267821	V8214249	SKC COMPANY	09/27/24		MW	0101-2600-0-6279-0000-8500-430	42,899.96
82 00267822	V8211658	SMART & FINAL	09/27/24		MW	0101-2600-0-4301-1110-1000-670	771.69
82 00267824	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/27/24		MW	0101-0003-0-4301-1110-1000-140	64.01
82 00267824	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/27/24		MW	0101-0003-0-4301-1110-1000-230	35.19
82 00267824	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/27/24		MW	0101-0003-0-4301-1110-1000-410	23.79
82 00267824	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/27/24		MW	0101-0004-0-4308-1110-1000-706	233.03
82 00267824	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/27/24		MW	0101-0791-0-4301-1110-1000-380	-1,209.34
82 00267824	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/27/24		MW	0101-2600-0-4301-1110-1000-670	1,012.52
82 00267824	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	09/27/24		MW	0101-6010-0-4301-1110-1000-670	1,703.29
82 00267825	V8201006	SUPPLYMASTER INC	09/27/24		MW	0101-0003-0-4308-0000-2700-110	165.41
82 00267825	V8201006	SUPPLYMASTER INC	09/27/24		MW	0101-0004-0-4343-0000-7400-730	359.18
82 00267825	V8201006	SUPPLYMASTER INC	09/27/24		MW	0101-0004-0-4301-1110-1000-636	1,036.53
82 00267826	V8206405	TANAKA FARMS	09/27/24		MW	0101-3010-0-5809-1110-1000-310	112.00
82 00267826	V8206405	TANAKA FARMS	09/27/24		MW	0101-3010-0-5816-1110-1000-310	720.00
82 00267827	V8211057	TEAMTALK NETWORKS LLC	09/27/24		MW	0101-0723-0-5910-1110-3600-865	867.00
82 00267828	V8211201	TRUCKPRO HOLDING CORPORATION	09/27/24		MW	0101-0720-0-4315-5001-3600-865	879.65
82 00267829	V8205738	VISTA PAINT	09/27/24		MW	0101-8150-0-4313-0000-8110-850	88.92
00267830	V8214042	VISUAL EDGE IT INC	09/27/24		MW	0101-0720-0-5660-5001-3600-865	11.17
00267831	V8209183	WORLDSTRIDES	09/27/24		MW	0101-0791-0-5816-1110-1000-250	995.00

**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
from 9/22/2024 to 9/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
	SUBFUND 0101	Total:					1,978,142.66

**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
 from 9/22/2024 to 9/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82	00267628	V8200332 COSTCO WHOLESALE	09/23/24		MW	1212-9062-0-4301-1110-1000-670	51.95
82	00267629	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/23/24		MW	1212-9062-0-4301-1110-1000-670	604.00
82	00267630	V8214042 VISUAL EDGE IT INC	09/23/24		MW	1212-9061-0-5660-1110-2100-670	0.67
82	00267666	V8214042 VISUAL EDGE IT INC	09/24/24		MW	1212-6105-0-5660-8500-1000-672	8.02
82	00267713	V8203559 AT & T	09/25/24		MW	1212-9061-0-5910-1110-2100-670	701.01
82	00267714	E8200613 BAUCHER, KATHLEEN M	09/25/24		MW	1212-9061-0-5220-1110-2100-670	192.69
82	00267715	E8204367 CORONA, MARCIA	09/25/24		MW	1212-9062-0-5220-1110-2100-670	43.48
82	00267716	E8204225 MUNOZ, KRISTEN	09/25/24		MW	1212-9062-0-5220-1110-2100-670	85.22
82	00267717	E8200982 PATEL, RENUKABEN C	09/25/24		MW	1212-9061-0-5220-1110-2100-670	41.00
82	00267718	E8204246 PEREZ, MONETTE	09/25/24		MW	1212-9062-0-5220-1110-2100-670	54.67
82	00267770	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	1212-6105-0-4301-8500-1000-672	97.86
82	00267770	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	1212-9062-0-4301-1110-1000-670	240.34
82	00267770	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	1212-9062-0-4301-1110-1000-670	288.55
82	00267770	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	1212-9062-0-4410-1110-1000-670	855.59
82	00267770	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	1212-9062-0-4301-1110-1000-670	287.40
82	00267770	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	1212-9062-0-4410-1110-1000-670	881.51
82	00267770	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	1212-9062-0-4301-1110-1000-670	294.97
82	00267770	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	1212-9062-0-4410-1110-1000-670	855.60
82	00267770	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	1212-9062-0-4301-1110-1000-670	358.69
82	00267770	V8204532 AMAZON.COM CORPORATE CREDIT	09/26/24		MW	1212-9062-0-4410-1110-1000-670	869.66
82	00267771	E8204368 HARVEY, IRENE	09/26/24		MW	1212-9062-0-5220-1110-2100-670	78.18
82	00267772	E8204369 MARTINEZ DE GUDIEL, MONICA	09/26/24		MW	1212-9062-0-5220-1110-2100-670	47.43
82	00267773	E8203730 MENDOZA PAZ, GUADALUPE	09/26/24		MW	1212-9061-0-5220-1110-2100-670	79.59
82	00267832	V8204532 AMAZON.COM CORPORATE CREDIT	09/27/24		MW	1212-5025-0-4301-8500-1000-672	82.37
82	00267832	V8204532 AMAZON.COM CORPORATE CREDIT	09/27/24		MW	1212-6105-0-4301-8500-1000-672	82.38
82	00267832	V8204532 AMAZON.COM CORPORATE CREDIT	09/27/24		MW	1212-9062-0-4301-1110-1000-670	164.85
82	00267833	V8214249 SKC COMPANY	09/27/24		MW	1212-9061-0-6270-0000-8500-420	327,961.67
82	00267833	V8214249 SKC COMPANY	09/27/24		MW	1212-9061-0-6279-0000-8500-420	22,780.57
82	00267834	V8211658 SMART & FINAL	09/27/24		MW	1212-9062-0-4301-1110-1000-670	331.37
82	00267835	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	09/27/24		MW	1212-6105-0-4301-8500-1000-672	362.25

**SUBFUND 1212 Total: 358,783.54**

**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
from 9/22/2024 to 9/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	-793.59
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	6,340.17
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	3,401.94
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	4,540.74
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	3,930.43
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	3,774.66
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,865.45
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,913.22
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,690.09
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	2,571.50
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	3,139.00
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,668.94
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	2,152.69
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	4,158.17
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	4,645.56
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	865.54
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	2,983.95
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,708.07
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,388.88
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	2,348.15
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,817.99
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	2,525.24
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	281.74
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	4,642.78
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,397.40
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,643.61
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,580.26
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	961.16
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	771.38
82	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	597.73
	00267632	V8200168 CLEARBROOK FARMS	09/23/24		MW	1313-5310-0-4710-0000-3700-835	1,891.92
	00267667	V8210698 XEROX FINANCIAL SERVICES LLC	09/24/24		MW	1313-5310-0-5640-0000-3700-835	138.01



**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
from 9/22/2024 to 9/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267719	V8209717	ACTION SALES	09/25/24		MW	1313-5310-0-4344-0000-3700-835	3,557.22
82 00267719	V8209717	ACTION SALES	09/25/24		MW	1313-5310-0-4410-0000-3700-835	7,248.19
82 00267719	V8209717	ACTION SALES	09/25/24		MW	1313-5310-0-6430-0000-3700-835	8,062.68
82 00267720	V8200177	ARROW RESTAURANT EQUIPMENT	09/25/24		MW	1313-5310-0-6530-0000-3700-835	26,306.63
82 00267721	V8200165	PAPA JOHN'S PIZZA	09/25/24		MW	1313-5310-0-4710-0000-3700-835	5,610.00
82 00267774	V8200177	ARROW RESTAURANT EQUIPMENT	09/26/24		MW	1313-5310-0-4344-0000-3700-835	12,653.94
82 00267775	E8204045	CARR, AMANDA	09/26/24		MW	1313-5310-0-5220-0000-3700-835	38.86
82 00267776	E8203487	CARTER, ROCHELLE DEANNE	09/26/24		MW	1313-5310-0-5220-0000-3700-835	135.07
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4710-0000-3700-835	6,717.13
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4713-0000-3700-835	5.20
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4710-0000-3700-835	86,123.67
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4713-0000-3700-835	73.00
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4710-0000-3700-835	6,736.40
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4713-0000-3700-835	5.20
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4710-0000-3700-835	7,108.67
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4713-0000-3700-835	13.00
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4710-0000-3700-835	4,926.74
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4713-0000-3700-835	5.20
82 00267779	V8204754	GOLD STAR	09/26/24		MW	1313-5310-0-4710-0000-3700-835	9,174.89
82 00267780	E8203229	LUEVANO, ORLANDO	09/26/24		MW	1313-5310-0-5220-0000-3700-835	86.97
<b>SUBFUND 1313 Total:</b>							257,131.44

**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
 from 9/22/2024 to 9/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267722	V8202138	I & B FLOORING	09/25/24		MW	1414-0203-0-5690-0000-8110-430	3,762.99
82 00267723	V8213282	PROSURFACE INC	09/25/24		MW	1414-0203-0-5690-0000-8110-100	1,145.00
82 00267723	V8213282	PROSURFACE INC	09/25/24		MW	1414-0203-0-5690-0000-8110-140	1,910.00
82 00267781	V8202138	I & B FLOORING	09/26/24		MW	1414-0203-0-5690-0000-8110-470	10,934.00
82 00267781	V8202138	I & B FLOORING	09/26/24		MW	1414-0203-0-5690-0000-8110-340	1,238.00
82 00267782	V8210148	JM JUSTUS FENCE COMPANY	09/26/24		MW	1414-0203-0-5690-0000-8110-240	6,995.00
82 00267836	V8207354	PROFESSIONAL TURF SPECIALTIES	09/27/24		MW	1414-0203-0-5690-0000-8110-100	27,357.00
82 00267836	V8207354	PROFESSIONAL TURF SPECIALTIES	09/27/24		MW	1414-0203-0-5690-0000-8110-130	40,250.55
<b>SUBFUND 1414</b>		<b>Total:</b>					<b>93,592.54</b>

**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
 from 9/22/2024 to 9/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267633	V8213826	CONVERT TEMP HVAC MECHANICAL S	09/23/24		MW	2525-9261-0-9510-0000-0000-000	1,028.50
82 00267837	V8200932	SECO ELECTRIC & LIGHTING	09/27/24		MW	2525-9261-0-6274-0000-8500-636	32,724.46
<b>SUBFUND 2525 Total:</b>							33,752.96

**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
 from 9/22/2024 to 9/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267634	V8210574	SHADE STRUCTURES INC	09/23/24		MW	2545-9261-0-6270-0000-8500-130	3,784.69
82 00267783	V8213644	CULVER-NEWLIN	09/26/24		MW	2545-9261-0-4308-0000-8500-855	108.75
82 00267783	V8213644	CULVER-NEWLIN	09/26/24		MW	2545-9261-0-4410-0000-8500-855	5,192.27
82 00267838	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/27/24		MW	2545-9265-0-6290-0000-8500-480	3,360.00
82 00267838	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/27/24		MW	2545-9265-0-6290-0000-8500-340	7,140.00
82 00267838	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/27/24		MW	2545-9265-0-6290-0000-8500-450	7,560.00
82 00267838	V8205640	KNOWLAND CONSTRUCTION SERVICES	09/27/24		MW	2545-9265-0-6290-0000-8500-420	1,050.00
82 00267839	V8210574	SHADE STRUCTURES INC	09/27/24		MW	2545-9265-0-6170-0000-8500-480	44,180.39
82 00267840	V8214249	SKC COMPANY	09/27/24		MW	2545-9265-0-6279-0000-8500-420	41,270.71
<b>SUBFUND 2545</b>		<b>Total:</b>					<b>113,646.81</b>

**PLACENTIA USD**  
**Consolidated Check Register w. Account**  
 from 9/22/2024 to 9/28/2024

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00267668	V8207150	PERR & KNIGHT	09/24/24		MW	6768-0004-0-5810-0000-6000-820	8,400.00
82 00267669	V8200175	PYLUSD WORKERS COMP TRUST	09/24/24		MW	6768-0004-0-5809-0000-6000-820	25,594.72
82 00267670	V8210698	XEROX FINANCIAL SERVICES LLC	09/24/24		MW	6768-0004-0-5640-0000-6000-820	107.45
82 00267724	V8207832	MONJARAS & WISMEYER GROUP INC	09/25/24		MW	6768-0004-0-5810-0000-6000-820	595.00
82 00267784	V8204532	AMAZON.COM CORPORATE CREDIT	09/26/24		MW	6768-0004-0-4411-0000-6000-820	791.70
82 00267785	V8207832	MONJARAS & WISMEYER GROUP INC	09/26/24		MW	6768-0004-0-5810-0000-6000-820	1,610.00
82 00267841	E8202937	ESPINOZA, PATRICIA	09/27/24		MW	6768-0004-0-4308-0000-6000-820	16.16
82 00267842	V8214452	P I P S	09/27/24		MW	6768-0004-0-5809-0000-6000-820	239,234.67
<b>SUBFUND 6768</b>		<b>Total:</b>					<b>276,349.70</b>
						<b>Grand Total:</b>	<b>3,111,399.65</b>

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**NOTICES OF COMPLETION**

Projects may only be accepted as complete by action of the Governing Board. The following projects have been inspected by District staff and found to be substantially complete:

<b>P.O. Number</b>	<b>Contractor</b>	<b>Project</b>
U82C0353	Dulux Painting, Inc.	OCSCS Bid No. 222-06 Painting of rooms, walls, doors, and frames
U82C0352	Easterday Construction, Inc.	OCSCS Bid No. 223-06 Installation of access controls
U82C0086	FM Thomas Air Conditioning	Rose Drive Elementary School RFP No. 2021-02 Replace 4 units
U82C0087	FM Thomas Air Conditioning	OCSCS RFP No. 2021-02 Replace 4 units
T82C1003	I&B Flooring	OCSCS Bid No. 223-10 Replace flooring for new computer science program - room 104 and 200 building
U82C0348	I&B Flooring	Ruby Drive Elementary School Bid No. 223-10 Replace carpet in rooms 001, 002, 603 and 504
U82C0357	I&B Flooring	OCSCS Bid No. 223-10 Replace carpet in 600 building
U82C0358	I&B Flooring	OCSCS Bid No. 223-10 Replace carpet in 700 building
U82C0359	I&B Flooring	OCSCS Bid No. 223-10 Replace carpet in 500 building
U82C0378	I&B Flooring	OCSCS Bid No. 223-10 Replace carpet in MPR and room 102

U82C0237	JM Justus Fence Company	Bryant Ranch Elementary School Bid No. 223-11 Install chain link fence and gates for preschool program
T82P1372	Miracle Recreation Equip Co.	Wagner Elementary School Install a swing set on playground
T82V0122	Miracle Recreation Equip Co.	Bryant Ranch Elementary School Install a new playground system for preschool program
U82P0781	Professional Turf Specialties	Valencia and Esperanza High Schools Field renovations
U82C0285	Seco Electric & Lighting	OCSCS Bid No. 224-11 Replace electrical in room 201 and offices
U82C0356	Seco Electric & Lighting	OCSCS Bid No. 224-11 Install data lines, run power, retrofit lights
T82V0145	Shade Structures, Inc.	Bryant Ranch Elementary School Install shade structure for preschool program
T82C0862	Time & Alarm Systems	Wagner Elementary School Bid No. 220-07 Install low voltage and data network system additions for new preschool
T82C0890	Time & Alarm Systems	Bryant Ranch Elementary School Bid No. 220-07 Install stand-alone fire/evacuation system in the new restroom building
U82C0061	Time & Alarm Systems	Travis Ranch School Bid No. 220-07 Remove and replace PA and bell system
U82C0066	Time & Alarm Systems	Glenknoll Elementary School Bid No. 220-07 Remove and replace fire alarm panel
U82C0067	Time & Alarm Systems	Kraemer Middle School Bid No. 220-07 Remove and replace PA and bell system
U82C0071	Time & Alarm Systems	Topaz Elementary School Bid No. 220-07 Remove and replace fire alarm panel

U82C0072	Western Indoors Environmental Services	Travis Ranch School Bid No. 224-08 Clean HVAC duct systems
U82C0073	Western Indoors Environmental Services	Esperanza High School Bid No. 224-08 Clean HVAC duct systems

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services



**DISPOSAL OF SURPLUS PROPERTY – OBSOLETE MATERIALS, SUPPLIES, AND EQUIPMENT**

**Background**

The district has a contract in place to conduct public auctions on behalf of the district for the disposal of surplus and obsolete property. As the property is identified, a listing is brought to the Board to request the property be declared surplus and authorize staff to dispose of it in the appropriate manner. The majority of these items are obsolete.

Education Code 17545(a) authorizes the governing board to sell for cash any property belonging to the district, if the property is not required for school purposes, is in unsatisfactory condition, or is not suitable for school use. Since the storage of these items takes up valuable space, the district would like to proceed to dispose of these items by means of a public auction conducted by contract with a private auction firm.

By approving this request, the Board will be authorizing the district to properly dispose of the list of surplus property, allow a private auction firm to execute a public auction, and authorize disposal by other legal means if such property is not sold.

**Financial Impact**

Additional local income anticipated

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

# PYLUSD EQUIPMENT DISPOSAL FORM

Page 1 of     

DATE June 26th 2024  
 SITE NAME YLMS  
 SITE # 240  
 BUILDING # Various & Sea Container contents

DESTINATION Warehouse Disposal  
 WORK ORDER # 164559  
 REQUESTED BY Caroline Hernandez  
 APPROVED BY *Paige Stills*

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
1	stand up desk		wood				Good
2	stationary chairs		pleather				Good
3	speakers mounted on mobile frames		metal				Good
6	Speakers	Carvana					Good
1	Keyboard	Logitech	K235				Good
22	clipboards						Good
1	grey wood box on wheels		wood				Good
1	Butcher paper wall mount frame		Metal				Good
1	Monitor	Dell		CN:FS.S110170010009CV1616A			Good
1	LCD Projector	Epson	H384A		028409		Good
1	Laptop Computer	Dell	J0196S1	41360972689	028175		Good
1	Rolling book cart w/ 3 shelves		Metal				Damaged

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED excess items

Original goes to the Warehouse with Surplus. Make a copy to keep at site for your records.

# PYLUSD EQUIPMENT DISPOSAL FORM

DATE June 26th 2024  
 SITE NAME YLMS  
 SITE # 240  
 BUILDING # Various & Sea Container contents

DESTINATION Warehouse Disposal  
 WORK ORDER # 164559  
 REQUESTED BY Caroline Hernandez  
 APPROVED BY *Paige Stills*

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
1	cordless phone and charge base	ATT	EL52253	SL605046540-A			Good
7	clear storage bins		plastic				Good
1	tower	Dell	OKXGVD	00186/238/686/108			Good
2	Printers						Good
1	Desk w/ glass top						Damaged
24	Tables						Good
1	Table on wheels						Good
10	Race track sections						Good
10	Race track legs						Good
1	Montior	HP					Damaged
1	VCR- DVD Combo player	Sony					Damaged
1	student rocking chair						Good

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSSED excess items

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Original goes to the Warehouse with Surplus. Make a copy to keep at site for your records.

# PYLUSD EQUIPMENT DISPOSAL FORM

DATE June 26th 2024  
 SITE NAME YLMS  
 SITE # 240  
 BUILDING # Various & Sea Container contents

DESTINATION Warehouse Disposal  
 WORK ORDER # 164559  
 REQUESTED BY Caroline Hernandez  
 APPROVED BY *Paige Stills*

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
1	stool						Good
1	tub of electronic cords						Good
2	calculator						Good
1	pair of desk speakers						Good
6	keyboards						Good
1	Keyboard	Logitech	K120				Damaged
1	Tripod						Good
1	airpurifier						Good
95	student chairs						Good
1	office chair	blue					Good
2	microphones						Good
5	index card storage boxes						Good

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED excess items

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# PYLUSD EQUIPMENT DISPOSAL FORM

DATE June 26th 2024

DESTINATION Warehouse Disposal

SITE NAME YLMS

WORK ORDER # 164559

SITE # 240

REQUESTED BY Caroline Hernandez

BUILDING # Various & Sea Container contents

APPROVED BY *Paige Stills*

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
2	remotes						Good
2	1 gallon paint bucket						Good
6	5 gallon paint bucket						Good
6	computer tables						Good
1	laptop	Dell	E5440		030388		Damaged
1	1MMpad	RecodEX	SE	11030843			Damaged
1	paper tray - 3 shelves						Good
5	bookshelf ends						Good
1	wooden box on wheels w/handle						Good
20	student sleigh desks						Good
5	Metal file cabinet						Good
1	office chair	black fabric					Good

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED excess items

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Original goes to the Warehouse with Surplus. Make a copy to keep at site for your records.

# PYLUSD EQUIPMENT DISPOSAL FORM

DATE June 26th 2024  
 SITE NAME YLMS  
 SITE # 240  
 BUILDING # Various & Sea Container contents

DESTINATION Warehouse Disposal  
 WORK ORDER # 164559  
 REQUESTED BY Caroline Hernandez  
 APPROVED BY *Paige Still*

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
1	half circle table with 2 metal pockets mounted under table						Good
1	white board - grid						Good
2	college desk stands						Good
1	desk on wheels with plug in						Good
1	double sided shelf on wheels						Good
2	shelves- metal						Good

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSSED excess items

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# PYLUUSD EQUIPMENT DISPOSAL FORM

DATE: 6/14/24

DESTINATION: Warehouse

SITE NAME: Woodsboro

WORK ORDER #: 163887

SITE #: 460

REQUESTED BY: Stacie Rose

BUILDING #: rm. 231

APPROVED BY: 

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix it to the white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE AFFIX OR WRITE	FEDERAL BAR CODE	CONDITION E = EXCELLENT* G = GOOD* D = DAMAGED
1	Computer monitor	Dell	E176FPb				G
1	Keyboard	Logitech	K120				G
1	Power strip						G
1	Doc cam kit with tray	Sharpat					E
	Misc cords (VGA, HDMI, USB, aux, ethernet, composite RCA, )						G
1	Bluetooth headset	MPOW	BH231A				E
1	USB CardBus Adapter (32 bit)			IDC100	9392068		G
1	Wireless pen tablet	Wacom	CTE-630BT	9DZ004172			G
1	Computer speakers	Creative	SBS Vivid 60				G
	Corded mouse	Logitech					G

IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED

Items were in the classroom when I moved in; not needed



# PYLUSD EQUIPMENT DISPOSAL FORM

DATE June 25, 2024  
 SITE NAME GEORGE KEY SCHOOL  
 SITE # 440  
 BUILDING # GK STUDENT KITCHEN

DESTINATION WAREHOUSE  
 WORK ORDER # 164423  
 REQUESTED BY SARAH PONGETTI, SCHOOL SECRETARY  
 APPROVED BY REBECCA ALLAN, PRINCIPAL

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
1	MINI FRIDGE	RCA					D
1	PRINTER	LEXMARK		09*390820405			D
1	LAMINATOR	GBC	HEATSEAL H450		024573		D
2	MICROWAVES	NA	NA		NA		D
1	BATTERIES						D
1	BROWN MINI FRIDGE	KENMORE					D

IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



# PYLUSD EQUIPMENT DISPOSAL FORM

DATE: 07/03/2024  
 SITE NAME: Technology  
 SITE #:  
 BUILDING #:

DESTINATION: Surplus  
 WORK ORDER NUMBER:  
 REQUESTED BY: Jeremy Powell  
 APPROVED BY:

Page #1  
 of 2

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup.  
 3. Items with Bar Codes or Serial #'s MUST be listed individually.  
 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE	SCHOOL SITE/ ROOM #	CONDITION O = OBSOLETE D = DAMAGED E = EXCELLENT* G = GOOD*
1	Desktop	Dell	Optiplex 790	FF5XKS1	028038	N/A	O
1	Desktop	Dell	Optiplex 790	7R34NS1	028148	N/A	O
1	Desktop	Dell	Optiplex 760	JF676L1	N/A	N/A	O
1	Desktop	Dell	Optiplex 780	HLRCTL1	N/A	N/A	O
1	Desktop	Dell	Optiplex 780	CLQYLL1	N/A	N/A	O
1	Desktop	Dell	Optiplex 780	BNNSR4J	N/A	N/A	O
1	Desktop	Dell	Optiplex 780	5P48T4J	N/A	N/A	O
1	Desktop	Dell	Optiplex 780	8SRCTL1	N/A	N/A	O
1	Desktop	Dell	Optiplex 780	HYRVCP1	N/A	N/A	O
1	Desktop	Dell	Optiplex 780	2RWPBP1	N/A	N/A	O
1	Desktop	Dell	Optiplex 780	13KWLL1	N/A	N/A	O
1	Desktop	Dell	Precision 340	FK0BV11	N/A	N/A	O
1	Server	Dell	Poweredge 2850	85133546958	017327	N/A	O
1	Desktop	dell	Optiplex 780	JPHGPN1	t003090	N/A	O
1	desktop	dell	Optiplex 780	BX20BP1	t003124	N/A	O
1	desktop	dell	Optiplex 780	4ZGBPL1	t004239	N/A	O
1	desktop	dell	Optiplex 780	6BXDRL1	t004221	N/A	O
1	desktop	dell	Optiplex 780	4NSVMN1	t003108	N/A	O
1	desktop	dell	Optiplex 780	628YMN1	t003091	N/A	O
1	desktop	dell	Optiplex 780	BX3X9P1	t003118	N/A	O

\*IF CONDITION IS EXCELLENT AND/OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED



860820

PROPERTY OF  
P.Y.L.U.S.D.



028148

PROPERTY OF  
P.Y.L.U.S.D.



017327

PROPERTY OF  
P.Y.L.U.S.D.



015596

PROPERTY OF  
P.Y.L.U.S.D.



032316

# PYLUSD EQUIPMENT DISPOSAL FORM

DATE 8-12-24  
 SITE NAME EDHS  
 SITE # 110  
 BUILDING # 1000 bldg. pod

DESTINATION SURPLUS  
 WORK ORDER NUMBER 1165752  
 REQUESTED BY Laura Cray  
 APPROVED BY \_\_\_\_\_

Page 1  
 of 2

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup.  
 3. Items with Bar Codes or Serial #'s MUST be listed individually.  
 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE AFFIX OR WRITE	FEDERAL BAR CODE	CONDITION O = OBSOLETE D = DAMAGED E = EXCELLENT* G = GOOD*
4	PROJECTOR CARTS						O
6	3M OVERHEAD PROJECTORS				0019724		O
					0011993		O
					0011994		O
					0011998		O
					011999		O
					N/A		O
1	APOLLO OVERHEAD PROJECTOR				N/A		O
1	PROJECTOR SCREEN						O
1	DIGITAL CAMERA	CASIO	QV200	2006760 B			O
1	THERMAFAX TRANSPARENCY MAKER	3M					O
7	OVERHEAD PROJECTOR ROLLS						O
8	OVERHEAD PROJECTOR BULB ENX/5	EIKO	86V360W				O
6	OVERHEAD PROJECTOR BULBS EYB	USHIO	82V360W				O
1	OVERHEAD PROJECTOR BULB ENX/5	GE	86V360W				O
1	OVERHEAD PROJECTOR BULB ENX 180V	USHIO	86V360W				O

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED \_\_\_\_\_

Original goes to the Warehouse with Surplus. Make a copy to keep at site for your records. When completing the form, indicate the condition of the item according to the legend. If an item has an asset tag, remove it if possible and attach it to the form. If unable to remove, record the asset number on the form. Attach the signed and completed form to the items to make it easy for the floor crew to identify. The floor crew has been instructed not pick-up without this new form filled out completely and signed by an administrator. Please discard all old forms.



# PYUSD EQUIPMENT DISPOSAL FORM

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup.  
 3. Items with Bar Codes or Serial #'s MUST be listed individually.  
 4. Remove Bar Code and affix to white copy.

DATE: 8/14/2024 DESTINATION: TECHNOLOGY  
 NAME JOY MILLAM WORK ORDER NUMBER 162462  
 SITE # 100 REQUESTED BY J. MILLAM/J. UDESHI # 900/LIBRARY  
 APPROVED BY JINASHA UDESHI

Page 1 of 2

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE AFFIX OR WRITE	FEDERAL BAR CODE	CONDITION O = OBSOLETE D = DAMAGED E = EXCELLENT* G = GOOD*
1	COMPUTER MONITOR	DELL	1704FPVs	MX0H630447605 552ADDN			O
1	COMPUTER MONITOR	DELL	1704FPVs	A00MX0N609947 6054C3A4LL			O
1	COMPUTER MONITOR	DELL	1704FPVs	CN0D542146633 52O0W9L			O
1	COMPUTER MONITOR	DELL	1704FPVs	CN0F503564180 4822SPL			O
1	COMPUTER MONITOR	DELL	1704FPVs	CN0D542146633 52O0VKL			O
1	COMPUTER MONITOR	DELL	1704FPVs	CN02Y31571618 41CAB6F			O
1	COMPUTER MONITOR	DELL	1704FPVs	MX0M160946634 423124U			O
1	COMPUTER MONITOR	DELL	1704FPVs	CN0J180671618 42KAEHT			O

ITEMS ARE LOCATED IN THE LIBRARY -- UNDER A LARGE TV MONITOR SOME OF THE MONITORS ARE ON THE LARGE TABLE AND UNDER THE TABLE. THE SPHERO BOXES ARE NEXT TO THE TABLE. THIS FORM IS ATTACHED.

1	COMPUTER MONITOR	DELL	1704FPVs	CN0J664271618 53IAES3			0
1	COMPUTER MONITOR	DELL	1704FPVs	MX0N609947605 4C3A4LL			0
1	COMPUTER MONITOR	DELL	E172FPt	CN0J180671618 3BJGBVL			0
1	COMPUTER MONITOR	DELL	1703FPt	CN02Y31571618 41CAEJ5			0
1	COMPUTER MONITOR	DELL	E173FPf	CN0D542872201 51A1LCL			0
1	COMPUTER MONITOR	DELL	E172Fpt	CN0J180671618 3BJGBWK			0
1	COMPUTER MONITOR	DELL	E173FPc	CN0F503564180 4B417VL			0
1	COMPUTER MONITOR	DELL	E173FPb	CN0U493146633 4B40GLS			0
1	COMPUTER MONITOR	DELL	E172FPt	CN0J180671618 3BJGBD0			0
1	COMPUTER MONITOR	DELL	1704FPVs	CN0D542872201 51A1LCL			0
2	SPHERO BOXES (BLUE) - ROBOTICS	SPHERO EDU			36579 & 36578		0
20	COMPUTER MONITORS	DELL	MULTIPLE				0

IT 1S ARE LOCATED IN THE LIBRARY -- UNDER A LARGE TV MONITOR SOME OF THE MONITORS ARE ON THE LARGE TABLE AND  
 U ER THE TABLE. THE SPHERO BOXES ARE NEXT TO THE TABLE. THIS FORM IS ATTACHED.



8/15/24

#163393

# PYLUUSD EQUIPMENT DISPOSAL FORM

Destination: Warehouse-SURPLUS

Site Name: VALADEZ MIDDLE SCHOOL

Site #: 250

Requested By: Jennifer Garcia/Averim Flores

Building #: 500 (Band Room 501)

Approved By: C. BORGES

QTY	DESCRIPTION	MAKE	MODEL	SERIAL #	DISTRICT BAR CODE	CONDITION: E=Excellent, G=Good, D=Damaged
1	Portable Speaker				20601	G
1	French Horns				WB31547	G
1	French Horns				208058	G
1	French Horns				no barcode	G
1	trombone				W/B317-08	G
1	bass				27147	G
1	timpani				W/B31603	G
1	Ensemble Grande Piano				missing bacode	G
1	Stand Racks				w/B34667	G
1	Stand Racks				W/B31666	G
1	Stand Racks				no barcode	G

\* IF CONIDITON IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED: We recently upgraded equipment & need the space to ensure student safety.

# PYLUSD EQUIPMENT DISPOSAL FORM

Page 1  
of 1

DATE 8/26/24  
 SITE NAME EDHS  
 SITE # 110  
 BUILDING # 903 900 Bldg.

DESTINATION PYLUUSD  
 WORK ORDER NUMBER 990  
 REQUESTED BY David Block  
 APPROVED BY \_\_\_\_\_

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup.  
 3. Items with Bar Codes or Serial #'s MUST be listed individually.  
 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>C = CRASHED D = DAMAGED E = EXCELLENT* G = GOOD*</small>
1	White Toner Printer	Color	800w	Y229MC10103	N/A		D

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED \_\_\_\_\_




Original goes to the Warehouse with Surplus. Make a copy to keep at site for your records. When completing the form, indicate the condition of the item according to the legend. If an item has an asset tag, remove it if possible and attach it to the form. If unable to remove, record the asset number on the form. Attach the signed and completed form to the items to make it easy for the floor crew to identify. The floor crew has been instructed not pick-up without this new form filled out completely and signed by an administrator. Please discard all old forms.

# PYLUSD EQUIPMENT DISPOSAL FORM

DATE 08/26/2024  
 SITE NAME FAMILY RESOURCE CENTER  
 SITE # 430-TOPAZ  
 BUILDING # CLASSROOM 103

DESTINATION WAREHOUSE  
 WORK ORDER # 24/25-000974  
 REQUESTED BY MARICELA REYES  
 APPROVED BY \_\_\_\_\_

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
6	COMPUTER TABLES						G
1	TELEVISION (mounted)	JVC			PROPERTY OF P.Y.L.U.S.D  001248		
1	TELEVISION	JVC			PROPERTY OF PLACENTIA U.S.D.  0011750		
1	VCR	Panasonic					
1	VCR (mounted)	JVC					
1	TV CART						
1	PRINTER	HP Laserjet	4050N		PROPERTY OF P.Y.L.U.S.D  009703		
1	PRINTER	HP Laserjet	1320n	CNRC69788Z			D

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED Items are not being used

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Original goes to the Warehouse with Surplus. Make a copy to keep at site for your records.

# PYLUUSD EQUIPMENT DISPOSAL FORM

DATE: 8/28/2024

DESTINATION: Warehouse

SITE NAME: Woodsboro

WORK ORDER #: 163887

SITE #: 460

REQUESTED BY: Traci Tellers

BUILDING #: \_\_\_\_\_

APPROVED BY: Rachael Collins

Note: 1. Only Items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix it to the white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
1	Epson Doc Cam		ELPDC11	NCYF2624110	None		D
1	Acer Chromebook	Acer	ZHN	NXMJAAA00451 4001BE7600	None		D
1	Acer Chromebook	Acer	ZHN	NXSHEAA00650 31CIC4637600	W00900573		D
1	Acer Chromebook	Acer	ZHN	NXSHEA0064382 1D267600	W00900574		D
1	Laptop	Dell	Latitude D620	80045-145-841-7 82	None		D

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED \_\_\_\_\_

# PYLUUSD EQUIPMENT DISPOSAL FORM

DATE: 8/28/2024

DESTINATION: Warehouse

SITE NAME: Woodsboro

WORK ORDER #: 163887

SITE #: 460

REQUESTED BY: Sameena

BUILDING #: \_\_\_\_\_

APPROVED BY: Rachael Collins

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix it to the white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
2	Keyboards	Logitech	K120	Only 1 has serial # 1619SC50YL68			E
1	Dell Monitor	Dell					G
2	Scan Kit	Sharp					E
Classes Set	Promethean Active	Expression					G
1	Wacom Tablet	Wacom	CTE-630BT	902004040			G
1	Laptop	Dell		5287F12	029700		G

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED \_\_\_\_\_ Outdated/Not Needed \_\_\_\_\_

# PYLUSD EQUIPMENT DISPOSAL FORM

DATE 8/26/2024  
 SITE NAME FAMILY RESOURCE CENTER  
 SITE # 430-TOPAZ  
 BUILDING # CLASSROOM 103

DESTINATION WAREHOUSE  
 WORK ORDER # 24/25-000974  
 REQUESTED BY MARICELA REYES  
 APPROVED BY \_\_\_\_\_

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
1	LAPTOP	DELL	LATITUDE E6430	7SHHKV1			
1	LAPTOP	DELL	LATITUDE E6430	FVPRKX1			
1	LAPTOP	DELL	LATITUDE E6430	H7XTGV1			
1	LAPTOP	DELL	LATITUDE E6430	2JCNJX1			
1	LAPTOP	DELL	LATITUDE E6430	HHJBHV1			
1	LAPTOP	DELL	LATITUDE E6430	73CNJX1			
1	LAPTOP	DELL	LATITUDE E6430	41CPBW1			

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# PYLUSD EQUIPMENT DISPOSAL FORM

DATE 8/29/2024  
 SITE NAME Glenview Elementary  
 SITE # 420  
 BUILDING # \_\_\_\_\_

DESTINATION Glenview Elementary  
 WORK ORDER # FY24-25-001136  
 REQUESTED BY Jasmine Servin  
 APPROVED BY \_\_\_\_\_

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
1	Copier - Konica Minolta				9331 6065		

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# PYLUSD EQUIPMENT DISPOSAL FORM

DATE 08/30/2024  
 SITE NAME YLHS  
 SITE # 140  
 BUILDING # Admin Building

DESTINATION Warehouse  
 WORK ORDER # FY 24-25-001329  
 REQUESTED BY Alex Quintero  
 APPROVED BY Robert Arauz

Note: 1. Only items listed will be accepted. 2. A Work Order is necessary for pickup. 3. Items with Bar Codes or Serial #'s MUST be listed individually. 4. Remove Bar Code and affix to white copy.

QTY	DESCRIPTION	MAKE	MODEL	SERIAL#	DISTRICT BAR CODE <small>AFFIX OR WRITE</small>	FEDERAL BAR CODE	CONDITION <small>E = EXCELLENT* G = GOOD* D = DAMAGED</small>
9	Various Monitors	Dell					
7	Various Printers	HP & Brother					
	Various Docking Stations						
	Various Promethium Cases						
2	Illuminate Cases						
	Various Keyboards						
	Various Cords						

\*IF CONDITION IS EXCELLENT AND OR GOOD, PLEASE EXPLAIN WHY ITEM IS BEING SURPLUSED \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**ARCHITECTURAL SERVICES, EL DORADO HIGH SCHOOL**

**Background**

Ghataode Bannon Architects (GBA) will provide architectural design services for the replacement of existing bleachers in the Joe Raya Gym at El Dorado High School. GBA design services include replacement of the bleachers, minimum work in the restrooms for accessibility, and path of travel update to the gym if required. GBA's scope of work includes schematic design, design development, construction documents, the bidding phase, and construction administration and DSA closeout.

In order to proceed with the project, and process payment for this service, an architectural services agreement is required. The scope of work and proposed fee has been reviewed by the Maintenance and Facilities Department staff and found to be appropriate for the work defined.

**Financial Impact**

Special Reserve Fund (4040)                      NTE \$87,910

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

September 12, 2024

Ralph Figueroa  
 Director – Facilities, Maintenance, Construction  
 Placentia-Yorba Linda Unified School District  
 1301 E. Orangethorpe Ave., Placentia, CA 92870

PROJECT NO.	DATE
W.O. #	2324
AUTH. BY	RanA

Re: El Dorado High School  
 Bleacher Replacement and associated Access site work.  
 Architectural/Engineering Services

Dear Ralph,

Ghataode Bannon Architects (GBA) is pleased to submit this proposal to provide Architectural/Engineering Services for the above-mentioned project.

The following items are assumed for this project:

- All parking and site access issues are reasonable and acceptable in their current form.
- DSA approval is required for this project.

The Scope of Work:

- Replacement of existing bleachers.
- Minimum work in the restrooms for accessibility.
- Path of Travel update to the gymnasium if required.

FEE

The proposed preliminary architectural and engineering fee is based on the state sliding scale and an estimated construction cost with the final fee based on the actual construction cost. The preliminary construction cost is calculated as follows:

Total number to bleacher seats = 1,584  
 Approximate cost per seat = \$425/seat  
 Total cost of the bleachers - 1,584 X \$425 \$673,200

Estimated at \$673,200, the preliminary architectural fee is as follows:

Estimated Modernization/Renovation Cost			\$673,200
\$500,000.00	@	12.0%	\$60,000
\$173,200.00	@	11.5%	\$19,918
\$0	@	11.0%	\$0
\$0	@	10.0%	\$0
<b>Total preliminary Architectural Fee</b>			<b>\$79,918</b>

107% PERMITS \$ 7992  
\$ 87,910

GBA shall provide the District with two sets of plans and specifications at the conclusion of 100% Design Development and 100% Construction Documents. Plan printing, at the request of the District, beyond the above mentioned sets is a reimbursable expense. Plan printing for City approval and bidding purposes is a reimbursable expense. Architectural models and presentation boards are a reimbursable expense. Travel and plan printing for GBA in-house coordination and coordination with consultants is at GBA's expense. Reimbursable expenses shall be billed at cost plus 10%.

Sincerely,



Sushila Ghataode, AIA  
Partner

R:\GBA Projects\Placentia-Yorba Linda USD\240912 El Dorado HS Bleachers Proposal.doc

**ARCHITECTURAL SERVICES, VALENCIA HIGH SCHOOL**

**Background**

Ghataode Bannon Architects (GBA) will provide architectural design services for the replacement of existing bleachers in the gym at Valencia High School. GBA design services include replacement of the bleachers, minimum work in the restrooms for accessibility, and path of travel update to the gym if required. GBA’s scope of work includes schematic design, design development, construction documents, the bidding phase, and construction administration and DSA closeout.

In order to proceed with the project and process payment for this service, an architectural services agreement is required. The scope of work and proposed fee has been reviewed by the Maintenance and Facilities Department staff and found to be appropriate for the work defined.

**Financial Impact**

Special Reserve Fund (4040)                      NTE \$89,846

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

September 12, 2024

Ralph Figueroa  
 Director – Facilities, Maintenance, Construction  
 Placentia-Yorba Linda Unified School District  
 1301 E. Orangethorpe Ave., Placentia, CA 92870

RECEIVED	GM
2325	R.R.M
WRITTEN BY	CP
APPROVED BY	DM
PAID BY	GG
	GC

Re: Valencia High School  
 Bleacher Replacement and associated Access site work.  
 Architectural/Engineering Services

Dear Ralph,

Ghataode Bannon Architects (GBA) is pleased to submit this proposal to provide Architectural/Engineering Services for the above-mentioned project.

The following items are assumed for this project:

- All parking and site access issues are reasonable and acceptable in their current form.
- DSA approval is required for this project.

The Scope of Work:

- Replacement of existing bleachers.
- Minimum work in the restrooms for accessibility.
- Path of Travel update to the gymnasium if required.

FEE

The proposed preliminary architectural and engineering fee is based on the state sliding scale and an estimated construction cost with the final fee based on the actual construction cost. The preliminary construction cost is calculated as follows:

Total number to bleacher seats = 1,620  
 Approximate cost per seat = \$425/seat  
 Total cost of the bleachers - 1,620 X \$425 \$688,500

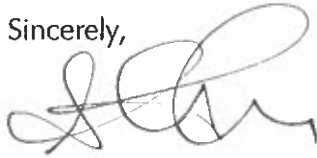
Estimated at \$688,500, the preliminary architectural fee is as follows:

Estimated Modernization/Renovation Cost			\$688,500
	\$500,000.00	@ 12.0%	\$60,000
	\$188,500.00	@ 11.5%	\$21,678
	\$0	@ 11.0%	\$0
	\$0	@ 10.0%	\$0
<b>Total preliminary Architectural Fee</b>			<b>\$81,678</b>

10% P&M \$ 8,168  
\$89,846

GBA shall provide the District with two sets of plans and specifications at the conclusion of 100% Design Development and 100% Construction Documents. Plan printing, at the request of the District, beyond the above mentioned sets is a reimbursable expense. Plan printing for City approval and bidding purposes is a reimbursable expense. Architectural models and presentation boards are a reimbursable expense. Travel and plan printing for GBA in-house coordination and coordination with consultants is at GBA's expense. Reimbursable expenses shall be billed at cost plus 10%.

Sincerely,



Sushila Ghataode, AIA  
Partner

R:\GBA Projects\Placentia-Yorba Linda USD\240912 Valencia HS Bleachers Proposal.doc

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INSPECTION SERVICES AGREEMENT, DSA INSPECTION SERVICES, AMENDMENT NO. 1**

**Background**

On April 16, 2024, an inspection services agreement was approved by the Board for continuous inspection of work for compliance with the Division of State Architect (DSA) requirements. Due to project delays, an amendment is now required to provide continued DSA inspection services for the installation of the preschool project at Glenview Elementary School.

In order to advance the above project, an amendment to the inspection services agreement is required to engage the support and services of an outside consultant.

Original Contract Amount	\$	18,270
Previously Approved Amendments	\$	0
Amendment No. 1	\$	34,860
New Contract Total	\$	53,130

**Financial Impact**

Capital Facilities Agency Fund (2545)      \$34,860  
Child Development Fund (1212)

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

### PROPOSAL EXTENSION FOR PROJECT INSPECTORS

SCHOOL DISTRICT: **Placentia-Yorba Linda Unified School District**

INSPECTORS: **Michael Runyan / Denny Kong / Kelly Legere / Adam Watson / Mark Sarraffe / Chris Knowland / Austin Knowland / Steven Pozo / Juan Aguirre (or other approved IOR/PE/PM)**

PROJECT: **Glenview Elementary School Modular Preschool Classrooms And Playground**

DURATION: **September 2024 – December 2024; 332 hours**

RATE: **DSA IOR: \$105.00/hr**

TOTAL ESTIMATE: **PRICING FOR ONSITE ONLY. DOES NOT INCLUDE INPLANT**

**Part Time IOR**  
**TOTAL= \$ 34,860.00**

P.O. # _____	DATE <u>9/11/24</u>
W.O. # <u>154004</u>	
AUTH. BY <u>[Signature]</u>	

*\*Hourly Rate increase of \$3 at the start of every January of the construction/ contract period.*

#### PROJECT INSPECTOR AGENCY AGREEMENT AND CONTRACT DUTIES:

1. Knowland Construction Services agrees to provide for continuous inspection of work for compliance with approved contract documents. Project Inspector duties as outlined in Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs.
2. Represent the District under the guidance of the designee of the District Superintendent.
3. Attend all planning, pre-construction conference, project meetings, or meetings as required by the District.
4. Monitor and observe all Special Inspections performed by the Districts contracted Testing Lab as required by the Testing and Inspections Sheet and as outlined in the Project Specifications. Maintain and update a log specifying hours spent on the project by Special Inspectors. Perform or monitor testing for Torque, Epoxy, Pull Tests, and other tests as approved by the DSA Field Engineer. Knowland Construction Services shall assist in minimizing unnecessary costs for testing where possible.
5. The District & the Inspector, Knowland Construction Services, shall each defend and hold harmless each other against any losses, liabilities, damages, injuries, claims, costs,

**Knowland Construction Services**  
**33 Narcissa Drive, Rancho Palos Verdes, CA 90275**  
**Phone: (626) 757-4141 / Email: info@knowlandinc.com**



## DSA INSPECTORS

or expenses arising out of or connected with the provisions of this agreement and the contract documents.

6. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing. Contract is intended to be an agency agreement and may be terminated in 15 days by either party with or without cause. This Agency Agreement shall be assignable to other schools within the District, and shall apply to other Inspectors as requested and approved by the District. The District shall not employ, contract, or engage in business or mutually beneficial relationships with Inspectors introduced to the District through Knowland Construction Services for a period of two (2) years after the dissolution of any contracts through Knowland Construction Services unless permission is granted prior to such relationships.
7. Knowland Construction Services shall maintain in effect a \$1 million General Liability insurance policy, Workman's Compensation as required, and Full Liability Auto Insurance as required. District requests for additional insurances shall be paid additionally by the District at current market rates.
8. Placentia Yorba Linda Unified School District agrees to pay Knowland Construction Services the cost of project services billed at the rate as outlined in the fee schedule within 30 working days of receipt of invoice. KCS shall bill in (4) hour increments (to include drive time) for each site visit. Overtime shall be billed at 1 ½ times standard pay or per the local operator's union. Fee schedule shall escalate \$3/hr each January after the contract is approved. KCS will allocate (4) hours per month for KCS administrative fees/ Project Management oversight. Knowland Construction Services (Project Inspectors /Project Managers/ Engineers) shall provide all necessary cell phones, laptop computers, digital cameras, and equipment necessary to maintain proper documentation and administrative functions throughout the duration of the project. The District shall provide all utility lines, office space and furniture on an off-site location. KCS at its own discretion may utilize project managers or project engineers to perform administrative, report writing, DSA Box, and other duties where it is in the interest of the project.
9. When an IOR is on vacation or unable to be at the project for reasons beyond his reasonable control, a Project Manager / Project Engineer will be assigned to oversee the project, and shall be responsible for the accurate reporting of all activities to the Inspector of Record. Hours billed for inspection services shall include only hours worked in support of the project. Other billing arrangements may be as agreed in writing by the District.

Dated: September 7, 2024

*Christopher Knowland*

Christopher Knowland – KCS

Dated: September 7, 2024

Agent – PYLUSD

**Knowland Construction Services**  
33 Narcissa Drive, Rancho Palos Verdes, CA 90275  
Phone: (626) 757-4141 / Email: [info@knowlandinc.com](mailto:info@knowlandinc.com)

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INSPECTION SERVICES AGREEMENT, DSA INSPECTION SERVICES, AMENDMENT NO. 1**

**Background**

On April 16, 2024, an Inspection Services Agreement was approved by the Board for continuous inspection of work for compliance with the Division of State Architect (DSA) requirements. Due to project delays, an amendment is now required to provide continued DSA inspection services for the installation of the preschool project at Morse Elementary School.

In order to advance the above project, an amendment to the inspection services agreement is required to engage the support and services of an outside consultant.

Original Contract Amount	\$	18,270
Previously Approved Amendments	\$	0
Amendment No. 1	\$	34,860
New Contract Total	\$	53,130

**Financial Impact**

Capital Facilities Agency Fund (2545)      \$34,860  
Child Development Fund (1212)

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

### PROPOSAL EXTENSION FOR PROJECT INSPECTORS

SCHOOL DISTRICT: **Placentia-Yorba Linda Unified School District**

INSPECTORS: **Michael Runyan / Denny Kong / Kelly Legere / Adam Watson / Mark Sarraffe / Chris Knowland / Austin Knowland / Steven Pozo / Juan Aguirre (or other approved IOR/PE/PM)**

PROJECT: **Morse Elementary School Modular Preschool Classrooms And Playground**

DURATION: **September 2024 – December 2024; 332 hours**

RATE: **DSA IOR: \$105.00/hr**

TOTAL ESTIMATE: **PRICING FOR ONSITE ONLY DOES NOT INCLUDE INPLANT**  
**Part Time IOR**  
**TOTAL= \$ 34,860.00**

P.O. # _____	DATE <u>9/11/24</u>
W.O. # <u>154006</u>	
AUTH. BY <u>[Signature]</u>	

*\*Hourly Rate increase of \$3 at the start of every January of the construction/ contract period.*

#### PROJECT INSPECTOR AGENCY AGREEMENT AND CONTRACT DUTIES:

1. Knowland Construction Services agrees to provide for continuous inspection of work for compliance with approved contract documents. Project Inspector duties as outlined in Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs.
2. Represent the District under the guidance of the designee of the District Superintendent.
3. Attend all planning, pre-construction conference, project meetings, or meetings as required by the District.
4. Monitor and observe all Special Inspections performed by the Districts contracted Testing Lab as required by the Testing and Inspections Sheet and as outlined in the Project Specifications. Maintain and update a log specifying hours spent on the project by Special Inspectors. Perform or monitor testing for Torque, Epoxy, Pull Tests, and other tests as approved by the DSA Field Engineer. Knowland Construction Services shall assist in minimizing unnecessary costs for testing where possible.
5. The District & the Inspector, Knowland Construction Services, shall each defend and hold harmless each other against any losses, liabilities, damages, injuries, claims, costs,

**Knowland Construction Services**  
**33 Narcissa Drive, Rancho Palos Verdes, CA 90275**  
**Phone: (626) 757-4141 / Email: info@knowlandinc.com**

## DSA INSPECTORS

or expenses arising out of or connected with the provisions of this agreement and the contract documents.

6. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing. Contract is intended to be an agency agreement and may be terminated in 15 days by either party with or without cause. This Agency Agreement shall be assignable to other schools within the District, and shall apply to other Inspectors as requested and approved by the District. The District shall not employ, contract, or engage in business or mutually beneficial relationships with Inspectors introduced to the District through Knowland Construction Services for a period of two (2) years after the dissolution of any contracts through Knowland Construction Services unless permission is granted prior to such relationships.
7. Knowland Construction Services shall maintain in effect a \$1 million General Liability insurance policy, Workman's Compensation as required, and Full Liability Auto Insurance as required. District requests for additional insurances shall be paid additionally by the District at current market rates.
8. Placentia Yorba Linda Unified School District agrees to pay Knowland Construction Services the cost of project services billed at the rate as outlined in the fee schedule within 30 working days of receipt of invoice. KCS shall bill in (4) hour increments (to include drive time) for each site visit. Overtime shall be billed at 1 ½ times standard pay or per the local operator's union. Fee schedule shall escalate \$3/hr each January after the contract is approved. KCS will allocate (4) hours per month for KCS administrative fees/ Project Management oversight. Knowland Construction Services (Project Inspectors /Project Managers/ Engineers) shall provide all necessary cell phones, laptop computers, digital cameras, and equipment necessary to maintain proper documentation and administrative functions throughout the duration of the project. The District shall provide all utility lines, office space and furniture on an off-site location. KCS at its own discretion may utilize project managers or project engineers to perform administrative, report writing, DSA Box, and other duties where it is in the interest of the project.
9. When an IOR is on vacation or unable to be at the project for reasons beyond his reasonable control, a Project Manager / Project Engineer will be assigned to oversee the project, and shall be responsible for the accurate reporting of all activities to the Inspector of Record. Hours billed for inspection services shall include only hours worked in support of the project. Other billing arrangements may be as agreed in writing by the District.

Dated: September 7, 2024

*Christopher Knowland*

Christopher Knowland – KCS

Dated: September 7, 2024

Agent – PYLUSD

**Knowland Construction Services**  
33 Narcissa Drive, Rancho Palos Verdes, CA 90275  
Phone: (626) 757-4141 / Email: [info@knowlandinc.com](mailto:info@knowlandinc.com)

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INSPECTION SERVICES AGREEMENT, DSA INSPECTION SERVICES, AMENDMENT NO. 1**

**Background**

On April 16, 2024, an Inspection Services Agreement was approved by the Board for continuous inspection of work for compliance with the Division of State Architect (DSA) requirements. Due to project delays, an amendment is now required to provide continued DSA inspection services for the installation of the preschool project at Tynes Elementary School.

In order to advance the above project, an amendment to the inspection services agreement is required to engage the support and services of an outside consultant.

Original Contract Amount	\$	17,640
Previously Approved Amendments	\$	0
Amendment No. 1	\$	34,860
New Contract Total	\$	52,500

**Financial Impact**

Capital Facilities Agency Fund (2545)      \$34,860  
Child Development Fund (1212)

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

### PROPOSAL EXTENSION FOR PROJECT INSPECTORS

SCHOOL DISTRICT: **Placentia-Yorba Linda Unified School District**

INSPECTORS: **Michael Runyan / Denny Kong / Kelly Legere / Adam Watson / Mark Sarraffe / Chris Knowland / Austin Knowland / Steven Pozo / Juan Aguirre (or other approved IOR/PE/PM)**


PROJECT: **Tynes Elementary School Modular Preschool Classrooms And Play Ground**

DURATION: **September 2024 – December 2024; 332 hours**

RATE: **DSA IOR: \$105.00/hr**

TOTAL ESTIMATE: *PRICING FOR ONSITE ONLY. DOES NOT INCLUDE INPLANT*

**Part Time IOR**  
**TOTAL= \$ 34,860.00**

P.O. # _____	DATE <u>9/11/24</u>
W.O. # <u>154005</u>	
AUTH. BY 	

*\*Hourly Rate increase of \$3 at the start of every January of the construction/ contract period.*

#### PROJECT INSPECTOR AGENCY AGREEMENT AND CONTRACT DUTIES:

1. Knowland Construction Services agrees to provide for continuous inspection of work for compliance with approved contract documents. Project Inspector duties as outlined in Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs.
2. Represent the District under the guidance of the designee of the District Superintendent.
3. Attend all planning, pre-construction conference, project meetings, or meetings as required by the District.
4. Monitor and observe all Special Inspections performed by the Districts contracted Testing Lab as required by the Testing and Inspections Sheet and as outlined in the Project Specifications. Maintain and update a log specifying hours spent on the project by Special Inspectors. Perform or monitor testing for Torque, Epoxy, Pull Tests, and other tests as approved by the DSA Field Engineer. Knowland Construction Services shall assist in minimizing unnecessary costs for testing where possible.
5. The District & the Inspector, Knowland Construction Services, shall each defend and hold harmless each other against any losses, liabilities, damages, injuries, claims, costs,

**Knowland Construction Services**  
**33 Narcissa Drive, Rancho Palos Verdes, CA 90275**  
**Phone: (626) 757-4141 / Email: info@knowlandinc.com**

# Knowland

## **DSA INSPECTORS**

or expenses arising out of or connected with the provisions of this agreement and the contract documents.

6. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing. Contract is intended to be an agency agreement and may be terminated in 15 days by either party with or without cause. This Agency Agreement shall be assignable to other schools within the District, and shall apply to other Inspectors as requested and approved by the District. The District shall not employ, contract, or engage in business or mutually beneficial relationships with Inspectors introduced to the District through Knowland Construction Services for a period of two (2) years after the dissolution of any contracts through Knowland Construction Services unless permission is granted prior to such relationships.
7. Knowland Construction Services shall maintain in effect a \$1 million General Liability insurance policy, Workman's Compensation as required, and Full Liability Auto Insurance as required. District requests for additional insurances shall be paid additionally by the District at current market rates.
8. Placentia Yorba Linda Unified School District agrees to pay Knowland Construction Services the cost of project services billed at the rate as outlined in the fee schedule within 30 working days of receipt of invoice. KCS shall bill in (4) hour increments (to include drive time) for each site visit. Overtime shall be billed at 1 ½ times standard pay or per the local operator's union. Fee schedule shall escalate \$3/hr each January after the contract is approved. KCS will allocate (4) hours per month for KCS administrative fees/ Project Management oversight. Knowland Construction Services (Project Inspectors /Project Managers/ Engineers) shall provide all necessary cell phones, laptop computers, digital cameras, and equipment necessary to maintain proper documentation and administrative functions throughout the duration of the project. The District shall provide all utility lines, office space and furniture on an off-site location. KCS at its own discretion may utilize project managers or project engineers to perform administrative, report writing, DSA Box, and other duties where it is in the interest of the project.
9. When an IOR is on vacation or unable to be at the project for reasons beyond his reasonable control, a Project Manager / Project Engineer will be assigned to oversee the project, and shall be responsible for the accurate reporting of all activities to the Inspector of Record. Hours billed for inspection services shall include only hours worked in support of the project. Other billing arrangements may be as agreed in writing by the District.

Dated: September 7, 2024

*Christopher Knowland*

Christopher Knowland – KCS

Dated: September 7, 2024

Agent – PYLUSD

***Knowland Construction Services***  
***33 Narcissa Drive, Rancho Palos Verdes, CA 90275***  
***Phone: (626) 757-4141 / Email: info@knowlandinc.com***

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INSPECTION SERVICES AGREEMENT, DSA INSPECTION SERVICES, AMENDMENT NO. 1**

**Background**

On April 16, 2024, an inspection services agreement was approved by the Board for continuous inspection of work for compliance with the Division of State Architect (DSA) requirements. Due to project delays, an amendment is now required to provide continued DSA inspection services for the installation of the expanded learning project at Ruby Drive Elementary School.

In order to advance the above project, an amendment to the inspection services agreement is required to engage the support and services of an outside consultant.

Original Contract Amount	\$	17,640
Previously Approved Amendments	\$	0
Amendment No. 1	\$	34,860
New Contract Total	\$	52,500

**Financial Impact**

General Fund (0101) – ELOP                                    \$34,860

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services



### PROPOSAL EXTENSION FOR PROJECT INSPECTORS

SCHOOL DISTRICT: **Placentia-Yorba Linda Unified School District**

INSPECTORS: **Michael Runyan / Denny Kong / Kelly Legere / Adam Watson / Mark Sarraffe / Chris Knowland / Austin Knowland / Steven Pozo / Juan Aguirre (or other approved IOR/PE/PM)**


PROJECT: **Ruby Drive Elementary School Modular Classrooms And Canopy**

DURATION: **September 2024 – December 2024; 332 hours**

RATE: **DSA IOR: \$105.00/hr**

TOTAL ESTIMATE: *PRICING FOR ONSITE ONLY. DOES NOT INCLUDE INPLANT*

**Part Time IOR**  
**TOTAL= \$ 34,860.00**

P.O. # _____	DATE <u>9/11/24</u>
W.O. # <u>152095</u>	
AUTH. BY. 	

*\*Hourly Rate increase of \$3 at the start of every January of the construction/ contract period.*

#### PROJECT INSPECTOR AGENCY AGREEMENT AND CONTRACT DUTIES:

1. Knowland Construction Services agrees to provide for continuous inspection of work for compliance with approved contract documents. Project Inspector duties as outlined in Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs.
2. Represent the District under the guidance of the designee of the District Superintendent.
3. Attend all planning, pre-construction conference, project meetings, or meetings as required by the District.
4. Monitor and observe all Special Inspections performed by the Districts contracted Testing Lab as required by the Testing and Inspections Sheet and as outlined in the Project Specifications. Maintain and update a log specifying hours spent on the project by Special Inspectors. Perform or monitor testing for Torque, Epoxy, Pull Tests, and other tests as approved by the DSA Field Engineer. Knowland Construction Services shall assist in minimizing unnecessary costs for testing where possible.
5. The District & the Inspector, Knowland Construction Services, shall each defend and hold harmless each other against any losses, liabilities, damages, injuries, claims, costs, or expenses arising out of or connected with the provisions of this agreement and the contract documents.

**Knowland Construction Services**  
**33 Narcissa Drive, Rancho Palos Verdes, CA 90275**  
**Phone: (626) 757-4141 / Email: [info@knowlandinc.com](mailto:info@knowlandinc.com)**

6. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing. Contract is intended to be an agency agreement and may be terminated in 15 days by either party with or without cause. This Agency Agreement shall be assignable to other schools within the District, and shall apply to other Inspectors as requested and approved by the District. The District shall not employ, contract, or engage in business or mutually beneficial relationships with Inspectors introduced to the District through Knowland Construction Services for a period of two (2) years after the dissolution of any contracts through Knowland Construction Services unless permission is granted prior to such relationships.
7. Knowland Construction Services shall maintain in effect a \$1 million General Liability insurance policy, Workman's Compensation as required, and Full Liability Auto Insurance as required. District requests for additional insurances shall be paid additionally by the District at current market rates.
8. Placentia Yorba Linda Unified School District agrees to pay Knowland Construction Services the cost of project services billed at the rate as outlined in the fee schedule within 30 working days of receipt of invoice. KCS shall bill in (4) hour increments (to include drive time) for each site visit. Overtime shall be billed at 1 ½ times standard pay or per the local operator's union. Fee schedule shall escalate \$3/hr each January after the contract is approved. KCS will allocate (4) hours per month for KCS administrative fees/ Project Management oversight. Knowland Construction Services (Project Inspectors /Project Managers/ Engineers) shall provide all necessary cell phones, laptop computers, digital cameras, and equipment necessary to maintain proper documentation and administrative functions throughout the duration of the project. The District shall provide all utility lines, office space and furniture on an off-site location. KCS at its own discretion may utilize project managers or project engineers to perform administrative, report writing, DSA Box, and other duties where it is in the interest of the project.
9. When an IOR is on vacation or unable to be at the project for reasons beyond his reasonable control, a Project Manager / Project Engineer will be assigned to oversee the project, and shall be responsible for the accurate reporting of all activities to the Inspector of Record. Hours billed for inspection services shall include only hours worked in support of the project. Other billing arrangements may be as agreed in writing by the District.

Dated: September 7, 2024

*Christopher Knowland*

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Christopher Knowland – KCS

Dated: September 7, 2024

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Agent – PYLUSD

**Placentia-Yorba Linda Unified School District  
 Board of Education Regular Meeting  
 October 8, 2024**

**INSPECTION SERVICES AGREEMENT, DSA INSPECTION SERVICES, AMENDMENT NO. 1**

**Background**

On April 16, 2024, an inspection services agreement was approved by the Board for continuous inspection of work for compliance with the Division of State Architect (DSA) requirements. Due to project delays, an amendment is now required to provide continued DSA inspection services for the installation of the expanded learning project at Topaz Elementary School.

In order to advance the above project, an amendment to the inspection services agreement is required to engage the support and services of an outside consultant.

Original Contract Amount	\$	18,270
Previously Approved Amendments	\$	0
Amendment No. 1	\$	34,860
New Contract Total	\$	53,130

**Financial Impact**

General Fund (0101) – ELOP \$34,860  
 Capital Facilities Agency Fund (2545)  
 Child Development Fund (1212)

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

### PROPOSAL EXTENSION FOR PROJECT INSPECTORS

SCHOOL DISTRICT: **Placentia-Yorba Linda Unified School District**

INSPECTORS: **Michael Runyan / Denny Kong / Kelly Legere / Adam Watson / Mark Sarraffe / Chris Knowland / Austin Knowland / Steven Pozo / Juan Aguirre (or other approved IOR/PE/PM)**


PROJECT: **Topaz Elementary School Modular Classrooms And Toilet**

DURATION: **September 2024 – December 2024; 332 hours**

RATE: **DSA IOR: \$105.00/hr**

TOTAL ESTIMATE: *PRICING FOR ONSITE ONLY. DOES NOT INCLUDE INPLANT*

**Part Time IOR**  
**TOTAL= \$ 34,860.00**

D.O. #	DATE
	9/11/24
W.O. #	152096
AUTH. BY	

*\*Hourly Rate increase of \$3 at the start of every January of the construction/ contract period.*

#### PROJECT INSPECTOR AGENCY AGREEMENT AND CONTRACT DUTIES:

1. Knowland Construction Services agrees to provide for continuous inspection of work for compliance with approved contract documents. Project Inspector duties as outlined in Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs.
2. Represent the District under the guidance of the designee of the District Superintendent.
3. Attend all planning, pre-construction conference, project meetings, or meetings as required by the District.
4. Monitor and observe all Special Inspections performed by the Districts contracted Testing Lab as required by the Testing and Inspections Sheet and as outlined in the Project Specifications. Maintain and update a log specifying hours spent on the project by Special Inspectors. Perform or monitor testing for Torque, Epoxy, Pull Tests, and other tests as approved by the DSA Field Engineer. Knowland Construction Services shall assist in minimizing unnecessary costs for testing where possible.
5. The District & the Inspector, Knowland Construction Services, shall each defend and hold harmless each other against any losses, liabilities, damages, injuries, claims, costs, or expenses arising out of or connected with the provisions of this agreement and the contract documents.

**Knowland Construction Services**  
**33 Narcissa Drive, Rancho Palos Verdes, CA 90275**  
**Phone: (626) 757-4141 / Email: [info@knowlandinc.com](mailto:info@knowlandinc.com)**

6. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing. Contract is intended to be an agency agreement and may be terminated in 15 days by either party with or without cause. This Agency Agreement shall be assignable to other schools within the District, and shall apply to other Inspectors as requested and approved by the District. The District shall not employ, contract, or engage in business or mutually beneficial relationships with Inspectors introduced to the District through Knowland Construction Services for a period of two (2) years after the dissolution of any contracts through Knowland Construction Services unless permission is granted prior to such relationships.
7. Knowland Construction Services shall maintain in effect a \$1 million General Liability insurance policy, Workman's Compensation as required, and Full Liability Auto Insurance as required. District requests for additional insurances shall be paid additionally by the District at current market rates.
8. Placentia Yorba Linda Unified School District agrees to pay Knowland Construction Services the cost of project services billed at the rate as outlined in the fee schedule within 30 working days of receipt of invoice. KCS shall bill in (4) hour increments (to include drive time) for each site visit. Overtime shall be billed at 1 ½ times standard pay or per the local operator's union. Fee schedule shall escalate \$3/hr each January after the contract is approved. KCS will allocate (4) hours per month for KCS administrative fees/ Project Management oversight. Knowland Construction Services (Project Inspectors /Project Managers/ Engineers) shall provide all necessary cell phones, laptop computers, digital cameras, and equipment necessary to maintain proper documentation and administrative functions throughout the duration of the project. The District shall provide all utility lines, office space and furniture on an off-site location. KCS at its own discretion may utilize project managers or project engineers to perform administrative, report writing, DSA Box, and other duties where it is in the interest of the project.
9. When an IOR is on vacation or unable to be at the project for reasons beyond his reasonable control, a Project Manager / Project Engineer will be assigned to oversee the project, and shall be responsible for the accurate reporting of all activities to the Inspector of Record. Hours billed for inspection services shall include only hours worked in support of the project. Other billing arrangements may be as agreed in writing by the District.

Dated: September 7, 2024

*Christopher Knowland*

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Christopher Knowland – KCS

Dated: September 7, 2024

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Agent – PYLUSD

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**UNIT BID NO. 224-04, ASPHALT PAVING SERVICES**

**Background**

On October 10, 2023, the Board of Education awarded Unit Bid No. 224-04 for asphalt paving services to Universal Asphalt Company, Inc. The initial contract term was for one year after the award of bid and could be extended for four additional one-year periods in accordance with provisions contained in Education Code Section 17596, not to exceed a total of five years. Consideration will be given at each renewal period for increases in prevailing wage rates and the Consumer Price Index, upon written request by the contractor. This renewal will exercise the first one-year period allowed for extension from October 11, 2024 to October 10, 2025. All other terms and conditions remain the same.

Renewal of Unit Bid No. 224-04 for asphalt paving services will enable the district to respond to various asphalt needs throughout the district in a timely manner and ensure compliance with legal bid mandates.

**Financial Impact**

General Fund (0101) – Routine Restricted Maintenance    NTE \$500,000  
General Fund (0101) – ELOP  
Deferred Maintenance Fund (1414)  
Capital Facilities Fund (2525)  
Capital Facilities Agency Fund (2545)  
School Facilities Fund (3539)  
Special Reserve Fund (4040)

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**UNIT BID NO. 224-06, HVAC FILTER REPLACEMENT SERVICES**

**Background**

On October 10, 2023, the Board of Education awarded Unit Bid No 224-06 for HVAC filter replacement services to PacWest Filter LLC. The initial contract term was for one year after the award of bid and could be extended for four additional one-year periods in accordance with provisions contained in Education Code Section 17596, not to exceed a total of five years. Consideration will be given at each renewal period for increases in prevailing wage rates and the Consumer Price Index, upon written request by the contractor. This renewal will exercise the first one-year period allowed for extension from October 11, 2024 to October 10, 2025. All other terms and conditions remain the same.

Renewal of Unit Bid No. 224-06 for HVAC filter replacement services will enable the district to respond to various filter replacement needs throughout the district in a timely manner and ensure compliance with legal bid mandates.

**Financial Impact**

General Fund (0101) – Routine Restricted Maintenance NTE \$310,000  
Deferred Maintenance Fund (1414)

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) CONTRACT NO. 4-23-02-1026, FURNITURE AND SUPPLIES**

**Background**

The State of California Department of General Services (DGS) Procurement Division annually bids the acquisition of certain goods and services. Contract No. 4-23-02-1026 provides for the purchase and delivery of furniture and was awarded to School Specialty, LLC. The CMAS contract is valid through February 28, 2025. Staff has reviewed the contract and deemed it a cost-efficient means of procurement.

Per the provisions of Public Contract Code Sections 10299, 10298, 12100, and 20118, the Governing Board may authorize by purchase order or contract the purchase of equipment, furniture, or supplies without advertising for bid if the board has determined it to be in the best interest of the district. Approval of the request will allow the district to utilize this cost-effective means of procurement.

**Financial Impact**

General Fund (0101)            NTE \$100,000

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services



**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) CONTRACT NO. 7-24-70-46-02, HP MULTI-FUNCTION DEVICES AND RELATED SOFTWARE, SERVICES AND CLOUD SOLUTIONS**

**Background**

The State of California Department of General Services (DGS) Procurement Division annually bids the acquisition of certain goods and services. Contract No. 7-24-70-46-02 provides for the purchase of HP multi-function devices and related software, services, and cloud solutions. The CMAS contract is valid through July 31, 2026. Staff has reviewed the contract and deemed it a cost-efficient means of procurement.

Per the provisions of Public Contract Code Sections 10299, 10298, 12100, and 20118, the Governing Board may authorize by purchase order or contract the purchase HP multi-function devices and related software, services, and cloud solutions without advertising for bid if the board has determined it to be in the best interest of the district. Approval of the request will allow the district to utilize this cost-effective means of procurement.

**Financial Impact**

General Fund (0101)            NTE \$150,000

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**MICROSOFT 365 A3 EDUCATION PLAN**

**Background**

The district has approximately 6,000 computers utilizing Microsoft Windows and Office. Renewal of the Microsoft 365 A3 Education Plan agreement will enable these computers to run any available version of Microsoft Windows and Office.

This agreement allows the district to update computers to current versions of Microsoft software as needed, and reduces the cost of each new computer by \$100. In addition, the licenses provide additional computer and network management tools to enhance technology support.

**Financial Impact**

General Fund (0101)	\$80,000
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**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

**PERFORMING ARTS CENTER TICKETING SYSTEM**

**Background**

An essential component to the success of managing the Performing Arts Center (PAC) is a ticketing system that is user-friendly and can be utilized by all types of organizations. VBO Tickets provides a nationally known ticketing system that offers flexibility and competitive pricing. The annual operating cost for VBO Tickets will be covered through the ticket fees paid by customers.

To assist with cost recovery, ticket fees will remain unchanged for outside user groups at approximately \$2 per ticket over the ticket price.

To ensure successful management of the Performing Arts Center, the district requires a user-friendly ticketing system that can be used by various organizations.

**Financial Impact**

General Fund (0101)            \$30,000\*

\*Fees will be covered through ticket fees paid by customers

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**GENERAL LIABILITY CLAIM NO. 642193**

**Background**

On September 9, 2024, a claim was received on behalf of a member of the public alleging bodily injury due to a trip and fall.

Rejecting the claim will set the six-month statute of limitations to file suit against the district.

**Financial Impact**

No cost to the district

**Administrator**

Gary Stine, Assistant Superintendent, Administrative Services

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**APPROVE THE INDEPENDENT CONTRACTOR AGREEMENT WITH BRIGHT ARTISTS FOR THE AFTER-SCHOOL EDUCATION AND SAFETY PROGRAMS (ASES) AT MELROSE, RIO VISTA, RUBY DRIVE, TOPAZ AND TYNES ELEMENTARY SCHOOLS DURING THE 2024-25 SCHOOL YEAR**

**Background**

This agreement establishes Bright Artists' intention to work with the Placentia-Yorba Linda Unified School District to provide art instruction for after-school education and safety programs (ASES) students at Melrose, Morse, Rio Vista, Ruby Drive, Topaz, and Tynes elementary schools during the 2024-25 school year. This program will positively impact over 700 of our Title I students. Bright Artists will provide the staffing, supplies, and equipment to conduct weekly art classes at each site for 24 weeks. Bright Artists and the district have been partners since 2016.

**Financial Impact**

ELO-P Funding, NTE: \$22,636

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Dr. George Lopez, Executive Director, Early and Expanded Learning  
Rob Casaba, Director, ASES

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made and entered into this 8 day of October, 2024, by and between \_\_\_\_\_

Bright Artists, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

**WHEREAS**, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and  
**WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and  
**WHEREAS**, such services are needed on a limited basis;  
**NOW, THEREFORE**, the parties hereto agree as follows:

**1. SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)

After school art instruction for ASES and ELOP students at Melrose, Morse, Rio Vista, Ruby Drive, Topaz and Tynes.

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on 10/21/24, and will diligently perform as required and complete performance by 5/30/25. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ NTE 22,636.00 for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

**IN WITNESS WHEREOF**, the parties hereto have caused this **AGREEMENT** to be executed.

**CONSULTANT:**

Name of Vendor: Bright Artists  
 Is individual retired from Cal STRS: Yes \_\_\_ No   
 from CalPERS: Yes \_\_\_ No  If yes, date retired: \_\_\_\_\_  
 Signature: [Signature]  
 Phone #: (714) 351-1527 (Personal)  
 Fax #: \_\_\_\_\_  
 Date: 9/6/2024  
 Social Security/Tax ID 90-0980632

**DISTRICT:**

Placentia-Yorba Linda Unified School District  
 By: \_\_\_\_\_  
 Assistant Superintendent, Business Services  
 Address: 1301 E. Orangethorpe, Placentia, CA 92870  
 Date: \_\_\_\_\_  
 Approved by Board: \_\_\_\_\_  
 (Date)



## TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

**General Liability Insurance:** The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, its Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

**Automobile Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

**Worker's Compensation Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials JH.

**Professional Consultants,** which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials JH.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials JH.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials JH.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at [www.dir.ca.gov](http://www.dir.ca.gov).
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**MASTER CONTRACT NON-PUBLIC AGENCY AGREEMENT WITH AMERGIS  
HEALTHCARE STAFFING, INC. DBA AMERGIS EDUCATIONAL STAFFING**

**Background**

The Early and Expanded Learning Department is dealing with staffing shortages and requires an independent contracting service. Expanded learning staff are considered difficult-to-fill positions in California, and more so in Orange County. As a result, we continue to experience challenges in filling these positions and meeting the required staffing-to-student ratios to comply with the state ELO-P funding for after-school and inter-session requirements.

In addition, early learning preschool positions must meet the academic requirements for licensing requirements to teach in any of our preschools. Lastly, staffing ensures we meet Title V (1:8 student ratio) and Title 22 (1:12 student ratio). As such, we continue to utilize outside contractors to cover the services mentioned above.

The intent of this contract is to extend and expand our partnership with Amergis Educational Staffing through June 30, 2025. The Early and Expanded Learning Department will continue to review this arrangement and adjust our staffing needs throughout the year.

**Financial Impact**

Budgeted ELOP funds, NTE: \$100,000  
Budgeted Fund 12, NTE \$20,000  
Budgeted CCTR funds, NTE 20,000  
Budgeted CSPP funds, NTE: \$35,000

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Dr. George Lopez, Executive Director, Early and Expanded Learning  
Brenda Hohnstein, Director, Early and Expanded Learning  
Sylvia Ramirez-Cuesta, Director, Early Childhood Education



*NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY  
SERVICES*

*MASTER CONTRACT*

*2024-2025*

*Amergis Healthcare Staffing, Inc  
dba Amergis Educational Staffing  
7223 Lee Deforest Dr  
Columbia, MD 21046*

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2024-2025

**CONTRACT NUMBER:**

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**LEA:** *Placentia-Yorba Linda Unified School District*

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**NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:**

**NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES**  
**MASTER CONTRACT**

**GENERAL PROVISIONS**

**1. MASTER CONTRACT**

This Master Contract is entered into this 1st day of July, 2024, between the Placentia-Yorba Linda Unified School District (hereinafter referred to as "District" or local educational agency "LEA") and **Amergis Healthcare Staffing, Inc. dba Amergis Educational Staffing** (hereinafter referred to as "CONTRACTOR") for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this Agreement, does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of an LEA student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement or nonpublic agency services until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement or nonpublic agency services is appropriate, and the IEP is signed by the LEA student's parent.

**2. CERTIFICATIONS AND LICENSES**

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq. and within the professional scope of

practice of each provider's license, certification and/or credential. In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR's licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

### **3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS**

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

### **4. TERM OF MASTER CONTRACT**

The term of this Master Contract shall be from July 1, 2024 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that

any subsequent Master Contract is to be renegotiated prior to June 30, 2025 (Title 5 California Code of Regulations Section 3062(d)). In the event a Master Contract is not renegotiated by June 30<sup>th</sup>, the parties shall have 90 days from July 1 of the new fiscal year to consummate the contract. (Education Code Section 56366(c).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2025.

5. **INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION**

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

6. **INDIVIDUAL SERVICES AGREEMENT**

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.



Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the "stay-put" requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

## 7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education, including its officers, agents, and employees and as identified in Paragraph 1 above.
- b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term "license" means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and



authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).

- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child; a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726; an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare; a surrogate parent; a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Agreement" and is referred to as such in this document.

## ADMINISTRATION OF CONTRACT

### 8. NOTICES

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or their designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

### 9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master

Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); notification of injury; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log needs to record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records within five (5) business days following the date of request by parent or LEA, consistent with Education Code sections 49069 and 56504. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, behavior emergency reports (BER), incident reports, notification of injury and all other reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

## **10. SEVERABILITY CLAUSE**

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

## **11. SUCCESSORS IN INTEREST**

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA in writing within thirty (30) calendar days of any change of ownership or change of corporate control.

**12. VENUE AND GOVERNING LAW**

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

**13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES**

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

**14. TERMINATION**

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. In addition, the cause shall not be to effectuate a change in placement in circumvention of the IEP process. To terminate the Master Contract for cause, either party shall give no less than twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give no less than twenty (20) days prior written notice to the other.

**15. INSURANCE**

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with minimum limits as follows:

- \$2,000,000 per occurrence
- \$ 5,000 medical expenses
- \$1,000,000 personal & advertising injury
- \$4,000,000 general aggregate

- B. **Sexual Abuse or Molestation Liability**, with minimum limits as follows:

- \$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC
- \$3,000,000 sexual abuse or molestation per occurrence for NPS
- \$3,000,000 sexual abuse or molestation per occurrence for NPA

Sexual abuse or molestation limits shall be separate and in addition to the limits required in sections A, C and E.

If policies are provided on a claims-made basis, an extended reporting period coverage for claims made within five years after termination of this Agreement is required.

The definition of abuse shall include, but not be limited to, physical abuse, such as sexual or other bodily harm, and non-physical abuse, such as verbal, emotional or mental abuse, any actual, threatened or alleged act, and errors, omissions, or misconduct related to abuse.

- C. **Auto Liability Insurance.** To the extent vehicles, other than buses, are used to transport students, such vehicles shall have liability coverage of not less than \$1,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

If CONTRACTOR uses a bus to transport students, minimum limits of liability shall be \$10,000,000 combined single limit per occurrence.

- D. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- E. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$2,000,000 per occurrence or, if claims-made, per claim  
\$4,000,000 general aggregate

If provided on a claims-made basis, this Professional Liability policy shall provide extended reporting period coverage for claims made within three years after termination of this Agreement.

- F. **Cyber Liability Insurance** coverage with not less than the following limits:

\$1,000,000 per occurrence or claim  
\$2,000,000 aggregate

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, the release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.



- G. The minimum insurance limit requirements may be satisfied with a combination of primary and excess insurance, to satisfy the minimum insurance requirements of the Master Contract. Acceptable excess policies should be either Excess Following Form (i.e., subject to all of the terms and conditions of the policy beneath it) or Umbrella Liability coverage limits that satisfy the minimum limits expressed above in A, B, E and F.
- H. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision.
- I. The Commercial General Liability, Automobile Liability, Cyber Liability and any Excess Following Form or Umbrella (excluding Professional/E&O) policies shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insureds on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- J. The Workers' compensation coverage shall include WAIVER OF SUBROGATION endorsements which provide that the insurer or self-insurer shall waive its right of subrogation against the LEA, District's Board of Education, and its officers, directors, employees, volunteers, and agents with respect to any losses paid under the terms of the policies.
- K. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.
- L. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it. Coverage for all liability coverage parts shall include defense and expense costs outside of the coverage limits.
- M. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.
- N. The insurance requirements required herein shall not be deemed to limit CONTRACTOR's liability relating to the performance under this Agreement. The procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification and harmless provisions of this Master Contract. CONTRACTOR understands and agrees that, notwithstanding any insurance, CONTRACTOR's obligation to defend, indemnify and hold harmless LEA in accordance with this Master Contract is for the full and total amount of any damage, injuries, loss, expense, costs, or liabilities caused by or in any manner connected with

or attributed to the acts or omissions of CONTRACTOR, its directors, officers, agents, employees, subcontractors, guests or visitors, or the operations conducted by CONTRACTOR, or the CONTRACTOR's use, misuse, or neglect of the LEA's premises.

- O. CONTRACTOR shall require that all subcontractors meet the requirements of this Section and the indemnification Section of this Agreement unless otherwise agreed in writing by the LEA.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

## **16. INDEMNIFICATION AND HOLD HARMLESS**

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

## **17. INDEPENDENT CONTRACTOR**

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination. If CONTRACTOR is determined to be a partner, joint venture, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination.

## **18. SUBCONTRACTING**

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted,

including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including but not limited to, transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

## **19. CONFLICTS OF INTEREST**

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042, Government Code section 1090 et seq., including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an

evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

## **20. NON-DISCRIMINATION**

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of race, ethnicity, color, religion, sex, gender, pregnancy, gender identity, sexual orientation, national origin, immigration status, age, disability, or any other classification protected by federal or state law.

## **EDUCATIONAL PROGRAM**

### **21. FREE AND APPROPRIATE PUBLIC EDUCATION**

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student's IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student's IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student's IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student's IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school.

CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student's enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) verification that any such charge or fee is not a "pupil fee" under Education Code section 49010 et. seq.; (b) written notification to the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.



Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student's receipt of special education and/or related services as specified in the LEA student's IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

## 22. GENERAL PROGRAM OF INSTRUCTION

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless, former juvenile court school pupils, child of a military family or migrant student and other students as set forth in Education Code section 51225.1 as well as students eligible for the California Alternate Assessment and diploma of graduation from high school as set forth in Education Code section 51225.31. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements unless otherwise permitted by law.

When CONTRACTOR serves LEA students in grades seven (7) through twelve (12) and issues pupil identification cards to LEA students, such pupil identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number as required by Education Code section 215.5.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services,

provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services unless LEA and CONTRACTOR agree otherwise in writing.

### **23. INSTRUCTIONAL MINUTES**

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

### **24. CLASS SIZE**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

## 25. CALENDARS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by the IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

## 26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract,

including but not limited to student information, student discipline and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access, store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, forms developed by CDE, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

## **27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT**

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment (“LRE”) options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations and/or activities to support the transition.

## **28. STATEWIDE ACHIEVEMENT TESTING**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), California Alternative Assessment (“CAA”), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California (“ELPAC”), and the Alternate ELPAC, as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’s qualified staff; CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.



## 29. DISTRICT MANDATED ATTENDANCE AT MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

## 30. POSITIVE BEHAVIOR INTERVENTIONS

CONTRACTOR shall comply with the requirements of Education Code sections 49005 et seq., 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; emergency interventions and the prohibitions on the use of restraints and seclusion. CONTRACTOR shall notify the parent/guardian, residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a behavior case manager who is qualified, and responsible for the design, planning and implementation of behavior interventions in accordance with state law. CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within thirty (30) days of any new hire.

CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of such trainings and provide written verification of the trainings annually to LEA and upon request.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the

LEA student's face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a limited emergency intervention by CONTRACTOR's trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of the LEA student; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to Education Code section 56521.2.

In the event CONTRACTOR places a pupil in seclusion as defined in Education Code section 49005.1, CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion as set forth in Education Code section 49005.8. CONTRACTOR shall also comply with all requirements of Education Code section 49005 et seq., in the event a restraint or prone containment is used on a pupil. CONTRACTOR shall also comply with the reporting requirements set forth in Education Code section 49006 regarding the reporting of the use of restraints and seclusion of pupils using forms developed by the California Department of Education or as otherwise agreed to by CONTRACTOR and LEA.

### **31. STUDENT DISCIPLINE**

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. CONTRACTOR shall provide LEA, on a monthly basis, a written report of all disciplinary actions for LEA students, including incidents that result in "other means of correction", suspension and/or expulsion of any LEA student, including all statutory offenses described in Education Code sections 48900 and 48915, using forms developed by the California Department of Education or as otherwise mutually agreed by CONTRACTOR and LEA. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915. Written notification shall be provided to the LEA as designated in Exhibit C.

When CONTRACTOR seeks to remove a LEA student from the current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10<sup>th</sup>) day of suspension. CONTRACTOR shall notify LEA representatives of the need for an IEP team meeting when a manifestation determination will be considered.

### **32. IEP TEAM MEETINGS**

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and

parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP, and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that the parent or guardian should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

### **33. SURROGATE PARENTS**

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

### **34. DUE PROCESS PROCEEDINGS**

CONTRACTOR shall fully participate in special education due process proceedings including alternative dispute resolution, mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the

implementation of a particular student's IEP/IFSP as well as directing CONTRACTOR staff to be available to obtain information and/or prepare for an investigation or due process hearing.

### **35. COMPLAINT PROCEDURES**

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Special Education Compliance Compliant procedures pursuant to Title 5 of the California Code of Regulations section 3200 et seq.; (2) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (3) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (4) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (5) Student Grievance Procedure pursuant to Title IX 34 CFR sections 106.8 (a)(d) and 106.9 (a); and (6) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to any LEA student and provide LEA with all documentation related to the complaint(s) and/or CONTRACTOR's investigation of complaints, including any and all reports generated as a result of an investigation.

### **36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS**

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of



the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

### **37. TRANSCRIPTS**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall assign grades and prepare transcripts at the close of each semester, or upon LEA student transfer, for each LEA student in grades nine (9) through twelve (12) inclusive, including students eligible for a diploma in accordance with Education Code section 51225.31. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

### **38. LEA STUDENT CHANGE OF RESIDENCE**

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days from the date CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence and whether the student's IEP provides for an assistive technology device for use outside of the school setting. If the student's IEP provides an assistive technology device for use outside of the school setting then the student shall continue to be provided an assistive technology device for use outside the school setting until alternative arrangements are made or until two (2) months have elapsed from the date the student ceased to be enrolled in the LEA, whichever occurs first (Education Code section 56040.3). For foster youth, the definition of school of origin includes placement in a nonpublic school (Education Code sections 48853.5(g)(3) and 48204(a)(2)).

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

### **39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM**

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

### **40. PARENT ACCESS**

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and

LEA student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

CONTRACTOR shall notify LEA in writing of any verbal and/or written concern/problem reported to a student's parent during parental access to CONTRACTOR'S facilities that would impact implementation of the student's IEP or offer of a FAPE.

#### **41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT**

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student's home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

#### **42. LICENSED CHILDREN'S INSTITUTION CONTRACTORS**

If CONTRACTOR is a licensed children's institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as "NPS/RTC"), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 44 below.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

#### **43. STATE MEAL MANDATE**

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49500 et seq., 49530 et seq., 49550 et seq., and Assembly Bill 130 (2021).

LEA at its sole discretion may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

CONTRACTOR shall provide LEA with at least 30 days prior written notice of any change in its status under the National School Lunch Program/State Meal Mandate and shall work collaboratively with LEA to ensure that each eligible student receives required meals.

#### 44. MONITORING

When CONTRACTOR is a nonpublic school, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and CONTRACTOR, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to CONTRACTOR before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code section 33126.



## PERSONNEL

### 45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, the employee has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

### 46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a nonpublic school, the administrator of the nonpublic school shall hold or currently be in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities; (B) A pupil personnel services credential that authorizes school counseling or psychology; (C) A license as a clinical social worker issued by the Board of Behavioral Sciences; (D) A license in psychology regulated by the Board of Psychology; (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation; (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator; (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences; (H) A license as an educational psychologist issued by the Board of Behavioral Sciences; or (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

#### **47. CALSTRS OR PERS RETIREMENT REPORTING**

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. Neither LEA nor CONTRACTOR shall have a duty to monitor wages of CalSTRS or PERS retirees to ensure that their earnings are within the limitation prescribed by these or any other retirement system. Neither LEA nor CONTRACTOR shall be liable if CONTRACTOR'S agent(s), officer(s) or employee(s) exceeds a retirement system's earnings limitation and is reinstated to employment or required to repay retirement benefits. CONTRACTOR agrees to cooperate with LEA should any notices be provided under this provision.

#### **48. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS**

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes. Failure to provide properly qualified personnel to provide services as specified in a LEA student's IEP shall be cause for termination of the Master Contract.

#### **49. STAFF ABSENCE**

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's

classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

**50. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME**

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided outside of a pupil's school or in a pupil's home, as specified in the IEP, CONTRACTOR shall ensure that at least one parent of the pupil or an LEA-approved responsible adult is present during the provision of services. As used in this provision, the term "services" shall not apply to field trips or community based instruction taking place outside of the school. All problems and/or concerns reported to parents, both verbal and written shall also be reported to the LEA.

## **HEALTH AND SAFETY MANDATES**

**51. HEALTH AND SAFETY**

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

## **52. FACILITIES AND FACILITIES MODIFICATIONS**

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances. CONTRACTOR shall maintain a school site safety plan incorporating disaster procedures, routine and emergency crisis response plan, including adaptations for pupils with disabilities.

## **53. ADMINISTRATION OF MEDICATION**

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders and for securely storing medication. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

## **54. INCIDENT/ACCIDENT REPORTING**

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

CONTRACTOR shall notify LEA in writing, of any pupil-involved incident in which law enforcement was contacted. CONTRACTOR shall provide such written notice no later than one (1) business day after the incident occurred in accordance with Education Code section 56366.1(i).

## **55. CHILD ABUSE REPORTING**

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations



and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

**56. SEXUAL HARASSMENT/DISCRIMINATION**

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

**57. REPORTING OF MISSING CHILDREN**

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

**FINANCIAL**

**58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES**

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information:

month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31<sup>st</sup> after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

## **59. RIGHT TO WITHHOLD PAYMENT**

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is

understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

**60. PAYMENT FROM OUTSIDE AGENCIES**

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

**61. PAYMENT FOR ABSENCES***NONPUBLIC SCHOOL STAFF ABSENCE*

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP or ISA.

*NONPUBLIC SCHOOL STUDENT ABSENCE*

If CONTRACTOR is a nonpublic school, no later than the tenth (10<sup>th</sup>) cumulative day of the LEA student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

In the event a LEA student is chronically absent due to school refusal or other behaviors related to the student's disability and IEP interventions have been unsuccessful in improving school attendance, CONTRACTOR may request that LEA provide payment for a billable day of attendance related to such absences, on a case-by-case basis given the unique circumstances of the student and the student's individualized needs. LEA may, in its sole discretion, agree to pay CONTRACTOR for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Any such determination by the LEA must be set forth in writing as a condition for such payment.



*NONPUBLIC AGENCY STAFF ABSENCE*

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

*NONPUBLIC AGENCY STUDENT ABSENCE*

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student's absence. The LEA shall not be responsible for the payment of services when a student is absent.

**62. LEA AND/OR NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY**

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by the LEA in accordance with Education Code section 41422 and 46392:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether the LEA is open or closed.
- b. In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing their regular attendance, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain an alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTACTOR due to CONTRACTOR'S school closure.

If instruction or services, or both, cannot be provided to the student either at school or in person for more than 10 days due to an emergency condition described in Education Code sections 41422 and 46392, CONTRACTOR acknowledges the requirements of Education Code section 56345(a)(9) to provide special education and related services, supplementary aids and services, transition services (as applicable) and ESY (as applicable) as specified in the IEP. When the emergency school closure

has ended, CONTRACTOR shall notify the LEA of any lost instructional minutes. CONTRACTOR and LEA shall work collaboratively to determine the need for make up days or service changes, and shall work together to amend the student's IEP and ISA as appropriate.

For any physical school closure in which in-person instruction is restricted due to the coronavirus/COVID-19, CONTRACTOR shall provide instruction in accordance with Education Code section 56345(a)(9) and Exhibit D, attached hereto and incorporated herein.

### **63. INSPECTION AND AUDIT**

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make

such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

**64. RATE SCHEDULE**

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

**65. DEBARMENT CERTIFICATION**

By signing this Agreement, CONTRACTOR certifies that:

- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 1<sup>st</sup> day of July 2024 and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provide herein.

CONTRACTOR,

LEA,

Placentia-Yorba Linda USD

**Amergis Healthcare Staffing, Inc  
dba Amergis Educational Staffing**

By:

DocuSigned by:  
Austin Koehn

12-Jun-24

Signature

Date

Austin Koehn

Assistant Controller

Name and Title of Authorized  
Representative

By:

[Handwritten Signature]  
Signature Date

Gary Stine, Assistant Superintendent

Name and Title of Authorized  
Representative

**Notices to CONTRACTOR shall be addressed to:**

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Name

---

**Amergis Healthcare Staffing, Inc.  
dba Amergis Educational Staffing**

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Address 7223 Lee Deforest Drive  
Columbia, MD 21046

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City State Zip

---

Phone Fax

---

Email

**Notices to LEA shall be addressed to the designees as set forth on Exhibit C**



**EXHIBIT A: 2024-2025 RATES**

<b>CONTRACTOR</b>	<b>CONTRACTOR NUMBER</b>	<b>2024-2025</b>
Ambergris Healthcare Staffing, Inc. dba Amergis Educational Staffing		(CONTRACT YEAR)

**Per CDE Certification, total enrollment may not exceed** \_\_\_\_\_ **If blank, the number shall be as determine by CDE Certification.**

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed			
Total LEA enrollment may not exceed			
		Rate	Period
		_____	_____
		_____	_____

\*Parent transportation reimbursement rates are to be determined by the LEA.  
 \*\*By credentialed Special Education Teacher.

Service	Location	Category	Basis	2023-2024	2024-2025
Nurse (Registered)			hourly	75.00	75.00
Nurse (LVN)			hourly	59.40	60.89
Behavior Aide			hourly	50.00	51.25
BCBA Supervision			Hourly	115.00	115.00
Speech and Language Therapy	In Person		hourly	108.00	110.70
RN (Credential)			hourly	90.00	92.25
Physical Therapy Services	Remote or In-Person		hourly	100.00	102.50
Special Education Teacher	(MM or MS)		hourly	81.00	83.03
APE Teacher			hourly	70.00	70.00
School Psychologist			hourly	100.00	102.50
Speech/Language Pathologist Bilingual			hourly	95.00	95.00
Health Aide / Nursing Assistant			hourly	28.00	28.00
Speech/Language Services Assistant (SLPA)			hourly	70.00	70.00
Occupational Therapy Services Assistant (COTA)			hourly	70.00	70.00
School Counselor / Counseling and Guidance Services			hourly	65.00	65.00
Paraeducator			hourly	36.00	36.90
Instructional Aide ASL (Bilingual)			hourly	43.20	43.20
Paraeducator ASL (Bilingual)			hourly	43.20	43.20
Behavior Aide ASL			hourly	55.00	56.38
LCSW			hourly	80.00	82.00
LMFT			hourly	86.40	86.40
Visual Impairment Teacher			hourly	70.00	70.00
COVID Support Health Tech			hourly	42.00	42.00
EMT / Paramedic			hourly	45.00	45.00

Social Workers	(ACSW or AMFT)	hourly	70.00	70.00
Speech and Language Therapy	Remote	hourly	100.00	100.00
Occupational Therapist	Remote or In-Person	hourly	100.00	102.50
Contact Tracer	In Person	hourly	40.00	40.00
Contact Tracer	Remote	hourly	35.00	35.00
CNA / MA / Health Aide		hourly	36.00	36.90
Audiology Services		hourly	120.00	120.00
General Education Teacher		hourly	70.00	70.00
Language Interpreter		hourly	70.00	70.00
Clerical / Administrative Asst.		hourly	45.00	45.00
Custodian		hourly	38.00	38.00

## EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 54, notices to LEA shall be delivered to:

2.

Renee Gray  
Assistant Superintendent, Student Support Services  
1301 E Orangethorpe Av, Placentia, CA 92870  
714-985-8669  
[rgray@pylusd.org](mailto:rgray@pylusd.org)

Gwen Redira  
Director, Special Education Department  
1301 E Orangethorpe Av, Placentia, CA 92870  
714-985-8664  
[gredira@pylusd.org](mailto:gredira@pylusd.org)

3. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Maria Luna Madrigal  
Special Education Department Secretary  
1301 E Orangethorpe Av, Placentia, CA 92870  
714-985-8669  
[mluna@pylusd.org](mailto:mluna@pylusd.org)

**AND**

Dena Mavritsakis  
Special Education Account Technician  
1301 E Orangethorpe Av, Placentia, CA 92870  
714-985-8660  
[dmavritsakis@pylusd.org](mailto:dmavritsakis@pylusd.org)

4. For matters regarding Behavior Interventions in accordance with Section 30 and Student Discipline in accordance with Section 31, notices to LEA shall be delivered to:

Erin McGowan

Psychologist on Special Assignment

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

emcgowan@pylisd.org

**EXHIBIT D**

**SUPPLEMENT TO SECTION 62 – LEA AND/OR NONPUBLIC SCHOOL CLOSURES AS A  
RESULT OF COVID-19 AND COMPLIANCE WITH COVID-19 REQUIREMENTS**

LEA and CONTRACTOR agree that in-person instruction shall be conducted in accordance with guidelines issued by the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), Centers for Disease Control and Prevention (“CDC”), and Orange County Health Care Agency (“OCHCA”).

In the event a LEA student requests that CONTRACTOR provide virtual instruction, CONTRACTOR shall notify LEA and coordinate with LEA to convene an IEP team meeting to discuss placement and service options for student.

In the event the state or OCHCA mandate a return to distance learning/remote instruction/virtual instruction as a result of COVID-19 during the 2024-2025 school year, LEA and CONTRACTOR agree that any change from in-person instruction **shall be agreed to in writing by LEA and CONTRACTOR.**

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INDEPENDENT CONTRACTOR AGREEMENT WITH STRATEGIC KIDS LLC FOR EXPANDED  
LEARNING DURING THE 2024-25 SCHOOL YEAR**

**Background**

The Placentia-Yorba Linda Unified School District is seeking to continue our partnership with Strategic Kids during the 2024-25 school year. This exciting collaboration will bring a range of enrichment programs, including the dynamic Masters of the Field, to all our elementary school sites. Led by 55 highly qualified coaches, these engaging lessons and fun games will focus on teamwork, leadership skills, and sportsmanship, benefiting over 1100 students at all our elementary schools. This program is designed to impart essential skills and foster a love for outdoor activities; these programs will enrich our students' learning experience. In addition, Strategic Kids will help maintain the required staffing-to-student ratios (10:1 TK/K and 20:1 1st to 8th grade), which are crucial for compliance with state ELO-P after-school requirements.

**Financial Impact**

Budgeted ELOP Funds, NTE: \$135,000

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Dr. George Lopez, Executive Director, Early and Expanded Learning  
Brenda Hohnstein, Director, Early and Expanded Learning

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this 8th day of October, 2024, by and between \_\_\_\_\_

Strategic Kids, LLC, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

**WHEREAS**, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and  
**WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and  
**WHEREAS**, such services are needed on a limited basis;  
**NOW, THEREFORE**, the parties hereto agree as follows:


**1. SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)

Strategic Kids will assist with Expanded Learning sites with staffing to assist with meeting the ratio requirements for ELO-P. The Masters of the Field program will also be hosted at the sites.

2. The Consultant/Contractor will commence providing services under this AGREEMENT on November 1, 2024, and will diligently perform as required and complete performance by March 1, 2025. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this AGREEMENT.
4. The District shall pay the Consultant/Contractor the total amount of \$ 135,000 for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this AGREEMENT and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this AGREEMENT, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This AGREEMENT is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this AGREEMENT.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

**IN WITNESS WHEREOF**, the parties hereto have caused this AGREEMENT to be executed.

**CONSULTANT:**

Name of Vendor: Strategic Kids, LLC  
Is individual retired from Cal STRS: Yes \_\_\_ No X  
from CalPERS: Yes \_\_\_ No X If yes, date retired: \_\_\_\_\_  
Signature:   
Phone #: 949-215-6956  
Fax #: \_\_\_\_\_  
Date: 09/11/2024  
Social Security/Tax ID 46-1991549

**DISTRICT:**

Placentia-Yorba Linda Unified School District  
By: \_\_\_\_\_  
Assistant Superintendent, Business Services  
Address: 1301 E. Orangethorpe, Placentia, CA 92870  
Date: \_\_\_\_\_  
Approved by Board: \_\_\_\_\_ (Date)



TERMS AND CONDITIONS OF AGREEMENT

**INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

**General Liability Insurance:** The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

**Automobile Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

**Worker's Compensation Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials   .

**Professional Consultants,** which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials   .

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials   .

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
3. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials   .
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
0. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
1. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
2. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
3. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at [www.dir.ca.gov](http://www.dir.ca.gov).
4. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
5. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.



Prepared for  
Placentia Yorba Linda Unified School District

## Masters of the Field Programming: 2024-25 School Year

### Masters of the Field (MOF)– 2024-25 School Year

#### **SUMMARY – MOF**

Strategic Kids will provide MOF programs in-person during the 2024-2025 School Year at PYLUSD schools. We are flexible and will coordinate with PYLUSD administration regarding the sites, dates, times and programs. The pricing on the MOF is slight lower than the other enrichment programs. We can accommodate up to 20 students per MOF class with one instructor. Generally, the hours MOF can be available on weekdays is 2:00 p.m. through 5:00 p.m. and on Wednesdays 1:00 p.m. through 5:00 p.m. with adjustments made according to school calendars as needed and requested by the school district. We can also bring in other enrichment as needed and agreed up by both parties.

#### **FEES – MOF**

The pricing for sports classes is based on an hourly rate: Please keep in mind our normal 2024-25 non profit rate is \$150 per hour so the below pricing is discounted to stretch your funds!

- 1 Hour per day of MOF program = \$120/hour
- 2 Hours per day (back to back) of MOF program = \$80/hour
- 3 Hours per day (back to back to back) of MOF program = \$70/hour

Each individual hour with one instructor can accommodate up to 20 students (depending on the age of the students).

The MOF program description is listed in the attached "Program Descriptions."

#### **INVOICING**

Strategic Kids will invoice once per month, at the end of each month. Invoices will ONLY reflect the hours worked by Masters of the Field Staff supporting PYLUSD at the district's request. Strategic Kids can adapt to the district's evolving needs throughout the school year.

We look forward to continuing our services at PYLUSD in whatever capacity that best fits the needs of the school. We are here to help!



Prepared for  
Placentia Yorba Linda Unified School District

## Staffing Support

### Short Term & Substitute Assistance – 2024-25 School Year

#### **SUMMARY – General Staffing + Special Education**

Strategic Kids will provide short-term and substitute staffing in-person during the 2024-2025 School Year at Placentia Yorba Linda Unified School District (PYLUSD) schools. We are flexible and will coordinate with PYLUSD administration regarding the sites, dates, times, and duties. Generally, the hours will be on weekdays 2:00 p.m. through 5:00 p.m. and on Wednesdays 1:00 p.m. through 5:00 p.m. with adjustments made according to school calendars. We can also provide openers as needed and requested by the school district from 6:00 a.m. through 8:00 a.m.

#### **FEES – General Staffing**

The hourly rate for general staffing and special education for the 2024-25 academic year is \$35 per hour. We will only bill for hours actually worked and can keep this flexible as long as our staff work a minimum of 3 hours. For the Morning shifts of 2 hours it will be \$38 an hour to cover a driving reimbursement for that staff.

### Masters of the Field (MOF)– 2024-25 School Year

#### **INVOICING**

Strategic Kids will invoice once per month, at the end of each month. Invoices will ONLY reflect the hours worked by assistants supporting PYLUSD at the district's request. Strategic Kids can adapt to the district's evolving needs throughout the school year.

We look forward to continuing our services at PYLUSD in whatever capacity that best fits the needs of the school. We are here to help!

Sincerely,  
Strategic Kids

**INDEPENDENT CONTRACTOR AGREEMENT BETWEEN CNJ ASSOCIATES AND EXPANDED LEARNING FOR THE 2024-25 SCHOOL YEAR**

**Background**

This agreement establishes CNJ's intention to work with the Placentia-Yorba Linda Unified School District to provide an eight-week, after-school soccer program at Brookhaven, Morse, Rose Drive, Travis Ranch, and Van Buren elementary schools from December 2, 2024 through January 31, 2025.

CNJ will provide the required activity equipment and 12 coaches to oversee 440 students. Their staff is Junior United Soccer Association (JUSA) certified and will assist in enhancing the students' skills such as teamwork, leadership, problem-solving, focus, physical fitness, resilience, and sportsmanship. This program offers a unique opportunity for district students to engage in a sport they love while also developing important life skills. We request approval to continue providing valuable activities that interest our students. CNJ Associates have been partners with our district since 2022.

**Financial Impact**

Budgeted ELO-P funds, NTE: \$40,800

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Dr. George Lopez, Executive Director, Early and Expanded Learning  
Brenda Hohnstein, Director, Early and Expanded Learning

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT

THIS AGREEMENT is made and entered into this 8<sup>th</sup> day of October, 2024, by and between \_\_\_\_\_

CNJ Associates, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and  
WHEREAS, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and  
WHEREAS, such services are needed on a limited basis;  
NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR: (Use attachment if more room needed)  
CNJ will host soccer academy for 8 weeks at 5 locations, which are Brookhaven, Morse, Rose Dr., Travis Ranch, and Van Buren.
2. The Consultant/Contractor will commence providing services under this AGREEMENT on 12/2/2024, and will diligently perform as required and complete performance by 2/7/2025. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this AGREEMENT.
4. The District shall pay the Consultant/Contractor the total amount of \$ 40,000.00 for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this AGREEMENT and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this AGREEMENT, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This AGREEMENT is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this AGREEMENT.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONSULTANT:

Name of Vendor: CNJ Associates  
Is individual retired from Cal STRS: Yes \_\_\_ No X  
from CalPERS: Yes \_\_\_ No \_\_\_ If yes, date retired: \_\_\_\_\_  
Signature: Patty Lujan  
Phone #: 714 428 6108  
Fax #: \_\_\_\_\_  
Date: \_\_\_\_\_  
Social Security/Tax ID 82-4862054

DISTRICT:

Placentia-Yorba Linda Unified School District  
By: \_\_\_\_\_  
Assistant Superintendent, Business Services  
Address: 1301 E. Orangethorpe, Placentia, CA 92870  
Date: \_\_\_\_\_  
Approved by Board: \_\_\_\_\_  
(Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

**General Liability Insurance:** The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

**Automobile Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

**Worker's Compensation Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials BL.

**Professional Consultants,** which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials BL.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials BL.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials BL.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at [www.dir.ca.gov](http://www.dir.ca.gov).
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.



# CNJ Associates PYLUSD Brookhaven 2024/25

4.1.2024

**Billy Ligon**

CNJ Associates

4418 Avenida Del Este

Yorba Linda, CA 92886

P: (714) 478-0908

E: [billy@cnjsports.com](mailto:billy@cnjsports.com)

E: [ross@cnjsports.com](mailto:ross@cnjsports.com)

## Overview

At CNJ's soccer academy, we believe in the development of the whole child, not just the physical performance. We use the soccer ball as the vehicle to help children not only improve upon their soccer skills, but develop self-confidence and physical literacy, improve gross motor skills, and hone in on socialization skills. Our experienced coaches work with small groups of children to develop these skills and teamwork in a fun, educational, inclusive, and safe environment. Currently, our coaches partner with JUSA and Chelsea SC, offer private and group lessons, and fun, engaging intersession camps. We are expanding our reach to be able to serve students through after school programs by partnering with local school districts.

Our coaches are all high quality, professional level coaches who hold the highest licenses and are able to coach players ranging from 4 years old and up. Three of our coaches have coached professional soccer organizations in the United Kingdom, and all of them have been coaching recreational and club level teams for an average of over 10 years. We are committed to bringing your students the highest level of quality soccer instruction as well as important life skills.

## Mission Statement

Our mission is to positively impact the development of youth in our community by providing soccer camps and enriching opportunities to young players of all ages and abilities, and to create a lifelong passion for the sport of soccer. We strive to play an active role in the leadership, development, and personal growth of our players and staff by being active members of our community through partnerships, service opportunities, and programs.

## Objectives

- ❖ To develop players' highest potential, ultimately advancing them to their next level of soccer, to provide opportunities for players to learn new relevant skills, and to provide opportunities for demonstrating their competencies.
- ❖ To teach and demonstrate good sportsmanship and the importance of team play. We believe that the success of this program is measured by its excellence on and off the field.
- ❖ To create a safe and engaging environment in which players develop their skills while developing relevant life skills like teamwork, communication, collaboration and more.
- ❖ To provide and secure coaches that will fit the needs of each site and people that will care and foster the development of each player on the field and work towards a common goal and vision.

## Coaching Methodology

Our coaches are trained to function as soccer educators, or teachers. Borrowing from basic principles of sport and child psychology, they refrain from over-coaching and instead develop problem solving and critical thinking skills in their players and teams. We will cultivate a player-centric culture whereby individuals are encouraged to take risks on the field and are taught the concept of responsibility, humility, and accountability.



Soccer drills and sessions are designed to simulate real-game situations and help players develop the skills and techniques needed to perform well on the field. These drills not only improve a player's physical abilities but also teach valuable life lessons and skills that can be applied off the field. We tailor our soccer drills and sessions to relate to the real world and benefit players:

- **Teamwork:** Soccer is a team sport, and drills often emphasize the importance of teamwork and communication. Players learn to work together towards a common goal, which is a valuable skill in any collaborative environment, such as school projects or work teams.
- **Leadership:** Through drills and sessions, players are encouraged to take on leadership roles, whether it's leading a drill or motivating their teammates. These leadership skills can translate to leadership roles in school, work, or community settings.
- **Problem-Solving:** Soccer drills often present players with challenges that require quick thinking and decision-making. Players learn to assess situations and make decisions under pressure, which is a valuable skill in various real-life situations.
- **Discipline and Focus:** Soccer requires discipline and focus to succeed, and drills help players develop these qualities. Players learn to follow instructions, stay focused during practice, and maintain discipline on and off the field.
- **Physical Fitness:** Soccer drills improve players' physical fitness, including endurance, strength, and agility. Being physically fit is beneficial for overall health and well-being, helping players stay active and healthy in their daily lives.
- **Resilience:** Soccer drills can be challenging, but they teach players to persevere and overcome obstacles. This resilience is valuable in facing challenges and setbacks in other areas of life.
- **Sportsmanship:** Soccer emphasizes fair play and sportsmanship, and drills teach players to respect their opponents, referees, and teammates. These values are important in all aspects of life, including school, work, and personal relationships.

Overall, soccer drills and sessions not only improve players' soccer skills but also teach valuable life lessons and skills that benefit them in various real-world situations.

## Session Breakdown

2 hour sessions broken into:

TK-K 30 minutes (2 coaches 20 students), 1st-3rd 45 minutes (2 coaches 40 students), 4th-6th 45 minutes (2 coach 40 students).

## Pricing Breakdown for Brookhaven

### 8 week program, 1 visit weekly

2 hour sessions

2 sessions per week for 8 weeks

2 coaches per visit to allow up to 20 students grades TK-K and 40 students, grades 1-6.

→ Sessions to be split into 3 groups based on grades and amount of Students to see 100 total students.

**16 sessions total**

\$425 per session

- **\$425/session x 2 session per week for 8 weeks total = \$6,800**

**Total for Brookhaven for the 2024/25 school year is \$6,800 for 16 total sessions spread over 8 weeks.**



# CNJ Associates PYLUSD Morse

## 2024/25

4.1.2024

**Billy Ligon**

CNJ Associates

4418 Avenida Del Este

Yorba Linda, CA 92886

P: (714) 478-0908

E: [billy@cnjsports.com](mailto:billy@cnjsports.com)

E: [ross@cnjsports.com](mailto:ross@cnjsports.com)

### Overview

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Our coaches are all high quality, professional level coaches who hold the highest licenses and are able to coach players ranging from 4 years old and up. Three of our coaches have coached professional soccer organizations in the United Kingdom, and all of them have been coaching recreational and club level teams for an average of over 10 years. We are committed to bringing your students the highest level of quality soccer instruction as well as important life skills.

## Mission Statement

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## Objectives

- ❖ To develop players' highest potential, ultimately advancing them to their next level of soccer, to provide opportunities for players to learn new relevant skills, and to provide opportunities for demonstrating their competencies.
- ❖ To teach and demonstrate good sportsmanship and the importance of team play. We believe that the success of this program is measured by its excellence on and off the field.
- ❖ To create a safe and engaging environment in which players develop their skills while developing relevant life skills like teamwork, communication, collaboration and more.
- ❖ To provide and secure coaches that will fit the needs of each site and people that will care and foster the development of each player on the field and work towards a common goal and vision.

## Coaching Methodology

Our coaches are trained to function as soccer educators, or teachers. Borrowing from basic principles of sport and child psychology, they refrain from over-coaching and instead develop problem solving and critical thinking skills in their players and teams. We will cultivate a player-centric culture whereby individuals are encouraged to take risks on the field and are taught the concept of responsibility, humility, and accountability.

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- **Sportsmanship:** Soccer emphasizes fair play and sportsmanship, and drills teach players to respect their opponents, referees, and teammates. These values are important in all aspects of life, including school, work, and personal relationships.

Overall, soccer drills and sessions not only improve players' soccer skills but also teach valuable life lessons and skills that benefit them in various real-world situations.

## Session Breakdown

2 hour sessions broken into:

TK-K 30 minutes (2 coaches 20 students), 1st-3rd 45 minutes (2 coaches 40 students), 4th-6th 45 minutes (2 coach 40 students).

## Pricing Breakdown for Morse

### 8 week program, 1 visit weekly

2 hour sessions

2 sessions per week for 8 weeks

2 coaches per visit to allow up to 20 students grades TK-K and 40 students, grades 1-6.


→ Sessions to be split into 3 groups based on grades and amount of Students to see 100 total students.

**16 sessions total**

\$425 per session

- **$\$425/\text{session} \times 2 \text{ session per week for 8 weeks total} = \$6,800$**

**Total for Morse for the 2024/25 school year is \$6,800 for 16 total sessions spread over 8 weeks.**



# CNJ Associates PYLUSD Rose Drive 2024/25

4.1.2024

**Billy Ligon**

CNJ Associates

4418 Avenida Del Este

Yorba Linda, CA 92886

P: (714) 478-0908

E: [billy@cnjsports.com](mailto:billy@cnjsports.com)

E: [ross@cnjsports.com](mailto:ross@cnjsports.com)

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- ❖ To teach and demonstrate good sportsmanship and the importance of team play. We believe that the success of this program is measured by its excellence on and off the field.
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- ❖ To provide and secure coaches that will fit the needs of each site and people that will care and foster the development of each player on the field and work towards a common goal and vision.

## Coaching Methodology

Our coaches are trained to function as soccer educators, or teachers. Borrowing from basic principles of sport and child psychology, they refrain from over-coaching and instead develop problem solving and critical thinking skills in their players and teams. We will cultivate a player-centric culture whereby individuals are encouraged to take risks on the field and are taught the concept of responsibility, humility, and accountability.



Soccer drills and sessions are designed to simulate real-game situations and help players develop the skills and techniques needed to perform well on the field. These drills not only improve a player's physical abilities but also teach valuable life lessons and skills that can be applied off the field. We tailor our soccer drills and sessions to relate to the real world and benefit players:

- **Teamwork:** Soccer is a team sport, and drills often emphasize the importance of teamwork and communication. Players learn to work together towards a common goal, which is a valuable skill in any collaborative environment, such as school projects or work teams.
- **Leadership:** Through drills and sessions, players are encouraged to take on leadership roles, whether it's leading a drill or motivating their teammates. These leadership skills can translate to leadership roles in school, work, or community settings.
- **Problem-Solving:** Soccer drills often present players with challenges that require quick thinking and decision-making. Players learn to assess situations and make decisions under pressure, which is a valuable skill in various real-life situations.
- **Discipline and Focus:** Soccer requires discipline and focus to succeed, and drills help players develop these qualities. Players learn to follow instructions, stay focused during practice, and maintain discipline on and off the field.
- **Physical Fitness:** Soccer drills improve players' physical fitness, including endurance, strength, and agility. Being physically fit is beneficial for overall health and well-being, helping players stay active and healthy in their daily lives.
- **Resilience:** Soccer drills can be challenging, but they teach players to persevere and overcome obstacles. This resilience is valuable in facing challenges and setbacks in other areas of life.
- **Sportsmanship:** Soccer emphasizes fair play and sportsmanship, and drills teach players to respect their opponents, referees, and teammates. These values are important in all aspects of life, including school, work, and personal relationships.

Overall, soccer drills and sessions not only improve players' soccer skills but also teach valuable life lessons and skills that benefit them in various real-world situations.

## Session Breakdown

2 hour sessions broken into:

TK-K 30 minutes (2 coaches 20 students), 1st-3rd 45 minutes (2 coaches 40 students), 4th-6th 45 minutes (2 coach 40 students).

## Pricing Breakdown for Rose Drive

### 8 week program, 1 visit weekly

2 hour sessions

2 sessions per week for 8 weeks

2 coaches per visit to allow up to 20 students grades TK-K and 40 students, grades 1-6.

→ Sessions to be split into 3 groups based on grades and amount of Students to see 100 total students.

**16 sessions total**

\$425 per session

- **$\$425/\text{session} \times 2 \text{ session per week for 8 weeks total} = \$6,800$**

**Total for Rose Drive for the 2024/25 school year is \$6,800 for 16 total sessions spread over 8 weeks.**



# CNJ Associates PYLUSD

## Travis Ranch 2024/25

9.3..2024

**Billy Ligon**

CNJ Associates

4212 Denver Ave

Yorba Linda, CA 92886

P: (714) 478-0908

E: [billy@cnjsports.com](mailto:billy@cnjsports.com)

E: [ross@cnjsports.com](mailto:ross@cnjsports.com)

### Overview

At CNJ's soccer academy, we believe in the development of the whole child, not just the physical performance. We use the soccer ball as the vehicle to help children not only improve upon their soccer skills, but develop self-confidence and physical literacy, improve gross motor skills, and hone in on socialization skills. Our experienced coaches work with small groups of children to develop these skills and teamwork in a fun, educational, inclusive, and safe environment. Currently, our coaches partner with JUSA and Chelsea SC, offer private and group lessons, and fun, engaging intersession camps. We are expanding our reach to be able to serve students through after school programs by partnering with local school districts.

Our coaches are all high quality, professional level coaches who hold the highest licenses and are able to coach players ranging from 4 years old and up. Three of our coaches have coached professional soccer organizations in the United Kingdom, and all of them have been coaching recreational and club level teams for an average of over 10 years.

We are committed to bringing your students the highest level of quality soccer instruction as well as important life skills.

## **Mission Statement**

Our mission is to positively impact the development of youth in our community by providing soccer camps and enriching opportunities to young players of all ages and abilities, and to create a lifelong passion for the sport of soccer. We strive to play an active role in the leadership, development, and personal growth of our players and staff by being active members of our community through partnerships, service opportunities, and programs.

## **Objectives**

- ❖ To develop players' highest potential, ultimately advancing them to their next level of soccer, to provide opportunities for players to learn new relevant skills, and to provide opportunities for demonstrating their competencies.
- ❖ To teach and demonstrate good sportsmanship and the importance of team play. We believe that the success of this program is measured by its excellence on and off the field.
- ❖ To create a safe and engaging environment in which players develop their skills while developing relevant life skills like teamwork, communication, collaboration and more.
- ❖ To provide and secure coaches that will fit the needs of each site and people that will care and foster the development of each player on the field and work towards a common goal and vision.

## **Coaching Methodology**

Our coaches are trained to function as soccer educators, or teachers. Borrowing from basic principles of sport and child psychology, they refrain from over-coaching and instead develop problem solving and critical thinking skills in their players and teams. We

will cultivate a player-centric culture whereby individuals are encouraged to take risks on the field and are taught the concept of responsibility, humility, and accountability.

Soccer drills and sessions are designed to simulate real-game situations and help players develop the skills and techniques needed to perform well on the field. These drills not only improve a player's physical abilities but also teach valuable life lessons and skills that can be applied off the field. We tailor our soccer drills and sessions to relate to the real world and benefit players:

- **Teamwork:** Soccer is a team sport, and drills often emphasize the importance of teamwork and communication. Players learn to work together towards a common goal, which is a valuable skill in any collaborative environment, such as school projects or work teams.
- **Leadership:** Through drills and sessions, players are encouraged to take on leadership roles, whether it's leading a drill or motivating their teammates. These leadership skills can translate to leadership roles in school, work, or community settings.
- **Problem-Solving:** Soccer drills often present players with challenges that require quick thinking and decision-making. Players learn to assess situations and make decisions under pressure, which is a valuable skill in various real-life situations.
- **Discipline and Focus:** Soccer requires discipline and focus to succeed, and drills help players develop these qualities. Players learn to follow instructions, stay focused during practice, and maintain discipline on and off the field.
- **Physical Fitness:** Soccer drills improve players' physical fitness, including endurance, strength, and agility. Being physically fit is beneficial for overall health and well-being, helping players stay active and healthy in their daily lives.
- **Resilience:** Soccer drills can be challenging, but they teach players to persevere and overcome obstacles. This resilience is valuable in facing challenges and setbacks in other areas of life.
- **Sportsmanship:** Soccer emphasizes fair play and sportsmanship, and drills teach players to respect their opponents, referees, and teammates. These values are important in all aspects of life, including school, work, and personal relationships.

Overall, soccer drills and sessions not only improve players' soccer skills but also teach valuable life lessons and skills that benefit them in various real-world situations.

## Session Breakdown

2 hour sessions broken into:

TK-K 30 minutes (2 coaches 20 students), 1st-3rd 45 minutes (2 coaches 40 students), 4th-6th 45 minutes (2 coach 40 students).

## Pricing Breakdown for 4 coaches for Travis Ranch

### 8 week program, 1 visit weekly

September - June (months to be determined)

2 hour sessions

4 sessions per week for 8 weeks

4 coaches per visit to allow up to 40 students grades TK-K and 160 students, grades 1-6

→ Sessions to be split into 3 groups based on grades and amount of Students to see 200 total students.


**32 sessions total**

\$425 per session

- **\$425/session x 4 session per week for 8 weeks total = \$13,600 per site**

### Summary of Charges

**Total for all sites requiring 4 coaches per session for the 2024/25 school year is \$13,600 for 32 total sessions spread over 8 weeks.**



# CNJ Associates PYLUSD Van Buren 2024/25

4.1.2024

**Billy Ligon**

CNJ Associates

4418 Avenida Del Este

Yorba Linda, CA 92886

P: (714) 478-0908

E: [billy@cnjsports.com](mailto:billy@cnjsports.com)

E: [ross@cnjsports.com](mailto:ross@cnjsports.com)

## Overview

At CNJ's soccer academy, we believe in the development of the whole child, not just the physical performance. We use the soccer ball as the vehicle to help children not only improve upon their soccer skills, but develop self-confidence and physical literacy, improve gross motor skills, and hone in on socialization skills. Our experienced coaches work with small groups of children to develop these skills and teamwork in a fun, educational, inclusive, and safe environment. Currently, our coaches partner with JUSA and Chelsea SC, offer private and group lessons, and fun, engaging intersession camps. We are expanding our reach to be able to serve students through after school programs by partnering with local school districts.

Our coaches are all high quality, professional level coaches who hold the highest licenses and are able to coach players ranging from 4 years old and up. Three of our coaches have coached professional soccer organizations in the United Kingdom, and all of them have been coaching recreational and club level teams for an average of over 10 years. We are committed to bringing your students the highest level of quality soccer instruction as well as important life skills.

## Mission Statement

Our mission is to positively impact the development of youth in our community by providing soccer camps and enriching opportunities to young players of all ages and abilities, and to create a lifelong passion for the sport of soccer. We strive to play an active role in the leadership, development, and personal growth of our players and staff by being active members of our community through partnerships, service opportunities, and programs.

## Objectives

- ❖ To develop players' highest potential, ultimately advancing them to their next level of soccer, to provide opportunities for players to learn new relevant skills, and to provide opportunities for demonstrating their competencies.
- ❖ To teach and demonstrate good sportsmanship and the importance of team play. We believe that the success of this program is measured by its excellence on and off the field.
- ❖ To create a safe and engaging environment in which players develop their skills while developing relevant life skills like teamwork, communication, collaboration and more.
- ❖ To provide and secure coaches that will fit the needs of each site and people that will care and foster the development of each player on the field and work towards a common goal and vision.

## Coaching Methodology

Our coaches are trained to function as soccer educators, or teachers. Borrowing from basic principles of sport and child psychology, they refrain from over-coaching and instead develop problem solving and critical thinking skills in their players and teams. We will cultivate a player-centric culture whereby individuals are encouraged to take risks on the field and are taught the concept of responsibility, humility, and accountability.



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Overall, soccer drills and sessions not only improve players' soccer skills but also teach valuable life lessons and skills that benefit them in various real-world situations.

## Session Breakdown

2 hour sessions broken into:

TK-K 30 minutes (2 coaches 20 students), 1st-3rd 45 minutes (2 coaches 40 students), 4th-6th 45 minutes (2 coach 40 students).

## Pricing Breakdown for Van Buren

### 8 week program, 1 visit weekly

2 hour sessions

2 sessions per week for 8 weeks

2 coaches per visit to allow up to 20 students grades TK-K and 40 students, grades 1-6.

→ Sessions to be split into 3 groups based on grades and amount of Students to see 100 total students.

**16 sessions total**

\$425 per session

- **\$425/session x 2 session per week for 8 weeks total = \$6,800**

**Total for Van Buren for the 2024/25 school year is \$6,800 for 16 total sessions spread over 8 weeks.**

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**RESOLUTION 24-05 CALIFORNIA STATE PRESCHOOL PROGRAM CONTINUED FUNDING  
APPLICATION FISCAL YEAR 2025-2026**

**Background**

Each year, the Placentia-Yorba Linda Unified School District is required to submit an application to be considered for continued funding for the fiscal year 2025-26. We must fully and accurately complete the application for consideration to continue our State Preschool Programs at Rio Vista, Ruby Drive, Melrose, and Topaz.

The funding amount will be determined after the application has been submitted and reviewed by the State of California. Funding will be contingent upon projected student enrollment and programming.

**Financial Impact**

Not applicable

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Dr. George Lopez Ed.D, Executive Director, Early and Expanded Learning  
Sylvia Ramirez-Cuesta, Director, Early Childhood Education  
Vicky Castro, Director, State Preschool

<b>Section I – Contractor Information</b>	
Contractor Legal Name:	Placentia Yorba Linda Unified School District
Contractor "Doing Business As" (DBA):	
Headquartered County:	Select County
Vendor Number:	6664
Executive Director Name:	Alex Cherniss
Executive Director Telephone Number:	714-985-8400
Executive Director Email Address:	acherniss@pylusd.org
Legal Business Address:	1301 E Orangethorpe Avenue
City:	Placentia
Zip Code:	92870-5302
Mailing Address:	1301 E Orangethorpe Avenue
City:	Placentia
Zip Code:	92870-5302
Contact Name:	Victoria Castro
Contact Title:	State Preschool Program Director
Contact Telephone Number:	(714) 986-7269
Contact Email Address:	vcastro@pylusd.org

**Contractor Name**

**Vendor #**

Placentia Yorba Linda Unified School District 6664

**Section II, Part I – Contract and Program Type**

Check all applicable boxes indicating the programs the contractor intends to continue to administer for FY 2025–26. The contractor agrees to continue implementation of these programs with funds provided by the CDE.

**Contract Type (select all that apply)**

- CSPP  
 CPKS

**Does the CSPP operate a Family Childcare Home Education Network?**

- Yes  
 No

**Does the CSPP operate any sites on Tribal reservations or Tribal Trust Lands?**

- Yes  
 No

If yes, please indicate the name(s) of the Tribe(s) and each Tribal affiliated site:

**Program Type (select all that apply)**

- Full-Day/Full-Year       Part-Day/Part-Year  
 Full-Day/Part-Year       Part-Day/Full-Year

**REQUIRED DOCUMENT:** A completed program calendar (EED 9730) form is required. If the contractor operates both a full-day and a part-day program, a separate program calendar (EED 9730) must be submitted for each.

**Contractor Name**  
Placentia Yorba Linda Unified School District

**Vendor #**  
6664

**Section II, Part II – Projected Enrollment**

Insert the number of subsidized children your agency expects to enroll with the CSPP contract for each county services are provided, as applicable.

How many counties does your agency operate in? 1

1. County Name: Orange

Number of Children to be Enrolled in Part-Day CSPP in the County: 192

Number of Children to be Enrolled in Full-Day CSPP in the County: 0

Total Number of Children to be Enrolled in the County: 192

2. County Name:

Number of Children to be Enrolled in Part-Day CSPP in the County:

Number of Children to be Enrolled in Full-Day CSPP in the County:

Total Number of Children to be Enrolled in the County: 0

3. County Name:

Number of Children to be Enrolled in Part-Day CSPP in the County:

Number of Children to be Enrolled in Full-Day CSPP in the County:

Total Number of Children to be Enrolled in the County: 0

Total Number of CSPP Children to be Enrolled: 192

**Contractor Name**  
Placentia Yorba Linda Unified School District

**Vendor #**  
6664

<b>Section III – Contractor’s Officers and Board of Directors Information</b>				
Does the contractor have a board of directors?		<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No
If no, please explain the entity type and the governance structure, including the number of owners and partnerships.				
List all officers and board members/governing individuals (i.e., owner, director, etc.). Attach additional sheets as necessary.				
Name	Title	Telephone Number	Mailing Address	Email Address
Leandra Blades	President	714-985-8400	1301 E Orange thorpe Avenue, Placentia CA	lblades@pylUSD.org
Todd Frazier	Vice President	714-985-8400	1301 E Orange thorpe Avenue, Placentia CA	tfrazier@pylUSD.org
Shawn Youngblood	Clerk	714-985-8400	1301 E Orange thorpe Avenue, Placentia CA	syoungblood@pylUSD.org
Marilyn Anderson	Trustee	714-985-8400	1301 E Orange thorpe Avenue, Placentia CA	maanderson@pylUSD.org
Carrie Buck	Trustee	714-985-8400	1301 E Orange thorpe Avenue, Placentia CA	cbuck@pylUSD.org
<p>Have any of the listed officers, board members, owners or other governing individuals ever served as an officer, board member, owner, or governing individual with an agency that received state or federal funding and which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?</p> <p style="text-align: center;"><input type="checkbox"/> Yes                      <input checked="" type="checkbox"/> No</p> <p>If yes, list on a separate page the officer(s), board member(s), owner(s) or other governing individual(s) to which this applies and include the former agency(ies) with which the individual(s) was/were previously affiliated and the circumstances leading to the termination, involuntary non-renewal or debarment.</p>				

**Contractor Name**

Placentia Yorba Linda Unified School District

**Vendor #**

6664

**Section IV – Program Narrative**

A. Please select the box below if the contractor **does not** have program or minimum days of operation (MDO) changes.

No changes

B. If the contractor **does** have program and/or MDO changes, please select the type(s) of change(s) and complete the Program Narrative Change (EED-3704A).

Program change

MDO change

**NOTE:** Making changes to the MDO does not change the contract Maximum Reimbursable Amount (MRA).

**REQUIRED DOCUMENT:** Contractors requesting program and/or MDO changes must also submit a completed Program Narrative Change (EED-3704A).

**Section V – Subcontract Certification**

For purposes of this CFA, subcontractor refers to an agency, other than lead contracted agency, who provides CSPP services in accordance with the provisions contained in the California Code of Regulations, Title 5 (5 CCR) and the Contract Terms and Conditions (CT&C) through an agreement with the lead contracted agency.

A. Please select the box below if the contractor does not have subcontractors.

No subcontractors

B. Please select the box below if the contractor does have subcontractors and intends to continue to operate using the subcontractors previously approved by EED.

Subcontractors

**REQUIRED DOCUMENT:** Contractors who subcontract CSPP services must also submit a completed Subcontract Certification Form (EED-3704B).



**Contractor Name**

**Vendor #**

Placentia Yorba Linda Unified School District

6664

**Section VI – Contractor Certification**

Under penalty of perjury, I certify the following statements as true and correct to the best of my knowledge:

- I have read and understand the staffing requirements for Program Director, Site Supervisor, and Teacher. All staff employed by the contractor for the provision of preschool services are fully qualified for their respective positions. The exception to this certification is a person employed as Program Director or Site Supervisor who possesses a current Staffing Qualifications Waiver approved by the Early Education Division.
- I am authorized by the contractor's Board of Directors or other governing authority to execute this CFA, signifying their intent to automatically renew the current CSPP contract, and CPKS contract if applicable, for FY 2025–26, under new terms and conditions to be established by the CDE, unless rejected in writing prior to the effective date of the new contract(s) on June 30, 2025.
- On behalf of the contractor and its governing authority, I understand that some information requested in this CFA is intended for use by CDE auditors in connection with future audit work and performance reviews and may not be used, reviewed, or considered by the CDE until after the contract has expired, if ever. Therefore, the contractor further understands that the information (and any underlying transactions) disclosed by this CFA shall not be considered properly noticed to the CDE, nor approved, accepted, or authorized by the CDE, even if the contractor's request for continued funding by the CDE is subsequently approved.
- The governing board members or persons with governing authority have been trained in understanding conflict of interest requirements associated with their positions on the board and have reported all known conflicts of interest.
- As the signer of this CFA, I have supervisory authority over the CSPP and have knowledge of the information provided in this CFA. I am familiar with and will ensure that the contractor complies with all applicable program statutes and regulations in effect for FY 2025–26, including but not limited to:
  - Subcontracting requirements, including competitive bidding, CDE approval, and audit requirements in 5 CCR. I certify that any contractual arrangement(s) with subcontractors are made in adherence to the required subcontract provisions contained in the *California Education Code (EC)*, 5 CCR, and the CT&C. As the contractor, it is my responsibility to monitor the performance of the subcontractor to ensure services are provided appropriately through the entire contract term and that the contractor is ultimately responsible for the actions of any subcontractor.
  - Prohibitions on conflicts of interests, including (i) the assurances required to establish that transactions with officers, directors and other related party transactions are conducted at arm's length, and (ii) employment limitations stated in Education Code.
  - Cost reimbursement requirements, including reimbursable and non-reimbursable costs, documentation requirements, the provisions for determining the reimbursable amount

**Contractor Name**

**Vendor #**

Placentia Yorba Linda Unified School District

6664

- and other provisions in 5 CCR, and accounting and reporting requirements in 5 CCR.
- Operational and programmatic requirements.
  - Personnel requirements as stipulated in Education Code, 5 CCR, and the CT&C.
  - As the authorized representative of the CSPP contractor named in this application, I certify that:
    - I have reviewed all information for my agency and, to the best of my knowledge, the information on the CDMIS website reflects accurate information for my agency as of the date this certification is signed.
    - I understand my obligation as a CSPP contractor to ensure the accuracy of information in CDMIS on an ongoing basis and will update the information in CDMIS as needed throughout the contract period.

By signing this CFA, the contractor is indicating that it wishes to automatically renew the current contract for FY 2025–26 and, if approved, is willing to, and does accept, all terms and conditions of the CSPP contract, which will be provided to the contractor no later than June 1, 2025.

The contractor may reject the FY 2025–26 contract by providing the CDE with a written notice of rejection no later than June 30, 2025. Contractors that wish to reject the terms of the FY 2025–26 contract must provide written notice that the terms of the contract are rejected by sending an email to [EarlyEducationContracts@cde.ca.gov](mailto:EarlyEducationContracts@cde.ca.gov) on or before June 30, 2025. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2025–26 CSPP contract, and CPKS contract if applicable, are rejected. Contractors providing such notice to the CDE of the rejection of the terms of the contract(s) will not have a contract(s) in effect for FY 2025–26. I understand that failure to timely reject the terms of the contract means that the contract may be automatically renewed for FY 2025-26 starting on July 1, 2025.

As the authorized representative of the contractor named in this application, I certify that I have reviewed all the information provided in this application, and in all accompanying forms, and I hereby attest that the information provided is true and correct to the best of my knowledge as of the date this certification is signed.

<b>Printed Name of the Contractor's Authorized Representative:</b>	Gary Stine
<b>Title of the Contractor's Authorized Representative:</b>	Assistant Superintendent, Administrative Services
<b>Signature of the Contractor's Authorized Representative:</b>	
<b>Date of Signature:</b>	

**Contractor Name**  
Placentia Yorba Linda Unified School District

**Vendor #**  
6664

**Section VII – Continued Funding Application Checklist**

1. Is the contractor a public or non-public agency?

*The State Administrative Manual defines a **public agency** as any state agency, city, county, special district, school district, community college district, county superintendent of schools, or federal agency. A charter school is also a public agency. Any agency that does not meet these criteria is considered a **non-public agency**.*

Public Agency     Non-Public Agency

2. Is the contractor a community college or community college district in California?

Yes     No

3. Is the contractor a local educational agency (LEA)?

Yes     No

Please review your CFA package carefully before submission. Check the boxes below to confirm that each CFA section is complete, and each applicable required attachment is included in the CFA package. Forms for attachment are located on the CDE CFA web page located at <https://www.cde.ca.gov/sp/cd/ci/cfa2526.asp>.

CFA Section	Check Box
Section I – Contractor Information	<input checked="" type="checkbox"/>
Section II – Contract and Program Type	<input checked="" type="checkbox"/>
Section III – Contractor's Officers and Board of Directors Information	<input checked="" type="checkbox"/>
Section IV – Program Narrative	<input checked="" type="checkbox"/>
Section V – Subcontract Certification	<input checked="" type="checkbox"/>
<b>Section VI – Contractor Certification*</b>	<input checked="" type="checkbox"/>
Section VII – CFA Checklist	<input checked="" type="checkbox"/>

All Sections must be included in the CFA package.

**\*Requires signature.**

**Contractor Name**  
Placentia Yorba Linda Unified School District

**Vendor #**  
6664

Required Attachments	Public Agency	Non-Public Agency	Check Box
CSPP Program Calendar(s) (EED 9730)	Yes	Yes	<input checked="" type="checkbox"/>
California Civil Rights Laws Certification (CO-005)	Yes	Yes	<input checked="" type="checkbox"/>
Contractor Certification Clauses (CCC)	Yes	Yes	<input checked="" type="checkbox"/>
Federal Certification (CO.8)	Yes	Yes	<input checked="" type="checkbox"/>
CDMIS Agency Information Certification	Yes	Yes	<input checked="" type="checkbox"/>
State of California, Payee Data Record (STD. 204)	No	Yes	<input type="checkbox"/>
Payee Data Record Supplement (STD. 205)	No	Required only if payment address differs from mailing address on STD. 204	<input type="checkbox"/>
Secretary of State certification or search results	No	Yes	<input type="checkbox"/>
Verification of LEA Name and Address: Information page printed from California School Directory web page or California Community College Chancellor's web page, as applicable	LEAs only	No	<input checked="" type="checkbox"/>
Program Narrative Change (EED 3704A)	Required only if requesting changes	Required only if requesting changes	<input type="checkbox"/>
Subcontract Certification (EED 3704B)	Required only if subcontracting	Required only if subcontracting	<input type="checkbox"/>
Authorizing board resolution, policy, or meeting minutes	Yes	As applicable	<input checked="" type="checkbox"/>
Application for License Exemption	Required only from LEAs applying to be exempt from licensure pursuant to <i>Health &amp; Safety Code</i> Section 1596.792(o).	No	<input type="checkbox"/>

**California State Preschool Program Fiscal Year 2025–26 Program Calendar**

Contractor Name: **Placentia-Yorba Linda Unified**

County: **Orange**

Vendor Number: **6664**

Contract Type: **CSPP**

Program Type: **Part-Day**

Instructions: Check the box on each date your program will operate. Total days of operation will automatically calculate.

**July 2025 Days of Operation 0**

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
6 <input type="checkbox"/>	7 <input type="checkbox"/>	8 <input type="checkbox"/>	9 <input type="checkbox"/>	10 <input type="checkbox"/>	11 <input type="checkbox"/>	12 <input type="checkbox"/>
13 <input type="checkbox"/>	14 <input type="checkbox"/>	15 <input type="checkbox"/>	16 <input type="checkbox"/>	17 <input type="checkbox"/>	18 <input type="checkbox"/>	19 <input type="checkbox"/>
20 <input type="checkbox"/>	21 <input type="checkbox"/>	22 <input type="checkbox"/>	23 <input type="checkbox"/>	24 <input type="checkbox"/>	25 <input type="checkbox"/>	26 <input type="checkbox"/>
27 <input type="checkbox"/>	28 <input type="checkbox"/>	29 <input type="checkbox"/>	30 <input type="checkbox"/>	31 <input type="checkbox"/>	N/A	N/A

**January 2026 Days of Operation 19**

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
4 <input type="checkbox"/>	5 <input checked="" type="checkbox"/>	6 <input checked="" type="checkbox"/>	7 <input checked="" type="checkbox"/>	8 <input checked="" type="checkbox"/>	9 <input checked="" type="checkbox"/>	10 <input type="checkbox"/>
11 <input type="checkbox"/>	12 <input checked="" type="checkbox"/>	13 <input checked="" type="checkbox"/>	14 <input checked="" type="checkbox"/>	15 <input checked="" type="checkbox"/>	16 <input checked="" type="checkbox"/>	17 <input type="checkbox"/>
18 <input type="checkbox"/>	19 <input type="checkbox"/>	20 <input checked="" type="checkbox"/>	21 <input checked="" type="checkbox"/>	22 <input checked="" type="checkbox"/>	23 <input checked="" type="checkbox"/>	24 <input type="checkbox"/>
25 <input type="checkbox"/>	26 <input checked="" type="checkbox"/>	27 <input checked="" type="checkbox"/>	28 <input checked="" type="checkbox"/>	29 <input checked="" type="checkbox"/>	30 <input checked="" type="checkbox"/>	31 <input type="checkbox"/>

**August 2025 Days of Operation 3**

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	1 <input type="checkbox"/>	2 <input type="checkbox"/>
3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>	8 <input type="checkbox"/>	9 <input type="checkbox"/>
10 <input type="checkbox"/>	11 <input type="checkbox"/>	12 <input type="checkbox"/>	13 <input type="checkbox"/>	14 <input type="checkbox"/>	15 <input type="checkbox"/>	16 <input type="checkbox"/>
17 <input type="checkbox"/>	18 <input type="checkbox"/>	19 <input type="checkbox"/>	20 <input type="checkbox"/>	21 <input type="checkbox"/>	22 <input type="checkbox"/>	23 <input type="checkbox"/>
24 <input type="checkbox"/>	25 <input type="checkbox"/>	26 <input checked="" type="checkbox"/>	27 <input checked="" type="checkbox"/>	28 <input checked="" type="checkbox"/>	29 <input type="checkbox"/>	30 <input type="checkbox"/>
31 <input type="checkbox"/>	N/A	N/A	N/A	N/A	N/A	N/A

**February 2026 Days of Operation 17**

SUN	MON	TUE	WED	THU	FRI	SAT
1 <input type="checkbox"/>	2 <input checked="" type="checkbox"/>	3 <input checked="" type="checkbox"/>	4 <input checked="" type="checkbox"/>	5 <input checked="" type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>
8 <input type="checkbox"/>	9 <input type="checkbox"/>	10 <input checked="" type="checkbox"/>	11 <input checked="" type="checkbox"/>	12 <input checked="" type="checkbox"/>	13 <input checked="" type="checkbox"/>	14 <input type="checkbox"/>
15 <input type="checkbox"/>	16 <input type="checkbox"/>	17 <input checked="" type="checkbox"/>	18 <input checked="" type="checkbox"/>	19 <input checked="" type="checkbox"/>	20 <input checked="" type="checkbox"/>	21 <input type="checkbox"/>
22 <input type="checkbox"/>	23 <input checked="" type="checkbox"/>	24 <input checked="" type="checkbox"/>	25 <input checked="" type="checkbox"/>	26 <input checked="" type="checkbox"/>	27 <input checked="" type="checkbox"/>	28 <input type="checkbox"/>

**September 2025 Days of Operation 21**

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 <input type="checkbox"/>	2 <input checked="" type="checkbox"/>	3 <input checked="" type="checkbox"/>	4 <input checked="" type="checkbox"/>	5 <input checked="" type="checkbox"/>	6 <input type="checkbox"/>
7 <input type="checkbox"/>	8 <input checked="" type="checkbox"/>	9 <input checked="" type="checkbox"/>	10 <input checked="" type="checkbox"/>	11 <input checked="" type="checkbox"/>	12 <input checked="" type="checkbox"/>	13 <input type="checkbox"/>
14 <input type="checkbox"/>	15 <input checked="" type="checkbox"/>	16 <input checked="" type="checkbox"/>	17 <input checked="" type="checkbox"/>	18 <input checked="" type="checkbox"/>	19 <input checked="" type="checkbox"/>	20 <input type="checkbox"/>
21 <input type="checkbox"/>	22 <input checked="" type="checkbox"/>	23 <input checked="" type="checkbox"/>	24 <input checked="" type="checkbox"/>	25 <input checked="" type="checkbox"/>	26 <input checked="" type="checkbox"/>	27 <input type="checkbox"/>
28 <input type="checkbox"/>	29 <input checked="" type="checkbox"/>	30 <input checked="" type="checkbox"/>	N/A	N/A	N/A	N/A

**March 2026 Days of Operation 20**

SUN	MON	TUE	WED	THU	FRI	SAT
1 <input type="checkbox"/>	2 <input checked="" type="checkbox"/>	3 <input checked="" type="checkbox"/>	4 <input checked="" type="checkbox"/>	5 <input checked="" type="checkbox"/>	6 <input checked="" type="checkbox"/>	7 <input type="checkbox"/>
8 <input type="checkbox"/>	9 <input checked="" type="checkbox"/>	10 <input checked="" type="checkbox"/>	11 <input checked="" type="checkbox"/>	12 <input checked="" type="checkbox"/>	13 <input checked="" type="checkbox"/>	14 <input type="checkbox"/>
15 <input type="checkbox"/>	16 <input checked="" type="checkbox"/>	17 <input checked="" type="checkbox"/>	18 <input checked="" type="checkbox"/>	19 <input checked="" type="checkbox"/>	20 <input checked="" type="checkbox"/>	21 <input type="checkbox"/>
22 <input type="checkbox"/>	23 <input checked="" type="checkbox"/>	24 <input checked="" type="checkbox"/>	25 <input checked="" type="checkbox"/>	26 <input checked="" type="checkbox"/>	27 <input checked="" type="checkbox"/>	28 <input type="checkbox"/>
29 <input type="checkbox"/>	30 <input type="checkbox"/>	31 <input type="checkbox"/>	N/A	N/A	N/A	N/A

**October 2025 Days of Operation 22**

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	1 <input checked="" type="checkbox"/>	2 <input checked="" type="checkbox"/>	3 <input checked="" type="checkbox"/>	4 <input type="checkbox"/>
5 <input type="checkbox"/>	6 <input checked="" type="checkbox"/>	7 <input checked="" type="checkbox"/>	8 <input checked="" type="checkbox"/>	9 <input checked="" type="checkbox"/>	10 <input type="checkbox"/>	11 <input type="checkbox"/>
12 <input type="checkbox"/>	13 <input checked="" type="checkbox"/>	14 <input checked="" type="checkbox"/>	15 <input checked="" type="checkbox"/>	16 <input checked="" type="checkbox"/>	17 <input checked="" type="checkbox"/>	18 <input type="checkbox"/>
19 <input type="checkbox"/>	20 <input checked="" type="checkbox"/>	21 <input checked="" type="checkbox"/>	22 <input checked="" type="checkbox"/>	23 <input checked="" type="checkbox"/>	24 <input checked="" type="checkbox"/>	25 <input type="checkbox"/>
26 <input type="checkbox"/>	27 <input checked="" type="checkbox"/>	28 <input checked="" type="checkbox"/>	29 <input checked="" type="checkbox"/>	30 <input checked="" type="checkbox"/>	31 <input checked="" type="checkbox"/>	N/A

**April 2026 Days of Operation 18**

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>
5 <input type="checkbox"/>	6 <input checked="" type="checkbox"/>	7 <input checked="" type="checkbox"/>	8 <input checked="" type="checkbox"/>	9 <input checked="" type="checkbox"/>	10 <input checked="" type="checkbox"/>	11 <input type="checkbox"/>
12 <input type="checkbox"/>	13 <input checked="" type="checkbox"/>	14 <input checked="" type="checkbox"/>	15 <input checked="" type="checkbox"/>	16 <input checked="" type="checkbox"/>	17 <input checked="" type="checkbox"/>	18 <input type="checkbox"/>
19 <input type="checkbox"/>	20 <input checked="" type="checkbox"/>	21 <input checked="" type="checkbox"/>	22 <input checked="" type="checkbox"/>	23 <input checked="" type="checkbox"/>	24 <input type="checkbox"/>	25 <input type="checkbox"/>
26 <input type="checkbox"/>	27 <input checked="" type="checkbox"/>	28 <input checked="" type="checkbox"/>	29 <input checked="" type="checkbox"/>	30 <input checked="" type="checkbox"/>	N/A	N/A

**November 2025 Days of Operation 14**

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	N/A	1 <input type="checkbox"/>
2 <input type="checkbox"/>	3 <input checked="" type="checkbox"/>	4 <input checked="" type="checkbox"/>	5 <input checked="" type="checkbox"/>	6 <input checked="" type="checkbox"/>	7 <input checked="" type="checkbox"/>	8 <input type="checkbox"/>
9 <input type="checkbox"/>	10 <input checked="" type="checkbox"/>	11 <input type="checkbox"/>	12 <input checked="" type="checkbox"/>	13 <input checked="" type="checkbox"/>	14 <input checked="" type="checkbox"/>	15 <input type="checkbox"/>
16 <input type="checkbox"/>	17 <input checked="" type="checkbox"/>	18 <input checked="" type="checkbox"/>	19 <input checked="" type="checkbox"/>	20 <input checked="" type="checkbox"/>	21 <input checked="" type="checkbox"/>	22 <input type="checkbox"/>
23 <input type="checkbox"/>	24 <input type="checkbox"/>	25 <input type="checkbox"/>	26 <input type="checkbox"/>	27 <input type="checkbox"/>	28 <input type="checkbox"/>	29 <input type="checkbox"/>
30 <input type="checkbox"/>	N/A	N/A	N/A	N/A	N/A	N/A

**May 2026 Days of Operation 20**

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	1 <input checked="" type="checkbox"/>	2 <input type="checkbox"/>
3 <input type="checkbox"/>	4 <input checked="" type="checkbox"/>	5 <input checked="" type="checkbox"/>	6 <input checked="" type="checkbox"/>	7 <input checked="" type="checkbox"/>	8 <input checked="" type="checkbox"/>	9 <input type="checkbox"/>
10 <input type="checkbox"/>	11 <input checked="" type="checkbox"/>	12 <input checked="" type="checkbox"/>	13 <input checked="" type="checkbox"/>	14 <input checked="" type="checkbox"/>	15 <input checked="" type="checkbox"/>	16 <input type="checkbox"/>
17 <input type="checkbox"/>	18 <input checked="" type="checkbox"/>	19 <input checked="" type="checkbox"/>	20 <input checked="" type="checkbox"/>	21 <input checked="" type="checkbox"/>	22 <input checked="" type="checkbox"/>	23 <input type="checkbox"/>
24 <input type="checkbox"/>	25 <input type="checkbox"/>	26 <input checked="" type="checkbox"/>	27 <input checked="" type="checkbox"/>	28 <input checked="" type="checkbox"/>	29 <input checked="" type="checkbox"/>	30 <input type="checkbox"/>
31 <input type="checkbox"/>	N/A	N/A	N/A	N/A	N/A	N/A

**December 2025 Days of Operation 14**

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 <input checked="" type="checkbox"/>	2 <input checked="" type="checkbox"/>	3 <input checked="" type="checkbox"/>	4 <input checked="" type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
7 <input type="checkbox"/>	8 <input checked="" type="checkbox"/>	9 <input checked="" type="checkbox"/>	10 <input checked="" type="checkbox"/>	11 <input checked="" type="checkbox"/>	12 <input checked="" type="checkbox"/>	13 <input type="checkbox"/>
14 <input type="checkbox"/>	15 <input checked="" type="checkbox"/>	16 <input checked="" type="checkbox"/>	17 <input checked="" type="checkbox"/>	18 <input checked="" type="checkbox"/>	19 <input checked="" type="checkbox"/>	20 <input type="checkbox"/>
21 <input type="checkbox"/>	22 <input type="checkbox"/>	23 <input type="checkbox"/>	24 <input type="checkbox"/>	25 <input type="checkbox"/>	26 <input type="checkbox"/>	27 <input type="checkbox"/>
28 <input type="checkbox"/>	29 <input type="checkbox"/>	30 <input type="checkbox"/>	31 <input type="checkbox"/>	N/A	N/A	N/A

**June 2026 Days of Operation 7**

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 <input checked="" type="checkbox"/>	2 <input checked="" type="checkbox"/>	3 <input checked="" type="checkbox"/>	4 <input checked="" type="checkbox"/>	5 <input checked="" type="checkbox"/>	6 <input type="checkbox"/>
7 <input type="checkbox"/>	8 <input checked="" type="checkbox"/>	9 <input checked="" type="checkbox"/>	10 <input type="checkbox"/>	11 <input type="checkbox"/>	12 <input type="checkbox"/>	13 <input type="checkbox"/>
14 <input type="checkbox"/>	15 <input type="checkbox"/>	16 <input type="checkbox"/>	17 <input type="checkbox"/>	18 <input type="checkbox"/>	19 <input type="checkbox"/>	20 <input type="checkbox"/>
21 <input type="checkbox"/>	22 <input type="checkbox"/>	23 <input type="checkbox"/>	24 <input type="checkbox"/>	25 <input type="checkbox"/>	26 <input type="checkbox"/>	27 <input type="checkbox"/>
28 <input type="checkbox"/>	29 <input type="checkbox"/>	30 <input type="checkbox"/>	N/A	N/A	N/A	N/A

**Total Days of Operation: 175**

## CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. EMPLOYER DISCRIMINATORY POLICIES: For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

## CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

1. Proposer/Bidder Firm Name (Printed):

Placentia Yorba Linda Unified School District

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2. Federal ID Number:

956002435

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3. By (Authorized Signature):
- 

4. Printed Name and Title of Person Signing:

Gary Stine, Assistant Superintendent, Administrative Services

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5. Date Executed:
- 

6. Executed in the County and State of:

Orange, CA

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# Contractor Certification Clauses

CCC 04/2017

## CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
Placentia Yorba Linda Unified School District	956002435

By (Authorized Signature)

Printed Name and Title of Person Signing

Gary Stine, Assistant Superintendent, Administrative Services

Date Executed	Executed in the County of
	Orange

## CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE:** Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. **DRUG-FREE WORKPLACE REQUIREMENTS:** Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at [www.dir.ca.gov](http://www.dir.ca.gov), and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonable Page 296 of 564



required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

## **DOING BUSINESS WITH THE STATE OF CALIFORNIA**

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions. Page 297 of 564

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

# FEDERAL CERTIFICATIONS

CO.8 (REV. 06/20)

California Department of Education

## CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 Code of Federal Regulations (CFR) Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

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### 1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over \$100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

- (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement:
- (b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

### 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement,

theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period proceeding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify any of the statements in this certification, he or she shall attach an explanation to this application.

### 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about-

- (1) The danger of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

1- Melrose State Preschool- 974 S. Melrose St. Placentia, CA 92870

2- Rio Vista State Preschool- 310 N. Rio Vista Anaheim, CA 92806

3- Ruby Drive State Preschool- 601 Ruby Drive Placentia CA 92870

4-Topaz State Preschool- 3232 Topaz Lane Fullerton, CA 92831

Check if there are workplaces on file that are not identified here.

**DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

- a. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and
- b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

**ENVIRONMENTAL TOBACCO SMOKE ACT**

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for in- patient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

FISCAL YEAR 2025-26

**CONTRACTOR NAME**  
Placentia Yorba Linda Unified School District

**VENDOR ID NUMBER**

6664

**PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE**  
Gary Stine, Assistant Superintendent, Administrative Services

**SIGNATURE**

**DATE**

# Child Development Division Agency Information Certification

I certify, as the authorized representative of the agency listed below, I have reviewed all the information for **Placentia-Yorba Linda Unif Sch Dist (6664)** and updates, additions, or deletions have been submitted as needed for information in all of the areas below:

- Executive Director/Superintendent information
- Program Director information
- Sites and Licenses and/or Office information
- Family Child Care Home summary information

To the best of my knowledge, the information on the CDMIS Web site reflects accurate information for **Placentia-Yorba Linda Unif Sch Dist (6664)** as of the date this certification was signed.



Program Director/Authorized Representative Signature

9-25-2024

Date Signed

Victoria Castro



Printed Name of Program Director/Authorized Representative

**Name of Agency User Generating Certification:** Vicky Castro

**Date Generated:** 9/25/2024

**Assigned CDD Consultant:** Erica Vega

# Placentia-Yorba Linda Unified

County	Orange
District	Placentia-Yorba Linda Unified <a href="#">List of active district's schools</a>
CDS Code	30 66647 0000000
District Address	1301 East Orangethorpe Ave. Placentia, CA 92870-5302 <a href="#">Google Map</a> 
Mailing Address	1301 East Orangethorpe Ave. Placentia, CA 92870-5302
Phone Number	(714) 986-7000
Fax Number	(714) 524-3034
Email	Information Not Available
Web Address	<a href="http://www.pylusd.org">www.pylusd.org</a> 
Superintendent	Dr. Alex Cherniss Superintendent <a href="mailto:acherniss@pylusd.org">acherniss@pylusd.org</a>
Chief Business Official	Gary Stine Assistant Superintendent, Business Services (714) 985-8417 Ext. 82419 <a href="mailto:gstine@pylusd.org">gstine@pylusd.org</a>
Status	Active
District Type	Unified School District
Low Grade	P
High Grade	Adult
NCES/Federal District ID	0630660

CDS Coordinator  
(Contact for Data Updates)

Adriana Gjersvold  
(714) 985-8413  
[Request Data Update\(s\)](#)

Last Updated

April 28, 2023

## Directory Disclaimer

The California School Directory and related public school and district data files (collectively referred to as the 'Directory'), contain information about California schools, districts, and school/district administrators that is voluntarily self-reported by local education agencies (LEAs)\* to the California Department of Education (CDE) as a public convenience. Because the information is voluntarily self-reported, the Directory does not contain information for every LEA or school and the information that is in the Directory may be outdated or have errors, omissions, typos and other inaccuracies. Therefore, information, or the absence of information, in the Directory should not be relied upon for any purpose and should be used only to contact the LEA or school. The CDE makes no representation or warranty, express or implied, with respect to Directory information.

\* Private school data are self-reported by private school owners/heads.

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**RESOLUTION AUTHORIZING CONTINUED FUNDING APPLICATION**

This resolution is adopted to certify approval of the Governing Board to submit the Continued Funding Application (CFA) to the California Department of Education (CDE). If the CFA is approved by the CDE, the agency’s current California State Preschool Program contract and Prekindergarten and Family Literacy Support contract, if applicable, will be automatically renewed for fiscal year (FY) 2025–26. This resolution further authorizes the designated representative(s) below to sign the CFA and all related FY 2025–26 contract documents.

**RESOLUTION**

BE IT RESOLVED that the Governing Board of  
Placentia Yorba Linda Unified School District

authorizes that the person/s listed below, is/are authorized to sign the FY 2025–26 CFA and all related contract documents for the Governing Board.

NAME/S OF AUTHORIZED REPRESENTATIVE/S	TITLE/S
Gary Stine	Assistant Superintendent, Administrative Services

PASSED AND ADOPTED THIS 8 day of October, 2024 (month year), by the Governing Board of Placentia Yorba Linda Unified School District of Orange County, in the State of California.

I, Shawn Youngblood, Clerk of the Governing Board of Placentia Yorba Linda Unified School District, of Orange County, in the

State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk’s Signature)

\_\_\_\_\_  
(Date)

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INDEPENDENT CONTRACTOR AGREEMENT WITH AMERICAN MARTIAL ARTS FOR  
TRANSITIONAL KINDERGARTEN AT LAKEVIEW, LINDA VISTA, ROSE DRIVE, AND  
SIERRA VISTA ELEMENTARY SCHOOLS DURING THE 2024-25 SCHOOL YEAR**

**Background**

American Martial Arts provides 30-minute interactive sessions, three times throughout the year, where transitional kindergarten students learn about life skills, advocating for themselves, and safety. The instructors relate martial arts concepts to the district mission of preparing students to be positively contributing citizens. This includes topics of respect, being an active listener, working together to achieve a goal, and being their best selves. The short lessons are high energy, using whole body movement, including opportunities for students to learn how to protect themselves from strangers.

Each complimentary session will occur in the TK classroom or on the TK/kinder playground. Parents are invited to participate and learn alongside their children. TK standards and skills addressed include: building confidence, fine/gross motor, problem solving, speaking and listening and social-emotional. Sessions are scheduled at Lakeview, Linda Vista, Sierra Vista, and Rose Drive between October 2024 and June 2025 for a maximum of twenty-four students per/site.

**Financial Impact**

Not applicable

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. Liz Leon, Executive Director, Elementary Education



**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made and entered into this 8th day of OCTOBER, 2024, by and between AMERICAN MARTIAL ARTS, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

**WHEREAS**, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and **WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and **WHEREAS**, such services are needed on a limited basis; **NOW, THEREFORE**, the parties hereto agree as follows:

- SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)  
KARATE, STRANGER AWARENESS AND SELF-DEFENSE CLASSROOM DEMONSTRATIONS AT LAKEVIEW, SIERRA VISTA, ROSE DRIVE AND LINDA VISTA  
DURING THE 2024-25 SCHOOL YEAR
- The Consultant/Contractor will commence providing services under this **AGREEMENT** on OCTOBER 9, 2024, and will diligently perform as required and complete performance by JUNE 30, 2024. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
- The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
- The District shall pay the Consultant/Contractor the total amount of \$ N/A COMPLIMENTARY for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
- The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
- The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
- This **AGREEMENT** is not assignable without written consent of the parties hereto.
- Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
- Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
- Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
- Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
- Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

**IN WITNESS WHEREOF**, the parties hereto have caused this **AGREEMENT** to be executed.

**CONSULTANT:**

Name of Vendor: American Martial Arts  
Is individual retired from Cal STRS: Yes  No   
from CalPERS: Yes  No  If yes, date retired: \_\_\_\_\_  
Signature: Michael Joshi  
Phone #: 714-646-9635  
Fax #: \_\_\_\_\_  
Date: Sep 6, 2024  
Social Security/Tax ID 81-4095642

**DISTRICT:**

Placentia-Yorba Linda Unified School District  
By: \_\_\_\_\_  
Assistant Superintendent, Business Services  
Address: 1301 E. Orangethorpe, Placentia, CA 92870  
Date: \_\_\_\_\_  
Approved by Board: \_\_\_\_\_ (Date)



## TERMS AND CONDITIONS OF AGREEMENT

**INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

**General Liability Insurance:** The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

**Automobile Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

**Worker's Compensation Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials   PJ  .

**Professional Consultants,** which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials   PJ  .

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials   PJ  .

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials   PJ  .
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
0. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
1. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
2. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
3. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at [www.dir.ca.gov](http://www.dir.ca.gov).
4. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
5. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.



**SERVICE AGREEMENT WITH NAVIGATE360 FOR RIO VISTA ELEMENTARY SCHOOL  
PBIS REWARDS PROGRAM FOR THE 2024-25 SCHOOL YEAR**

**Background**

PBIS Rewards is a school-wide management system that will assist Rio Vista Elementary in the area of primary prevention by making it quick and easy to continuously reward students for meeting behavior expectations. Teachers and staff reward students with points with a simple click of their smartphone or iPad anytime students are observed following behavior expectations regardless of where it takes place. Teachers can use a web browser and the PBIS Rewards Group feature to award points in the classroom. Everything is tracked and recorded via this digital platform. The system makes it easy for students to know their account balance, and it is easy for schools to manage every aspect of the program. In addition, the system reports show how teachers are using the program so that Rio Vista Elementary can identify where additional staff training or feedback may be needed. The primary purpose of implementing PBIS is to create a culture of high expectations for all students. Our rationale for the use of this system is to create a school setting to allow students to grow educationally, emotionally and socially. Consistent and continual use of positive reinforcement is always at the forefront of the students' minds. Therefore, it will have a positive impact on the overall school culture and climate.

**Financial Impact**

Budgeted Title I Funds, NTE: \$2,500

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Dr. Liz Leon, Executive Director, Elementary Education  
Dr. Brandon Frank, Principal, Rio Vista Elementary School

## NAVIGATE360 - ORDER FORM

**Customer:** Rio Vista Elementary School  
1301 E Orangethorpe Ave  
Placentia, CA 92870  
Brandon Frank  
bfrank@pylusd.org

**Proposal No:** Q-108286  
**Proposal By:** Laura Thompson  
**Email:** lthompson@navigate360.com  
**Opp Number:** 206306  
**Proposal Expires:** 10/31/2024

**Total Investment:** \$2,500.00 - Net 30

**Term:** The 12 month term for subscription services begins on **10/15/2024** and ends on **10/14/2025**. Subscription services will be billed according to the following invoice schedule: One-Time Payment

**Notes:**

### SUBSCRIPTION SERVICES

Product	Description	Quantity	Annual Price
PBIS Rewards Behavioral Referral System	PBIS Rewards Advanced Referral System	1 Building(s)	\$400.00
PBIS Rewards Service Base Fee	PBIS Rewards Service Base Fee	1 Building(s)	\$600.00
PBIS Rewards Per Student Fee	PBIS Rewards Per Student Fee	750 Students	\$1,500.00

**Subscription Total:** \$2,500.00

**Total:** \$2,500.00

Proposal No: **Q-108286**

Accurate Sales Tax will be added when applicable.

\* Multi-year contract pricing is subject to pricing terms defined in the Master Services Agreement of this Order Form.

## Terms and Conditions

Please see the Master Services Agreement and Addenda thereto for the terms and conditions that govern this Order Form. Customer agrees that Customer's purchases hereunder are neither contingent on the delivery of any future functionality or features of the Services nor dependent on any oral or written public comments made by Company regarding future functionality or features.

By signing below, Customer agrees to the Master Service Agreement Terms and following addenda:

**Master Service Agreement: Rio Vista Elementary School MSA**

**Software Services Addendum A**

IN WITNESS WHEREOF, the parties have caused their respective duly authorized representatives to execute this Agreement in consideration of the promises and mutual covenants contained herein.

### NAVIGATE360 SIGNATORY

Name: \_\_\_\_\_  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

### CUSTOMER BILLING INFORMATION

A/P Contact Name: \_\_\_\_\_  
A/P Phone: \_\_\_\_\_  
A/P Email: \_\_\_\_\_  
A/P Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State (2 Letter Abbreviation): \_\_\_\_\_  
Zip Code: \_\_\_\_\_  
Federal Tax ID: \_\_\_\_\_  
Purchase Order  
 Attached PO #: \_\_\_\_\_  
 PO in process to be sent separately:  
Sales Tax Exempt No. \_\_\_\_\_

### CUSTOMER SIGNATORY

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

**Sales Tax Exemption Certificate must be attached.**

Upload Document:

Proposal No: **Q-108286**

Accurate Sales Tax will be added when applicable.

\* Multi-year contract pricing is subject to pricing terms defined in the Master Services Agreement of this Order Form.

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INDEPENDENT CONTRACTOR AGREEMENT WITH GUEST SPEAKER LUCCA PETRUCCI  
DURING UNITY WEEK ASSEMBLY AT YORBA LINDA MIDDLE SCHOOL**

**Background:**

Yorba Linda Middle School is seeking approval to contract with guest speaker Lucca Petrucci as a part of their Unity Week on November 22, 2024. The speaker will be delivering a motivational speech on the topic of Fostering Trust and Unity: The Power of Listening and Empowered Communication. This talk will empower students to work together with more ease, trust, and confidence by seeing the best in each other, understanding that every single person brings an important perspective, experience, voice, and gift to the table.

The workshop overview states that they expect student participants to learn:

- How to share their unique experience with peers, their community, and the world.
- How to create a space for honest and compassionate listening and communication to improve collaboration.
- How to positively influence others through their thoughts, words, energy, and actions.
- The impact teamwork can have on every single student, teacher, leader, and staff member on their campus.

**Financial Impact:**

Budgeted ASB funds, NTE: \$5,500

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Mike Young, Director, Secondary Education  
Paige Stills, Principal, Yorba Linda Middle School



**Campus Guest Speaker Request/Approval Form**

**Criteria for Requesting Guest Speaker / Presentation**

Content of presentation must be consistent with curriculum or club's objectives and goals as stated in syllabus/course expectations or consistent with equal access group's goals/purpose.

- Presenters may not solicit a product or request names/addresses of students for personal gain.
- Presentations by for-profit institutions may address post-secondary educational needs and job opportunities for students interested in a career in the school's related field, but they must not promote the institution by which they are employed. Presentations from such institutions should be limited.

**Guest Speaker/Presenter Process**

1. Request form submitted to the Principal or designee, five (5) days prior to presentation.
2. The presenter/guest speaker reports to the receptionist on visitation day and is provided with appropriate visitation materials, guest pass, and directions to presentation area.
3. Guidelines must be articulated to the guest speaker by the coordinating employee/advisor regarding professional dress, approved discussion topics, and appropriate student interactions.
4. No photography or videography of students, unless the proper permissions have been granted and student participation slips have been retrieved.
5. All presentations must be supervised by a certificated staff member through the entire duration of the presentation.
6. The presenter/speaker must sign out with the receptionist at the conclusion of their final presentation.

Application Date: 6/6/24

Presentation Date: 11/22/2024

Leina Howard  
Employee/Advisor Name

ASB  
Department, Class, Club or Group

**Guest Speaker/Presenter Information**

Lucca Petrucci  
Name

Lucca Petrucci  
Organization

1041 Euclid St. Unit #  
Address

559-801-9045  
Phone

lucca.petrucci6@gmail.com  
email

**Description of Presentation and Rationale**

Y LMS  
Location

Build Trust & Unity through Curious  
Listening, Empowered Communication  
& Authentic Affirmation.  
Topic

WOW  
Rationale

Forum:  Class/Instructional Time  Non-Instructional Time (Break/Lunch)  Other: \_\_\_\_\_

Disposition:  Approved  Denied

[Signature]  
Principal/Designee Signature



PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
ASSOCIATED STUDENT BODY INDEPENDENT CONTRACT AGREEMENT

THIS AGREEMENT is made and entered into this 29th day of August, 2024, by and between Lucca Petrucci

\_\_\_\_\_ hereinafter referred to as "Contractor/Vendor," and the \_\_\_\_\_ hereinafter referred to as "School Site Associated Student Body (ASB)."

**WHEREAS**, the ASB is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and  
**WHEREAS**, Contractor/Vendor is specially trained, experienced, and competent to provide the special services and advice required; and  
**WHEREAS**, such services are needed on a limited basis;  
**NOW, THEREFORE**, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONTRACTOR/VENDOR:** (Use attachment if more room needed)

2-hr interactive workshop for leadership students & 1-hr all-school assembly

- The Contractor/Vendor will commence providing services under this **AGREEMENT** on, August 29, 2024, and will diligently perform as required and complete performance by, November 22, 2024. The Contractor/Vendor will perform said services as an Independent Contractor and not as an employee of the District. Contractor shall be under the control of the ASB as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
- The ASB will prepare and furnish to the Contractor/Vendor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
- The ASB shall pay the Contractor/Vendor the total amount of \$ 5,500 for services rendered pursuant to this **AGREEMENT**.
- The ASB may at any time for any reason terminate this **AGREEMENT** and compensate Contractor/Vendor only for services rendered to the date of the termination. Written notice by the ASB shall be sufficient to stop further performance of services by Contractor/Vendor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
- The Contractor/Vendor agrees to and shall defend and indemnify the ASB, the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Contractor's/Vendors performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the ASB, District, its Board, officers, agents, employees and volunteers. The Contractor/Vendor, at Contractor/Vendor expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the ASB, District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the ASB, District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
- This **AGREEMENT** is not assignable without written consent of the parties hereto.
- Contractor/Vendor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including workers compensation.
- Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the ASB and District prior to the Contractor/Vendor performing services.
- Contractor/Vendor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
- Contractor/Vendor signature below is incontrovertible evidence that they have read and agree to the contents and terms and conditions of this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have caused this **AGREEMENT** to be executed.

**CONSULTANT:**

Name of Vendor: Lucca Petrucci Coaching, Consulting &  
Signature: *Lucca Petrucci*  
Address: 1041 Euclid St Unit HS  
Santa Monica, CA 90403  
Phone #: 559-801-9045  
Fax #: \_\_\_\_\_  
Date#: 9.29.24

**ASB:**

School Site: Yorba Linda Middle School 1  
Name: Leina Howard  
Signature: *Leina Howard*  
Address: 4777 Casa Loma Av.  
Yorba Linda, CA 92886  
Date: 8/12/24

# Speaking Agreement

P.O. # 11

AGREEMENT DATE: 06/06/24

## SPEAKER CONTACT INFO

Name: Lucca Petrucci

Email: [lucapetrucci6@gmail.com](mailto:lucapetrucci6@gmail.com)

Phone: 559-801-9045

Website: [lucapetrucci.com](http://lucapetrucci.com)

## CLIENT INFORMATION

Client's Name: Leina Howard

Client's School: Yorba Linda Middle School

Email: [lhoward@pylud.org](mailto:lhoward@pylud.org)

## EVENT INFORMATION

Date: November 22, 2024

Event Type: 2-hr Student Workshop for Leadership Students  
& 1-hr All-School Assembly

Address: 4777 Casa Loma Ave, Yorba Linda, CA 92886



# Workshop Overview

**Title:** Build Trust & Unity Through Curious Listening, Empowered Communication & Authentic Affirmation

**Description:** This talk will empower students to work together with more ease, trust, and confidence by seeing the best in each other and understand that every single person brings an important perspective, experience, voice, and gift to the table. Greater impact happens through collaboration of diverse experiences.

**Participants will walk away from this with:**

- Knowing the unique gift, experience, and voice they have to offer to themselves, their peers, their community, and the world.
- Clarity around their limiting beliefs and simple steps to releasing them so they don't take over their confidence and self-worth.
- Tools that will help them create a space for honest and compassionate listening and communication so better collaboration and more impact can happen.
- Increased awareness of how they can influence others through their thoughts, words, energy, and actions.
- Understanding the impact camaraderie and teamwork can have on every single student, teacher, leader, and staff member on their campus.

# You Belong As You Are Assembly

**Description:** An immersive experience to help unify your student body and create a culture where all students feel welcomed and a deep sense of belonging as their most authentic self. Lucca Petrucci will capture students' attention through storytelling, thought-provoking questions, self-reflection journaling, movement, group sharing, and group activities. He'll engage and empower students with a combination of motivation, education, and fun.

## Part 1: Connect

Through honest and heart-opening storytelling, Lucca immediately **CONNECTS** with and captures the students' attention and trust. This sets the foundation for the message and lessons taught.

## Part 2: Engage

Lucca asks thought-provoking questions and leads a series of interactive activities in large and small groups to help students use their authentic voice, get out of their comfort zones, and open their minds and hearts. Positive energy, connection, and a peak learning state are created. Each student can **ENGAGE** and interact with the presentation at their ability or level of comfort.

## Part 3: Act

Messaging is carefully crafted and customized with the leaders and stakeholders. Lucca ensures the message is relevant and customized for students. Lucca excels at teaching and instilling the message that students can leave the assembly and be inspired to **ACT** upon what they learned. His goal is for students to easefully apply the tools and practices he shares into their day-to-day life.

### **Students will walk away from this assembly with:**

- A greater sense of self-esteem and confidence in their worth, identity, and voice.
- Simple practices and tools that will support them in:
  - Moving through self-doubt, judgment, anxiety, loneliness, perfectionism, comparison, apathy, and unattainable expectations.
  - Taking care of their mental health.
  - And ignite empathy on a day-to-day basis.
- Understanding the value they bring to every single space they step into.
- A deep sense of belonging and connectedness to their peers and campus.



# Speaking Agreement

**AGREEMENT DATE: 06/06/24**

## **CANCELLATION & REFUND POLICY**

A cancellation fee of 50% of contract value plus all travel expenses incurred will be charged for cancellations made less than 30 days of event date. In the event of sickness of or accident to your speaker, or if an event is rendered impossible due to an emergency beyond control of speaker or host, it is understood and agreed that there shall be no claim for damages by either party. In the event of such nonperformance for any of the reasons listed above, fees will be waived. In the event of another global pandemic or major crises which forces the cancellation of an in-person event, all efforts will be made to shift to a virtual event. If a virtual event is impossible to pivot to or simply undesired by any party, all fees will be waived and conversations will be had in regards to postponements/rescheduling of the originally planned event.

## **INTELLECTUAL PROPERTY**

Lucca Petrucci retains the copyright to all written material, photographs, and recordings produced. Client may photograph or record speaker on the day of the event and may use said photographs or recordings only within its school with approval by Lucca Petrucci. Client is licensed to post on social media provided they do not earn compensation or a fee of any kind from Lucca Petrucci's likeness. Client may place Lucca Petrucci's image on their website but may not post a recording or transcript of his speech. Said photographs or recordings may not be used for commercial purposes or shared with any other entity. Client may not make, use, produce or sell any products with Lucca Petrucci's name or likeness without the express written permission of Lucca Petrucci. All title, copyright, intellectual property rights, and distribution rights of Intellectual Property remain exclusively with Lucca Petrucci.

# Speaking Agreement

AGREEMENT DATE: 06/06/24

## CLAIMS, LIABILITIES & LOSSES

Client agrees to indemnify and hold harmless Lucca Petrucci from and against any and all third-party claims, liabilities, losses, damages, costs, proceedings, demands, expenses (including reasonable attorneys' fees), judgments and penalties arising out of, resulting from, based upon or incurred because of the development, production and/or exploitation of the Event and/or Workshops (except to the extent arising out of Lucca Petrucci's gross negligence, tortious or reckless acts, conduct.)

## ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties and there are no other promises or conditions.

## AMENDMENT

This Agreement may be modified or amended if the amendment is made in writing and signed by both parties.

## SEVERABILITY

If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable.

## APPLICABLE LAW

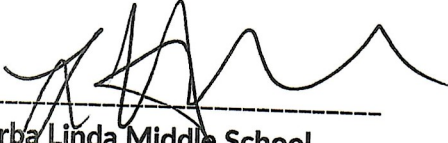

This Agreement shall be governed by and construed exclusively in accordance with the laws of the Commonwealth of California.



# Speaking Agreement

AGREEMENT DATE: 06/06/24

Accepted and Agreed:

 ----- Yorba Linda Middle School Representative	<u>Leina Howard</u> ----- Printed	<u>8/12/24</u> ----- Date
 ----- Lucca Petrucci	<u>Lucca Petrucci</u> ----- Printed	<u>06.06.24</u> ----- Date



# Invoice

ISSUED: 06/06/24  
DOWN PAYMENT DUE: 09/04/24  
PAYMENT 2 DUE: 11/22/24

**Lucca Petrucci**  
1041 Euclid St Unit H  
Santa Monica CA 90403  
luccapetrucci6@gmail.com  
559-801-9045

**BILL TO:**

Yorba Linda Middle School

Signature *[Signature]*  
Date 8/12/24  
"OK TO PAY"

**DESCRIPTION**

**RATE**

2-hr Workshop with Leadership Students

\$5,500

1-hr All School Assembly

Travel

**TOTAL: \$5,500**

**NOTES**

- \*Please make checks payable to Lucca Petrucci.
- \*Down Payment: \$1,000
- \*Payment 2: \$4,500



**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INDEPENDENT CONTRACTOR AGREEMENT WITH DJ MARK BURNETT DBA DJ B  
DIAMOND FOR SECONDARY DANCES DURING THE 2024-25 SCHOOL YEAR**

**Background:**

Before the opening of each school year, we establish several independent contract agreements with vendors used by multiple sites and bring them to the Board for renewal or approval as a blanket request for the current school year.

Mark Burnett and his daughter Teresa have provided DJ services for school dances at Venture Academy, George Key, and Yorba Linda Middle School for the annual Unified Dance Party. This agreement will allow secondary schools to schedule services during the 2024-25 school year.

**Financial Impact**

Budgeted Site or Gift funds, NTE: \$400/event

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Mike Young, Director, Secondary Education

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between \_\_\_\_\_, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

**WHEREAS**, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and  
**WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and  
**WHEREAS**, such services are needed on a limited basis;  
**NOW, THEREFORE**, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)


\_\_\_\_\_

\_\_\_\_\_

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on \_\_\_\_\_, and will diligently perform as required and complete performance by \_\_\_\_\_. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ \_\_\_\_\_ for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

**IN WITNESS WHEREOF**, the parties hereto have caused this **AGREEMENT** to be executed.

**CONSULTANT:**

Name of Vendor: \_\_\_\_\_  
Is individual retired from Cal STRS: Yes \_\_\_ No \_\_\_  
from CalPERS: Yes \_\_\_ No \_\_\_ If yes, date retired: \_\_\_\_\_  
Signature:  \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Date: \_\_\_\_\_  
Social Security/Tax ID \_\_\_\_\_

**DISTRICT:**

Placentia-Yorba Linda Unified School District  
By: \_\_\_\_\_  
Assistant Superintendent, Business Services  
Address: 1301 E. Orangethorpe, Placentia, CA 92870  
Date: \_\_\_\_\_  
Approved by Board: \_\_\_\_\_  
(Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

**General Liability Insurance:** The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

**Automobile Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

**Worker's Compensation Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials\_\_\_\_\_.

**Professional Consultants,** which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials\_\_\_\_\_.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials\_\_\_\_\_.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials\_\_\_\_\_.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at [www.dir.ca.gov](http://www.dir.ca.gov).
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**ESPERANZA HIGH SCHOOL ESSENTIALLY ELLINGTON SOUTHWESTERN REGIONAL JAZZ  
FESTIVAL IN LAS VEGAS, NEVADA**

**Background**

Esperanza High School is requesting permission to participate in the Essentially Ellington Southwestern Regional Jazz Festival Competition on February 13-16, 2025, in Las Vegas, Nevada. The Jazz Ensemble #1 and Jazz Ensemble #2 classes will be performing at this festival. Accommodations for the group are at the Residence Inn in Las Vegas, Nevada. Two band directors and four chaperones will chaperone thirty-six students. A district-approved motor coach will provide transportation; students will miss one and a third days of school.

**Financial Impact**

No cost to the district

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Mike Young, Director, Secondary Education  
Loan Sriruksa, Principal, Esperanza High School

**ESPERANZA HIGH SCHOOL**  
**ESSENTIALLY ELLINGTON SOUTHWESTERN REGIONAL JAZZ FESTIVAL**  
**Reno, Nevada**  
**February 13 - 16, 2025**

**Itinerary**

**Thursday, February 13**

1:45 p.m.	Students meet at Esperanza High School with coaches and parent/chaperones to review policies, behavioral expectations, and Esperanza High School's code of conduct.
2:15 p.m.	Depart Esperanza High School for Henderson, NV, by chartered bus through district
6:15 p.m.	Arrive at Sunset Station Hotel, Henderson, NV
6:45 p.m.	Group dinner at the hotel
10:00 p.m.	Lights out

**Friday, February 14**

7:00 a.m.	Breakfast
8:00 a.m.	Depart the hotel and visit UNLV Ham Hall
9:00 a.m.	Masterclasses, watch other competing groups
12:00 p.m.	Lunch (on own)
1:45 p.m.	Warm-ups and performances
5:30 p.m.	Depart Ham Hall for dinner at UNLV Dining Commons
6:30 p.m.	Depart Dining Commons
7:00 p.m.	Student Jam Session
9:15 p.m.	Depart UNLV for the hotel
10:00 p.m.	Lights out

**Saturday, February 15**

7:00 a.m.	Breakfast
8:00 a.m.	Depart the hotel and visit UNLV Ham Hall
9:00 a.m.	Masterclasses, watch other competing groups
12:00 p.m.	Lunch (on own)
1:45 p.m.	Warm-ups and performances
5:30 p.m.	Depart Ham Hall for dinner at UNLV Dining Commons
6:30 p.m.	Depart Dining Commons
7:00 p.m.	UNLV Jazz Ensemble Concert
9:15 p.m.	Depart UNLV for hotel
10:00 p.m.	Lights out

**Sunday, February 16**

9:00 a.m.	Depart the hotel after breakfast
2:30 p.m.	Arrive at Esperanza High School; home with parents.

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**ESPERANZA HIGH SCHOOL PERFORMING ARTS ACADEMY JAZZ FESTIVAL COMPETITION IN  
FOLSOM CALIFORNIA**

**Background**

Esperanza High School is requesting permission to participate in the Live Performing Arts Academy Jazz Festival on April 24-27, 2025, in Folsom, CA. The Jazz Ensemble #1 and Jazz Ensemble #2 classes will be performing. Accommodations for the group will be at the Courtyard by Marriott in Folsom, CA. One band director and four chaperones will chaperone thirty-six students. A district-approved motor coach will provide transportation. Students will miss two school days.

These clinics and performances provide opportunities for our students to work with world-class educators and to hear other like-minded student musicians while promoting an educational, cultural, and performance experience.

**Financial Impact**

Budgeted Site funds, NTE: \$300

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Mike Young, Director, Secondary Education  
Loan Sriruksa, Principal, Esperanza High School

**ESPERANZA HIGH SCHOOL  
LIVE PERFORMING ARTS ACADEMY JAZZ FESTIVAL  
Folsom, California  
April 24-27, 2025**

**Itinerary**

**Thursday, April 24**

6:00 a.m.	Students meet at Esperanza High School with coaches and parent/chaperones to review policies, behavioral expectations, and Esperanza High School's code of conduct.
7:00 a.m.	Depart Esperanza High School for Folsom High by chartered bus through the district
12:00 p.m.	Arrive at Folsom at Courtyard by Marriott
6:30 p.m.	Dinner
8:00 p.m.	Organizational meeting
10:00 p.m.	Lights out

**Friday, April 25**

8:00 a.m.	Breakfast
9:15 a.m.	Depart the hotel for Festival site
9:30 a.m.	Attend performances, clinics, and workshops
12:00 p.m.	Lunch
1:00 p.m.	Performance with Jazz 2
6:00 p.m.	Performance with Jazz 1
7:30 p.m.	Attend concert at the festival main stage
9:30 p.m.	Depart Festival
10:00 p.m.	Lights out

**Saturday, April 26**

8:00 a.m.	Breakfast
9:15 a.m.	Depart the hotel for the Festival site
9:30 a.m.	Attend performances, clinics, workshops
12:00 p.m.	Lunch
1:00 p.m.	Performance with Jazz 2
6:00 p.m.	Performance with Jazz 1
6:30 p.m.	Depart Dining Commons
7:30 p.m.	Attend Concert at the festival main stage
9:30 p.m.	Depart festival
10:00 p.m.	Lights out

**Sunday, April 27**

5:30 a.m.	Breakfast
6:00 a.m.	Depart the hotel for Esperanza High School via district-approved chartered bus
10:30 a.m.	Lunch Arrive at Esperanza High School; parents meet and drive students home.
4:00 p.m.	





**YORBA LINDA HIGH SCHOOL CHEER NATIONAL HIGH SCHOOL CHEERLEADING  
CHAMPIONSHIPS IN ORLANDO, FLORIDA**

**Background:**

The Yorba Linda High School cheer team is seeking permission to attend the annual Universal Cheer Association (UCA) National High School Cheerleading Championships held at the ESPN Wide World of Sports Complex in Orlando, Florida from February 7-10, 2025. Transportation to LAX will be a district-approved charter bus, and transportation from LAX to YLHS will be provided by parents. They will travel via American Airlines and take a shuttle to and from the airport and the ESPN Sports Complex. They will stay at the Coronado Springs Resort in Orlando. The certificated cheer and song advisor, assistant cheer coach, and fifteen parents will chaperone eighteen students. Four days of school will be missed.

Competing at this level of competition exposes our students to high caliber performances outside the local area and also allows them to demonstrate both their leadership and athletic skills.

**Financial Impact:**

No cost to the district

**Administrator:**

Dr. Olivia Yaung, Assistant Superintendent, Ed Services

Dr. Taylor Holloway, Assistant Director, Athletics

Dr. Bird Potter, Principal, Yorba Linda High School

**YORBA LINDA HIGH SCHOOL**  
**UNIVERSAL CHEER ASSOCIATION NATIONAL HIGH SCHOOL CHEER CHAMPIONSHIPS**  
**Orlando, Florida**  
**February 5-10, 2025**

**Itinerary**

**Wednesday, February 5**

6:30 a.m.	Parents drive their student to YLHS/Meet with advisor/ chaperones/students & review policies/behavioral expectations and school's code of conduct/Team and coaches will take a charter bus from YLHS to LAX
9:15 a.m.	Depart on American Airlines Flight #AA2135
4:53 p.m.	Arrive in Orlando, Florida /Shuttle to Coronado Springs Resort
6:30 p.m.	Check into Coronado Springs Resort
7:00 p.m.	Dinner
10:00 p.m.	Lights Out

**Thursday, February 6**

7:00 a.m.	Wake-up call/Breakfast
9:00 a.m.	Shuttle to the Sports Complex
10:30-11:00 a.m.	Rehearsal, North East Pavillion, Floor A
11:00 a.m.	Lunch
12:00 p.m.	Practice at the Coronado Springs/All-Star Resort
4:00 p.m.	Return to room hotel
6:30 p.m.	Team dinner
9:00 p.m.	Return to rooms/ Lights out

**Friday, February 7**

9:00 a.m.	Wake-up call/breakfast
10:00 a.m.	Shuttle to the Sports Complex (State Farm Field House)
11:30 a.m.	Official 20-minute warm-up for prelims in the small varsity division
12:00 p.m.	Compete in small varsity prelims
1:00 p.m.	Lunch at the Sports Complex
4:00 p.m.	Announcement of semi-finalists in the small varsity division
6:00 p.m.	Dinner/Shuttle to Coronado Springs Resort
9:00 p.m.	Return to Room/Lights out

**Saturday, February 8**

8:00 a.m.	Wake-up call/breakfast
9:00 a.m.	Shuttle to Sports Complex
10:00 a.m.	Official 20-minute warm-up for semifinals in the small varsity division Compete in small varsity semifinals
10:30 a.m.	Lunch
1:00 p.m.	Announcement of small varsity finalists

2:00 p.m.  
3:30 p.m. Shuttle to Coronado Springs Resort  
6:30 p.m. Dinner at Coronado Springs Resort  
9:00 p.m.. Return to Room/Lights out

**Sunday, February 9**

10:00 a.m. Wake-up call/breakfast  
11:00 a.m. Shuttle to Sports Complex  
12:30 p.m. Official 20-minute warm-up for small varsity finals  
1:00 p.m. Finals for the small varsity division  
1:30 p.m. Lunch at the Sports Complex  
5:30 p.m. Awards for small varsity division  
7:30 p.m. Dinner at the Sports Complex  
10:30 p.m. Return to Room/Lights out

**Monday, February 10**

9:00 a.m. Wake-up call/Breakfast  
10:00 a.m. Supervised Activities/UCA Championship Event  
2:00 p.m. Check out of Coronado Springs Resort  
2:30 p.m. Depart for Orlando International Airport by shuttle  
3:00 p.m. Depart Orlando for LAX / American Flight #AA2135  
8:51 p.m. Arrive at LAX/Parents pick up their student and drive them home

**YORBA LINDA HIGH SCHOOL SONG NATIONAL DANCE TEAM CHAMPIONSHIPS IN  
ORLANDO FLORIDA**

**Background:**

The Yorba Linda High School dance team is seeking permission to participate in the annual Universal Dance Association (UDA) National Dance Team Championships, held at the ESPN Wide World of Sports Complex in Orlando, Florida from January 31-February 2, 2025. Transportation to LAX will be a district-approved charter bus, and transportation from LAX to YLHS will be provided by parents. They will travel via Delta Airlines and take a shuttle to and from the airport and the ESPN Sports Complex. They will stay at the Coronado Springs Resort in Orlando. The certificated cheer and song advisor, song coach, and fifteen parents will chaperone nineteen students. Five days of school will be missed.

Competing at this level of competition exposes our students to high-caliber performances outside the local area and also allows them to demonstrate both their leadership and athletic skills.

**Financial Impact:**

No cost to the district

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. Taylor Holloway, Assistant Director, Athletics

Dr. Bird Potter, Principal, Yorba Linda High School

**YORBA LINDA HIGH SCHOOL  
UNIVERSAL DANCE NATIONAL DANCE CHAMPIONSHIPS  
Orlando, Florida  
January 29- February 4, 2025**

**Itinerary**

**Wednesday, January 29**

4:15 a.m.	Parents drive their student to YLHS/Meet with advisor/ chaperones/students and review policies/behavioral expectations and school's code of conduct/Team and coaches will take a charter bus from YLHS to LAX
7:50 a.m.	Depart on Delta Airlines Flight #DL0451
3:34 p.m.	Arrive in Orlando, Florida /Shuttle to Coronado Springs Resort
5:00 p.m.	Check into Coronado Springs Resort
6:00 p.m.	Dinner
10:00 p.m.	Lights Out

**Thursday, January 30**

7:00 a.m.	Wake-up call/Breakfast
9:00 a.m.	Shuttle to the Sports Complex
10:30-11:00 a.m.	Rehearsal, North East Pavilion, Floor A
11:00 a.m.	Lunch
11:30 a.m.	Shuttle to off-site practice facility (Xymogym)
12:00 p.m.	Practice
4:00 p.m.	Return to room hotel
6:30 p.m.	Team dinner
9:00 p.m.	Return to rooms/ Lights out

**Friday, January 31**

6:00 a.m.	Wake-up call/breakfast
6:30 a.m.	Shuttle to the Sports Complex
7:48 a.m.	Official optional 20-minute warm-up for Jazz prelims
8:18 a.m.	Check-In for Jazz Prelims
8:23 a.m.	Official 10-Minute Warm-Up for Jazz (Floor A)
8:48 a.m.	Compete Jazz Prelims
10:12 a.m.	Official optional 20-minute warm-up for Pom prelims
10:42 a.m.	Check-in for Pom Prelims
10:47 a.m.	Official 10-Minute Warm-Up for Pom (Floor A)
11:12 a.m.	Compete Pom Prelims
11:15 a.m.	Announcement of Large Jazz Semi-finalists (The Stadium)
12:00 p.m.	Lunch at the Sports Complex
1:30 p.m.	Announcement of Large Pom A and B Semi-finalists
6:00 p.m.	Dinner/Shuttle to Coronado Springs Resort
9:00 p.m.	Return to Room/Lights out

**Saturday, February 1**

6:30 a.m.	Wake-up call/breakfast
8:00 a.m.	Shuttle to Sports Complex
9:50 a.m. - 12:57 p.m.	Semifinals for Large Varsity Jazz
1:00 p.m.	Lunch
2:00 p.m.	Announcement of Large Jazz Finalists

3:30 p.m. - 5:37 p.m. Semifinals for Large Varsity Pom  
6:30 p.m. Announcement of Large Pom Finalists  
7:30 p.m. Dinner/Shuttle to Coronado Springs Resort  
9:30 p.m. Return to Room/Lights out

**Sunday, February 2**

10:00 a.m. Wake-up call/breakfast  
11:00 a.m. Shuttle to Sports Complex  
1:34 p.m. - 3:07 p.m. Finals for Large Jazz

3:49 p.m. - 5:40 p.m. Finals for Large Pom  
6:30 p.m. Dinner  
9:15 p.m. Awards for Large Divisions  
10:30 p.m. Return to Room/Lights out

**Monday, February 3**

10:00 a.m. Wake-up call/Breakfast/  
11:00 a.m. - 5:00 p.m. Supervised Team Activity/UDA Championship Event  
6:00 p.m. Return to the Coronado Springs Resort  
9:00 p.m. Return to Rooms/ Lights Out

**Tuesday, February 4**

5:00 a.m. Wake-up call/Breakfast  
5:30 a.m. Check out of Coronado Springs Resort  
5:55 a.m. Depart for Orlando International Airport by shuttle  
9:25 a.m. Depart Orlando for LAX/ Delta #DL2610  
12:20 p.m. Arrive at LAX/Parents pick up their student and drive them home

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**YORBA LINDA CALIFORNIA STATE GIRLS AND BOYS CIF CROSS COUNTRY CHAMPIONSHIPS**

**Background**

Yorba Linda High School girls and boys cross country teams are requesting permission to attend the California State Girls and Boys CIF Cross Country Championships which will be held at Woodward Park in Fresno, California on November 29-30, 2024. Only the top seven teams that qualify for the SS CIF Finals are invited to compete. The Yorba Linda High School Girls and Boys Country team requests permission for twenty students, if they qualify, an opportunity to compete with the best teams in California. Transportation will be provided by two coaches and two chaperones in their private vehicles. There will be one certificated employee accompanying the team. Accommodations for the group will be at the Marriott Courtyard in Fresno, California. Zero school days will be missed.

**Financial Impact**

No cost to the district

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Ed Services  
Dr. Taylor Holloway, Assistant Director, Athletics  
Dr. Bird Potter, Principal, Yorba Linda High School

**YORBA LINDA HIGH SCHOOL  
GIRLS AND BOYS CIF CROSS COUNTRY CHAMPIONSHIP  
Fresno, California  
Nov 29-30, 2024**

**Itinerary**

**Friday, November 29**

8:00 a.m.	Meet at Yorba Linda High School/Coaches, parents, and students to review policies, behavioral expectations, and the school's code of conduct. Leave for Fresno
11:00 a.m.	Lunch



1:00 p.m.	Arrive in Fresno/Check into Marriott Courtyard Clovis in Fresno
2:00 p.m.	Leave for Woodward Park/Coaches and parents driving students
2:30 p.m. – 4:30 p.m.	Run course at Woodward Park
5:00 p.m.	Dinner
6:30 p.m.	Return to Marriott Courtyard Clovis/Coaches and parents driving students
7:00 – 9:00 p.m.	Team Meeting/Return to room
10:00 p.m.	Lights out

**Saturday, November 30**

6:30 a.m.	Wake up. Breakfast at hotel
8:00 a.m.	Leave Marriott Courtyard Clovis for Woodward Park/Coaches and parents driving students
9:30 a.m. – 12:00 p.m.	Race at Woodward Park
12:30 p.m.	Lunch
1:30 p.m.	Return to Marriott Courtyard Clovis/Check out/Coaches and parents driving students
5:30 p.m.	Return to Yorba Linda High School/Parents driving their student home

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**YORBA LINDA HIGH SCHOOL EXTENDED FIELD TRIP FOR MEN'S BASKETBALL HOLIDAY  
TOURNAMENT IN SANTA BARBARA, CALIFORNIA**

**Background**

Yorba Linda High School boys basketball is requesting permission to attend a Holiday Tournament which will be held from December 25-28, 2024 in Santa Barbara, California. The Yorba Linda boys basketball program would like to send 12-14 students, 8 chaperones, and 1 certificated teacher/coach to attend this event. Accommodations for the group will be at the Hotel Santa Barbara. The group will travel by parent-driven vehicles. No school days will be missed.

**Financial Impact**

No cost to the district

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. Taylor Holloway, Assistant Director, Athletics

Dr. Bird Potter, Principal, Yorba Linda High School

**YORBA LINDA BOYS BASKETBALL  
SANTA BARBARA BASKETBALL TOURNAMENT  
Santa Barbara, California  
December 25-28, 2024**

**Itinerary**

**Wednesday, December 25**

2:00 p.m.	Arrive at Yorba Linda High School. Meet at Yorba Linda High School Meet with advisors, chaperones, students to review policies, behavioral expectations, and school's code of conduct.
2:15 p.m.	Depart Yorba Linda High School, transportation is provided by parent- driven vehicles
4:30 p.m.	Arrive at Hotel Santa Barbara, Hotel check-in
6:00 p.m.	Team dinner at local restaurant
8:00-11:00 p.m.	Free time; shower; room checks
11:00 p.m.	Lights out

**Thursday, December 26**

8:30 a.m.	Wake-up, breakfast at hotel
9:00 a.m.-2:00 p.m.	Window of time for our first game
2:00-5:00 p.m.	Swimming pool time; Nap time
6:00-8:00 p.m.	Team dinner at local restaurant
8:00-11:00 p.m.	Free time; shower; room checks
11:00 p.m.	Lights out

**Friday, December 27**

8:30 a.m.	Wake-up, breakfast at hotel
9:00 a.m.-2:00 p.m.	Window of time for our second game
2:00-5:00 p.m.	Swimming pool time; Nap time
6:00-8:00 p.m.	Team dinner at local restaurant
8:00-11:00 p.m.	Free time; shower; room checks
11:00 p.m.	Lights out

**Saturday, December 28**

8:30 a.m.	Wake-up, breakfast at hotel
9:00 a.m.-2:00 p.m.	Window of time for our last game.
2:00-5:00 p.m.	Travel back to Yorba Linda High school.
5:00 p.m.	Players dismissed to family. Trip concluded.

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**YORBA LINDA HIGH SCHOOL STAMPEDE DUALS BOYS WRESTLING TOURNAMENT IN  
LAS VEGAS NEVADA**

**Background**

Yorba Linda High School is requesting permission for the boys wrestling team to participate in the Stampede Duals Tournament on December 13-15, 2024 in Las Vegas, Nevada. The team was invited by Shadow Ridge High School to participate. The Yorba Linda boys wrestling program requests permission for 14-20 students, parent chaperones, and 2 certificated teachers/coaches to attend this event. Accommodations for the group will be at the Aliante Resort in Las Vegas, Nevada. The group will travel by parent-driven vehicles to and from Las Vegas, as well as to and from the tournament venue. Two school days will be missed.

**Financial Impact**

No cost to the district

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Ed Services  
Dr. Taylor Holloway, Assistant Director, Athletics  
Bird Potter, Principal, Yorba Linda High School

**YORBA LINDA BOYS WRESTLING  
STAMPEDE DUALS TOURNAMENT  
Las Vegas, Nevada  
December 13-15, 2024**

**Itinerary**

**Friday, December 13**

6:30 a.m.	Meet at Yorba Linda High School Meet with advisors, chaperones, students to review policies, behavioral expectations, and school's code of conduct
7:00 a.m.	Depart for Las Vegas from Yorba Linda High School. Transportation is provided by parent-driven vehicles
3:00p.m. - 8:00 p.m.	Dual meet competition
4:00 p.m.	Parents will check in at the hotel
8:30 p.m. - 9:30 p.m.	Shower/Dinner
10:00 p.m.	Lights out/room check

**Saturday, December 14**

6:00 a.m.	Wake-up, breakfast at hotel
6:30 a.m.	Depart for Shadow Ridge High School for weigh-ins
8:30 a.m. - 5 p.m.	Dual meet competition
5:30 p.m. - 7:30 p.m.	Shower/Team Dinner
7:30 - 9:30 p.m.	Team Bonding Activity
10:00 p.m.	Lights out/room check

**Sunday, December 15**

6:30 a.m.	Wake-up, breakfast at hotel
8:00 a.m.	Depart via parent drivers back to Yorba Linda High School
12:00 - 1:00 p.m.	Arrive back at Yorba Linda High School and picked up by their parents

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**EL DORADO HIGH SCHOOL CIF CROSS COUNTRY STATE CHAMPIONSHIP MEET IN FRESNO,  
CALIFORNIA**

**Background**

El Dorado High School requests permission to participate in the CIF Cross Country State Championship meet, which will be held on November 29-30, 2024 at Woodward Park in Fresno, California. The El Dorado High School cross country team would like to send fourteen students and two chaperones to this event. Accommodations for the group will be at the Best Western in Fresno, California. The group will travel by parent-driven vehicles. Zero school days will be missed.

**Financial Impact**

No cost to the district

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. Taylor Holloway, Assistant Director, Athletics

Dave Okamoto, Principal, El Dorado High School

**EL DORADO HIGH SCHOOL  
CIF CROSS COUNTRY STATE CHAMPIONSHIP MEET  
Fresno, California  
November 29-30, 2024**

**Itinerary**

**Friday, November 29**

6:30 a.m.	Arrive at El Dorado High School and meet with advisors, chaperones, and students to review policies, behavioral expectations, and the school's code of conduct
7:30 a.m.	Depart to Fresno by parent-driven vehicles
12:00 p.m.	Lunch
1:00 p.m.	Arrive at Woodward Park for check-in
3:30 p.m.	Depart to hotel
4:00 p.m.	Arrive, check-in
5:00 p.m.	Dinner
7:30 p.m.	Team meeting
8:30 p.m.	In rooms
10:00 p.m.	Lights out

**Saturday, November 30**

6:30 a.m.	Breakfast
7:30 a.m.	Check out of the hotel, depart to race/meet by parent-driven vehicles
11:00 a.m.	Race
1:00 p.m.	Lunch
1:30 p.m.	Depart from Woodward Park by parent-driven vehicles to El Dorado High School
4:30 p.m.	Dinner
7:30 p.m.	Arrive at El Dorado High School, parents pickup and drive each student home

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**EL DORADO HIGH SCHOOL EXTENDED FIELD TRIP TO WORLD CLASS ELITE REGIONAL  
DANCE COMPETITION IN HENDERSON, NEVADA**

**Background**

El Dorado High School is requesting permission to participate in the World Class Elite Regional Dance Competition which will be held on February 6-9, 2025 at Green Valley High School in Henderson, Nevada. The El Dorado High School dance team would like to send twenty-three students and two coaches to this event. Accommodations for the group are at the DoubleTree by Hilton Hotel in Las Vegas, Nevada. The group will travel by district charter bus transportation. One and a half school days will be missed.

**Financial Impact**

No cost to the district

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services  
Dr. Taylor Holloway, Assistant Director, Athletics  
David Okamoto, Principal, El Dorado High School



**EL DORADO HIGH SCHOOL**  
**WORLD CLASS ELITE REGIONAL DANCE COMPETITION**  
**Henderson, Nevada**  
**February 6-9, 2025**

**Thursday, February 6**

12:20 p.m.	Students will attend periods 1-4, meet with advisors, chaperones, and students to review policies, behavioral expectations, and the school's code of conduct
12:30 p.m.	Depart to hotel
2:30 p.m.	Lunch
5:30 p.m.	Arrive at hotel, check in
6:30 pm.	Depart for dinner by district charter
8:30 p.m.	Return to hotel by district charter
9:00 p.m.	Homework
10:00 p.m.	Lights out

**Friday, February 7**

9:00 a.m.	Breakfast
10:00 a.m.	Depart for chaperoned sightseeing by district charter
12:30 p.m.	Lunch
1:30 p.m.	Return to hotel by district charter for homework and rehearsal
5:00 p.m.	Depart for dinner and Jabawockeez show
9:00 p.m.	Return to hotel by district charter
10:00 p.m.	Lights out

**Saturday, February 8**

6:00 a.m.	Breakfast
6:40 a.m.	Depart hotel for competition by district charter
7:00 a.m.	Competition begins
11:00 a.m.	Lunch
1:00 p.m.	Resume competition
5:00 p.m.	Awards ceremony
6:30 p.m.	Depart for dinner
8:30 p.m.	Depart to hotel by district charter
9:00 p.m.	In rooms
10:00 p.m.	Lights out

**Sunday, February 9**

7:30 a.m.	Check out of hotel
8:15 a.m.	Depart hotel for breakfast by district charter
11:00 a.m.	Depart to El Dorado High School by district charter
4:00 p.m.	Arrive at El Dorado High School, students picked up by parents and driven home

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**VALENCIA HIGH SCHOOL EXTENDED FIELD TRIP TO CALIFORNIA CROSS COUNTRY  
STATE CHAMPIONSHIPS IN FRESNO, CALIFORNIA**

**Background**

Valencia High School is requesting permission to participate in the California Cross Country State Championships which will be held on November 29-30, 2024 at Woodward Park in Fresno, California. The group will consist of eighteen student athletes, one certificated head coach, and four assistant coaches. Transportation to be provided by coach-driven vehicles and parent-driven vehicles. Accommodations will be at the Best Western Hotel in Fresno. One school day will be missed.

**Financial Impact**

No cost to the district

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. Taylor Holloway, Assistant Director, Athletics

Chris Herzfeld, Principal, Valencia High School

**VALENCIA HIGH SCHOOL  
CALIFORNIA STATE CROSS COUNTRY CHAMPIONSHIPS  
Fresno, California  
November 29-30, 2024**

**Itinerary**

**Friday, November 29**

8:00 a.m.	Arrive at Valencia High School, meet with coaches, parent drivers and student athletes to review policies, behavioral expectations and school's code of conduct
8:15 a.m.	Depart Valencia High School in coach-driven and parent-driven vehicles for the Best Western located at 1551 N. Peach Avenue, Fresno, CA 93727, phone 559-251-5200
12:00 p.m.	Lunch en route
2:00 p.m.	Check in at the Best Western, Fresno.
3:00 p.m.	Practice for the meet
6:00 p.m.	Dinner
8:00 p.m.	Chaperoned evening activities; meet with other athletes; speakers on various topics
9:30 p.m.	Return to rooms
10:00 p.m.	Room check, lights out

**Saturday, November 30**

6:00 a.m.	Wake-up call, breakfast, check out of hotel
6:30 a.m.	Depart Best Western Fresno in coach-driven and parent-driven vehicles to Woodward Park for athletes to warm up and compete
9:00 a.m.	Division 1 Boys Varsity Race
10:00 a.m.	Division 1 Girls Varsity Race
10:20 a.m.	Division 1 Boys Awards Ceremony
11:00 a.m.	Division 1 Girls Awards Ceremony
12:00 p.m.	Return to Best Western for lunch
1:00 p.m.	Depart Best Western to Valencia in coach-driven and parent-driven vehicles.
6:00 p.m.	Arrive at Valencia. Students picked up by parents

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**PRESENT THE QUARTERLY REPORT FOR UNIFORM COMPLAINTS FOR THE PERIOD  
OF JULY 1 - SEPTEMBER 30, 2024**

**Background**

As a result of the Williams lawsuit, Education Code 35186(d) requires “A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported quarterly at a regularly scheduled meeting of the school district's governing board. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

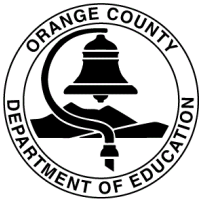
To comply with Education Code 35186(d), the Placentia-Yorba Linda Unified School District submits a quarterly report of uniform complaints to the Board of Education regarding textbooks and instructional materials, teacher vacancies or misassignments, and facility conditions. There are no complaints to report for the July 1-September 30, 2024 quarter.

**Financial Impact**

Not applicable

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services



**Williams Settlement Legislation  
Quarterly Report of Uniform Complaints  
2024-25**

**District:** \_\_\_\_\_

**District Contact:** \_\_\_\_\_

**Title:** \_\_\_\_\_

- Quarter #1      July 1 – September 30, 2024      **Report due by October 31, 2024**
- Quarter #2      October 1 – December 31, 2024      **Report due by January 31, 2025**
- Quarter #3      January 1 – March 31, 2025      **Report due by April 30, 2025**
- Quarter #4      April 1 – June 30, 2025      **Report due by July 31, 2025**

**Check the box that applies:**

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
TOTALS			

Name of Superintendent: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit to:**

Orange County Department of Education  
P.O. Box 9050, Costa Mesa, CA 92628-9050  
Attention: Alicia Gonzalez, Sr. Administrative Assistant, Redhill / R101

Phone: (714) 966-4336      Email: [aliciagonzalez@ocde.us](mailto:aliciagonzalez@ocde.us)

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**ACCEPT GIFTS FROM DISTRICT COMMUNITY MEMBERS AND GROUPS**

**Background**

The district's community members and groups donate gifts to various schools to help provide materials, supplies, and an array of enrichment opportunities to expand their educational experience. Gifts must be listed and accepted by the Board to be in compliance with Education Code Section 41032. The Superintendent will send letters of appreciation to donors on behalf of the Board of Education.

The district's community members and groups have donated the following monetary gifts to the following sites:

- Bryant Ranch Elementary School: Bryant Ranch PTA donated one (1) check in the amount of \$1,775.90 for 5<sup>th</sup>-grade science camp.
- District Elementary Music: David and Grace Suhm donated one (1) used  $\frac{3}{4}$  cello to the elementary music program.
- District Elementary Music: Scott and Beth Mazurier donated one (1) used King Cleveland flute to the elementary music program.
- El Dorado High School: Laura Chassagne donated one (1) check in the amount of \$100 for the ELA Honors Class.
- Fairmont Elementary School: Fairmont Elementary PTA donated three (3) checks totaling \$5,550.13 for Scholastic News, PAL training, and PBIS signage on campus.
- Glenview Elementary School: Glenview Elementary PTA donated two (2) checks totaling \$14,275 for field trips and assemblies.
- Golden Elementary School: Golden PTA donated one (1) check in the amount of \$7,819.93 for 6<sup>th</sup>-grade camp deposit.
- Linda Vista Elementary School: Linda Vista PTA donated one (1) check in the amount of \$1,775 for a BMX assembly.
- Mabel Paine Elementary School: Pacific Life Foundation donated one (1) check in the amount of \$3,000 for Robotics and STEAM materials.
- Mabel Paine Elementary School: Mabel Paine PTA donated one (1) check in the amount of \$1,950.61 for the annual Scholastic Magazine subscription.
- Ruby Drive Elementary School: SoCalREN Rebate Processing Center donated one (1) check in the amount of \$1,000 for school supplies.
- Sierra Vista Elementary School: Sierra Vista PTA donated 2 (two) checks totaling \$1,438.70 for calendar magnets and student planners.
- Sierra Vista Elementary School: The 6<sup>th</sup>-grade class of 2024 donated one (1) check for \$1,787.54 for a new podium and materials and supplies.
- Travis Ranch School: Travis Ranch PTA donated one (1) check in the amount of \$4,417.71 for Parent Square.
- Travis Ranch School: Pacific Life Foundation donated one (1) check in the amount of \$3,500 for Lego Mindstorm Robotics kits for the after-school Robotics Club.
- Yorba Linda Middle School: Lori Daines Murakami made a cash donation in the amount of \$711 to the music program to purchase new music and storage units for the marching band.

The district's community members and groups have donated the following books, which have been reviewed and approved by the principals, to the following sites:

- Sierra Vista Elementary School: An anonymous community member donated a total of seventy-eight (78) books. The full list is [attached here](#).

**Financial Impact**

Total income to be placed in the appropriate school site/division accounts: \$49,101.52

Total income to date for the 2024-25 school year: \$81,601.52

**Administrator**

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Shawn Belmont, Administrative Secretary, Educational Services

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**RED RIBBON WEEK RESOLUTION NO. 24-06**

**Background**

The California Red Ribbon Campaign began in 1985 after Federal Agent Enrique Camarena lost his life to drug traffickers. The Red Ribbon became a symbol of the fight to reduce the demand for drugs, serving as a unifying emblem for millions of Americans committed to creating a Drug-Free America. Each year, Red Ribbon Week is observed in schools and communities across Orange County with various activities focused on educating about the dangers of drugs, alcohol, and tobacco.

This year, Red Ribbon Week will be held from October 23-31, 2024. Resolution Number 24-06 encourages students, parents, and staff to take part in efforts to prevent drug and alcohol abuse. The Red Ribbon Campaign will be supported by the entire community, reinforcing our district's commitment to a drug-free life.

**Financial Impact**

No cost to the district

**Administrator**

Renee Gray, Assistant Superintendent, Supporting Support Services  
Baldwin Pedraza, Director, Student Services



RESOLUTION NO. 24-06  
Board of Education  
Placentia-Yorba Linda Unified School District  
Orange County, California

**WHEREAS**, Red Ribbon Week, which takes place annually from October 23 to October 31, is the nation's oldest and largest drug prevention awareness program, designed to raise awareness and foster a drug-free community; and

**WHEREAS**, the Placentia Yorba Linda Unified School District (PYLUSD) Board of Education recognizes the importance of drug prevention education, beginning with our youngest students and continuing through high school, as part of a comprehensive approach to promoting healthy, drug-free lifestyles for all students; and

**WHEREAS**, studies show that early prevention education significantly reduces the likelihood of youth substance abuse, with research from the National Institute on Drug Abuse (NIDA) demonstrating that students who engage in preventative education are 50% less likely to begin using illegal substances; and

**WHEREAS**, in PYLUSD, all middle school students and high school students attended a presentation as a part of our fentanyl awareness drug prevention education; and, all PYLUSD parents were provided an opportunity to attend presentations on fentanyl awareness in both English and Spanish.

**WHEREAS**, PYLUSD will work to expand on efforts to bring Red Ribbon Week programming across all grade levels; Red Ribbon Week provides an opportunity for students, parents, teachers, and the community to work together in promoting a positive message about making healthy life choices, staying drug-free, and raising awareness about the dangers of drug and alcohol use; and

**WHEREAS**, the Placentia Yorba Linda Board of Education acknowledges the dedication of teachers, administrators, and community partners in ensuring the success of early drug prevention education through activities such as Red Ribbon Week each year and their efforts in fostering a school environment that promotes wellness, safety, and a drug-free lifestyle;

**NOW, THEREFORE, BE IT RESOLVED**, that the PYLUSD Board of Education supports and promotes the observance of Red Ribbon Week in our schools as a critical component of the district's comprehensive prevention and health education program;

**BE IT FURTHER RESOLVED**, that the PYLUSD Board of Education encourages all students, families, and community members to actively participate in Red Ribbon Week activities and continue the conversation about the importance of drug-free living throughout the year, reinforcing that prevention starts today and leads to a safer, healthier future for all.

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA

COUNTY OF ORANGE

\_\_\_\_\_  
Dr. Alex Cherniss  
Secretary, Board of Education  
Placentia-Yorba Linda Unified School District

Date

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INDEPENDENT CONTRACTOR AGREEMENT MARTA M. SHINN DBA VARIATIONS  
PSYCHOLOGY PC**

**Background**

According to the requirements of 34 Code of Federal Regulations (CFR) § 300.502, a student with a disability has the right to obtain an Independent Education Evaluation (IEE) at the public's expense if the parent disagrees with an evaluation obtained by the public agency. The LEA has the option to either fund the IEE or file a due process hearing against the family. In this case, the IEE is being funded due to some compliance portions of the assessment.

This is a provider for psychological educational assessment and/or services for special education student(s).

This agreement will be effective October 8, 2024 - June 30, 2025.

**Financial Impact**

Budgeted Special Education funds, NTE: \$18,000

**Administrator**

Renee Gray, Assistant Superintendent, Student Support Services  
Gwen Redira, Director, Special Education

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made and entered into this 8th day of October, 2024, by and between Marta M. Shinn dba Variations Psychology PC, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

**WHEREAS**, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and  
**WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and  
**WHEREAS**, such services are needed on a limited basis;  
**NOW, THEREFORE**, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)  
To provide assessments for special education students
- 

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on 10/8/2024, and will diligently perform as required and complete performance by 6/30/2025. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ 18,000 for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

**IN WITNESS WHEREOF**, the parties hereto have caused this **AGREEMENT** to be executed.

**CONSULTANT:**

Name of Vendor: Marta M. Shinn dba Variations Psychology PC

Is individual retired from Cal STRS: Yes  No

from CalPERS: Yes  No  If yes, date retired: \_\_\_\_\_

Signature: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Date: \_\_\_\_\_

Social Security/Tax ID \_\_\_\_\_

**DISTRICT:**

Placentia-Yorba Linda Unified School District

By: Gary Stine

Assistant Superintendent, Business Services

Address: 1301 E. Orangethorpe, Placentia, CA 92870

Date: \_\_\_\_\_

Approved by Board: \_\_\_\_\_

(Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

**General Liability Insurance:** The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

**Automobile Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

**Worker's Compensation Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials\_\_\_\_\_.

**Professional Consultants,** which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials\_\_\_\_\_.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials\_\_\_\_\_.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials\_\_\_\_\_.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at [www.dir.ca.gov](http://www.dir.ca.gov).
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INDEPENDENT CONTRACTOR AGREEMENT NATALIE HIGGINS DBA HARMONY AUDITORY-  
VERBAL THERAPY**

**Background**

According to the requirements of 34 Code of Federal Regulations (CFR) § 300.502, a student with a disability has the right to obtain an Independent Education Evaluation (IEE) at the public's expense if the parent disagrees with an evaluation obtained by the public agency. The LEA has the option to either fund the IEE or file a due process hearing against the family. In this case, the IEE is being funded due to some compliance portions of the assessment.

Natalie Higgins dba Harmony Auditory-Verbal Therapy is a specialist in auditory verbal therapy (AVT) for students who are deaf and hard of hearing with cochlear implants. The services of this provider are being requested as they are legally required through the mandated special education plan.

An increase in the budgeted amount is requested to accommodate a full school year of services for an additional student.

Original Authorized Amount	\$ 7,000
Requested Increase in Authorized Amount	<u>\$ 3,500</u>
Total Authorized Amount	\$10,500

This agreement will be effective October 8, 2024 - June 30, 2025.

**Financial Impact**

Budgeted Special Education funds, NTE: \$3,500

**Administrator**

Renee Gray, Assistant Superintendent, Student Support Services  
Gwen Redira, Director, Special Education

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made and entered into this 8th day of October, 2024, by and between Natalie Higgins dba Harmony Auditory-Verbal Therapy, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

**WHEREAS**, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and **WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and **WHEREAS**, such services are needed on a limited basis; **NOW, THEREFORE**, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)  
To provide auditory-verbal therapy services for special education students
- 

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on 10/8/2024, and will diligently perform as required and complete performance by 6/30/2025. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ 3,500 for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

**IN WITNESS WHEREOF**, the parties hereto have caused this **AGREEMENT** to be executed.

**CONSULTANT:**

Name of Vendor: Natalie Higgins dba Harmony Auditory-Verbal Therapy

Is individual retired from Cal STRS: Yes  No

from CalPERS: Yes  No  If yes, date retired: \_\_\_\_\_

Signature: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Date: \_\_\_\_\_

Social Security/Tax ID \_\_\_\_\_

**DISTRICT:**

Placentia-Yorba Linda Unified School District

By: Gary Stine

Assistant Superintendent, Business Services

Address: 1301 E. Orangethorpe, Placentia, CA 92870

Date: \_\_\_\_\_

Approved by Board: \_\_\_\_\_

(Date)



TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

**General Liability Insurance:** The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

**Automobile Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

**Worker's Compensation Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials\_\_\_\_\_.

**Professional Consultants,** which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials\_\_\_\_\_.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials\_\_\_\_\_.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials\_\_\_\_\_.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at [www.dir.ca.gov](http://www.dir.ca.gov).
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**MASTER CONTRACT RESIDENTIAL TREATMENT CENTER (RTC) AGREEMENT WITH  
CHILDREN AND YOUTH SERVICES INC DBA WEST RIDGE ACADEMY**

**Background**

Residential treatment centers (RTCs) are certified centers to provide special education services and intensive therapy to students based on their Individualized Education Plan (IEP). These centers provide an environment and a level of service for students who require more intensive support.

West Ridge Academy is a residential, education, and treatment center for special needs youth. West Ridge's mission is to offer hope and healing to youth and their families. They service youth ages 9 to 17 and help with depression, anxiety, suicidal ideation, and other areas of need that may be significantly impacting a student's ability to access the educational setting. West Ridge provides for students with a variety of disability categories, and academic and behavioral needs.

This agreement will be effective October 8, 2024, through June 30, 2025.

**Financial Impact**

Budgeted special education funds NTE: \$250,000

**Administrator**

Renee Gray, Assistant Superintendent, Student Support Services  
Gwen Redira, Director, Special Education



*NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY  
SERVICES*

*MASTER CONTRACT*

*2024-2025*

*Children and Youth Services Inc.  
dba West Ridge Academy  
5500 West Bagley Park Rd  
West Jordan, UT 84081*

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2024-2025

**CONTRACT NUMBER:**

**LEA:** *Placentia-Yorba Linda Unified School District*

**NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:**

**NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES**  
**MASTER CONTRACT**

**GENERAL PROVISIONS**

**1. MASTER CONTRACT**

This Master Contract is entered into this 8th day of October, 2024, between the Placentia-Yorba Linda Unified School District (hereinafter referred to as “District” or local educational agency “LEA”) and **Children and Youth Services Inc dba West Ridge Academy** (hereinafter referred to as “CONTRACTOR”) for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this Agreement, does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR’s obligation to provide all services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of an LEA student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement or nonpublic agency services until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement or nonpublic agency services is appropriate, and the IEP is signed by the LEA student’s parent.

**2. CERTIFICATIONS AND LICENSES**

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq. and within the professional scope of

practice of each provider's license, certification and/or credential. In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR's licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

### **3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS**

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

### **4. TERM OF MASTER CONTRACT**

The term of this Master Contract shall be from July 1, 2024 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that

any subsequent Master Contract is to be renegotiated prior to June 30, 2025 (Title 5 California Code of Regulations Section 3062(d)). In the event a Master Contract is not renegotiated by June 30<sup>th</sup>, the parties shall have 90 days from July 1 of the new fiscal year to consummate the contract. (Education Code Section 56366(c).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2025.

5. **INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION**

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

6. **INDIVIDUAL SERVICES AGREEMENT**

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the “stay-put” requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the “stay-put” requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

## 7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education, including its officers, agents, and employees and as identified in Paragraph 1 above.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term “license” means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and



authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).

- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child; a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726; an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare; a surrogate parent; a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Agreement" and is referred to as such in this document.

## **ADMINISTRATION OF CONTRACT**

### **8. NOTICES**

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or their designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

### **9. MAINTENANCE OF RECORDS**

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master

Contract, “records” shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); notification of injury; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker’s compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR’s employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student’s record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student’s record. Such log needs to record access to the LEA student’s records by: (a) the LEA student’s parent; (b) an individual to whom written consent has been executed by the LEA student’s parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, “employees of LEA or CONTRACTOR” do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents’ requests for copies of student records within five (5) business days following the date of request by parent or LEA, consistent with Education Code sections 49069 and 56504. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, behavior emergency reports (BER), incident reports, notification of injury and all other reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

## **10. SEVERABILITY CLAUSE**

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

## **11. SUCCESSORS IN INTEREST**

This contract binds CONTRACTOR’s successors and assignees. CONTRACTOR shall notify the LEA in writing within thirty (30) calendar days of any change of ownership or change of corporate control.

**12. VENUE AND GOVERNING LAW**

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

**13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES**

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

**14. TERMINATION**

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. In addition, the cause shall not be to effectuate a change in placement in circumvention of the IEP process. To terminate the Master Contract for cause, either party shall give no less than twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give no less than twenty (20) days prior written notice to the other.

**15. INSURANCE**

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with minimum limits as follows:

- \$2,000,000 per occurrence
  - \$ 5,000 medical expenses
  - \$1,000,000 personal & advertising injury
  - \$4,000,000 general aggregate

- B. **Sexual Abuse or Molestation Liability**, with minimum limits as follows:

- \$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC
  - \$3,000,000 sexual abuse or molestation per occurrence for NPS
  - \$3,000,000 sexual abuse or molestation per occurrence for NPA

Sexual abuse or molestation limits shall be separate and in addition to the limits required in sections A, C and E.

If policies are provided on a claims-made basis, an extended reporting period coverage for claims made within five years after termination of this Agreement is required.

The definition of abuse shall include, but not be limited to, physical abuse, such as sexual or other bodily harm, and non-physical abuse, such as verbal, emotional or mental abuse, any actual, threatened or alleged act, and errors, omissions, or misconduct related to abuse.

- C. **Auto Liability Insurance.** To the extent vehicles, other than buses, are used to transport students, such vehicles shall have liability coverage of not less than \$1,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

If CONTRACTOR uses a bus to transport students, minimum limits of liability shall be \$10,000,000 combined single limit per occurrence.

- D. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- E. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$2,000,000 per occurrence or, if claims-made, per claim

\$4,000,000 general aggregate

If provided on a claims-made basis, this Professional Liability policy shall provide extended reporting period coverage for claims made within three years after termination of this Agreement.

- F. **Cyber Liability Insurance** coverage with not less than the following limits:

\$1,000,000 per occurrence or claim

\$2,000,000 aggregate

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, the release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

- G. The minimum insurance limit requirements may be satisfied with a combination of primary and excess insurance, to satisfy the minimum insurance requirements of the Master Contract. Acceptable excess policies should be either Excess Following Form (i.e., subject to all of the terms and conditions of the policy beneath it) or Umbrella Liability coverage limits that satisfy the minimum limits expressed above in A, B, E and F.
- H. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision.
- I. The Commercial General Liability, Automobile Liability, Cyber Liability and any Excess Following Form or Umbrella (excluding Professional/E&O) policies shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insureds on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- J. The Workers' compensation coverage shall include WAIVER OF SUBROGATION endorsements which provide that the insurer or self-insurer shall waive its right of subrogation against the LEA, District's Board of Education, and its officers, directors, employees, volunteers, and agents with respect to any losses paid under the terms of the policies.
- K. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.
- L. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it. Coverage for all liability coverage parts shall include defense and expense costs outside of the coverage limits.
- M. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.
- N. The insurance requirements required herein shall not be deemed to limit CONTRACTOR's liability relating to the performance under this Agreement. The procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification and harmless provisions of this Master Contract. CONTRACTOR understands and agrees that, notwithstanding any insurance, CONTRACTOR's obligation to defend, indemnify and hold harmless LEA in accordance with this Master Contract is for the full and total amount of any damage, injuries, loss, expense, costs, or liabilities caused by or in any manner connected with

or attributed to the acts or omissions of CONTRACTOR, its directors, officers, agents, employees, subcontractors, guests or visitors, or the operations conducted by CONTRACTOR, or the CONTRACTOR's use, misuse, or neglect of the LEA's premises.

- O. CONTRACTOR shall require that all subcontractors meet the requirements of this Section and the indemnification Section of this Agreement unless otherwise agreed in writing by the LEA.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

**16. INDEMNIFICATION AND HOLD HARMLESS**

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

**17. INDEPENDENT CONTRACTOR**

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination. If CONTRACTOR is determined to be a partner, joint venture, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination.

**18. SUBCONTRACTING**

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted,

including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including but not limited to, transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

## **19. CONFLICTS OF INTEREST**

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042, Government Code section 1090 et seq., including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an

evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free “scholarship” basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

**20. NON-DISCRIMINATION**

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of race, ethnicity, color, religion, sex, gender, pregnancy, gender identity, sexual orientation, national origin, immigration status, age, disability, or any other classification protected by federal or state law.

**EDUCATIONAL PROGRAM**

**21. FREE AND APPROPRIATE PUBLIC EDUCATION**

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as “ITP”) of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student’s IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student’s IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student’s IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student’s IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school.

CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student’s IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student’s enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student’s parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) verification that any such charge or fee is not a “pupil fee” under Education Code section 49010 et. seq.; (b) written notification to the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.



Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student's receipt of special education and/or related services as specified in the LEA student's IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

## **22. GENERAL PROGRAM OF INSTRUCTION**

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless, former juvenile court school pupils, child of a military family or migrant student and other students as set forth in Education Code section 51225.1 as well as students eligible for the California Alternate Assessment and diploma of graduation from high school as set forth in Education Code section 51225.31. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements unless otherwise permitted by law.

When CONTRACTOR serves LEA students in grades seven (7) through twelve (12) and issues pupil identification cards to LEA students, such pupil identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number as required by Education Code section 215.5.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services,

provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services unless LEA and CONTRACTOR agree otherwise in writing.

### **23. INSTRUCTIONAL MINUTES**

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

### **24. CLASS SIZE**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

## **25. CALENDARS**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by the IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

## **26. DATA REPORTING**

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract,

including but not limited to student information, student discipline and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access, store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, forms developed by CDE, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

## **27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT**

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment (“LRE”) options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations and/or activities to support the transition.

## **28. STATEWIDE ACHIEVEMENT TESTING**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), California Alternative Assessment (“CAA”), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California (“ELPAC”), and the Alternate ELPAC, as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’s qualified staff; CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.

**29. DISTRICT MANDATED ATTENDANCE AT MEETINGS**

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

**30. POSITIVE BEHAVIOR INTERVENTIONS**

CONTRACTOR shall comply with the requirements of Education Code sections 49005 et seq., 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; emergency interventions and the prohibitions on the use of restraints and seclusion. CONTRACTOR shall notify the parent/guardian, residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a behavior case manager who is qualified, and responsible for the design, planning and implementation of behavior interventions in accordance with state law. CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within thirty (30) days of any new hire.

CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of such trainings and provide written verification of the trainings annually to LEA and upon request.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the

LEA student's face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a limited emergency intervention by CONTRACTOR's trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of the LEA student; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to Education Code section 56521.2.

In the event CONTRACTOR places a pupil in seclusion as defined in Education Code section 49005.1, CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion as set forth in Education Code section 49005.8. CONTRACTOR shall also comply with all requirements of Education Code section 49005 et seq., in the event a restraint or prone containment is used on a pupil. CONTRACTOR shall also comply with the reporting requirements set forth in Education Code section 49006 regarding the reporting of the use of restraints and seclusion of pupils using forms developed by the California Department of Education or as otherwise agreed to by CONTRACTOR and LEA.

### **31. STUDENT DISCIPLINE**

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. CONTRACTOR shall provide LEA, on a monthly basis, a written report of all disciplinary actions for LEA students, including incidents that result in "other means of correction", suspension and/or expulsion of any LEA student, including all statutory offenses described in Education Code sections 48900 and 48915, using forms developed by the California Department of Education or as otherwise mutually agreed by CONTRACTOR and LEA. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915. Written notification shall be provided to the LEA as designated in Exhibit C.

When CONTRACTOR seeks to remove a LEA student from the current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10<sup>th</sup>) day of suspension. CONTRACTOR shall notify LEA representatives of the need for an IEP team meeting when a manifestation determination will be considered.

### **32. IEP TEAM MEETINGS**

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and

parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP, and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that the parent or guardian should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

### **33. SURROGATE PARENTS**

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

### **34. DUE PROCESS PROCEEDINGS**

CONTRACTOR shall fully participate in special education due process proceedings including alternative dispute resolution, mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the

implementation of a particular student's IEP/IFSP as well as directing CONTRACTOR staff to be available to obtain information and/or prepare for an investigation or due process hearing.

### **35. COMPLAINT PROCEDURES**

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Special Education Compliance Compliant procedures pursuant to Title 5 of the California Code of Regulations section 3200 et seq.; (2) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (3) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (4) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (5) Student Grievance Procedure pursuant to Title IX 34 CFR sections 106.8 (a)(d) and 106.9 (a); and (6) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to any LEA student and provide LEA with all documentation related to the complaint(s) and/or CONTRACTOR's investigation of complaints, including any and all reports generated as a result of an investigation.

### **36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS**

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of



the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

**37. TRANSCRIPTS**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall assign grades and prepare transcripts at the close of each semester, or upon LEA student transfer, for each LEA student in grades nine (9) through twelve (12) inclusive, including students eligible for a diploma in accordance with Education Code section 51225.31. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

**38. LEA STUDENT CHANGE OF RESIDENCE**

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days from the date CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence and whether the student's IEP provides for an assistive technology device for use outside of the school setting. If the student's IEP provides an assistive technology device for use outside of the school setting then the student shall continue to be provided an assistive technology device for use outside the school setting until alternative arrangements are made or until two (2) months have elapsed from the date the student ceased to be enrolled in the LEA, whichever occurs first (Education Code section 56040.3). For foster youth, the definition of school of origin includes placement in a nonpublic school (Education Code sections 48853.5(g)(3) and 48204(a)(2)).

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

**39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM**

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

**40. PARENT ACCESS**

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and

LEA student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

CONTRACTOR shall notify LEA in writing of any verbal and/or written concern/problem reported to a student's parent during parental access to CONTRACTOR'S facilities that would impact implementation of the student's IEP or offer of a FAPE.

#### **41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT**

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student's home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

#### **42. LICENSED CHILDREN'S INSTITUTION CONTRACTORS**

If CONTRACTOR is a licensed children's institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as "NPS/RTC"), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 44 below.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

#### **43. STATE MEAL MANDATE**

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49500 et seq., 49530 et seq., 49550 et seq., and Assembly Bill 130 (2021).

LEA at its sole discretion may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

CONTRACTOR shall provide LEA with at least 30 days prior written notice of any change in its status under the National School Lunch Program/State Meal Mandate and shall work collaboratively with LEA to ensure that each eligible student receives required meals.

#### 44. MONITORING

When CONTRACTOR is a nonpublic school, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and CONTRACTOR, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to CONTRACTOR before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code section 33126.

## PERSONNEL

### 45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, the employee has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

### 46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a nonpublic school, the administrator of the nonpublic school shall hold or currently be in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities; (B) A pupil personnel services credential that authorizes school counseling or psychology; (C) A license as a clinical social worker issued by the Board of Behavioral Sciences; (D) A license in psychology regulated by the Board of Psychology; (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation; (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator; (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences; (H) A license as an educational psychologist issued by the Board of Behavioral Sciences; or (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

**47. CALSTRS OR PERS RETIREMENT REPORTING**

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. Neither LEA nor CONTRACTOR shall have a duty to monitor wages of CalSTRS or PERS retirees to ensure that their earnings are within the limitation prescribed by these or any other retirement system. Neither LEA nor CONTRACTOR shall be liable if CONTRACTOR’S agent(s), officer(s) or employee(s) exceeds a retirement system’s earnings limitation and is reinstated to employment or required to repay retirement benefits. CONTRACTOR agrees to cooperate with LEA should any notices be provided under this provision.

**48. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS**

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes. Failure to provide properly qualified personnel to provide services as specified in a LEA student’s IEP shall be cause for termination of the Master Contract.

**49. STAFF ABSENCE**

When CONTRACTOR is a nonpublic school and CONTRACTOR’S classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher’s

classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

50. **STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME**

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided outside of a pupil's school or in a pupil's home, as specified in the IEP, CONTRACTOR shall ensure that at least one parent of the pupil or an LEA-approved responsible adult is present during the provision of services. As used in this provision, the term "services" shall not apply to field trips or community based instruction taking place outside of the school. All problems and/or concerns reported to parents, both verbal and written shall also be reported to the LEA.

**HEALTH AND SAFETY MANDATES**

51. **HEALTH AND SAFETY**

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

**52. FACILITIES AND FACILITIES MODIFICATIONS**

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances. CONTRACTOR shall maintain a school site safety plan incorporating disaster procedures, routine and emergency crisis response plan, including adaptations for pupils with disabilities.

**53. ADMINISTRATION OF MEDICATION**

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders and for securely storing medication. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

**54. INCIDENT/ACCIDENT REPORTING**

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

CONTRACTOR shall notify LEA in writing, of any pupil-involved incident in which law enforcement was contacted. CONTRACTOR shall provide such written notice no later than one (1) business day after the incident occurred in accordance with Education Code section 56366.1(i).

**55. CHILD ABUSE REPORTING**

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations



and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

**56. SEXUAL HARASSMENT/DISCRIMINATION**

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

**57. REPORTING OF MISSING CHILDREN**

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

**FINANCIAL**

**58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES**

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information:

month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31<sup>st</sup> after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

## **59. RIGHT TO WITHHOLD PAYMENT**

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is

understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

**60. PAYMENT FROM OUTSIDE AGENCIES**

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

**61. PAYMENT FOR ABSENCES**

*NONPUBLIC SCHOOL STAFF ABSENCE*

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP or ISA.

*NONPUBLIC SCHOOL STUDENT ABSENCE*

If CONTRACTOR is a nonpublic school, no later than the tenth (10<sup>th</sup>) cumulative day of the LEA student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

In the event a LEA student is chronically absent due to school refusal or other behaviors related to the student's disability and IEP interventions have been unsuccessful in improving school attendance, CONTRACTOR may request that LEA provide payment for a billable day of attendance related to such absences, on a case-by-case basis given the unique circumstances of the student and the student's individualized needs. LEA may, in its sole discretion, agree to pay CONTRACTOR for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Any such determination by the LEA must be set forth in writing as a condition for such payment.

### *NONPUBLIC AGENCY STAFF ABSENCE*

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

### *NONPUBLIC AGENCY STUDENT ABSENCE*

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student's absence. The LEA shall not be responsible for the payment of services when a student is absent.

## **62. LEA AND/OR NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY**

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by the LEA in accordance with Education Code section 41422 and 46392:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether the LEA is open or closed.
- b. In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing their regular attendance, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain an alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTACTOR due to CONTRACTOR'S school closure.

If instruction or services, or both, cannot be provided to the student either at school or in person for more than 10 days due to an emergency condition described in Education Code sections 41422 and 46392, CONTRACTOR acknowledges the requirements of Education Code section 56345(a)(9) to provide special education and related services, supplementary aids and services, transition services (as applicable) and ESY (as applicable) as specified in the IEP. When the emergency school closure

has ended, CONTRACTOR shall notify the LEA of any lost instructional minutes. CONTRACTOR and LEA shall work collaboratively to determine the need for make up days or service changes, and shall work together to amend the student's IEP and ISA as appropriate.

For any physical school closure in which in-person instruction is restricted due to the coronavirus/COVID-19, CONTRACTOR shall provide instruction in accordance with Education Code section 56345(a)(9) and Exhibit D, attached hereto and incorporated herein.

### **63. INSPECTION AND AUDIT**

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make

such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

**64. RATE SCHEDULE**

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

**65. DEBARMENT CERTIFICATION**

By signing this Agreement, CONTRACTOR certifies that:

- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 8th day of October 2024 and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provide herein.

CONTRACTOR,

LEA,

Children and Youth Services Inc dba West Ridge Academy

By:

By:

Signature

Date

Signature

Date

Gary Stine, Assistant Superintendent, Business Services

Name and Title of Authorized Representative

Name and Title of Authorized Representative

**Notices to CONTRACTOR shall be addressed to:**

---

Name

---

Children and Youth Services Inc dba West Ridge  
Academy

---

Address

---

City                      State                      Zip

---

Phone                      Fax

---

Email

**Notices to LEA shall be addressed to the designees as set forth on Exhibit C**



**EXHIBIT A: 2024-2025 RATES**

<b>CONTRACTOR</b>	<b>CONTRACTOR NUMBER</b>	<b>2024-2025</b>
Children and Youth Services Inc dba West Ridge Academy		(CONTRACT YEAR)

**Per CDE Certification, total enrollment may not exceed \_\_\_\_\_** **If blank, the number shall be as determine by CDE Certification.**

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed				
Total LEA enrollment may not exceed				
			Rate	Period
			_____	_____
			_____	_____

\*Parent transportation reimbursement rates are to be determined by the LEA.  
 \*\*By credentialed Special Education Teacher.

**NOTE: PUBLISHED RATES ARE REVIEWED/APPROVED ANNUALLY; CURRENT RATES ARE IN EFFECT UNTIL 12/31/24**

SERVICES INCLUDED	SERVICE DETAIL	Monthly RATE	AVG DAYS BILLED PER MONTH
EDUCATION SERVICES	Daily academic services in small classroom setting, with oversight and individual service from SPED coordinator and on-going support from behavior support mentors - Block schedule - 5-day school schedule - Averages 20 classroom days each month - Year-round school includes summer term	\$4,579.00	20
RESIDENTIAL CARE	Room & Board - 24/7 staff secure facility - Food, activities, general hygiene needs provided	\$8,019.00	30
MENTAL HEALTH SERVICES	Individual, Family, and group counseling as outlined in treatment plan with ongoing social skills teaching and behavioral support - Medication management as needed - Medical service coordinator works with parents/guardians for any medical/dental/eye needs	\$4,730.00	30
		\$17,328* per month	

*Additional costs of care not covered in RTC rate include such items as: initial clothing/supplies deposit, athletic participation fees, medication medical appointments, 1:1 staffing for extended periods of acuity, transport to/from program for student, parent travel costs.*

VIEWED/APPROVED BY: *[Signature]*

## EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 54, notices to LEA shall be delivered to:

Renee Gray

Assistant Superintendent, Student Support Services

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8710

[rgray@pylusd.org](mailto:rgray@pylusd.org)

Gwen Redira

Director, Special Education Department

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

[gredira@pylusd.org](mailto:gredira@pylusd.org)

2. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Maria Luna Madrigal

Special Education Department Secretary

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8669

[mluna@pylusd.org](mailto:mluna@pylusd.org)

**AND**

Dena Mavritsakis

Special Education Account Technician

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8660

[dmavritsakis@pylusd.org](mailto:dmavritsakis@pylusd.org)

3. For matters regarding Behavior Interventions in accordance with Section 30 and Student Discipline in accordance with Section 31, notices to LEA shall be delivered to:

Erin McGowan  
Psychologist on Special Assignment  
1301 E Orangethorpe Av, Placentia, CA 92870  
714-985-8669  
emcgowan@pylusd.org

## EXHIBIT D

### SUPPLEMENT TO SECTION 62 – LEA AND/OR NONPUBLIC SCHOOL CLOSURES AS A RESULT OF COVID-19 AND COMPLIANCE WITH COVID-19 REQUIREMENTS

LEA and CONTRACTOR agree that in-person instruction shall be conducted in accordance with guidelines issued by the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), Centers for Disease Control and Prevention (“CDC”), and Orange County Health Care Agency (“OCHCA”).

In the event a LEA student requests that CONTRACTOR provide virtual instruction, CONTRACTOR shall notify LEA and coordinate with LEA to convene an IEP team meeting to discuss placement and service options for student.

In the event the state or OCHCA mandate a return to distance learning/remote instruction/virtual instruction as a result of COVID-19 during the 2024-2025 school year, LEA and CONTRACTOR agree that any change from in-person instruction **shall be agreed to in writing by LEA and CONTRACTOR.**

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**MASTER CONTRACT NON-PUBLIC AGENCY (NPA) AGREEMENT WITH UNITED BEHAVIOR CONSULTANTS**

**Background**

Non-public agencies (NPAs) are certified by the State of California to provide specific special education services to students based on their Individualized Education Plan (IEP). These NPAs provide either a level of service or a specialized assessment that the district is either unable or required to provide.

United Behavior Consultants is an NPA provider that specializes in the treatment of developmental disabilities and autism. They provide applied behavior analysis (ABA) support to families, community outreach, and school behavioral and supervision support for students with intensive behavioral needs.

This agreement will be effective October 8, 2024, through June 30, 2025.

**Financial Impact**

Budgeted Special Education funds, NTE: \$ 25,000

**Administrator**

Renee Gray, Assistant Superintendent, Student Support Services  
Gwen Redira, Director, Special Education

*NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY  
SERVICES*

*MASTER CONTRACT*

*2024-2025*

*United Behavior Consultants  
826 Joann St  
Costa Mesa, CA 92627*

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2024-2025

CONTRACT NUMBER:

LEA: Placentia-Yorba Linda Unified School District

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

**NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES**  
**MASTER CONTRACT**

**GENERAL PROVISIONS**

**1. MASTER CONTRACT**

This Master Contract is entered into this 8th day of October, 2024, between the Placentia-Yorba Linda Unified School District (hereinafter referred to as “District” or local educational agency “LEA”) and **United Behavior Consultants** (hereinafter referred to as “CONTRACTOR”) for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this Agreement, does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR’s obligation to provide all services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of an LEA student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement or nonpublic agency services until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement or nonpublic agency services is appropriate, and the IEP is signed by the LEA student’s parent.

**2. CERTIFICATIONS AND LICENSES**

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq. and within the professional scope of

practice of each provider’s license, certification and/or credential. In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children’s institution (hereinafter referred to as “LCI”), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR’s licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR’s certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

### **3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS**

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

### **4. TERM OF MASTER CONTRACT**

The term of this Master Contract shall be from October 8, 2024 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties

acknowledge that any subsequent Master Contract is to be renegotiated prior to June 30, 2025 (Title 5 California Code of Regulations Section 3062(d)). In the event a Master Contract is not renegotiated by June 30<sup>th</sup>, the parties shall have 90 days from July 1 of the new fiscal year to consummate the contract. (Education Code Section 56366(c).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2025.

**5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION**

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

**6. INDIVIDUAL SERVICES AGREEMENT**

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the “stay-put” requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the “stay-put” requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

## **7. DEFINITIONS**

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education, including its officers, agents, and employees and as identified in Paragraph 1 above.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.

- e. The term “license” means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).
- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child; a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726; an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare; a surrogate parent; a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child’s behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term “days” means calendar days unless otherwise specified.
- h. The phrase “billable day” means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase “billable day of attendance” means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term “Master Contract” also means “Agreement” and is referred to as such in this document.

## **ADMINISTRATION OF CONTRACT**

### **8. NOTICES**

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or their designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

### **9. MAINTENANCE OF RECORDS**

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); notification of injury; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log needs to record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records within five (5) business days following the date of request by parent or LEA, consistent with Education Code sections 49069 and 56504. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, behavior emergency reports (BER), incident reports, notification of injury and all other reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

## **10. SEVERABILITY CLAUSE**

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

## **11. SUCCESSORS IN INTEREST**

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA in writing within thirty (30) calendar days of any change of ownership or change of corporate control.

**12. VENUE AND GOVERNING LAW**

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

**13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES**

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

**14. TERMINATION**

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. In addition, the cause shall not be to effectuate a change in placement in circumvention of the IEP process. To terminate the Master Contract for cause, either party shall give no less than twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give no less than twenty (20) days prior written notice to the other.

**15. INSURANCE**

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with minimum limits as follows:

- \$2,000,000 per occurrence
  - \$ 5,000 medical expenses
  - \$1,000,000 personal & advertising injury
  - \$4,000,000 general aggregate

- B. **Sexual Abuse or Molestation Liability**, with minimum limits as follows:

- \$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC
  - \$3,000,000 sexual abuse or molestation per occurrence for NPS



\$3,000,000 sexual abuse or molestation per occurrence for NPA

Sexual abuse or molestation limits shall be separate and in addition to the limits required in sections A, C and E.

If policies are provided on a claims-made basis, an extended reporting period coverage for claims made within five years after termination of this Agreement is required.

The definition of abuse shall include, but not be limited to, physical abuse, such as sexual or other bodily harm, and non-physical abuse, such as verbal, emotional or mental abuse, any actual, threatened or alleged act, and errors, omissions, or misconduct related to abuse.

- C. **Auto Liability Insurance.** To the extent vehicles, other than buses, are used to transport students, such vehicles shall have liability coverage of not less than \$1,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

If CONTRACTOR uses a bus to transport students, minimum limits of liability shall be \$10,000,000 combined single limit per occurrence.

- D. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- E. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$2,000,000 per occurrence or, if claims-made, per claim

\$4,000,000 general aggregate

If provided on a claims-made basis, this Professional Liability policy shall provide extended reporting period coverage for claims made within three years after termination of this Agreement.

- F. **Cyber Liability Insurance** coverage with not less than the following limits:

\$1,000,000 per occurrence or claim

\$2,000,000 aggregate

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, the release of

private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

- G. The minimum insurance limit requirements may be satisfied with a combination of primary and excess insurance, to satisfy the minimum insurance requirements of the Master Contract. Acceptable excess policies should be either Excess Following Form (i.e., subject to all of the terms and conditions of the policy beneath it) or Umbrella Liability coverage limits that satisfy the minimum limits expressed above in A, B, E and F.
- H. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision.
- I. The Commercial General Liability, Automobile Liability, Cyber Liability and any Excess Following Form or Umbrella (excluding Professional/E&O) policies shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insureds on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- J. The Workers' compensation coverage shall include WAIVER OF SUBROGATION endorsements which provide that the insurer or self-insurer shall waive its right of subrogation against the LEA, District's Board of Education, and its officers, directors, employees, volunteers, and agents with respect to any losses paid under the terms of the policies.
- K. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.
- L. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it. Coverage for all liability coverage parts shall include defense and expense costs outside of the coverage limits.
- M. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.
- N. The insurance requirements required herein shall not be deemed to limit CONTRACTOR's liability relating to the performance under this Agreement. The

procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification and harmless provisions of this Master Contract. CONTRACTOR understands and agrees that, notwithstanding any insurance, CONTRACTOR's obligation to defend, indemnify and hold harmless LEA in accordance with this Master Contract is for the full and total amount of any damage, injuries, loss, expense, costs, or liabilities caused by or in any manner connected with or attributed to the acts or omissions of CONTRACTOR, its directors, officers, agents, employees, subcontractors, guests or visitors, or the operations conducted by CONTRACTOR, or the CONTRACTOR's use, misuse, or neglect of the LEA's premises.

- O. CONTRACTOR shall require that all subcontractors meet the requirements of this Section and the indemnification Section of this Agreement unless otherwise agreed in writing by the LEA.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

## **16. INDEMNIFICATION AND HOLD HARMLESS**

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

## **17. INDEPENDENT CONTRACTOR**

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination. If CONTRACTOR is determined to be a partner, joint venture, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that determination, as well as any

expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination.

## **18. SUBCONTRACTING**

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted, including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including but not limited to, transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

## **19. CONFLICTS OF INTEREST**

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042, Government Code section 1090 et seq., including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for

special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

## **20. NON-DISCRIMINATION**

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of race, ethnicity, color, religion, sex, gender, pregnancy, gender identity, sexual orientation, national origin, immigration status, age, disability, or any other classification protected by federal or state law.

## **EDUCATIONAL PROGRAM**

## **21. FREE AND APPROPRIATE PUBLIC EDUCATION**

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student's IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student's IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student's IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student's IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school.

CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student's enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public

education after: (a) verification that any such charge or fee is not a “pupil fee” under Education Code section 49010 et. seq.; (b) written notification to the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student’s receipt of special education and/or related services as specified in the LEA student’s IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

## **22. GENERAL PROGRAM OF INSTRUCTION**

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR’s general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA’s standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE’s standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student’s IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR’s general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA’s diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless, former juvenile court school pupils, child of a military family or migrant student and other students as set forth in Education Code section 51225.1 as well as students eligible for the California Alternate Assessment and diploma of graduation from high school as set forth in Education Code section 51225.31. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA’s graduation requirements unless otherwise permitted by law.

When CONTRACTOR serves LEA students in grades seven (7) through twelve (12) and issues pupil identification cards to LEA students, such pupil identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number as required by Education Code section 215.5.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services unless LEA and CONTRACTOR agree otherwise in writing.

### **23. INSTRUCTIONAL MINUTES**

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

### **24. CLASS SIZE**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree

to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

## **25. CALENDARS**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by the IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in



writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

**26. DATA REPORTING**

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract, including but not limited to student information, student discipline and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access, store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, forms developed by CDE, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

**27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT**

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment (“LRE”) options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations and/or activities to support the transition.

**28. STATEWIDE ACHIEVEMENT TESTING**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), California Alternative Assessment (“CAA”), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California (“ELPAC”), and the Alternate ELPAC, as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’s qualified staff; CONTRACTOR shall

attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.

## **29. DISTRICT MANDATED ATTENDANCE AT MEETINGS**

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

## **30. POSITIVE BEHAVIOR INTERVENTIONS**

CONTRACTOR shall comply with the requirements of Education Code sections 49005 et seq., 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; emergency interventions and the prohibitions on the use of restraints and seclusion. CONTRACTOR shall notify the parent/guardian, residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a behavior case manager who is qualified, and responsible for the design, planning and implementation of behavior interventions in accordance with state law. CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within thirty (30) days of any new hire.

CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the

school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of such trainings and provide written verification of the trainings annually to LEA and upon request.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the LEA student's face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a limited emergency intervention by CONTRACTOR's trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of the LEA student; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to Education Code section 56521.2.

In the event CONTRACTOR places a pupil in seclusion as defined in Education Code section 49005.1, CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion as set forth in Education Code section 49005.8. CONTRACTOR shall also comply with all requirements of Education Code section 49005 et seq., in the event a restraint or prone containment is used on a pupil. CONTRACTOR shall also comply with the reporting requirements set forth in Education Code section 49006 regarding the reporting of the use of restraints and seclusion of pupils using forms developed by the California Department of Education or as otherwise agreed to by CONTRACTOR and LEA.

### **31. STUDENT DISCIPLINE**

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. CONTRACTOR shall provide LEA, on a monthly basis, a written report of all disciplinary actions for LEA students, including incidents that result in "other means of correction", suspension and/or expulsion of any LEA student, including all statutory offenses described in Education Code sections 48900 and 48915, using forms developed by the California Department of Education or as otherwise mutually agreed by CONTRACTOR and LEA. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915. Written notification shall be provided to the LEA as designated in Exhibit C.

When CONTRACTOR seeks to remove a LEA student from the current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10<sup>th</sup>) day of suspension. CONTRACTOR shall notify LEA representatives of the need for an IEP team meeting when a manifestation determination will be considered.

### **32. IEP TEAM MEETINGS**

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP, and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that the parent or guardian should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

### **33. SURROGATE PARENTS**

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

#### **34. DUE PROCESS PROCEEDINGS**

CONTRACTOR shall fully participate in special education due process proceedings including alternative dispute resolution, mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/IFSP as well as directing CONTRACTOR staff to be available to obtain information and/or prepare for an investigation or due process hearing.

#### **35. COMPLAINT PROCEDURES**

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Special Education Compliance Compliant procedures pursuant to Title 5 of the California Code of Regulations section 3200 et seq.; (2) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (3) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (4) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (5) Student Grievance Procedure pursuant to Title IX 34 CFR sections 106.8 (a)(d) and 106.9 (a); and (6) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to any LEA student and provide LEA with all documentation related to the complaint(s) and/or CONTRACTOR's investigation of complaints, including any and all reports generated as a result of an investigation.

#### **36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS**

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting

documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

### **37. TRANSCRIPTS**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall assign grades and prepare transcripts at the close of each semester, or upon LEA student transfer, for each LEA student in grades nine (9) through twelve (12) inclusive, including students eligible for a diploma in accordance with Education Code section 51225.31. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

### **38. LEA STUDENT CHANGE OF RESIDENCE**

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days from the date CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence and whether the student's IEP provides for an assistive technology device for use outside of the school setting. If the student's IEP provides an assistive technology device for use outside of the school setting then the student shall continue to be provided an assistive technology device for use outside the school setting until alternative arrangements are made or until two (2) months have elapsed from the date the student ceased to be enrolled in the LEA, whichever occurs first (Education Code section 56040.3). For foster youth, the definition of school of origin includes placement in a nonpublic school (Education Code sections 48853.5(g)(3) and 48204(a)(2)).

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

**39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM**

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

**40. PARENT ACCESS**

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

CONTRACTOR shall notify LEA in writing of any verbal and/or written concern/problem reported to a student's parent during parental access to CONTRACTOR'S facilities that would impact implementation of the student's IEP or offer of a FAPE.

**41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT**

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student's home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

#### **42. LICENSED CHILDREN’S INSTITUTION CONTRACTORS**

If CONTRACTOR is a licensed children’s institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as “NPS/RTC”), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 44 below.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student’s IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student’s parent or another adult with educational decision-making rights.

#### **43. STATE MEAL MANDATE**

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49500 et seq., 49530 et seq., 49550 et seq., and Assembly Bill 130 (2021).

LEA at its sole discretion may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.



CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

CONTRACTOR shall provide LEA with at least 30 days prior written notice of any change in its status under the National School Lunch Program/State Meal Mandate and shall work collaboratively with LEA to ensure that each eligible student receives required meals.

#### **44. MONITORING**

When CONTRACTOR is a nonpublic school, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and CONTRACTOR, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to CONTRACTOR before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a

Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code section 33126.

## **PERSONNEL**

### **45. CLEARANCE REQUIREMENTS**

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, the employee has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

### **46. STAFF QUALIFICATIONS**

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a nonpublic school, the administrator of the nonpublic school shall hold or currently be in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities; (B) A

pupil personnel services credential that authorizes school counseling or psychology; (C) A license as a clinical social worker issued by the Board of Behavioral Sciences; (D) A license in psychology regulated by the Board of Psychology; (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation; (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator; (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences; (H) A license as an educational psychologist issued by the Board of Behavioral Sciences; or (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

**47. CALSTRS OR PERS RETIREMENT REPORTING**

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. Neither LEA nor CONTRACTOR shall have a duty to monitor wages of CalSTRS or PERS retirees to ensure that their earnings are within the limitation prescribed by these or any other retirement system. Neither LEA nor CONTRACTOR shall be liable if CONTRACTOR'S agent(s), officer(s) or employee(s) exceeds a retirement system's earnings limitation and is reinstated to employment or required to repay retirement benefits. CONTRACTOR agrees to cooperate with LEA should any notices be provided under this provision.

**48. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS**

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance,

Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes. Failure to provide properly qualified personnel to provide services as specified in a LEA student's IEP shall be cause for termination of the Master Contract.

**49. STAFF ABSENCE**

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

**50. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME**

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided outside of a pupil's school or in a pupil's home, as specified in the IEP, CONTRACTOR shall ensure that at least one parent of the pupil or an LEA-approved responsible adult is present during the provision of services. As used in this provision, the term "services" shall not apply to field trips or community based instruction taking place outside of the school. All

problems and/or concerns reported to parents, both verbal and written shall also be reported to the LEA.

## **HEALTH AND SAFETY MANDATES**

### **51. HEALTH AND SAFETY**

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

### **52. FACILITIES AND FACILITIES MODIFICATIONS**

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances. CONTRACTOR shall maintain a school site safety plan incorporating disaster procedures, routine and emergency crisis response plan, including adaptations for pupils with disabilities.

### **53. ADMINISTRATION OF MEDICATION**

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders and for securely storing medication. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

**54. INCIDENT/ACCIDENT REPORTING**

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

CONTRACTOR shall notify LEA in writing, of any pupil-involved incident in which law enforcement was contacted. CONTRACTOR shall provide such written notice no later than one (1) business day after the incident occurred in accordance with Education Code section 56366.1(i).

**55. CHILD ABUSE REPORTING**

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

**56. SEXUAL HARASSMENT/DISCRIMINATION**

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

**57. REPORTING OF MISSING CHILDREN**

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

**FINANCIAL**

**58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES**

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All

payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31<sup>st</sup> after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

## 59. RIGHT TO WITHHOLD PAYMENT

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond



within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

## **60. PAYMENT FROM OUTSIDE AGENCIES**

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

## **61. PAYMENT FOR ABSENCES**

### *NONPUBLIC SCHOOL STAFF ABSENCE*

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP or ISA.

### *NONPUBLIC SCHOOL STUDENT ABSENCE*

If CONTRACTOR is a nonpublic school, no later than the tenth (10<sup>th</sup>) cumulative day of the LEA student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA)

reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

In the event a LEA student is chronically absent due to school refusal or other behaviors related to the student's disability and IEP interventions have been unsuccessful in improving school attendance, CONTRACTOR may request that LEA provide payment for a billable day of attendance related to such absences, on a case-by-case basis given the unique circumstances of the student and the student's individualized needs. LEA may, in its sole discretion, agree to pay CONTRACTOR for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Any such determination by the LEA must be set forth in writing as a condition for such payment.

#### *NONPUBLIC AGENCY STAFF ABSENCE*

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

#### *NONPUBLIC AGENCY STUDENT ABSENCE*

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student's absence. The LEA shall not be responsible for the payment of services when a student is absent.

## **62. LEA AND/OR NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY**

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by the LEA in accordance with Education Code section 41422 and 46392:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether the LEA is open or closed.
- b. In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing their regular attendance, until an alternative placement can be found and implement LEA

student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.

- c. In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain an alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

If instruction or services, or both, cannot be provided to the student either at school or in person for more than 10 days due to an emergency condition described in Education Code sections 41422 and 46392, CONTRACTOR acknowledges the requirements of Education Code section 56345(a)(9) to provide special education and related services, supplementary aids and services, transition services (as applicable) and ESY (as applicable) as specified in the IEP. When the emergency school closure has ended, CONTRACTOR shall notify the LEA of any lost instructional minutes. CONTRACTOR and LEA shall work collaboratively to determine the need for make up days or service changes, and shall work together to amend the student's IEP and ISA as appropriate.

For any physical school closure in which in-person instruction is restricted due to the coronavirus/COVID-19, CONTRACTOR shall provide instruction in accordance with Education Code section 56345(a)(9) and Exhibit D, attached hereto and incorporated herein.

### **63. INSPECTION AND AUDIT**

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing

CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

#### **64. RATE SCHEDULE**

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

#### **65. DEBARMENT CERTIFICATION**

By signing this Agreement, CONTRACTOR certifies that:

- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 8th day of October 2024 and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provide herein.

CONTRACTOR,

LEA,

United Behavior Consultants

By:

By:

Signature

Date

Signature

Date

Gary Stine, Assistant Superintendent, Business Services

Name and Title of Authorized Representative

Name and Title of Authorized Representative

**Notices to CONTRACTOR shall be addressed to:**

Name

United Behavior Consultants

Address

City

State

Zip

Phone

Fax

Email

**Notices to LEA shall be addressed to the designees as set forth on Exhibit C**

**EXHIBIT A: 2024-2025 RATES**

<b>CONTRACTOR</b>	<b>CONTRACTOR NUMBER</b>	<b>2024-2025</b>
<b>United Behavior Consultants</b>		<b>(CONTRACT YEAR)</b>

**Per CDE Certification, total enrollment may not exceed \_\_\_\_\_** **If blank, the number shall be as determine by CDE Certification.**

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed			
Total LEA enrollment may not exceed			
		Rate	Period
		_____	_____
		_____	_____

\*Parent transportation reimbursement rates are to be determined by the LEA.  
 \*\*By credentialed Special Education Teacher.

**Rate Fee Sheet**

**Direct Support Professional (Behavior Technician)- \$55**

**Direct Support Professional (BCBA)- \$70**

**\* Supervision (BCBA)-\$100**

**Functional Behavior Assessment (FBA)- \$120 (16-20 hours) not to exceed \$2,400.**

## EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 54, notices to LEA shall be delivered to:

Renee Gray

Assistant Superintendent, Student Support Services

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8710

[rgray@pylusd.org](mailto:rgray@pylusd.org)

Gwen Redira

Director, Special Education Department

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

[gredira@pylusd.org](mailto:gredira@pylusd.org)

2. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Maria Luna Madrigal

Special Education Department Secretary

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8669

[mluna@pylusd.org](mailto:mluna@pylusd.org)

**AND**

Dena Mavritsakis

Special Education Account Technician

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8660

[dmavritsakis@pylusd.org](mailto:dmavritsakis@pylusd.org)

3. For matters regarding Behavior Interventions in accordance with Section 30 and Student Discipline in accordance with Section 31, notices to LEA shall be delivered to:

Erin McGowan  
Psychologist on Special Assignment  
1301 E Orangethorpe Av, Placentia, CA 92870  
714-985-8669  
emcgowan@pylusd.org



## EXHIBIT D

### SUPPLEMENT TO SECTION 62 – LEA AND/OR NONPUBLIC SCHOOL CLOSURES AS A RESULT OF COVID-19 AND COMPLIANCE WITH COVID-19 REQUIREMENTS

LEA and CONTRACTOR agree that in-person instruction shall be conducted in accordance with guidelines issued by the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), Centers for Disease Control and Prevention (“CDC”), and Orange County Health Care Agency (“OCHCA”).

In the event a LEA student requests that CONTRACTOR provide virtual instruction, CONTRACTOR shall notify LEA and coordinate with LEA to convene an IEP team meeting to discuss placement and service options for student.

In the event the state or OCHCA mandate a return to distance learning/remote instruction/virtual instruction as a result of COVID-19 during the 2024-2025 school year, LEA and CONTRACTOR agree that any change from in-person instruction **shall be agreed to in writing by LEA and CONTRACTOR.**

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**INDEPENDENT CONTRACTOR AGREEMENT WITH ABBY ROZENBERG**

**Background**

According to the requirements of 34 Code of Federal Regulations (CFR) § 300.502, a student with a disability has the right to obtain an Independent Education Evaluation (IEE) at the public's expense if the parent disagrees with an evaluation obtained by the public agency. The LEA has the option to either fund the IEE or file a due process hearing against the family. In this case, the IEE is being funded due to some compliance portions of the assessment.

Abby Rozenberg is a provider of speech/language assessment and/or services for special education student(s).

This agreement will be effective October 8, 2024, through June 30, 2025.

**Financial Impact**

Budgeted Special Education funds, NTE: \$5,000

**Administrator**

Renee Gray, Assistant Superintendent, Student Support Services  
Gwen Redira, Director, Special Education

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between \_\_\_\_\_, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

**WHEREAS**, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and  
**WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and  
**WHEREAS**, such services are needed on a limited basis;  
**NOW, THEREFORE**, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)

- 
2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on \_\_\_\_\_, and will diligently perform as required and complete performance by \_\_\_\_\_. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
  3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
  4. The District shall pay the Consultant/Contractor the total amount of \$ \_\_\_\_\_ for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
  5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
  6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
  7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
  8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
  9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
  10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
  11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
  12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

**IN WITNESS WHEREOF**, the parties hereto have caused this **AGREEMENT** to be executed.

**CONSULTANT:**

Name of Vendor: \_\_\_\_\_  
Is individual retired from Cal STRS: Yes \_\_\_ No \_\_\_  
from CalPERS: Yes \_\_\_ No \_\_\_ If yes, date retired: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Date: \_\_\_\_\_  
Social Security/Tax ID \_\_\_\_\_

**DISTRICT:**

Placentia-Yorba Linda Unified School District  
By: \_\_\_\_\_  
Assistant Superintendent, Business Services  
Address: 1301 E. Orangethorpe, Placentia, CA 92870  
Date: \_\_\_\_\_  
Approved by Board: \_\_\_\_\_  
(Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

**General Liability Insurance:** The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

**Automobile Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

**Worker's Compensation Insurance:** The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials\_\_\_\_\_.

**Professional Consultants,** which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials\_\_\_\_\_.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials\_\_\_\_\_.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials\_\_\_\_\_.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at [www.dir.ca.gov](http://www.dir.ca.gov).
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
Board of Education Regular Meeting  
October 8, 2024**

**RATIFY PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT TEACHER TRAINING  
AND COMPENSATION FOR EXTRA WORK OUTSIDE THE REGULAR SCHOOL YEAR**

**BACKGROUND**

A board memo on professional development was presented on April 16, 2024, through the Educational Services Department. After that date, it was decided that all certificated staff in the Placentia-Yorba Linda Unified School District would receive training focused on student behavior through the Student Support Services Department in the summer. This amount budgeted for this training is intended for both summer and the 2024-25 school year.

This ratification is being brought forward because some of our teachers took advantage of our training during the summer.

The Placentia-Yorba Linda Unified School District and APLE have agreed to provide all certificated staff with two hours of behavior training through the Summer Institute or during the 2024-25 school year. All certificated staff had the opportunity to register for two hours of training, compensated at an hourly rate of \$55.

**Financial Impact**

Budgeted Educator Effectiveness Grant NTE: \$125,000

**Administrator**

Renee Gray, Assistant Superintendent, Student Support Services  
Gwen Redira, Director, Special Education

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**RATIFY MASTER CONTRACT NON-PUBLIC SCHOOL (NPS) AGREEMENT WITH CHRISTOPHER CHAIDEZ DBA THE UPWARD BOUND SCHOOL INC. DBA IDEAL DEVELOPMENT EDUCATION ACADEMY INC.**

**Background**

Non-public schools are certified by the State of California to provide special education services to students based on their Individualized Education Plan (IEP). These schools provide an environment and a level of services for students who require more intensive support than the school district is able to provide.

The Upward Bound School is an NPS that provides a level of service to students of varying abilities to provide intensive support to enable a student's access to the educational setting. They provide specialized interventions for students with more intensive needs including academic, social, emotional, and behavioral.

This ratification is being presented because the services and/or placement, already in progress, are legally required to be implemented immediately after the IEP, without any undue delay.

This agreement will be effective September 3, 2024, through June 30, 2025.

**Financial Impact**

Budgeted special education funds NTE: \$150,000

**Administrator**

Renee Gray, Assistant Superintendent, Student Support Services  
Gwen Redira, Director, Special Education

*NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY  
SERVICES*

*MASTER CONTRACT*

*2024-2025*

*Christopher Chaidez  
dba The Upward Bound School Inc.  
dba IDEAL Development of  
Education Academy Inc.*

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2024-2025

CONTRACT NUMBER:

LEA: Placentia-Yorba Linda Unified School District

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES  
MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 8th day of October, 2024, between the Placentia-Yorba Linda Unified School District (hereinafter referred to as “District” or local educational agency “LEA”) and **Christopher Chaidez dba The Upward Bound School Inc dba IDEAL Development of Education Academy Inc.** (hereinafter referred to as “CONTRACTOR”) for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this Agreement, does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR’s obligation to provide all services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of an LEA student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement or nonpublic agency services until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement or nonpublic agency services is appropriate, and the IEP is signed by the LEA student’s parent.

2. CERTIFICATIONS AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and

as defined in California Education Code, section 56366 et seq. and within the professional scope of practice of each provider’s license, certification and/or credential. In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children’s institution (hereinafter referred to as “LCI”), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR’s licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR’s certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

### **3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS**

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

### **4. TERM OF MASTER CONTRACT**

The term of this Master Contract shall be from July 1, 2024 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is

required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be renegotiated prior to June 30, 2025 (Title 5 California Code of Regulations Section 3062(d)). In the event a Master Contract is not renegotiated by June 30<sup>th</sup>, the parties shall have 90 days from July 1 of the new fiscal year to consummate the contract. (Education Code Section 56366(c).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2025.

5. **INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION**

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

6. **INDIVIDUAL SERVICES AGREEMENT**

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the “stay-put” requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the “stay-put” requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

## **7. DEFINITIONS**

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education, including its officers, agents, and employees and as identified in Paragraph 1 above.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.

- e. The term “license” means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).
- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child; a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726; an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare; a surrogate parent; a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child’s behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term “days” means calendar days unless otherwise specified.
- h. The phrase “billable day” means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase “billable day of attendance” means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term “Master Contract” also means “Agreement” and is referred to as such in this document.

## **ADMINISTRATION OF CONTRACT**

### **8. NOTICES**

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or their designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

### **9. MAINTENANCE OF RECORDS**

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); notification of injury; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log needs to record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records within five (5) business days following the date of request by parent or LEA, consistent with Education Code sections 49069 and 56504. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, behavior emergency reports (BER), incident reports, notification of injury and all other reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

## **10. SEVERABILITY CLAUSE**

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

## **11. SUCCESSORS IN INTEREST**



This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA in writing within thirty (30) calendar days of any change of ownership or change of corporate control.

**12. VENUE AND GOVERNING LAW**

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

**13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES**

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

**14. TERMINATION**

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. In addition, the cause shall not be to effectuate a change in placement in circumvention of the IEP process. To terminate the Master Contract for cause, either party shall give no less than twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give no less than twenty (20) days prior written notice to the other.

**15. INSURANCE**

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with minimum limits as follows:

- \$2,000,000 per occurrence
  - \$ 5,000 medical expenses
  - \$1,000,000 personal & advertising injury
  - \$4,000,000 general aggregate

- B. **Sexual Abuse or Molestation Liability**, with minimum limits as follows:

- \$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC
  - \$3,000,000 sexual abuse or molestation per occurrence for NPS

\$3,000,000 sexual abuse or molestation per occurrence for NPA

Sexual abuse or molestation limits shall be separate and in addition to the limits required in sections A, C and E.

If policies are provided on a claims-made basis, an extended reporting period coverage for claims made within five years after termination of this Agreement is required.

The definition of abuse shall include, but not be limited to, physical abuse, such as sexual or other bodily harm, and non-physical abuse, such as verbal, emotional or mental abuse, any actual, threatened or alleged act, and errors, omissions, or misconduct related to abuse.

- C. **Auto Liability Insurance.** To the extent vehicles, other than buses, are used to transport students, such vehicles shall have liability coverage of not less than \$1,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

If CONTRACTOR uses a bus to transport students, minimum limits of liability shall be \$10,000,000 combined single limit per occurrence.

- D. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- E. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$2,000,000 per occurrence or, if claims-made, per claim

\$4,000,000 general aggregate

If provided on a claims-made basis, this Professional Liability policy shall provide extended reporting period coverage for claims made within three years after termination of this Agreement.

- F. **Cyber Liability Insurance** coverage with not less than the following limits:

\$1,000,000 per occurrence or claim

\$2,000,000 aggregate

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, the release of

private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

- G. The minimum insurance limit requirements may be satisfied with a combination of primary and excess insurance, to satisfy the minimum insurance requirements of the Master Contract. Acceptable excess policies should be either Excess Following Form (i.e., subject to all of the terms and conditions of the policy beneath it) or Umbrella Liability coverage limits that satisfy the minimum limits expressed above in A, B, E and F.
- H. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision.
- I. The Commercial General Liability, Automobile Liability, Cyber Liability and any Excess Following Form or Umbrella (excluding Professional/E&O) policies shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insureds on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- J. The Workers' compensation coverage shall include WAIVER OF SUBROGATION endorsements which provide that the insurer or self-insurer shall waive its right of subrogation against the LEA, District's Board of Education, and its officers, directors, employees, volunteers, and agents with respect to any losses paid under the terms of the policies.
- K. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.
- L. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it. Coverage for all liability coverage parts shall include defense and expense costs outside of the coverage limits.
- M. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.
- N. The insurance requirements required herein shall not be deemed to limit CONTRACTOR's liability relating to the performance under this Agreement. The

procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification and harmless provisions of this Master Contract. CONTRACTOR understands and agrees that, notwithstanding any insurance, CONTRACTOR's obligation to defend, indemnify and hold harmless LEA in accordance with this Master Contract is for the full and total amount of any damage, injuries, loss, expense, costs, or liabilities caused by or in any manner connected with or attributed to the acts or omissions of CONTRACTOR, its directors, officers, agents, employees, subcontractors, guests or visitors, or the operations conducted by CONTRACTOR, or the CONTRACTOR's use, misuse, or neglect of the LEA's premises.

- O. CONTRACTOR shall require that all subcontractors meet the requirements of this Section and the indemnification Section of this Agreement unless otherwise agreed in writing by the LEA.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

## **16. INDEMNIFICATION AND HOLD HARMLESS**

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

## **17. INDEPENDENT CONTRACTOR**

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination. If CONTRACTOR is determined to be a partner, joint venture, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that determination, as well as any

expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination.

## **18. SUBCONTRACTING**

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted, including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including but not limited to, transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

## **19. CONFLICTS OF INTEREST**

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042, Government Code section 1090 et seq., including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for

special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

**20. NON-DISCRIMINATION**

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of race, ethnicity, color, religion, sex, gender, pregnancy, gender identity, sexual orientation, national origin, immigration status, age, disability, or any other classification protected by federal or state law.

**EDUCATIONAL PROGRAM**

**21. FREE AND APPROPRIATE PUBLIC EDUCATION**

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student's IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student's IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student's IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student's IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school.

CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student's enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public

education after: (a) verification that any such charge or fee is not a “pupil fee” under Education Code section 49010 et. seq.; (b) written notification to the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student’s receipt of special education and/or related services as specified in the LEA student’s IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

## **22. GENERAL PROGRAM OF INSTRUCTION**

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR’s general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA’s standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE’s standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student’s IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR’s general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA’s diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless, former juvenile court school pupils, child of a military family or migrant student and other students as set forth in Education Code section 51225.1 as well as students eligible for the California Alternate Assessment and diploma of graduation from high school as set forth in Education Code section 51225.31. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA’s graduation requirements unless otherwise permitted by law.

When CONTRACTOR serves LEA students in grades seven (7) through twelve (12) and issues pupil identification cards to LEA students, such pupil identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number as required by Education Code section 215.5.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services unless LEA and CONTRACTOR agree otherwise in writing.

### **23. INSTRUCTIONAL MINUTES**

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

### **24. CLASS SIZE**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree



to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

## **25. CALENDARS**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by the IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in

writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

## **26. DATA REPORTING**

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract, including but not limited to student information, student discipline and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access, store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, forms developed by CDE, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

## **27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT**

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment (“LRE”) options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations and/or activities to support the transition.

## **28. STATEWIDE ACHIEVEMENT TESTING**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), California Alternative Assessment (“CAA”), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California (“ELPAC”), and the Alternate ELPAC, as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’s qualified staff; CONTRACTOR shall

attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.

## **29. DISTRICT MANDATED ATTENDANCE AT MEETINGS**

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

## **30. POSITIVE BEHAVIOR INTERVENTIONS**

CONTRACTOR shall comply with the requirements of Education Code sections 49005 et seq., 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; emergency interventions and the prohibitions on the use of restraints and seclusion. CONTRACTOR shall notify the parent/guardian, residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a behavior case manager who is qualified, and responsible for the design, planning and implementation of behavior interventions in accordance with state law. CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within thirty (30) days of any new hire.

CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the

school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of such trainings and provide written verification of the trainings annually to LEA and upon request.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the LEA student's face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a limited emergency intervention by CONTRACTOR's trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of the LEA student; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to Education Code section 56521.2.

In the event CONTRACTOR places a pupil in seclusion as defined in Education Code section 49005.1, CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion as set forth in Education Code section 49005.8. CONTRACTOR shall also comply with all requirements of Education Code section 49005 et seq., in the event a restraint or prone containment is used on a pupil. CONTRACTOR shall also comply with the reporting requirements set forth in Education Code section 49006 regarding the reporting of the use of restraints and seclusion of pupils using forms developed by the California Department of Education or as otherwise agreed to by CONTRACTOR and LEA.

### **31. STUDENT DISCIPLINE**

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. CONTRACTOR shall provide LEA, on a monthly basis, a written report of all disciplinary actions for LEA students, including incidents that result in "other means of correction", suspension and/or expulsion of any LEA student, including all statutory offenses described in Education Code sections 48900 and 48915, using forms developed by the California Department of Education or as otherwise mutually agreed by CONTRACTOR and LEA. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915. Written notification shall be provided to the LEA as designated in Exhibit C.

When CONTRACTOR seeks to remove a LEA student from the current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10<sup>th</sup>) day of suspension. CONTRACTOR shall notify LEA representatives of the need for an IEP team meeting when a manifestation determination will be considered.

### **32. IEP TEAM MEETINGS**

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP, and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that the parent or guardian should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

### **33. SURROGATE PARENTS**

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

#### **34. DUE PROCESS PROCEEDINGS**

CONTRACTOR shall fully participate in special education due process proceedings including alternative dispute resolution, mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/IFSP as well as directing CONTRACTOR staff to be available to obtain information and/or prepare for an investigation or due process hearing.

#### **35. COMPLAINT PROCEDURES**

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Special Education Compliance Compliant procedures pursuant to Title 5 of the California Code of Regulations section 3200 et seq.; (2) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (3) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (4) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (5) Student Grievance Procedure pursuant to Title IX 34 CFR sections 106.8 (a)(d) and 106.9 (a); and (6) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to any LEA student and provide LEA with all documentation related to the complaint(s) and/or CONTRACTOR's investigation of complaints, including any and all reports generated as a result of an investigation.

#### **36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS**

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting

documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

### **37. TRANSCRIPTS**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall assign grades and prepare transcripts at the close of each semester, or upon LEA student transfer, for each LEA student in grades nine (9) through twelve (12) inclusive, including students eligible for a diploma in accordance with Education Code section 51225.31. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

### **38. LEA STUDENT CHANGE OF RESIDENCE**

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days from the date CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence and whether the student's IEP provides for an assistive technology device for use outside of the school setting. If the student's IEP provides an assistive technology device for use outside of the school setting then the student shall continue to be provided an assistive technology device for use outside the school setting until alternative arrangements are made or until two (2) months have elapsed from the date the student ceased to be enrolled in the LEA, whichever occurs first (Education Code section 56040.3). For foster youth, the definition of school of origin includes placement in a nonpublic school (Education Code sections 48853.5(g)(3) and 48204(a)(2)).

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

**39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM**

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

**40. PARENT ACCESS**

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

CONTRACTOR shall notify LEA in writing of any verbal and/or written concern/problem reported to a student's parent during parental access to CONTRACTOR'S facilities that would impact implementation of the student's IEP or offer of a FAPE.

**41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT**

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student's home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.



#### **42. LICENSED CHILDREN’S INSTITUTION CONTRACTORS**

If CONTRACTOR is a licensed children’s institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as “NPS/RTC”), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 44 below.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student’s IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student’s parent or another adult with educational decision-making rights.

#### **43. STATE MEAL MANDATE**

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49500 et seq., 49530 et seq., 49550 et seq., and Assembly Bill 130 (2021).

LEA at its sole discretion may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

CONTRACTOR shall provide LEA with at least 30 days prior written notice of any change in its status under the National School Lunch Program/State Meal Mandate and shall work collaboratively with LEA to ensure that each eligible student receives required meals.

#### **44. MONITORING**

When CONTRACTOR is a nonpublic school, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and CONTRACTOR, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to CONTRACTOR before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a

Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code section 33126.

## **PERSONNEL**

### **45. CLEARANCE REQUIREMENTS**

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, the employee has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

### **46. STAFF QUALIFICATIONS**

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a nonpublic school, the administrator of the nonpublic school shall hold or currently be in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities; (B) A

pupil personnel services credential that authorizes school counseling or psychology; (C) A license as a clinical social worker issued by the Board of Behavioral Sciences; (D) A license in psychology regulated by the Board of Psychology; (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation; (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator; (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences; (H) A license as an educational psychologist issued by the Board of Behavioral Sciences; or (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

**47. CALSTRS OR PERS RETIREMENT REPORTING**

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. Neither LEA nor CONTRACTOR shall have a duty to monitor wages of CalSTRS or PERS retirees to ensure that their earnings are within the limitation prescribed by these or any other retirement system. Neither LEA nor CONTRACTOR shall be liable if CONTRACTOR'S agent(s), officer(s) or employee(s) exceeds a retirement system's earnings limitation and is reinstated to employment or required to repay retirement benefits. CONTRACTOR agrees to cooperate with LEA should any notices be provided under this provision.

**48. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS**

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance,

Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes. Failure to provide properly qualified personnel to provide services as specified in a LEA student's IEP shall be cause for termination of the Master Contract.

**49. STAFF ABSENCE**

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

**50. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME**

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided outside of a pupil's school or in a pupil's home, as specified in the IEP, CONTRACTOR shall ensure that at least one parent of the pupil or an LEA-approved responsible adult is present during the provision of services. As used in this provision, the term "services" shall not apply to field trips or community based instruction taking place outside of the school. All

problems and/or concerns reported to parents, both verbal and written shall also be reported to the LEA.

## **HEALTH AND SAFETY MANDATES**

### **51. HEALTH AND SAFETY**

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

### **52. FACILITIES AND FACILITIES MODIFICATIONS**

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances. CONTRACTOR shall maintain a school site safety plan incorporating disaster procedures, routine and emergency crisis response plan, including adaptations for pupils with disabilities.

### **53. ADMINISTRATION OF MEDICATION**

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders and for securely storing medication. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

**54. INCIDENT/ACCIDENT REPORTING**

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

CONTRACTOR shall notify LEA in writing, of any pupil-involved incident in which law enforcement was contacted. CONTRACTOR shall provide such written notice no later than one (1) business day after the incident occurred in accordance with Education Code section 56366.1(i).

**55. CHILD ABUSE REPORTING**

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

**56. SEXUAL HARASSMENT/DISCRIMINATION**

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

**57. REPORTING OF MISSING CHILDREN**

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

**FINANCIAL**

**58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES**

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All

payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31<sup>st</sup> after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.



## 59. RIGHT TO WITHHOLD PAYMENT

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond

within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

## **60. PAYMENT FROM OUTSIDE AGENCIES**

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

## **61. PAYMENT FOR ABSENCES**

### *NONPUBLIC SCHOOL STAFF ABSENCE*

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP or ISA.

### *NONPUBLIC SCHOOL STUDENT ABSENCE*

If CONTRACTOR is a nonpublic school, no later than the tenth (10<sup>th</sup>) cumulative day of the LEA student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA)

reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

In the event a LEA student is chronically absent due to school refusal or other behaviors related to the student's disability and IEP interventions have been unsuccessful in improving school attendance, CONTRACTOR may request that LEA provide payment for a billable day of attendance related to such absences, on a case-by-case basis given the unique circumstances of the student and the student's individualized needs. LEA may, in its sole discretion, agree to pay CONTRACTOR for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Any such determination by the LEA must be set forth in writing as a condition for such payment.

#### *NONPUBLIC AGENCY STAFF ABSENCE*

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

#### *NONPUBLIC AGENCY STUDENT ABSENCE*

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student's absence. The LEA shall not be responsible for the payment of services when a student is absent.

## **62. LEA AND/OR NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY**

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by the LEA in accordance with Education Code section 41422 and 46392:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether the LEA is open or closed.
- b. In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing their regular attendance, until an alternative placement can be found and implement LEA

student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.

- c. In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain an alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

If instruction or services, or both, cannot be provided to the student either at school or in person for more than 10 days due to an emergency condition described in Education Code sections 41422 and 46392, CONTRACTOR acknowledges the requirements of Education Code section 56345(a)(9) to provide special education and related services, supplementary aids and services, transition services (as applicable) and ESY (as applicable) as specified in the IEP. When the emergency school closure has ended, CONTRACTOR shall notify the LEA of any lost instructional minutes. CONTRACTOR and LEA shall work collaboratively to determine the need for make up days or service changes, and shall work together to amend the student's IEP and ISA as appropriate.

For any physical school closure in which in-person instruction is restricted due to the coronavirus/COVID-19, CONTRACTOR shall provide instruction in accordance with Education Code section 56345(a)(9) and Exhibit D, attached hereto and incorporated herein.

### **63. INSPECTION AND AUDIT**

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing

CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

#### **64. RATE SCHEDULE**

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

#### **65. DEBARMENT CERTIFICATION**

By signing this Agreement, CONTRACTOR certifies that:

- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the   1<sup>st</sup>   day of July 2024 and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provide herein.

CONTRACTOR,

LEA,

Christopher Chaidez dba The Upward Bound School  
Inc dba IDEAL Development of Education Academy  
Inc  
By:

By:

Signature Date

Signature Date  
Gary Stine, Assistant Superintendent, Business  
Services

Name and Title of Authorized  
Representative

Name and Title of Authorized  
Representative

**Notices to CONTRACTOR shall be addressed to:**

Name

Christopher Chaidez dba The Upward Bound School Inc dba IDEAL Development of Education Academy  
Inc

Address

City State Zip

Phone Fax

Email

**Notices to LEA shall be addressed to the designees as set forth on Exhibit C**

**EXHIBIT A: 2024-2025 RATES**

<b>CONTRACTOR</b>	<b>CONTRACTOR NUMBER</b>	<b>2024-2025</b>
Christopher Chaidez dba The Upward Bound School Inc dba IDEAL Development of Education Academy Inc		(CONTRACT YEAR)

**Per CDE Certification, total enrollment may not exceed** \_\_\_\_\_ **If blank, the number shall be as determine by CDE Certification.**

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed				
Total LEA enrollment may not exceed				
			Rate	Period
			_____	_____
			_____	_____

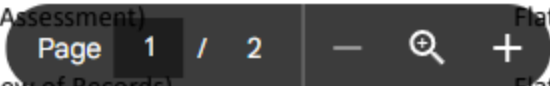
\*Parent transportation reimbursement rates are to be determined by the LEA.  
 \*\*By credentialed Special Education Teacher.

**EXHIBIT A: 2024-2025 RATES**

**4.1 RATE SCHEDULE FOR CONTRACT YEAR**

The CONTRACTOR: The Upward Bound School  
 The CONTRACTOR CDS NUMBER: 30664806166748  
 Teacher to Pupil Ratio: 1:12

<b>Service Rate</b>	<b>Rate</b>	<b>Period</b>
1) Inclusive Education Program:	DAILY RATE: \$205	
ESY	DAILY RATE: \$205	
2) Related Services		
<u>SERVICE</u>		
Intensive Individual Services (340)	\$50	per hour
Additional Intensive Individual Services (340)	\$30	per hour
Language and Speech (415)	\$110	per hour
Speech and Language Therapist (Full Assessment)	Flat Rate of \$2900	
Speech and Language Therapist (Review of Records)	Flat Rate of \$800	
Adapted Physical Education	\$180	per hour
Health and Nursing: Specialized Physical Health Care (435)	\$80	per hour
Health and Nursing Other Services (436)	\$80	per hour
Assistive Technology Services (445)	\$110	per hour
Occupational Therapist (450)	\$110	per hour
Occupational Therapist (Full Assessment)	Flat Rate of \$2000	
Occupational Therapist (Review of Records)	Flat Rate of \$800	





Physical Therapy (460)

Individual Counseling (510)

\$120

per hour

Licensed Clinical Social Worker ERMHS/Individual Counseling

\$120

per hour

Counseling and Guidance (515)

\$100

per hour (group)

Parent Counseling and Training (520)

\$115

per hour

Social Work Services

Psychological Services (530)

\$120

per hour

Psychological Services (Full Assessment)

Flat Rate of \$2900

Psychological Services (Review of Records)

Flat Rate of \$800

Emotional Related Mental Health Services (ERMHS) Assessment

Flat Rate of \$2300

Individual Educational Evaluations (IEE)

Flat Rate of \$3,900

Behavior Intervention Design/Planning - BCBA (535)

\$120

per hour

Behavior Intervention Implementation - 1:1 Support

\$50

per hour

Academic Assessment (Woodcock Johnson or WIAT) including

Flat Rate of \$1,850

Academic Assessment (Woodcock Johnson or WIAT) including Assessment Administration, Generating Data Report and Create Academic Assessment Report	Flat Rate of \$1,850
Specialized Services for Low Incidence Disabilities (610)	
Specialized Deaf and Hard of Hearing (710)	
Interpreter Services (715)	
Audiological Services (72)	
Other Transition Services (890)	
Other (900)	
Other: Meal Mandated	\$12 per day
Transportation (per trip) + Mileage to/from NPS	\$50 + \$3.00 per mile
Transportation (per trip) (less than 24 hours cancellation)	\$25 + \$3.00 per mile (if arrived at location)

## EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 54, notices to LEA shall be delivered to:

Renee Gray

Assistant Superintendent, Student Support Services

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8710

[rgray@pylusd.org](mailto:rgray@pylusd.org)

Gwen Redira

Director, Special Education Department

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

[gredira@pylusd.org](mailto:gredira@pylusd.org)

2. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Maria Luna Madrigal

Special Education Department Secretary

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8669

[mluna@pylusd.org](mailto:mluna@pylusd.org)

**AND**

Dena Mavritsakis

Special Education Account Technician

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8660

[dmavritsakis@pylusd.org](mailto:dmavritsakis@pylusd.org)

3. For matters regarding Behavior Interventions in accordance with Section 30 and Student Discipline in accordance with Section 31, notices to LEA shall be delivered to:

Erin McGowan  
Psychologist on Special Assignment  
1301 E Orangethorpe Av, Placentia, CA 92870  
714-985-8669  
emcgowan@pylusd.org

## EXHIBIT D

### SUPPLEMENT TO SECTION 62 – LEA AND/OR NONPUBLIC SCHOOL CLOSURES AS A RESULT OF COVID-19 AND COMPLIANCE WITH COVID-19 REQUIREMENTS

LEA and CONTRACTOR agree that in-person instruction shall be conducted in accordance with guidelines issued by the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), Centers for Disease Control and Prevention (“CDC”), and Orange County Health Care Agency (“OCHCA”).

In the event a LEA student requests that CONTRACTOR provide virtual instruction, CONTRACTOR shall notify LEA and coordinate with LEA to convene an IEP team meeting to discuss placement and service options for student.

In the event the state or OCHCA mandate a return to distance learning/remote instruction/virtual instruction as a result of COVID-19 during the 2024-2025 school year, LEA and CONTRACTOR agree that any change from in-person instruction **shall be agreed to in writing by LEA and CONTRACTOR.**

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**RETAINER AGREEMENT WITH FAGEN FRIEDMAN & FULFROST LLP**

**Background**

Fagen Friedman & Fulfrost LLP (FFF) provides legal counsel for students within the Placentia-Yorba Linda Unified School District. FFF is dedicated to the excellent and efficient representation of public schools regarding students on IEPs, 504's, as well as compliance complaints (i.e., ADA, UCP, OCR, Title IX, etc.). Entering into this retainer agreement will provide the district with an additional legal resource for consulting and collaborating on special education matters.

The hourly legal fees for Fagen Friedman & Fulfrost LLP are as follows:

	7/1/2024-6/30/2025
Senior Partner	\$405
Senior Counsel/Of-Counsel	\$360 - \$380
Partner	\$345 - \$380
Associate	\$280 - \$310
Paralegal	\$195 - \$280
Law Clerk	\$280
Next Level Client Services	\$180
Education Consultant	\$285
Communications Services Consultant	\$305
Communications Services Associate	\$100
Technology Discovery Associate	\$50

This agreement will be effective October 8, 2024, through June 30, 2025.

**Financial Impact**

Budgeted special education funds, NTE: \$75,000

**Administrator**

Renee Gray, Assistant Superintendent, Student Support Services



**AGREEMENT FOR LEGAL SERVICES**

This agreement is by and between Placentia-Yorba Linda Unified School District (“Client”) and the law firm of Fagen Friedman & Fulfrost LLP (F3 Law) (“Attorney”). In consideration of the promises and the mutual agreements hereinafter contained, Attorney agrees to provide legal services to the *Special Education Department* on the terms set forth below effective October 9, 2024:

1. **CONDITIONS.** This Agreement will not take effect, and Attorney will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

2. **SCOPE OF SERVICES.** Client hires Attorney as its legal representative/counsel with respect to matters Client specifically refers to Attorney. Attorney will provide those legal services reasonably required to represent Client. Attorney will take reasonable steps to keep Client informed of progress and to respond to Client’s inquiries.

3. **CLIENT’S DUTIES.** Client agrees to cooperate with Attorney and to communicate with candor while keeping the Attorney apprised of any information or developments which may come to Client’s attention, to abide by this Agreement, to pay Attorney’s bills on time and to keep Attorney advised of Client’s address and telephone number. Client will assist Attorney in providing information and documents necessary for the representation in the described matter.

4. **CONSULTANT SERVICES.** Attorney may provide consulting services, which may be referred to as Next Level Client Services, in addition to or in support of the legal services provided pursuant to this Agreement, through qualified non-attorney consultants, including but not limited to: governance training and assistance; communications services; education program planning and implementation; mentoring, coaching, and leadership; strategic planning and solutions; and advocacy at the local and state level.

5. **EMAIL COMMUNICATIONS/CLOUD-BASED COMPUTING.** Attorney will protect Client data in a manner that is compliant with state and federal law. In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. In addition, Attorney uses a cloud computing service. Most of Attorney’s electronic data, including emails and documents, are stored in this manner. Attorney will take reasonable precautions to keep email and other electronic data confidential and secure.

6. **LEGAL FEES AND BILLING PRACTICES.** Client agrees to pay by the hour, in minimum units of one tenth (.1) of an hour, at Attorney’s prevailing rates for all time spent on Client’s matter by Attorney’s legal personnel. Current hourly rates are noted in an attached rate schedule and the actual rate billed is based on the attorney’s number of years of experience.

The rates on this schedule, as well as the current job title designations/ classifications listed hereon, are subject to change on 30 days’ written notice to client. If Client declines to pay any increased rates, Attorney will have the right to withdraw as Attorney for Client. The time charged will include the time Attorney spends on telephone calls relating to Client’s matter, including calls with Client and other parties and attorneys. The legal personnel assigned to Client’s matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting or other proceeding, each will charge for the time spent.

7. **COSTS AND OTHER CHARGES.** (a) Attorney will incur various costs and expenses in performing legal services under this Agreement. Except as otherwise stated, Client agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. These include fees fixed by law or assessed by public agencies, messenger and other delivery fees, out of office copying/reproduction costs, and travel costs (including mileage charged at the standard IRS rate, parking, transportation, meals and hotel costs, if applicable), and other similar items. The following costs shall not be charged:

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge

(b) Out of town travel. Client agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by law firm personnel. Client will also be charged the hourly rates for the time legal personnel spend traveling.

(c) Consultants and Investigators. To aid in the representation in Client's matter, it may become necessary to hire consultants or investigators. Client agrees to pay such fees and charges.

(d) Other fees and costs. Client understands that if a case proceeds to court action, arbitration or administrative hearing, the court, arbitrator or reviewing agency may award attorney fees and costs to the other party or parties. Payment of such attorney fees and costs shall be the sole responsibility of Client. Similarly, other parties may be required to pay some or all of the fees and costs incurred by Client. Client acknowledges that any such determination does not in and of itself affect the amount of the fees and costs to be paid by Client to Attorney pursuant to this agreement.

8. BILLING STATEMENTS. Attorney will send Client monthly statements for fees and costs incurred. Each statement will be payable within thirty (30) days of its mailing date. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due. Client may request a statement at intervals of less than 30 days. If Client requests a bill, Attorney will provide one within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

9. CLIENT APPROVAL NECESSARY FOR SETTLEMENT

Attorney will not make any settlement or compromise of any nature of any of Client's claims without Client's prior approval. Client retains the absolute right to accept or reject any settlement.

10. DISCHARGE AND WITHDRAWAL. Client may discharge Attorney at any time. Attorney may withdraw with Client's consent, for good cause or as allowed or required by law upon ten (10) days written notice. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. When Attorney's services conclude, all unpaid charges will immediately become due and payable. Following the conclusion of Attorney's representation of Client, Attorney will, upon Client's request, deliver to Client the Client file(s) and property in Attorney's possession, whether or not Client has paid for all services. If Client has not requested delivery of the files, Attorney may destroy all such files in its possession seven (7) years after the conclusion of the representation.

11. DISCLAIMER OF GUARANTEE AND ESTIMATES. Nothing in this Agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Actual fees may vary from estimates given.

12. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

13. MODIFICATION BY SUBSEQUENT AGREEMENT. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.

14. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.



15. MEDIATION CLAUSE. If a dispute arises out of or relating to any aspect of this Agreement between the Client and Attorney, or the breach thereof, and if the dispute cannot be settled through negotiation, Attorney and Client agree to use mediation before resorting to arbitration, litigation, or any other dispute resolution procedure.

16. EFFECTIVE DATE. This Agreement will govern all legal services performed by Attorney on behalf of Client commencing with the date Attorney first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, Client will be obligated to pay Attorney the reasonable value of any services Attorney may have performed for Client.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. THE CLIENT SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Placentia-Yorba Linda Unified School  
District - *Special Education Department*

Fagen Friedman & Fulfrost LLP

\_\_\_\_\_  
*Type or Print Name*

Namita S. Brown

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Type or Print Title*

Managing Partner

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*District Authorized Signature*



\_\_\_\_\_  
*Signature*

DATE: \_\_\_\_\_

DATE: September 30, 2024



**PROFESSIONAL RATE SCHEDULE**

Placentia-Yorba Linda Unified School District  
*-Special Education Department*  
October 9, 2024

1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate:

Associate	\$280 - \$310 per hour
Partner	\$345 - \$380 per hour
Senior Partner*	\$405 per hour
Senior Counsel/Of-Counsel	\$360 - \$380 per hour
Paralegal	\$195 - \$280 per hour
Law Clerk	\$280 per hour
Next Level Client Services	\$180 per hour
Education Consultant	\$285 per hour
Communications Services Consultant	\$305 per hour
Communications Services Associate	\$100 per hour
Technology Discovery Associate	\$50 per hour

*\*Partners with 25+ years of experience.*

Travel time shall be charged only from the Attorney's nearest office to the destination and shall be prorated if the assigned Attorney travels for two or more clients on the same trip. If Client requests a specific Attorney, Client agrees to pay for all travel time of that specific Attorney in connection with the matter. For matters concerning compliance with state and federal voting rights laws and/or related subjects, Client agrees to pay for all travel time of assigned Attorney in connection with those matters.

2. ON-SITE LEGAL SERVICES

At Client's discretion and by prior arrangement of Client and Attorney, Attorney may provide regularly scheduled on-site legal services ("Office Hours") to address legal issues that may arise in Client's day-to-day operations. Office Hours, which include time Attorney spends at Client's facility as well as travel time, shall be provided at a reduced hourly rate of 90% of the Attorney's standard hourly rate.

3. COSTS AND EXPENSES

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

**Placentia-Yorba Linda Unified School District  
Board of Education Regular Meeting  
October 8, 2024**

**SERVICE AGREEMENT BETWEEN THE ORANGE COUNTY SUPERINTENDENT OF  
SCHOOLS (OCDE) - INTERPRETATION & TRANSLATION AGREEMENT**

**Background**

This comprehensive language support ensures effective communication with diverse families and students promoting inclusivity and accessibility across all district activities and materials.

OCDE will provide written translations and oral interpretations for in-person or virtual assignments as needed. Translation services encompass Individual Education Plans (IEP), handbooks, flyers, documents, and various resources in multiple languages. American Sign Language (ASL) interpretation will be provided for parent-teacher meetings, workshops, conferences, training, board meetings, and other family and student events. OCDE will bill the school district monthly for services rendered.

This agreement will be effective October 9, 2024, through June 30, 2025.

**Financial Impact**

Budgeted special education funds, NTE: \$35,000

**Administrator**

Renee Gray, Assistant Superintendent, Student Support Services  
Gwen Redira, Director, Special Education

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
INTERPRETATION & TRANSLATION AGREEMENT

This AGREEMENT is hereby entered into this 9th day of October, 2024, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and Placentia - Yorba Linda Unified School District, 1301 East Orangethorpe Avenue, Placentia, California 92870, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, SUPERINTENDENT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, SUPERINTENDENT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SCOPE OF WORK. DISTRICT hereby engages SUPERINTENDENT as an independent contractor to perform the following described services and SUPERINTENDENT hereby agrees to perform said services upon the terms and conditions hereinafter set forth. Specifically,

1 SUPERINTENDENT'S Educational Services Division shall provide the  
2 following services for the DISTRICT:

3 1.1 Provide translation/interpretation services, as described  
4 in Exhibit "A", "Service Proposal", dated September 17,  
5 2024, which is attached hereto and incorporated by  
6 reference.

7 2.0 TERM. This AGREEMENT shall commence on October 9, 2024 and end  
8 on June 30, 2025, subject to termination set forth in this AGREEMENT.

9 3.0 PAYMENT. DISTRICT agrees to pay the SUPERINTENDENT for services  
10 satisfactorily performed pursuant to Section 1.0 of this AGREEMENT a  
11 total sum not to exceed Thirty-five thousand dollars (\$35,000.00).  
12 Payment shall be made as described in Exhibit "A", "Service  
13 Proposal", dated September 17, 2024, which is attached hereto and  
14 incorporated by reference for the Educational Services Division.  
15 DISTRICT'S payment to SUPERINTENDENT shall be made upon receipt of an  
16 itemized invoice from SUPERINTENDENT. Payment shall be mailed to:  
17 Orange County Superintendent of Schools, Attn: Accounting Manager,  
18 200 Kalmus Drive, Costa Mesa, California 92626-9050, or at such other  
19 place as SUPERINTENDENT may designate in writing.

20 4.0 EXPENSES. DISTRICT shall not be liable to SUPERINTENDENT for  
21 any costs or expenses paid or incurred by SUPERINTENDENT in  
22 performing services for DISTRICT, except as follows: N/A.

23 5.0 MATERIALS. SUPERINTENDENT shall furnish, at his/her own expense,  
24 all labor, materials, equipment, supplies and other items necessary  
25 to complete the services to be provided pursuant to this AGREEMENT,  
except as follows: N/A.

1 6.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of  
2 this AGREEMENT, shall be and act as an independent contractor.  
3 SUPERINTENDENT understands and agrees that he/she and all of his/her  
4 employees shall not be considered officers, employees or agents of  
5 the DISTRICT, and are not entitled to benefits of any kind or nature  
6 normally provided employees of the DISTRICT and/or to which  
7 DISTRICT'S employees are normally entitled, including, but not  
8 limited to, State Unemployment Compensation or Workers'  
9 Compensation. SUPERINTENDENT assumes the full responsibility for the  
10 acts and/or omissions of his/her employees or agents as they relate  
11 to the services to be provided under this AGREEMENT. SUPERINTENDENT  
12 shall assume full responsibility for payment of all federal, state  
13 and local taxes or contributions, including unemployment insurance,  
14 social security and income taxes with respect to SUPERINTENDENT'S  
15 employees.

16 7.0 COPYRIGHT/TRADEMARK/PATENT. DISTRICT understands and agrees  
17 that all matters produced under this AGREEMENT shall become the  
18 property of SUPERINTENDENT and cannot be used without  
19 SUPERINTENDENT'S express written permission. SUPERINTENDENT shall  
20 have all right, title and interest in said matters, including the  
21 right to secure and maintain the copyright, trademark and/or patent  
22 of said matter in the name of the SUPERINTENDENT.

23 8.0 HOLD HARMLESS.

24 A. SUPERINTENDENT agrees to and does hereby indemnify,  
25 defend, and hold harmless DISTRICT, its Governing Board, officers,

1 agents and employees from liability and claims of liability for  
2 bodily injury, personal injury, sickness, disease, or death of any  
3 person or persons, or damage to any property, real personal, tangible  
4 or intangible, arising out of the negligent acts or omissions of  
5 employees, agents or officers of SUPERINTENDENT or the Orange County  
6 Board of education during the period of this AGREEMENT.

7 B. DISTRICT agrees to and does hereby indemnify, defend,  
8 and hold harmless SUPERINTENDENT, the Orange County Board of  
9 Education, and its officers, agents and employees from liability and  
10 claims of liability for bodily injury, personal injury, sickness,  
11 disease, or death of any person or persons, or damage to any  
12 property, real personal, tangible or intangible, arising out of the  
13 negligent acts or omissions of its Governing Board, employees, agents  
14 or officers of DISTRICT during the period of this AGREEMENT.

15 9.0 ASSIGNMENT. The obligations of SUPERINTENDENT pursuant to this  
16 AGREEMENT shall not be assigned by SUPERINTENDENT without prior  
17 written approval of DISTRICT.

18 10.0 TOBACCO USE POLICY. In the interest of public health, the  
19 SUPERINTENDENT provides a tobacco-free environment. Smoking or the  
20 use of any tobacco products are prohibited in buildings and  
21 vehicles, and on any property owned, leased or contracted for by the  
22 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400-7. Failure to  
23 abide with conditions of this policy could result in the termination  
24 of this AGREEMENT.

25 11.0 TERMINATION. Either party may terminate this AGREEMENT with or  
without cause with the giving of thirty (30) days written notice to

1 the other party. DISTRICT shall compensate SUPERINTENDENT only for  
2 services satisfactorily rendered to the date of termination. Written  
3 notice by DISTRICT shall be sufficient to stop further performance of  
4 services by SUPERINTENDENT. Notice shall be deemed given when  
5 received by the SUPERINTENDENT or DISTRICT or no later than three (3)  
6 days after the day of mailing, whichever is sooner.

7 12.0 NON-DISCRIMINATION. SUPERINTENDENT and DISTRICT agree that  
8 they will not engage in unlawful discrimination in employment of  
9 persons because of race, color, religious creed, national origin,  
10 ancestry, physical handicap, medical condition, marital status, or  
11 sex of such persons.

12 13.0 NOTICE. All notices or demands to be given under this  
13 AGREEMENT by either party to the other shall be in writing and given  
14 either by: (a) personal service or (b) by U.S. Mail, mailed either  
15 by registered or certified mail, return receipt requested, with  
16 postage prepaid. Service shall be considered given when received if  
17 personally served or if mailed on the third day after deposit in any  
18 U.S. Post Office. The address to which notices or demands may be  
19 given by either party may be changed by written notice given in  
20 accordance with the notice provisions of this section. As of the  
21 date of this AGREEMENT, the addresses of the parties are as follows:

22 DISTRICT: Placentia-Yorba Linda Unified School District  
23 1301 East Orangethorpe Avenue  
24 Placentia, California 92870  
25 Attn: \_\_\_\_\_

26 SUPERINTENDENT: Orange County Superintendent of Schools  
27 200 Kalmus Drive  
28 P.O. Box 9050  
29 Costa Mesa, California 92628-9050  
30 Attn: Patricia McCaughey



1 14.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek  
2 redress for violation of, or to insist upon, the strict performance  
3 of any term or condition of this AGREEMENT shall not be deemed a  
4 waiver by that party of such term or condition, or prevent a  
5 subsequent similar act from again constituting a violation of such  
6 term or condition.

7 15.0 SEVERABILITY. If any term, condition or provision of this  
8 AGREEMENT is held by a court of competent jurisdiction to be  
9 invalid, void, or unenforceable, the remaining provisions will  
10 nevertheless continue in full force and effect, and shall not be  
11 affected, impaired or invalidated in any way.

12 16.0 GOVERNING LAW. The terms and conditions of this AGREEMENT  
13 shall be governed by the laws of the State of California with venue  
14 in Orange County, California.

15 17.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits  
16 attached hereto constitute the entire agreement among the Parties to  
17 it and supersede any prior or contemporaneous understanding or  
18 agreement with respect to the services contemplated, and may be  
19 amended only by a written amendment executed by both Parties to the  
20 AGREEMENT.

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IN WITNESS WHEREOF, the Parties hereto set their hands.

DISTRICT: PLACENTIA- YORBA LINDA  
UNIFIED SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

BY: \_\_\_\_\_  
Authorized Signature

BY:   
Authorized Signature

PRINT NAME: \_\_\_\_\_

PRINT NAME: Patricia McCaughey

TITLE: \_\_\_\_\_

TITLE: Administrator

DATE: \_\_\_\_\_

DATE: October 2, 2024

PYLUSD-Translation & Interp Services-Income (10006186)2024-25  
ZIP 6

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
Board of Education Regular Meeting  
October 8, 2024**

**STUDENT FIELDWORK PLACEMENT AGREEMENT, CALIFORNIA STATE UNIVERSITY, LONG BEACH, OCTOBER 9, 2024-OCTOBER 9, 2027**

**Background**

The Placentia-Yorba Linda Unified School District and California State University, Long Beach would like to begin a partnership for students to complete their fieldwork experience. This agreement pertains to university students enrolled in a for-credit internship course (including allied health, non-allied health, and service-learning courses, but not College of Education programs).

Providing future students in kinesiology an opportunity to participate in the fieldwork experience helps to assure that they are adequately trained and possess the necessary skills. All students are carefully screened by the University to assure that they are fully qualified prior to placement throughout the district.

**Financial Impact**

No cost to the district

**Administrator**

Dr. Issaic Gates, Deputy Superintendent

## STUDENT FIELDWORK PLACEMENT AGREEMENT

This agreement ("Agreement") is between the Trustees of the California State University (CSU) on behalf of California State University Long Beach ("University") and Placentia Yorba Linda Unified School District ("Facility").  
(please enter the complete legal name of the company/facility)

### **I. EDUCATIONAL TRAINING PROGRAMS**

University offers degree programs in a wide variety of disciplines which are academically enhanced by practical experiences outside of the traditional classroom setting. This Agreement pertains to University students enrolled in a for-credit internship course (including allied health, non-allied health, and service learning courses, but not College of Education programs) and approved for placement at Facility by University. Facility shall provide practical fieldwork experience pursuant to the terms of this Agreement and serve as a learning site offering facilities, resources and training supervision to students. The parties agree to conduct fieldwork experiences as follows:

#### **A. Facility will:**

- 1) Allow University students reasonable access to its site in order to fulfil internship hours and requirements within the scope of services offered by the Facility and to meet the University program's student learning objectives. When appropriate and agreed upon by the parties, Facility may provide a remote or off-site internship experience with supervision by Facility staff. Facility shall determine the number of students it is capable of accepting for fieldwork placement, and the academic programs that it is willing to provide training.
- 2) Assign qualified employees to supervise, coordinate and oversee the internship experience, ensure the assigned students perform tasks consistent with University's student learning objectives, verify hours completed and provide feedback on the student's performance. When required by state or professional licensing boards, Facility will assign a supervisor or preceptor that is a licensed practitioner in the applicable health sciences field to oversee the students in the clinical education training program.
- 3) Facility shall provide an orientation of its site and all relevant policies and procedures to assigned students and University faculty. Facility shall inform the participating student of any potential health or safety risks associated with the location of their field placement.
- 4) Allow management or employees to participate in meetings with University, complete verification forms or otherwise communicate with University faculty regarding the program.
- 5) Have the right to refuse participation to any University student who is not participating satisfactorily in the program. In the event Facility determines a student is not satisfactorily participating in the program, Facility shall consult with the assigned University faculty advisor regarding the reasons for denying participation.
- 6) Coordinate emergency first aid or medical treatment if a student suffers an injury or illness during the course of a student's fieldwork education experience.

#### **B. University will:**

- 1) Be responsible for development, organization, and implementation of the academic curriculum and student learning objectives related to the internship training program.
- 2) Make an official request to Facility for placement of students for fieldwork experience. University will provide Facility with the name and area of study for each prospective placement with Facility.
- 3) Maintain all academic records of students participating in the academic program according to University records retention requirements.
- 4) Establish the student learning objectives for the academic program's fieldwork experience and provide Facility with a copy for each academic program.
- 5) Designate a faculty member to participate with the Facility designee in implementing and coordinating the program of supervised fieldwork placement.
- 6) Coordinate with Facility's site supervisor and staff regarding the internship experience to be provided to students.

- 7) Advise students they are required to conform to all applicable Facility policies, procedures and regulations.
- 8) Coordinate meetings and discussions with Facility's staff to evaluate the effectiveness of the fieldwork experience.

## II. GENERAL PROVISIONS

- A. **Term of Agreement** - The term of this Agreement shall begin upon complete execution and continue until 10/9/24 - 10/9/27. Either Party may terminate this agreement upon thirty (30) days written notice to the other Party. If either Party sends a Notice of Termination prior to the completion of an academic semester, all students enrolled at that time shall be allowed to continue their placement until the conclusion of that academic semester.
- B. **Relationship of Parties** - Facility (including its employees and agents) shall act in an independent capacity and not as officers, employees or agents of CSU or University. Nothing in this Agreement shall be construed to constitute a partnership, joint venture or any other relationship other than that of independent contractors. Students performing internship work are learners, completing course requirements for academic credit towards a degree or certification, and are not employees or agents of University.
- C. **Legal Responsibility** - Facility shall be responsible for damages caused by the negligence of its officers, employees and agents. University shall be responsible for the damages caused by the negligence of its officers, employees and agents. The intent of this paragraph is to impose responsibility on each party for the negligence of its officers, employees and agents, consistent with California law.
- D. **Insurance** - Each party to this agreement shall, at its own cost and expense, maintain general liability insurance, comprehensive or commercial form, with minimum limits of \$1,000,000 for each occurrence and \$2,000,000 general aggregate, and workers compensation coverage as required by law. If Facility offers medical or professional services, Facility shall also carry professional liability (or errors and omissions) coverage with the same minimum limits. University shall arrange for students to be covered by an insurance policy providing general and professional liability with limits of \$2,000,000 each occurrence and \$4,000,000 general aggregate.
- E. **Confidentiality of Student Information** - University student records shall remain confidential as required by the Family Educational Rights and Privacy Act (FERPA). Neither Party shall release any protected student information without written consent of the student, unless required to do so by law or as dictated by the terms of this Agreement.
- F. **Pre-Placement Screening** - If Facility requires a health history, tuberculosis testing, or current immunization records for University students prior to placement, students shall provide satisfactory documentation directly to Facility. If Facility requires University students undergo a background check or fingerprinting prior to placement, University students shall provide satisfactory results directly to Facility. If the Facility is a school or school district and University students will have more than limited contact with Facility's students, University students shall be finger-printed as required by California Education Code §45125.1, provide Facility with proof of health clearance, and possess a negative TB test result dated within the last four years prior to beginning any fieldwork at Facility.
- G. **Confidentiality of Facility Records** - *[For clinical/medical placements only]* All of Facility's medical records and charts used or created in connection with clinical training shall be and shall remain the property of Facility. For purposes of this Agreement and patient confidentiality under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), Students shall be considered to be members of Facility's "Workforce," as defined at 45 Code of Federal Regulations (C.F.R.) §160.103.

In the course of clinical training at Facility, students may have access to "Protected Health Information," as defined at 45 C.F.R. §160.103, and shall be subject to Facility's HIPAA Privacy and Security policies and procedures. Students may be required to participate in training related to Facility's HIPAA Privacy and Security policies and procedures.

The Parties agree that University is not a "business associate" of Facility under HIPAA. University will not perform or assist with the performance of covered HIPAA functions on behalf of Facility. There will be no exchange of individually identifiable protected health information between University and Facility.

- H. **Governing Law** - This Agreement shall be construed in accordance with and governed by the laws of the State of California, except where superseded by federal law. All actions or proceedings arising in connection with this Agreement shall be subject to the exclusive jurisdiction of the courts of the County of Los Angeles, State of California.
- I. **Endorsement** - Nothing contained in this Agreement shall confer on any party the right to use the other party's name as an endorsement of a product or service, or to advertise, promote or market any product or service.

- J. Fair Labor Standards Act and Displacement of Organization Employees** – It is not the intention of this Agreement for students to perform services that would displace or replace regular employees of Facility. Work performed by students is toward the completion of course/programs for their academic degree.
- K. Locations** – If Facility operates more than one location capable of accepting student interns, all locations under its management or control will be covered by the terms of this Agreement.
- L. Nondiscrimination** – Neither Party shall discriminate unlawfully against any student in placement or continuation of a fieldwork program, nor shall they discriminate unlawfully against any employee or applicant for employment.
- M. Services Responsibility**- Facility retains professional and administrative responsibility for all services rendered at Facility.
- N. Assignments** - This Agreement is not assignable in whole or in part by either Party.
- O. Severability** - If any provision of this agreement is held invalid by any law, rule, order of regulation of any government, or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.
- P. Authority** - Each Party represents and warrants that the person(s) signing below on its behalf has the authority to enter into this Agreement and that this Agreement does not violate any of its existing agreements or obligations.
- Q. Entire Agreement** – This document contains the entire agreement and understanding of the Parties, and supersedes all prior agreements, arrangements, and understandings with respect to the subject matter of this document. No amendment, alternation or variation of the terms of the Agreement shall be valid unless made in writing and signed by the Parties hereto.

**Facility:**

**Placentia-Yorba Linda USD**  
*Facility Name*  
**1301 E. Orangethorpe Ave.**  
*Street address*  
**Placentia CA 92870**  
*City, State, Zip*  
**714-985-8410**  
*Phone Number* *e-mail*

**University:**

California State University, Long Beach  
Attn: Procurement & Contractual Services  
1250 Bellflower Blvd., BH-346  
Long Beach, CA 90840-0123  
(562)985-4296 FM-ContractServices@csulb.edu

\_\_\_\_\_  
*Facility Authorized Signature* *Date*  
**Gary Stine, Asst. Superintendent**  
*Name and Title*

\_\_\_\_\_  
*University Authorized Signature* *Date*  
\_\_\_\_\_  
*Name and Title*



**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
Board of Education Regular Meeting  
October 8, 2024**

**AFFILIATION AGREEMENT FOR AN ACADEMIC EXPERIENCE SITE, PENNSYLVANIA WESTERN  
UNIVERSITY, OCTOBER 9, 2024-OCTOBER 8, 2027**

**Background**

The Placentia-Yorba Linda Unified School District and Pennsylvania Western University wish to enter into an agreement which allows for the placement of school counselors in our schools across the district.

Providing future school counselors an opportunity to participate in the school experience enhances the district pool of adequately trained applicants to fill potential vacancies. All students are carefully screened by the University to ensure they are fully qualified prior to placements at schools.

**Financial Impact**

No cost to the district

**Administrator**

Dr. Issaic Gates, Deputy Superintendent



**STATE SYSTEM OF HIGHER EDUCATION  
PENNSYLVANIA WESTERN UNIVERSITY**

**AFFILIATION AGREEMENT  
FOR AN ACADEMIC EXPERIENCE SITE**

**THIS AGREEMENT**, is made this  8  day of  October , 2024, by and between PENNSYLVANIA WESTERN (PennWest) UNIVERSITY, (hereinafter referred to as “University”), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT, 1301 E. Orangethorpe Ave., Placentia, CA 92870, (hereinafter “Site”), Federal Identification (EIN) number \_\_\_\_\_.

**BACKGROUND**

**WHEREAS**, Site is equipped with the facilities and professional staff necessary to provide an educational experience to the University’s students in the area of Counseling; and

**WHEREAS**, the University is an educational institution that provides a degree in the area of M.S. Counseling; and

**WHEREAS**, the University is desirous of providing an educational experience to its students limited to participation through supervision in a professional setting; and

**WHEREAS**, the Site is desirous of establishing a relationship with the University whereby its students may receive professional experience in their area of matriculation subject to the provisions of this Agreement.

**NOW THEREFORE**, intending to be legally bound, the parties hereto agree as follows:

**I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY**

- a. *Selection of Students.* The University shall be responsible for the selection of qualified students to participate in the professional experience. Selected students must have the appropriate educational background and skills consistent with the contemplated educational experience offered by the Site. The parties will mutually agree upon the number of students selected for each program.
- b. *Education of Students.* The University shall assume full responsibility for the classroom education of its students. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, graduation and faculty appointments.

- c. *Policies.* The University will review with each student, prior to placement, general expectations of professional behavior and confidentiality issues.
- d. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising students of their responsibilities under this Agreement. All students shall be advised of their obligations to abide by the policies and procedures of the Site and should any student fail to abide by any policy and/or procedure, they may be expelled from the program.
- e. *Health and Safety Requirements.* The University will require its students who are participating in the professional experience to comply with clearances, fingerprinting, and/or health status requirements of the site.
- f. *Professional Liability Insurance.* Students shall be responsible for procuring professional liability insurance of their own expense, if required by the site. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the assignment.

The Site understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Finance and Risk Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§8521, et seq.

## **II. DUTIES AND RESPONSIBILITIES OF THE SITE**

- a. *Scheduling of Site.* The Site supervisor shall plan the assignment and schedules of those participating in the professional experience, in cooperation with the University/intern.
- b. *Administration.* The Site will have sole authority and control over all aspects of the affiliation agreement. The Site will be responsible for and retain control over the organization, operation and financing of its services.
- c. *Removal of Noncompliant Student.* The Site shall have the authority to immediately remove a student who fails to comply with Site policies and procedures. If such a removal occurs, the Site should immediately contact the responsible University Faculty Advisor.
- d. *Emergency Medical Care of Students.* The Site may provide to the Students, to the extent possible, first aid for any injuries or illness that may occur

during a professional experience. However, the Site assumes no responsibility, financial or otherwise, beyond the initial first aid.

- e. *Designation of Representative.* The Site shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate the professional experiences of the students.
- f. *Supervision of Students.* The Site shall provide site supervisors who will monitor student activities.
- g. *Reporting of Student Progress.* The Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule provided by the University.
- h. *Changes in Assignment.* The Site will, as soon as practical, advise the University of any changes in professional assignments. If additional education programs exist with other sites, the Site shall devise ways for the coordination of all programs so that all students may have the maximum benefit of the learning experience.
- i. *Rules and Policies.* The Site will review with each intern any and all applicable policies, rules, regulations, codes, or confidentiality issues related to the Site. The Site, when necessary, shall have the responsibility of updating this information as necessary.
- j. *Student Records.* The Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.

### **III. MUTUAL TERMS AND CONDITIONS**

- a. *Term of Agreement.* The term of this Agreement shall be for three (3) years, from October 9, 2024 through October 8, 2027. This Agreement may not exceed a period of three (3) years.
- b. *Termination of Agreement.* The University or the Site may terminate this Agreement for any reason with ninety (90) days notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the Site terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- c. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act (ADA). University students are protected

by Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the ADA. Site agrees to cooperate with the University in its investigation of claims of discrimination or harassment.

- d. *Reporting of Sexual Violence and Sexual Harassment:* Site shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to the University Title IX Coordinator, Amy Salsgiver, at 814.393.2109 or [asalsgiver@pennwest.edu](mailto:asalsgiver@pennwest.edu).
- e. *Interpretation of the Agreement.* **Intentionally left blank.**
- f. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- g. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- h. *Liability.* Neither of the parties shall assume any liabilities to each other. As to liability to each other for injury or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.
- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Pennsylvania Western University

Placentia-Yorba Unified School  
District

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James D. Fisher, JD, PhD  
Interim Provost and Vice President for  
Academic Affairs

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Authorized Signature

Gary Stine, Asst. Superintendent  
Print Name/Title

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
 CERTIFICATED HUMAN RESOURCES REPORT  
 Board of Education Regular Meeting  
 October 8, 2024**

Resignation

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Janice Lee	Spec Ed	TOSA	10/17/24
Ashley Novotny	Parkview	AST	09/27/24

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>	<u>Effective</u>
Jenna Case	Teacher, 100%	Teacher, 50%	\$49,667	08/22/24
Phallin Chhe	Teacher, 86%	Teacher, 100%	\$113,261	08/22/24
Kellie Erskine	Teacher, 86%	Teacher, 100%	\$116,974	08/22/24
Sidney Garcia	Teacher, 86%	Teacher, 100%	\$64,985	08/22/24
Amy Green	Teacher, 86%	Teacher, 72%	\$67,611	08/22/24
Darshelle Lapworth	Teacher, 86%	Teacher, 100%	\$113,261	08/22/24
Matthew Slevcove	Athl Director	Teacher, Travis MS	\$116,974	08/22/24
Catherine Sullivan	Teacher, 72%	Teacher, 86%	\$97,076	08/22/24
Shellie Teston	Teacher, 100%	Teacher, 50%	\$67,144	08/22/24
Keri Walters	Alth Director	Teacher, Esperanza	\$134,287	08/22/24

Employ

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
Courtney Baize	Elementary	Golden	Temp	\$72,101	08/22/24
Bridget Barta	Ed Spec MMSN	Tynes	Temp	\$82,315	08/22/24
Noah Bulthuis	Eng Lang Arts	OCSCS	Temp	\$72,101	08/22/24
Victoria Byrd	Speech Therapist	Spec Ed	Temp	\$75,228	08/22/24
Chivy Chia	Math	Esperanza	Temp	\$77,363	08/22/24
Christine Chirrick	AST	Topaz	Temp	\$87,267	09/10/24
Alexis Chorn	Science	OCSCS	Temp	\$105,834	08/22/24
Carmen Coindreau-Gonzalez	Ed Spec MMSN	Esperanza	Intern	\$61,890	08/22/24
Angela Duenas	Mild/Mod	Wagner	Temp	\$64,985	08/22/24
Kimberly Esparza	ELD/AST	Ed Svs	Temp	\$80,459	08/22/24
Satchel Fitzsimons	Mod/Sev	GKey	Temp	\$64,985	08/22/24
Gabrielle Flores	Elementary	Topaz	Temp	\$72,101	08/22/24
Lori Frank	ELD/AST	Ed Svs	Temp	\$113,261	09/09/24
Tametha Fulcher-Ani	Ed Spec ESN	Travis MS	Temp	\$87,267	08/22/24
Cherise Garlinghouse	Elementary	Golden	Temp	\$65,295	08/22/24
Brooke Garrett	Mod/Sev	Tynes	Intern	\$61,890	08/22/24
Tiana Gibbs	Elementary	Rio Vista	Temp	\$61,890	08/22/24
Brian Girard	History	OCSCS	Temp	\$120,688	08/22/24
Maria Hanon Ovies	Resource Spec	Spec Ed	Temp	\$64,985	08/22/24
Melissa Hansen	AST	Sierra Vista	Temp	\$94,693	08/22/24
Katherine Harrington	Resource Spec	Esperanza	Temp	\$95,931	08/22/24
Sarah Hobbs	Elementary	Linda Vista	Temp	\$92,527	08/22/24
Janice Holmes	Speech Therapist	Spec Ed	Temp	\$123,505	08/22/24
Janice Huff	AST	Ed Svs	Temp	\$98,407	08/22/24
Rubin Hwang	Math	OCSCS	Temp	\$78,910	08/22/24
Andrew Kim	ELA	OCSCS	Temp	\$72,101	08/22/24
Tyler Knight	Elem PE	Ed Svs	Temp	\$89,123	08/22/24

<u>Employ</u>					
<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Salary</u>	<u>Effective (Cont'd)</u>
Bailey Knutsen	Elementary	Morse	Temp	\$68,698	08/22/24
Claudia Lanzi	Ed Spec MMSN	Mabel Paine	Temp	\$75,509	08/22/24
Jessica Lee	AST	Bryant Ranch	Temp	\$113,261	08/22/24
Elena Maldonado	Elementary	Glenview	Temp	\$65,295	08/22/24
Sheryl Manzo	ELD/AST	Bryant Ranch	Temp	\$94,693	08/22/24
Amber McMillan	Visual Arts	Ed Svs	Temp	\$64,985	08/22/24
David Mangiardi	ROTC Instructor	Esperanza	Prob I	\$88,140	08/22/24
Tina McKean	Elementary	Ruby Dr	Intern	\$61,890	08/22/24
Maribel Mendoza	Resource Spec	Ruby Drive	Temp	\$61,890	08/22/24
Nancy Miller	AST	Morse	Temp	\$68,698	08/25/24
Jennifer Nagata	ELD/AST	Ruby Drive	Temp	\$65,295	08/22/24
Adrian Navarro	Math	OCSCS	Temp	\$75,509	08/22/24
Ashley Novotny	AST	Parkview	Temp	\$65,295	08/22/24
Emily Pandhi	Math	OCSCS	Temp	\$64,985	08/22/24
Stephanie Perez	Mild/Mod	Fairmont	Temp	\$90,981	08/22/24
Tristiana Pham	Elementary	Linda Vista	Temp	\$61,890	08/22/24
Alexander Quan	Computer Science	OCSCS	Temp	\$82,315	08/22/24
Alma Ramos	Resource Spec	Glenview	Temp	\$116,974	08/22/24
Eddie Reyes	Dual Language	Glenview	Temp	\$71,175	08/22/24
Alexis Reyes Cruz	Elem Itinerant Math	YLMS	Prob 1	\$64,985	08/22/24
Verina Rocero	Ed Spec ESN	YLHS	Temp	\$109,547	08/22/24
Kristy Romero	ELD/AST	Ed Svs	Temp	\$89,742	08/22/24
Adam Salcido	TOSA	Valencia	Temp	\$72,101	08/22/24
Robert Seitz	Music	YLMS	Temp	\$61,890	08/22/24
Paige Smith	Elementary	Morse	Temp	\$65,295	08/22/24
Steven Sofka	CTE	OCSCS	Temp	\$68,080	08/22/24
Katelyn Spangenberg	Speech Therapist	Spec Ed	Temp	\$78,940	08/22/24
Deanne Steward	ELD/AST	Ed Svs	Temp	\$89,123	08/22/24
Kristin Straits	Science	OCSCS	Temp	\$113,261	08/22/24
Thomas Stubner	Visual Arts	Ed Svs	Temp	\$113,261	08/22/24
Marissa Tan	Elementary	Bryant Ranch	Temp	\$64,985	08/22/24
Kevin Trang	Math	OCSCS	Temp	\$61,890	08/22/24
James Tweet	Eng & Soc Science	OCSCS	Temp	\$65,295	08/23/24
Juan Vargas	Dual Lang	OCSCS	Temp	\$61,890	08/22/24
Marisol Vargas	ELD/AST	Glenview	Temp	\$61,890	08/22/24
Julianne Vesper Nogal					
	Elementary	Tynes	Temp	\$78,910	08/22/24
Courtney Walters	Elementary	Brookhaven	Temp	\$61,890	09/16/24
Jennifer Wong	AST/ELD	Morse	Temp	\$90,981	08/22/24

### Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Amanda Dato	Teacher	El Dorado	Child Bonding	09/16/24-12/16/24
Amanda Dato	Teacher	El Dorado	Discretionary-Unpaid	12/17/24-12/20/24
Rachel Friedrichs	Teacher	Woodsboro	Medical/Bonding	09/23/24-01/21/25
Rachel Friedrichs	Teacher	Woodsboro	Discretionary-Unpaid	01/22/25-01/24/25
Talia Gangano	Teacher	Spec Ed	Maternity/Bonding	09/18/24-01/31/25
Michelle Gaw	Teacher	Kraemer	Medical	09/05/24-10/11/24
Danielle Ostrosky	Teacher	Van Buren	Medical	09/09/24-10/07/24
Kellie Puls	Counselor	Valencia	Maternity/Bonding	08/08/24-12/17/24
Kellie Puls	Counselor	Valencia	Discretionary-Unpaid	12/18/24-12/20/24

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective (Cont'd)</u>
Leahann Taylor	Teacher	Spec Ed	Maternity/Bonding	10/30/24-03/31/25
Judy Yen	Teacher	Valencia	Bonding-Revised	10/07/24-12/19/24
Judy Yen	Teacher	Valencia	Bonding-Revised	03/06/25-03/21/25

Extra Periods

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Increase Contract</u>	<u>Effective</u>
Megan Arthurton	Val/Kraemer	Vocal Music	1/6 Contract	08/22/24-06/12/25
Gaspar Bejarano	YLHS	Math	1/6 Contract	08/22/24-06/12/25
Brittany Brown	El Dorado	Language Arts	1/6 Contract	08/22/24-06/12/25
Sunshine Cavalluzzi	El Dorado	Mock Trial Academy	1/6 Contract	08/22/24-06/12/25
Bincins Garcia	YLHS	Language Arts	1/6 Contract	08/22/24-06/12/25
Paulette Montelone	Esperanza	Language Arts	1/6 Contract	08/22/24-06/12/25
Priscilla Palacios	Esperanza	AP Spanish Lit	1/6 Contract	08/22/24-06/12/25
Eric Samson	El Dorado	Music	1/6 Contract	08/22/24-06/12/25
Richard Schmieg	El Dorado	Hawk Mentoring	1/6 Contract	08/22/24-06/12/25
Austin Smith	El Dorado	Music	1/6 Contract	08/22/24-06/12/25
Kelly Smith	El Dorado	Academic Decathlon	1/6 Contract	08/22/24-06/12/25
Theresa Vaughan	YLHS	Math	1/6 Contract	08/22/24-06/12/25
Greg Walls	YLHS	Science	1/6 Contract	08/22/24-06/12/25

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Muhita Ahmad	Glenview	Elem Interv Prog	\$28	20	09/16/24-10/11/24
Brandon Amaral	Ed Svs	C-STEM Alg Trng	\$55	32	08/01/24-08/30/24
Courtney Baize	Ed Svs	Kinder Assessment	\$55	7	08/10/24-08/31/24
Paul Barajas	El Dorado	Lunch Supv	\$28	170	08/27/24-06/10/25
Jennifer Barber	Rose Drive	Classroom Move	\$55	8	08/01/24-08/23/24
Yvonne Batshoun-Gonzalez	Glenview	After School Interv	\$55	80	08/26/24-04/10/25
Berlio Beltran	Melrose	Classroom Move	\$55	6	08/13/24-08/16/24
Twila Bernal	Spec Ed	Summ Assessments	\$55	32	07/01/24-08/22/24
Leticia Bernstein	Student Svs	Home Hospital	\$55	218	08/28/24-06/12/25
Suzanne Borgese	Ed Svs	Induction Prg	\$55	25	09/04/24-06/30/25
Joel Bradford	YLHS	WASC Coordinator	\$55	134	08/22/24-12/20/24
Alicia Brown	Spec Ed	Preschool Training	\$55	4	08/20/24-08/20/24
Lori Bultsma	Venture	Adult Trans Dance	\$55	3	05/24/24-05/24/24
Alexis Burt	Melrose	After School Math	\$28	20	09/16/24-10/11/24
Elizabeth Caglia	Valencia	Saturday School	\$55	5	09/28/24-09/28/24
Wendy Caldwell-Fong	Linda Vista	GATE Academy	\$55	15	09/13/24-06/12/25
Stella Campos	Human Resc	LOT 318 Tutor	\$55	100	09/01/24-06/30/25
Jenna Case	Ed Svs	Math UCI Bridge	\$55	6	09/26/24-09/26/24
Amanda Chen	Spec Ed	Tutor	\$55	8	07/29/24-08/30/24
Carmen Coindreau	GKey	Venture Choir	\$55	100	09/03/24-06/12/25
Marissa Cruza	Ed Svs	MS Track	\$55	24	04/15/24-05/08/24
Ethan Cure	Ed Svs	GATE Svs	\$55	4	08/27/24-06/12/25
Michele Daetweiler	OCSCS	Independent Study	\$55	30	09/16/24-06/12/25
Amy Defriese	Human Resc	School Move	\$55	8	07/01/24-08/23/24
Xochitl Diaz	Ed Svs	Translator	\$55	20	10/21/24-06/13/25
Rachel Friedrichs	Ed Svs	SPSA Coord	\$55	24	08/23/24-06/30/25
Bincins Garcia	YLHS	Lunch Supv	\$55	50	08/27/24-06/10/25

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective (Cont'd)</u>
Brandi Gonzales	Rio Vista	Classroom Move	\$55	8	07/01/24-09/01/24
Tonya Gordillo	Student Svs	Admin Support	Per Diem	5/Days	07/01/24-08/30/24
Brianne Gullotti	Student Svs	F1/J1 Students	Per Diem	100	07/01/24-08/16/24
Nancy Ha	Spec Ed	UDL Training	\$55	4	08/19/24-08/21/24
Taylor Halverson	Spec Ed	Classroom Move	\$55	16	07/29/24-09/06/24
David Hatori	Valencia	Detention	\$55	100	09/03/24-06/13/25
Violet Hobbs	Tynes	IEP Mtgs	\$55	15	09/16/24-06/12/25
Leina Howard	YLMS	Registration	\$55	12	08/22/24-06/12/25
Tammy Jack	YLMS	After School Tutor	\$55	10	08/22/24-06/12/25
Jennifer Johns	Woodsboro	Attend IEP Mtg	\$55	10	08/27/24-06/12/25
Brian Johnson	Valencia	Tech Support	\$55	10	08/22/24-06/13/25
Erin Koss	Human Resc	School Move	\$55	8	06/18/24-06/28/24
Coral Kranz	Valencia	Link Crew	\$55	38	08/12/24-06/30/25
Ashley Krause	Spec Ed	Summ Support	Per Diem	24	07/08/24-08/16/24
Paul LaPorte	Ed Svs	TOSA Projects	\$55	160	08/22/24-06/30/25
Mary Lawrence	Ruby Dr	Adjunct Duty	\$55	5	09/16/24-06/12/25
Jessica Lee	Bryant Ranch	After School Tutor	\$55	150	09/11/24-06/02/25
Tara Leifeste	Brookhaven	After School Prog	\$55	20	09/16/24-10/11/24
Sara Leiter	Travis Elem	Sub Planning	\$28	4	09/23/24-10/23/24
Jasmine Lodge	Spec Ed	Readtopis	\$55	4	08/26/24-09/06/24
Donna Lopez	Ed Svs	GATE Svs	\$55	4	08/27/24-06/12/25
Cynthia Martin	Spec Ed	Sub Psych	Per Diem	100/Day	08/28/24-06/16/25
Danielle Miller	Human Resc	LOT318 Tutor	\$55	100	09/01/24-06/30/25
Jacklyn Miller	El Dorado	Back to School Night	\$55	2	09/18/24-09/18/24
Mariana Mondragon-Vega	Glenview	Intervention Prg	\$55	40	09/13/24-04/10/25
Kimberly Nerio	Ed Svs	Math UCI Bridge	\$55	6	09/05/24-06/12/25
Christina Nolasco	El Dorado	Extended Library Hrs	\$55	70	08/27/24-06/12/25
Kimberly O'Connell	Spec Ed	Preschool Mtg	\$55	3	08/20/24-08/20/24
Chris Parlapiano	OCSCS	Innovation Lab	\$55	30	07/01/24-08/22/25
Yeni Pasillas	Student Svs	Home Hospital	\$55	218	08/28/24-06/12/25
Sheila Patel	Spec Ed	Classroom Move	\$55	8	07/29/24-08/21/24
Sheila Patel	Spec Ed	Caseload Support	\$55	15	08/22/24-06/13/25
Mark Pe	Spec Ed	ProAct Training	\$55	12	07/29/24-07/30/24
Norma Perez-Rocha	Glenview	Elem Interv Prg	\$55	20	09/16/24-10/11/24
Eric Plunkett	Travis Elem	Interview Panel	\$55	4	09/03/24-09/03/24
Joseph Quintero	Spec Ed	ProAct Training	\$28	10	08/20/24-08/21/24
Charles Reta	Ed Svs	Psych/Soc Task Force	\$55	2	06/04/24-08/12/24
Liliana Reyes	Tynes	Back to School Night	\$28	2	09/03/24-09/06/24
Susan Rotkosky	Ed Svs	Coord Math Bridge	\$55	19	07/15/24-08/15/24
Claire Schade	Mabel Paine	After School Interv	\$55	20	09/16/24-10/11/24
Rebekah Scheussler	Valencia	School Start-Up	\$55	10	08/12/24-08/16/24
Phil Seitz	OCSCS	After School Det	\$55	75	08/27/24-06/12/25
Robert Seitz	OCSCS	Registration	\$28	12	08/05/24-06/12/25
Donna Simester	Student Svs	Home Hospital Inst	\$55	218	08/28/24-06/12/25
Jennifer Soto	Travis Elem	Classroom Move	\$55	8	09/17/24-09/17/24
Lauren Sveinson	Valencia	Tiger Tutoring	\$55	40	08/27/24-06/13/25
Dana Tombrello	El Dorado	Back to School Night	\$28	2	09/18/24-09/18/24
Juan Vargas	OCSCS	Dance Supv	\$28	4	06/03/24-06/13/24
Marisol Vargas	Glenview	Elem Interv Prg	\$55	20	09/16/24-10/11/24
Emily Weddle	Spec Ed	Sub Psych	Per Diem	100/Day	08/19/24-06/16/25



Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective (Cont'd)</u>
Suzanne Wilson	Tynes	IEP Mtgs	\$55	15	09/03/24-06/12/25
Jessica Worley	Spec Ed	Classroom Move	\$55	8	07/30/24-08/16/24

Brookhaven, After School ELA or Math Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/24

Karen Aleksic  
Kim Amidon  
Kim Castillo  
Richard Hebert  
Cebrina Mangold  
Steve Nakanishi  
Cheryl Torres

Bryant Ranch, After School Math Intervention, \$55/Hr., NTE 150 Hrs., 09/11/24-06/02/25

Rebecca Cunningham  
Kristi Langsdale  
Irene Pearson  
Molly Pinkham  
Tamara Platt  
Rebecca Smith  
Allison Spinney

Educational Services, Benchmark Virtual Training, \$55/Hr., NTE 2 Hrs., 09/12/24-09/30/24

Rachel Aguilar  
Katherine Becker  
Janelle Bedard  
Michelle Beresford  
Elvira Bermudez  
Janet Brown  
Jenny Callahan  
Stella Campos  
Michelle Chavez  
Amanda Chen  
Christine Chirrick  
Brenda Dimopoulos  
Jordan Dodge  
Lisa Dykstra  
Briana Eckels  
Inge Eppink  
Ashley Eskew  
Kelly Farrell  
Aracely Figueroa-Villarreal  
Gabrielle Flores  
Toby Foster  
Lori Frank  
Tiana Gibbs  
Adolfo Gomez  
Brandi Gonzales  
Amy Gonzalez  
Ruth Granados Zamarron  
Mandy Gutierrez  
Sarah Hoffman

Educational Services, Benchmark Virtual Training, \$55/Hr., NTE 2 Hrs., 09/12/24-09/30/24 (Cont'd)

Erin Kilbrager  
Bailey Knutsen  
Barbara Kohler  
Mary Lawrence  
Lisa Macdonald  
Sheryl Manzo  
Deja McCullough  
Maribel Mendoza  
Mackenzie Mosley  
Jennifer Nagata  
Yeni Osuna-Pasillas  
Lynette Parelli  
Minerva Pena  
Norma Perez-Rocha  
Anne Marie Plascencia  
Scott Quarto  
Jennifer Raya  
Kristy Romero  
Mary Vicky Sanchez  
Briana Seward  
Mary Skates  
Karen Skokan  
Patricia Soto  
Deanne Steward  
Chelcy Suarez  
Guadalupe Toscano  
Danielle VanPool  
Marisol Vargas  
Shannon Vlastnik  
Alyssa Wall  
Jennifer Wong  
Eva C. Ybarra  
Ana Zamora-Lopez

Educational Services, Creating and Revising Secondary ELA Common Assessment, \$55/Hr., NTE 3 Hrs., 08/30/24-03/28/25

Kristina McLeish  
Candace Tingley

Educational Services, Department Chair HS Meetings, \$55/Hr., NTE 10 Hrs., 09/09/24-06/02/25

Brady Bilhartz  
Kressler Nguyen-Valdez  
Jennifer Pilkenton  
Kathy Oberle  
April Vanderhook

Educational Services, GATE Meetings, \$55/Hr., NTE 6 Hrs., 08/27/24-06/12/25

Carin Benner  
Katherine Burrows  
Wendy Caldwell-Fong  
Sherri Cruz  
Rebecca Cunningham

Educational Services, GATE Meetings, \$55/Hr., NTE 6 Hrs., 08/27/24-06/12/25 (Cont'd)

Ethan Cure  
Danielle Miller  
Amanda Dunnuck  
David Gillette  
Amy Green  
Terri Hanna  
Donna Lopez  
Susy Magana  
Daniella Martinez  
Jennifer McLane-Raya  
Karen Ricotta  
Cindy Samson  
Phil Seitz  
Patricia Shea  
Makiko Shibata-Ellis  
Mollie Simmons  
Paige Stills  
Lynn Strohmenger  
Emily Taylor  
Lauren Thurston  
Tammy Williams  
Carrie Winn  
Jennifer Wong

Educational Services, GATE Services, \$55/Hr., NTE 8 Hrs., 08/27/24-06/12/25

Carin Benner  
Katherine Burrows  
Wendy Caldwell-Fong  
Sherri Cruz  
Rebecca Cunningham  
Danielle Miller  
Amanda Dunnuck  
David Gillette  
Amy Green  
Terri Hanna  
Susy Magana  
Daniella Martinez  
Jennifer McLane-Raya  
Karen Ricotta  
Cindy Samson  
Phil Seitz  
Patricia Shea  
Makiko Shibata-Ellis  
Mollie Simmons  
Paige Stills  
Lynn Strohmenger  
Emily Taylor  
Lauren Thurston  
Tammy Williams  
Carrie Winn  
Jennifer Wong

Educational Services, HS Math Team Lead Collaboration, Curriculum and Assessment, \$55/Hr., NTE 18 Hrs., 09/13/24-06/11/25

Tanya Borg  
Laura Crays  
Katherine De Graffenreid  
Scott Herrick  
Deborah Mariotti  
Daniel Park

Educational Services, MS Math Team Lead Collaboration, Curriculum and Assessment, \$55/Hr., NTE 15 Hrs., 09/13/24-06/11/25

Sheila Chew  
Nicole Davison  
Kellie Erskine  
Rosanna Hamilton  
Caitlin May  
Danielle Miller  
Brian Nguyen  
Daniel Park  
Eric Plunkett  
Cindy Samson  
Krystal Santa Ana  
Sunita Tendolkar

Educational Services, MS Department Chair Meeting, \$55/Hr., NTE 10 Hrs., 09/09/24-06/02/25

Sabrina Bui  
Tracy Casdorf  
Sadaf Esteaneh  
Matthew Homstad  
Kristen Straits  
Mary Volland-Chapluk  
Terrance Wroblewski

Educational Services, New Hire Institute, \$55/Hr., 08/01/24-09/13/24

<u>Employee</u>	<u>NTE Hours</u>
Garrett Boaz	25
Melissa Burnett	25
Melissa Craik	16
Sarah Duarte	16
Tametha Fulcher-Ani	25
Amy Gonzalez	25
Katherine Harrington	22
Claudia Lanzi	25
Jessica Lee	16
Maribel Mendoza	20
Jennifer Nagata	16
Leanne Olson	4
Victoria Ortega	22
Mark Peterson	22
Monique Philips-Lloyd	25
Antonia Pittman	25
Alma Ramos	25
Ellen Sagalieve	20

Educational Services, New Hire Institute, \$55/Hr., 08/01/24-09/13/24 (Cont'd)

<u>Employee</u>	<u>NTE Hours</u>
Deanne Steward	16
Jacquelyn Valencia	25
Natalie Ward	25
Maria Wenskoski	25
Jennifer Wong	25

Educational Services, Night School Instruction, \$55/Hr., NTE 126 Hrs., 09/10/24-05/27/25

Darius Cervantes  
Stephen Settle  
Jason Sweet

Educational Services, OSE Training, \$55/Hr., NTE 2 Hrs., 09/05/24

Isabel Castillo  
Alexis Chorn  
Evan Gray  
Kalena Kwan  
Jacquelyn Murphy  
Adrian Navarro

Educational Services, Preservice Prep Work, \$55/Hr., NTE 2 Hrs., 08/12/24-09/12/24

Cari Briggs  
Jeffrey Christiansen  
Terrance Wroblewski

Educational Services, Proctor CogAT Tests., \$55/Hr., 09/20/24-11/30/24

<u>Employee</u>	<u>NTE Hours</u>
Danielle Miller	12
Susan Rotkosky	4
Kimberly Schultz	4

Educational Services, SST Coordinator, \$55/Hr., NTE 100 Hrs., 08/29/24-06/12/25

Stephanie Brock  
Joel Lara  
Kirsten Spicer

El Dorado, Detention, \$55/Hr., 08/27/24-06/12/25

<u>Employee</u>	<u>NTE Hours</u>
Jennifer Bremer	70
Mykaela Clemmer	100
Christian Collins	70
Mark Pederson	100
Jason Sweet	100

El Dorado, Lunch Supervision, \$55/Hr., 08/27/24-06/12/25

<u>Employee</u>	<u>NTE Hours</u>
Eric Hoenigmann	75
Joe Merrill	100
Christina Nolasco	150
Jeffrey Picou	75

Fairmont, After School Math Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/24

Brittany Brechwald  
Amanda Dunnuck  
Alexis Hightower  
Jennifer Jacobson  
Candace Leard  
Marsha Pinson  
Allison Smith

Glenknoll, After School Math Intervention, \$55/Hr., 09/16/24-04/11/25

<u>Employee</u>	<u>NTE Hours</u>
Lindsey Barnett	100
Jaclyn Deano	60
Lisa Graham	20
Sarah Hoffman	100
Jessica Leonard	80
Danielle Miller	100
Derek Tran	60

Glenknoll, Substitute After School Math Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/25

Jaclyn Deano  
Lisa Graham  
Derek Tran

Glenview, Elementary Intervention Program, \$55/Hr., 09/16/24-04/10/25

<u>Employee</u>	<u>NTE Hours</u>
Vannesa Diaz	120
Jorge Garcia	5
Maria Gutierrez	5
Carla Martin	20
Omar Ramon Ortiz	5
Eddie Reyes	120
Marisela Rojo	120
Vanessa Sandoval	125
Stachys Arroyo	10
Laura Yeamen	120

Golden, After School Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/24

Brenda Dimopoulos  
Laurie Hansen  
Angela Pinson  
Jenner Rasic  
Scott Villanueva  
Michelle Woinarowicz

Golden, Class Size Overage, \$55/Hr., 09/16/24-06/13/25

<u>Employee</u>	<u>NTE Hours</u>
Geri McBride	20
Brian Nguyen	10
Angela Pinson	10

Kraemer, Math Intervention/Tutoring, \$55/Hr., NTE 15 Hrs., 09/23/24-10/11/24

Phallin Chhe  
Karla Jones  
Jessica Rosete

Lakeview, After School Math Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/24

James Burns  
Sarah Olson  
Shannon Vlastnik

Linda Vista, After School Math Intervention, \$55/Hr., NTE 10 Hrs., 09/23/24-10/18/24

Janice Bird  
Jennifer Dabasinskas  
Lori Frank  
Tristiana Pham

Melrose, After School Math Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/24

Tina Mora  
Helen Nelson  
Anne Marie Plascencia  
Guadalupe Toscano  
Miriam Urrutia  
Alejandra Valdovinos Alvarez

Morse, After School Intervention, \$55/Hr., NTE 10 Hrs., 09/17/24-10/10/24

Nicole Fairfield  
Jon Gomez  
Bailey Knutsen  
Ana Zamora-Lopez

Morse, Substitute After School Intervention, \$55/Hr., NTE 19 Hrs., 09/17/24-10/10/24

Janelle Bedard  
Jennifer Callahan  
Nancy Miller  
Kristin Tesoro

OCSCS, Dual Language Training, \$55/Hr., NTE 8 Hrs., 08/19/24-08/19/24

Stachys Arroyo  
Vannesa Diaz  
Jorge Garcia  
Evan Gray  
Susy Magana  
Maria Marquez  
Carla Martin  
Mariana Mondragon  
Norma Perez-Rocha  
Omar Ramon  
Eddie Reyes  
Marisela Rojo  
Alicia Ruiz  
Vanessa Sandoval  
Alex Torres  
Juan Vargas

OCSCS, Dual Language Training, \$55/Hr., NTE 8 Hrs., 08/19/24-08/19/24 (Cont'd)

Marisol Vargas  
Veronica Yanez

OCSCS, Innovation Lab Set-Up, \$55/Hr., NTE 72 Hrs., 08/05/24-06/12/25

Zachary Hom  
Julie Masone  
Chris Parlapiano  
Alexander Quan  
Steven Sofka

OCSCS, Pre-Service Professional Development, \$55/Hr., NTE 48 Hrs., 08/05/24-06/12/25

Noah Bulthuis  
Craig Casperson  
Isabel Castillo  
Erina Chang  
Sheila Chew  
Alexis Chorn  
Jocelyn Crecia  
Michele Daetweiler  
Michael English  
Sadaf Esteaneh  
Brian Girard  
Shannon Glasby  
Evan Gray  
Amy Hawkins  
Zack Hom  
Rubin Hwang  
Andrew Kim  
Kalena Kwan  
Janet Le  
Alique Maadanian  
Julie Masone  
Will McKay  
Emily Mejia  
Emily Murray  
Lauren Nandor  
Adrian Navarro  
Autumn Ojea  
Emily Pandhi  
Chris Parlapiano  
Alex Quan  
Phil Seitz  
Robert Seitz  
Sherman Shen  
Steven Sofka  
Kristin Straits  
Dianne Torres  
Kevin Trang  
James Tweet  
Kathy Ukes  
Juan Vargas



OCSCS, Pre-Service Professional Development, \$55/Hr., NTE 48 Hrs., 08/05/24-06/12/25 (Cont'd)

Claire Viele  
Jennifer Villasenor

OCSCS, Registration Support, \$55/Hr., NTE 12 Hrs., 08/05/24-06/12/25

Craig Casperson  
Jocelyn Crecia  
Michele Daetweiler  
Sherman Shen  
Dianne Torres  
Claire Viele  
Jennifer Villasenor

Rose Drive, After School Math Intervention, \$55/hr., NTE 20 Hrs., 09/16/24-10/11/24

Daune Abadie  
Harvey Armbrust  
Heidi Gump Woodward  
Jenny McLane-Raya  
Kim Nerio  
Vicki Osborn  
Leanabeth Plunkett  
Paula Powers  
Michelle Whaley  
Kelly Willey

Ruby Drive, Back to School Night, \$55/Hr., NTE 1 Hr., 08/29/24

Anell Nevarez-Carrera  
Eva C. Ybarra

Ruby Drive, Math Intervention Program, \$55/Hr., 09/16/24-04/10/25

<u>Employee</u>	<u>NTE Hours</u>
Mackenzie Cubias	20
Inge Eppink	60
Alesa Kerr	60
Mary Lawrence	20
Jennifer Nagata	40

Sierra Vista, Math/ELA Intervention, \$55/Hr., NTE 10 Hrs., 09/16/24-10/11/24

Melissa Gifford  
Kim Griffin  
Isabel Jackle  
Noelle Lopez  
Ester Miller  
Leanne Olson  
Dawn Page  
Chelsea Youngberg

Special Education, Exiting & Transition Services: Nuts and Bolts, \$55/Hr., NTE 2 Hrs., 08/13/24

Phyllis Barnes  
Julia Beresford  
Shani Boone  
Melissa Burnett  
Jodi Castillo

Special Education, Exiting & Transition Services: Nuts and Bolts, \$55/Hr., NTE 2 Hrs., 08/13/24

(Cont'd)

Katherine Corbin  
Alanee Esparza  
Brianna Figueroa  
Brooke Hanke  
Natalie Hansen  
Megan Hulen Willard  
Lorraine Jacob  
Jeanette Laakso  
Katy Lee  
Cynthia Mayer  
Marian Nakama  
Vivian Pederson  
Laura Richard-Barasch  
Kathleen Rodriguez-Ukes  
Karen Samet  
Emily Spiers  
Krystal Sypherd  
Susan Worrell  
Christy Wright

Special Education, Readtopia Training, \$55/Hr., NTE 12 Hrs., 07/08/24-08/16/24

Jasmine Lodge  
Kathleen Rodriguez Ukes

Special Education, SPIRE Training, \$55/Hr., NTE 3 Hrs., 08/19/24

Amanda Acevedo  
Maria Isabel Hanon Ovies  
Caroline Johnson  
Benjamin Kessler  
Mary Le  
Monique Lloyd  
Kylie McEntee  
Maribel Mendoza  
Lena Miller  
Karen Mosses  
Madison Ormsbee  
Danielle Ostrosky  
Nora Pacheco  
Alma Ramos  
Mary Vicky Sanchez  
Jessica Sandoval  
Dinah Vigil  
Maria Wenskoski

Special Education, Steps to Advance Training, \$55/Hr., NTE 3 Hrs., 08/20/24

Amanda Acevedo  
Lisa Amini  
Danielle Gomez  
Maria Isabel Hanon Ovies  
Benjamin Kessler  
Janet Martin

Special Education, Steps to Advance Training, \$55/Hr., NTE 3 Hrs., 08/20/24 (Cont'd)

Danielle Ostrosky  
Mary Vicky Sanchez  
Jessica Sandoval  
Mary Skates  
Danielle Van Pool

Special Education, Step Up to Writing, \$55/Hr., NTE 2 Hrs., 08/20/24

Amanda Acevedo  
Rachel Ackerman  
Veronica Chamu-Lemus  
Cynthia Davila  
Angela Duenas  
Briana Eckels  
Elliot Edwards  
Danielle Gomez  
Jisu Kim  
Kylie McEntee  
Alexa McPhillips  
Lena Miller  
Melissa Moores  
Karen Moses  
Madisson Ormsbee  
Nora Pacheco  
Antonia Pittman  
Alma Ramos  
Kylee Saito  
Mary Vicky Sanchez  
Jessica Sandoval  
Makenna Smith  
Chelcy Suarez  
Jenny Valerio  
Joel Vandivort  
Danielle VanPool

Special Education, TOSA Extra Duty, \$55/Hr., NTE 160 Hrs., 08/22/24-06/13/25

Angel Browning  
Elaine Craik  
Joy Goodrich  
Melissa Holo  
Gina Ramshaw  
Sarah Riley

Special Education, Transmath Training, \$55/Hr., NTE 2 Hrs., 08/21/24

Sarah Belsey  
Carolina Cantoran  
Amanda Cardiel  
Antonia Pittman  
Caitlin Yahner

Special Education, Visualizing and Verbalizing Training, \$55/Hr., NTE 2 Hrs., 08/19/24

Amanda Cardiel  
Jodi Castillo  
Veronica Chamu-Lemus  
Brianna Figueroa  
Molly Gorman  
Cynthia Mayer  
Alexa McPhillips  
Lena Miller  
Karen Moses  
Marian Nakama  
Sheila Patel  
Vivian Pederson  
Karen Samet  
Mary Vicky Sanchez  
Jessica Sandoval  
Emily Spiers  
Caitlin Yahner

Special Education, VMath Summer Training, \$55/Hr., NTE 3 Hrs., 08/21/24

Amanda Acevedo  
Cynthia Davila  
Danielle Gomez  
Maria Isabel Hanon Ovies  
Benjamin Kessler  
Jisu Kim  
Monique Lloyd  
Kylie McEntee  
Madison Ormsbee  
Danielle Ostrosky  
Mary Vicky Sanchez  
Danielle Van Pool

Student Services, 504 Support/Coordinator, \$55/Hr., 08/22/24-06/12/25

<u>Employee</u>	<u>NTE Hours</u>
Karen Aleksic	40
Tessa Ashton	40
Jackie Caballero	40
Amanda Cerda	20
Tracy Chung	40
Vicky Corral	40
Ashlee Duncan	40
Danielle Eliot	40
Wendy Fong	40
Erin Malner	40
Danielle Miller	40
Emily Mucho	120
Dawn Page	40
Cozette Petitt	120
Molly Pinkham	20
Paula Powers	40
Joy Rasic	20

Student Services, 504 Support/Coordinator, \$55/Hr., 08/22/24-06/12/25 (Cont'd)

<u>Employee</u>	<u>NTE Hours</u>
Jenna Redwine	40
Jamie Shipe	40
Becky Smith	20
Katie Visconti	40
Ana Zamora-Lopez	40
Jennifer Villasenor	120

Technology, Tech Assistance at Site, Trainings, and Meetings, \$55/Hr., NTE 40 Hrs., 07/01/24-06/30/25

Amy Alvarez  
Kandice Ames  
Tracy Chung  
Katie Do  
Joan Fiala  
Jorge Garcia  
Michael Hedderig  
Sarah Hoffman  
Stacy Hoffman  
Haley Johnson  
Richard Kravitz  
Ester Miller  
Kimberly Nerio  
Lisa Smith  
Kristin Tesoro  
Kimberly Thorp

Topaz, After School Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/24

Elvira Bermudez  
Andrea Cronin  
Lizette Garcia  
Marisela Gutierrez  
Michael Hedderig  
Rossana Hamilton  
Lisa MacDonald  
Daniella Martinez  
Minerva Pena  
Jessica Sandoval

Travis Ranch Elem, Math and ELA Intervention, \$55/Hr., NTE 20 Hrs., 09/17/24-10/11/24

Stacey Dahlman  
Kristine Hernandez  
Heather Mulkey  
Emily Pacheco  
Katie Smith  
Emily Taylor

Travis Ranch MS, Detention/Discipline, \$55/Hr., NTE 75 Hrs., 09/16/24-06/12/25

Sevastian Duran  
Austin Horton

Tynes, After School Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/24

Rachel Aguilar  
Molly Gorman  
Amy Larsen  
Julianne Vesper Nogal

Valencia, Lunch Supervision, \$55/Hr., NTE 100 Hrs., 08/22/24-06/12/25

Joe Chavoya  
Danny Ortega

Valencia, School Leadership Team Meeting, \$55/Hr., NTE 3 Hrs., 08/21/24

Megan Arthurton  
Sarah Belsey  
Brady Bilhartz  
Tanya Borg  
Elizabeth Caglia  
Alyson Dixon  
Courtney Fenstermaker  
Barrett Gardner  
Corinna Harnett  
David Hatori  
Kim Martinez  
Dwight Osborne  
Adam Salcido  
Lauren Schultz  
John Van Dam

Van Buren, Math and ELA Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/24

Francine Bless  
Jaime Griffin  
Meghan Meyers  
Jessica Nguyen  
Cassie Raichel  
Stephanie Scott  
Makiko Shibata-Ellis

Wagner, Classroom Changes, \$55/Hr., NTE 8 Hrs., 08/01/24-08/30/24

Cynthia Gracian  
Juliet Lawrence

Wagner, After School Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/24

Diane Seitz  
Patricia Wong

Woodsboro, Math Intervention, \$55/Hr., NTE 20 Hrs., 09/16/24-10/11/24

Lisa Bradley  
Emily Carlson  
Tracy Chung

Yorba Linda HS, After School & Saturday Detention, \$55/Hr., NTE 125 Hrs., 09/21/24-06/10/25

Jeff Bailey  
Richard Cadra  
Jaclyn Chavez  
John Domen  
Rey Lejano  
Gabrielle Stephenson  
Greg Walls

Yorba Linda HS, Before and After School Math Intervention, \$55/Hr., NTE 150 Hrs., 09/03/24-06/10/25

Jon Aed  
Gaspar Bejarano  
Jaclyn Chavez  
Brian Goebel  
Scott Herrick  
Collin Layana  
Gabrielle Stephenson  
Theresa Vaugh

Yorba Linda MS, After School Tutoring, \$55/Hr., NTE 140, 08/22/24-06/12/25

Keith Dellalonga  
Carrie Lester

Yorba Linda MS, Committee Writing Schools to watch for Revalidation Self Study, \$55/Hr., NTE 3 Hrs., 08/22/24-09/30/24

Tammy Jack  
Noelle Martinson  
Staci Perez  
Lyndsey Smith

Stipends

<u>Employee</u>	<u>Site</u>	<u>Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Yvonne Batshoun-Gonzalez	Glenview	Admin Designee	\$2491	08/27/24-06/12/25
Katherine Becker	Rose Drive	Admin Designee	\$2491	08/22/24-06/13/25
Anna Behrendt	Linda Vista	Admin Designee	\$2491	08/27/24-06/12/25
Danielle Connor	Valencia	Dept Chair 4/Soc Sci	\$6530	09/03/24-06/13/25
Ashlee Duncan	Wagner	Lead Teacher	\$816	08/22/24-06/13/25
Wendy Fong	Linda Vista	Outdoor Science Prg	\$588	08/27/24-06/12/25
Eric Huang	Valencia	AP Summ Institute	\$400	06/24/24-06/27/24
Attie Landrum	Brookhaven	Outdoor Science Prg	\$1176	01/13/25-01/17/25
Teresa Vitelli	Brookhaven	Admin Designee	\$2491	08/27/24-06/12/25
Jeffrey Wallace	Esperanza	Dept Chair 1/CTE	\$1632	08/22/24-06/13/25

Bryant Ranch, Lead Teacher, NTE \$816, 08/27/24-06/12/25

Rebecca Cunningham  
Nicole Muraoka  
Sara Partida  
Tamara Platt  
Rebecca Smith

Educational Services, Consulting Teachers, 08/22/24-06/13/25

<u>Employee</u>	<u>NTE Amount</u>
Sheila Chew	\$4400
Victoria Corral	\$3300
Brianna Eckels	\$3300
Jennifer Fouladi	\$3300
Janmarie Halliday	\$3300
Maria Hepps	\$3300
Melissa Holo	\$3300
Christine Jackson	\$3300
Alique Maadanian	\$3300
Ashmi Mehta	\$4400
Emily Murray	\$4400
Mark Pederson	\$3300
Sarah Riley	\$3300
Lisa Smith	\$3300
Wendy Takahashi	\$3300
Stephanie Valdez-Schrader	\$3300
Claire Viele	\$3300
Teresa Vitelli	\$4400
Michelle Woinarowicz	\$3300

El Camino, Department Chair, 08/27/24-06/13/25

<u>Employee</u>	<u>Department</u>	<u>NTE Amount</u>
Christine Bonner	Chair III-Lang Arts	\$4897
Linda Crossno	Chair I-Science	\$1632
Katie DeGraffenreid	Chair I-Math	\$1632
Jennfier DiCarlo	Chair II-ASB	\$3265
Bryon Vouga	Chair I-History	\$1632

Fairmont, Outdoor Science Program, NTE \$882, 03/18/25-03/21/25

Jill Cooney  
Steven Craik  
Jennifer Jacobson

Linda Vista, Lead Teacher, NTE \$816, 08/27/24-06/12/25

Meghan Bautista  
Linda Mason

Melrose, Lead Teacher, NTE \$816, 08/22/24-06/13/25

Ruth Granados-Zamarron  
Stacy Shimoda-Harms  
Coryanne Skibiski  
Guadalupe Toscano

Rose Drive, Outdoor Science Program, NTE \$588, 05/28/25-05/30/25

Harvey Armbrust  
Kelly Willey



Travis Ranch MS, Lead Teacher, 08/27/24-06/12/25

<u>Employee</u>	<u>NTE Amount</u>
Vanessa Amorin	\$1599
Kimberly Carlos	\$816
Bethany Curtis	\$1273
David Gillette	\$1860
Eric Plunkett	\$1860
Brian Shay	\$816
Dinah Vigil	\$604
Mary Volland-Chapluk	\$1469
Elizabeth Wilson	\$604

Woodsboro, Lead Teacher, NTE \$816, 08/27/24-06/12/25

Emily Carlson  
Janeen Hill  
Jennifer Johns  
Traci Tellers

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Mark Ahlberg	El Dorado	Football	\$5206	07/29/24-11/01/24
Erica Amann	El Dorado	Academic Coach	\$1067	09/13/24-06/13/24
Erin Braun	Parkview	MS Volleyball	\$1246	09/02/24-10/11/24
Christopher Canchola	El Camino	Annual Yearbook Advisor	\$4271	08/27/24-06/13/25
Karly Carazo	El Dorado	Hd Girls Water Polo	\$5338	11/11/24-01/29/25
Karly Carazo	El Dorado	Hd Boys Water Polo	\$5338	08/06/24-10/23/24
Kristine Cavallo	Parkview	MS Volleyball	\$1246	09/02/24-10/11/24
Samuel Christy	Parkview	MS Volleyball	\$2491	09/02/24-10/11/24
Stephanie Edson	Parkview	Art Dept	\$11000	09/11/24-12/20/24
Brian Fortenbaugh	YLHS	Hd Boys Wrestling	\$6940	11/11/24-01/28/25
Stirley Jones	Parkview	Sports Consultants	\$40000	08/01/24-06/30/25
Stirley Jones	YLHS	Girls Basketball	\$4271	11/18/24-02/05/25
Kiley Kendall	Valencia	Hd Girls Water Polo	\$5588	11/11/24-01/29/25
Steve Lawson	El Dorado	Hd Boys Wrestling	\$5338	11/11/24-01/23/25
Jeff Maes	Valencia	Hd Boys Wrestling	\$5338	11/11/24-01/28/25
Matt Mahoney	Valencia	Boys Wrestling	\$4521	11/11/24-01/28/25
Ryan Mounce	El Dorado	Hd Boys Basketball	\$5338	11/18/24-02/05/25
Pierre Nguyen	El Dorado	Academic Coach	\$2134	08/22/24-06/13/25
Augustine Oropeza	YLHS	Girls Wrestling	\$4271	11/11/24-01/28/25
Cathy Petz	YLHS	Theater	\$3058	07/01/24-08/16/24
Bradley Poma	El Dorado	Girls Water Polo	\$4271	11/11/24-01/29/25
Ken Putman	El Dorado	Gils Golf	\$5206	08/20/24-10/25/24
Audra Ross	Parkview	MS Volleyball	\$1246	09/02/24-10/11/24
Erica Samson	El Dorado	Academic Coach	\$1067	09/13/24-12/31/24
Susan Sawyer	Valadez	Video Production	\$2491	08/22/24-06/30/25
Stephanie Scott	Van Buren	Lead Teacher	\$816	08/27/24-06/12/25
Brian Shay	Parkview	MS Volleyball	\$2491	09/02/24-10/11/24
Kevin Sweet	El Dorado	Boys Basketball	\$4271	11/18/24-02/05/25
Kyle Thomas	El Dorado	Hd Girls Soccer	\$5338	11/18/24-02/05/25
Brienne Trujillo	El Dorado	Girls Water Polo	\$5206	11/11/24-01/29/25
Jeffrey Udarbe	Parkview	MS Volleyball	\$2491	09/02/24-10/11/24

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Oscar Abreu	YLHS	Boys Basketball	\$4271	08/27/24-11/01/24
John Amin	Esperanza	Boys Basketball	\$2500	11/18/24-02/05/25
Joe Chavoya	Valencia	Boys Soccer	\$4271	11/18/24-02/05/25
Mykaela Clemmer	El Dorado	Girls Lacrosse	\$4270	11/18/24-02/07/25
Amon Fayyazi	YLHS	Event Supv/Game Mangmt	\$2000	08/12/24-06/13/25
Alberto Gutierrez	Esperanza	Boys Basketball	\$2900	11/18/24-02/05/25
Chris Hobson	YLHS	Boys Basketball	\$4271	08/27/24-11/01/24
Luke Lussier	YLHS	Event Supv/Game Mangmt	\$2000	08/12/24-06/13/25
Patrick O-Donnell	El Dorado	Hd Girls Lacrosse	\$5338	11/18/24-02/07/25
Jason Pietsch	YLHS	Hd Boys Basketball	\$5338	08/27/24-11/01/24
Tamara Platt	YLHS	Event Supv/Game Mangmt	\$2000	08/12/24-06/13/25
Jim Rettela	Esperanza	ASB Event Supv	\$500	09/04/24-06/20/25
Dennis Riggs	YLHS	Event Supv/Game Mangmt	\$2000	08/12/24-06/13/25
Brian Shay	YLHS	Event Supv/Game Mangmt	\$2000	08/12/24-06/13/25
Sarah Shay	YLHS	Event Supv/Game Mangmt	\$2000	08/12/24-06/13/25
Angela Tousley	El Dorado	Band/Color Guard	\$1500	09/02/24-09/30/24
Theresa Vaughan	YLHS	Event Supv/Game Mangmt	\$2000	08/12/24-06/13/25
Greg Walls	YLHS	Event Supv/Game Mangmt	\$2000	08/12/24-06/13/25

Assignment Authorizations 2024-2025 School Year

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Education Code</u>
Karly Carazo	El Dorado	Athletics – Swim/Wtr Polo	EC§44258.7(b)
Ray Elliott	El Dorado	Athletics	EC§44258.7(b)
Allison Lloyd	El Dorado	Elective Pep Squad	T5 §80005(b)
Kathryn Oberle	El Dorado	AP Biology	T5 §80005(b)
Eric Samson	El Dorado	Marching Band	EC §44258.7(c)(d)
Austin Taylor Smith	El Dorado	Marching Band/Flag	EC §44258.7(c)(d)
Kyle Thomas	El Dorado	Athletics-Soccer	EC §44258.7(b)

Substitute Teacher, 2024-2025 SY

Jazmin Aguirre  
Christian Alatorre  
Rhonda Allen  
Erik Alvarez  
Stephanie Barbre  
Turner Buis  
Melissa Carlito  
Alma Castillo  
Janet Chavez  
Samuel Chen  
Tiffany Cheng  
Courtney Chidley  
Ernesto Collazo-Rivera  
Cynthia Connally  
Noah Cook  
Norma Cortez  
Amy Cueva  
Irma Galindo Hall  
Nancy Gonzalez  
Alejandro Guerrero

Substitute Teacher, 2024-2025 SY (Cont'd)

David Gutierrez  
Jennifer Hernandez  
Michael Hollon  
Todd Humphreys  
Gershon Khodzhayev  
Lauren Kling  
Amanda Le  
Priscilla Leichter  
Peiwen Lu  
Sunny Luna  
Paul Magdaleno  
Christina Mangione  
Delaney McHeffey  
Tenia Rae Miller  
Alyssa Mora  
Angelica Morales  
Janelle Newport  
Justin Nouget  
Megan O'Malley  
Cynthia Ortiz  
Cole Perez  
Stephanie Petersen  
Caitlin Pryor  
David Radlauer  
Carolina Ramirez-Padilla  
Hratch Sarkissian  
Caitlin Snodgrass  
Lauren Sohn  
Julia Sotelo  
Destiny Spratt  
Jennifer Stanley  
Brooke Stevens  
Anaiya Summerville  
Cintia Valle  
Rebekah Viselli  
Nina Wilkerson  
Jannie WuChoi  
Joshua Yen

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
 CLASSIFIED HUMAN RESOURCES REPORT  
 Board of Education Regular Meeting  
 October 8, 2024**

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Sandra Blakely	SPED Assistant	El Dorado HS	09/27/24
Vanessa Cazares	College & Career Tech	Esperanza HS	09/13/24
Adrienne Elicker	Noon Duty Supervisor	Brookhaven	09/06/24
Corinne German	Child Care Teacher I	Morse	06/20/24
Yvette Morrow	Noon Duty Supervisor	Woodsboro	09/04/24
Ami Mulhearn	Noon Duty Supervisor	Golden	09/27/24
Amy Nelson	SPED Intervention Assist	Brookhaven	09/17/24
Diane Oropez	SPED Intervention Assist	Mabel Paine	06/13/24
Sandy Potts	Child Care Tch I	Tynes	08/30/24
Sofia Rodriguez	Noon Duty Supervisor	Golden	06/13/24
Katelyn Rongen	SPED Intervention Assist	Mable Paine	09/20/24
Irma Ruiz	Bus Attendant I	Transportation	06/13/24
Victoria Thompson	Elem Inst Asst Music	Ed Svs	09/12/24

<u>Change of Status</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
<u>Employee</u>			
Arlene Alonso	Bil Sch/Comm Stu Adv	Bil Inst Asst .7500	08/27/24
Nicole Colon	Clerk II	Secretary	09/13/24
Annelise Gonzalez	SPED Interv Asst .4688	SPED Interv Asst .8750	08/27/24
Vickie Haddy	Purchasing Clerk	Buyer	09/09/24
Mili Hernandez	Bil Clerk I .4937	Bil Clerk I .7500	08/26/24
Tamara Lefler	Noon Duty Supv 1.5 hours	2.00 hours	08/27/24
Claudia Monge	Noon Duty Supv 3.25 hours	3.00 hours	08/27/24
Brenda Muratalla	Bil Clerk I	Clerk II	08/19/24
Jaime Perez	Asst Director, Technology	Director II, Technology	10/09/24
Viveka Rodriguez	Benefit Tech II	Account Tech II	09/09/24
Gricelda Saucedo	Noon Duty Supv 1.35 hours	3.35 hours	08/27/24

<u>Leave of Absence</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
<u>Employee</u>				
Veronica Castillo	Clerk I	Lakeview	Medical	09/06/24-10/18/25
Juana Gonzalez	Nutr Svs Kitchen Ld	Brookhaven	Medical	09/30/24-11/11/24
Laura Gonzalez	College Career Tech	El Camino	Medical	09/06/24-09/20/24
Jessica Ibarra	Noon Duty	Glenknoll	Medical	09/16/24-10/21/24
Karen Johnson	SPED Asst	Linda Vista	Medical	08/18/24-02/18/25
Jerrie Kiyokawa	School Secretary I	Travis Ranch	FMLA	09/23/24-01/27/25
Guadalupe Lord	Nutr Svs Worker	El Dorado	Medical	09/17/24-10/16/24
Maria Luna Banda	Bus Attendant	Transportation	Medical	09/11/24-09/22/24
Lisa Munn	SPED Interv Asst	GKey	Medical	09/04/24-06/30/25
Alicia Picazo	Nutr Svs Worker	Valencia	Medical	08/27/24-06/30/25
Felisa Roberts	Nutr Svs Kit Ld	Travis Ranch	FMLA	09/17/24-10/20/24
Maria E. Rodriguez	Bil Clerk III	Tuffree	Medical	08/29/24-09/30/24
Teresa Solorio	Account Tech II	Fiscal	Medical	09/23/24-10/06/24
Lucy Vega	Bus Driver	Transportation	Medical	10/01/24-11/19/24
Matthew Wada	College & Car Tech	Valencia	Educational Intermitt	08/27/24-12/18/24
Sarah Zamudio	Noon Duty Supv	Fairmont	Medical	09/10/24-09/22/24

Working Out of Class

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Brennen Cavish	Technical Support Spec	Tech Inf Systems Engineer	07/16/24-06/30/25
Nicole Colon	Clerk II	Secretary	08/22/24-09/13/24
Brandon Gooch	Technical Support Spec	Tech Inf Systems Engineer	07/16/24-06/30/25
Scott Nguyen	Technology	WAN/LAN Specialist	09/23/24-06/30/25

Employ

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Salary</u>	<u>Effective</u>
Kenneth Arteaga	P.E. Instructional Assist	Edu Svs	\$18.56	09/13/24
Latifa Bakkal	SPED Assistant	Kraemer	\$20.99	08/28/24
Correna Becerra	SPED Interv Asst	Farimont	\$24.36	08/26/24
Ana Bermudez Oaxaca	Child Dev Presch Instr	Edu Svs	\$21.53	08/26/24
Maribel Bobadilla	Child Dev Presch Instr	Educ Svs	\$18.56	08/26/24
Shannon Bruckner	Clerk I	Woodsboro	\$19.02	08/27/24
Keishia Brushwyler	Secretary II	Exp Lrn	\$30.87	08/28/24
Zachary Brushwyler	SPED Interv Asst	Venture	\$22.07	08/26/24
Camila Camacho	Ch Care Tchr. I	Exp Lrn	\$19.78	08/22/24
Kristin Camacho	SPED Interv Asst	OCSCS	\$26.90	08/26/24
Kimberly Castillo	Health Clerk	Health Serv	\$19.02	09/30/24
Perla Castillo	SPED Interv Asst	SPED	\$23.20	08/26/24
Mirella Chavez	SPED Assistant	Golden	\$25.59	08/26/24
Taylor Conely	SPED Interv Assistant	Mabel Paine	\$22.07	09/16/24
Mackenzie Cooper Watson	Comp Instr Spec	Trav Ran Ele	\$21.53	09/23/24
Cassandra Delgado	Child Dev Presch Instr	Educ Svs	\$20.50	08/26/24
Rex Elder	Campus Supv	OCSCS	\$21.31	08/26/24
Estela Espinoza	P.E. Instructional Assistant	Edu Svs	\$22.61	08/27/24
Justis Esquer	SPED Assistant	El Dorado HS	\$20.99	09/04/24
Madison Fernandez	SPED Interv Asst	Topaz	\$25.59	09/16/24
Aimee Fierro	Clerk I	Bryant Ranch	\$20.00	08/26/24
Zion Graves-Greene	P.E. Instructional Assis	Edu Svs	\$18.56	09/13/24
Douglas Gutierrez	SPED Interv Asst	Fairmont	\$25.59	08/26/24
Abraham Hernandez	Campus Supv	OCSCS	\$27.19	09/30/24
Sarina Hernandez	SPED Interv Asst	Glenview	\$22.07	09/23/24
Pujaben Hirpara	SPED Interv Asst	Travis Ranch	\$23.20	08/28/24
Katie Ibrahim	SPED Interv Asst	Tynes	\$26.90	08/26/24
Stephanie Inzunza	SPED Interv Asst	Mabel Paine	\$26.90	08/27/24
Michelle Jara	SPED Interv Asst	Topaz	\$22.95	08/26/24
Lihauokalani Kaapuni	SPED Assistant	Ruby Drive	\$20.99	08/26/24
Jennifer Knight	Clerk I	Rose Drive	\$23.20	09/16/24
Angelica Lara Garcia	SPED Interv Asst	Tynes	\$24.36	08/28/24
Piyorasa Li	Clerk I	YLHS	\$24.72	09/23/24
Frankie Little	SPED Interv Asst	Mabel Paine	\$22.07	09/10/24
Ezmeralda Marquez	SPED Interv Asst	Lakeview	\$22.07	08/26/24
Laura Martinez	Child Care Tch I	Rose Dr	\$18.84	08/19/24
Monique Martinez	Child Dev Preschool Instr	Educ Svs	\$18.56	08/26/24
Paul Mejia	Night Custodian	OCSCS	\$31.81	08/28/24
Sandy Mercado	Child Care Tch I	Lakeview	\$18.84	08/20/24
Steven Millhouse	SPED Assistant	Valencia HS	\$20.99	09/27/24
Anwasha Mukherjee	Child Dev Presch Instr	Educ Svs	\$18.56	08/26/24
Yashnee Nathraj	Ch Dev Preschool Educator	Exp Lrn	\$19.32	08/27/24
Francisco Nunez Gutierrez	Groundsman I	Grounds	\$22.96	08/26/24
Ryan Ortega	Grounds I	Grounds	\$22.96	08/27/24

Employ (Cont'd)

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Salary</u>	<u>Effective</u>
Candace Ortiz	Child Dev Preschool Instr	Exp Lrn	\$19.32	09/24/24
Hope Osborn	SPED Inter Assis Special	Brookhaven	\$24.36	08/26/24
Purvi Parikh	SPED Assistant	Valencia HS	\$20.99	08/28/24
Brian Park	Secry II	Edu Svs	\$27.29	09/26/24
Antonio Pasillas Jr	Bus Driver	Transportation	\$25.97	08/19/24
Jack Patino	SPED Assistant	El Dorado HS	\$20.99	09/05/24
Marsha Peckman	SPED Interv Assistant	Mabel Paine	\$25.59	08/26/24
Jazmin Perez	P.E. Instructional Assistant	Educ Svs	\$18.56	09/03/24
Elisabeth Pilgrim	Sr Clerk	Health Serv	\$22.96	08/06/24
Olivia Pineda	SPED Assistant	Rio Vista	\$20.99	08/27/24
Kelly Prinzing	Child Dev Preschool Edu	Exp Lrn	\$19.32	09/23/24
Leslie Ramirez	Account Tech I	Use & Facilit	\$27.96	10/07/24
Ramiro Ramirez	Plant Cordntr I	El Camino	\$35.60	08/16/24
Tea Rice	Ch Dev Preschool Educator	Exp Lrn	\$20.28	08/27/24
Alexa Rodriguez	SPED Assistant	Ruby Drive	\$20.99	09/13/24
Katelyn Rongen	SPED Interv Assistant	Mabel Paine	\$22.07	09/06/24
Maria Ruiz Meza	Nutrition Svs Worker	Nutrition Svs	\$16.82	09/23/24
Diana Ruvalcaba	Tech Support Specialist	Technology	\$20.00	10/07/24
Jill Saito	Child Dev Preschool Edu	Exp Lrn	\$19.32	09/23/24
Christine Schiebeck	SPED Interv Assistant	Valencia HS	\$26.90	08/26/24
Karishma Shah	SPED Assistant	OCSCS	\$20.99	09/04/24
Jayamalini Subramaniam	Nutrition Svs Worker	Nutrition Svs	\$16.82	08/27/24
Natalie Suvarnasuddhi	Instructional Assist Music	YLHS	\$18.56	08/27/24
Kodie Spann	SPED Intervention Assist	Glenknoll	\$22.07	09/09/24
Noreen Tanioka	SPED Interv Assistant	Mabel Paine	\$22.07	08/26/24
Victoria Thompson	Senior School Secretary	Esperanza HS	\$27.96	09/23/24
Carmen Urdiano	Child Dev Presch Instr	Edu Svs	\$22.61	08/26/24
Dione Urdiano	Nutrition Svs Prod Lead	Nutrition Svs	\$22.39	08/27/24
Maura Ureno	SPED Interv Assistant	Exp Lrn	\$27.86	08/26/24
Kimberly Vasquez	Bil Clerk I	Glenview	\$19.51	09/17/24
Christina Vargas	School Scretary II	OCSCS	\$32.97	09/16/24
Paola Vargas Alvarez	Child Dev Preschool Edu	Exp Lrn	\$19.32	09/23/24
Jamie Vigil	SPED Interv Assistant	Travis Ranch	\$22.07	09/12/24
Melissa Weise	SPED Interv Assistant	Esperanza HS	\$22.07	09/09/24

Short Term

<u>Employee</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Lindsey Aguilar	40	Home Instruction	Sped	07/02/24-08/23/24
Leslie Alcorn	15	Supv-Child Care	Exp Lrn	09/02/24-04/11/25
Rosa Alvarado	15	Spec Ed Aide III	Tynes	09/03/24-06/12/25
Maria Alvarado	80	Clerk I	Student Svs	06/16/25-06/30/25
Jose Alvarez	3.5	SPED Interv Assis	George Key	10/25/24-10/25/24
Judith Andrisano	100	SPED Inter Assis	Woodsboro	08/27/24-06/13/25
Leslie Arce-Pozos	12	Avid Tutor	El Dorado	09/16/24-12/15/24
Leslie Arce-Pozos	48	Avid Tutor	Valencia	09/16/24-12/15/24
Fatima Arizmendi	15	Supv-Child Care	Exp Lrn	09/02/24-04/11/25
Eileen Ball	3	Behavior Intervention	Travis Ranch Elem	08/28/24-08/28/24
Tamara Barron	12	Health Clerk	Health Svs	08/12/24-06/12/25
Joshua Beckman	20	Tech Serv Tech	Technology	08/16/24-09/15/24
Jeanette Bell	3.5	SPED Interv Assis	George Key	10/25/24-10/25/24

Short Term

<u>Employee</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Tonjia Bier	150	Enrollment/Expansion	OCSCS	07/01/24-08/20/24
Sara Bissell	11	Sch Sec I	Lakeview	07/01/24-06/13/25
David Brink	152	Spec Interv Assist	Student Svs	09/13/24-10/11/24
Selina Brittain	10	Health Clerk	Health Svs	08/12/24-06/12/25
Tamara Bucio	150	Avid Tutor	Kraemer	09/17/24-01/31/25
Tamara Bucio	144	Avid Tutor	Valencia	09/16/24-12/15/24
Rebecca Buonauro	150	Clerk I	Risk Management	10/01/24-10/31/24
Thomas Burnett	20	Tech Serv Tech	Technology	08/16/24-09/15/24
Jessica Candelaria	40	Instr Aide	Rose Drive	09/16/24-11/22/24
Karissa Carranza	10	Health Clerk	Health Svs	08/12/24-06/12/25
Kimberly Castillo	30	Health Clerk	Health Svs	09/23/24-06/12/25
Perla Castillo	15	Spec Ed Aide III	Tynes	09/03/24-06/12/25
Brennan Cavish	20	Tech Serv Tech	Technology	08/16/24-09/15/24
Sarah Cella	100	SLPA	Van Buren	09/10/24-12/03/24
Yolanda Cervantes	2	Translator/Interpreter	Wagner	08/29/24-08/29/24
Yolanda Cervantes	4	Lang Dev Asst	Ed Svs	10/03/24-01/31/25
Yolanda Cervantes	2	Translator/Interpreter	Brookhaven	11/22/24-11/22/24
Evan Chase	10	Tech Support Spec	Technology	09/01/24-01/31/25
Mirella Chavez	100	SPED Assistant	Brookhaven	09/09/24-06/12/25
Rosa Chirino Cruz	6	Safety Review	Glenview	08/27/24-06/12/25
Julie Cirata	40	Elem L/M Tech	Technology	07/01/24-06/30/25
Maricela Contreras	15	Supv-Child Care	Exp Lrn	09/02/24-04/11/25
Abbey Cruz	10	Health Clerk	Health Svs	08/12/24-06/12/25
Debbie Cruz	1	NOE Training	Glenknoll	08/26/24-08/29/24
Leticia Cuenca	20	Bil Clerk I	Rio Vista	08/15/24-06/12/25
Brian Cusick	100	SPED Interv Assis	Valadez	09/03/24-06/12/25
Teresa De La Torre	20	Health Clerk	Health Svs	08/12/24-06/12/25
Arlene De Leon	100	Instr Aide	Linda Vista	09/03/24-06/12/25
Michelle Delaney	10	Attendance Clerk	OCSCS	08/05/24-06/12/25
Llifred Delgado	4	SPED Interv Assis	George Key	10/25/24-10/25/24
Abiezer Delgado Guzman	100	Classroom Support	Sped	08/27/24-06/10/25
Alma Diaz	100	SPED Interv Assis	Ruby Drive	09/03/24-06/05/25
Sandra Duran	15	Supv-Child Care	Exp Lrn	09/02/24-04/11/25
Catrina Eazell	31	Supv-Child Care	Exp Lrn	10/21/24-06/13/25
Anna Egizii	100	SPED Intev Assis	Morse	09/09/24-11/01/24
Carmen Esposito	100	SLPA	SPED	09/05/24-12/03/24
Vanessa Fernandez	144	Avid Tutor	Esperanza	09/16/24-12/15/24
Vanessa Fernandez	51	Avid Tutor	Tuffree	09/17/24-06/12/25
Jessica Ferrino	100	SPED Assistant	Rio Vista	08/29/24-06/12/25
Gladys Fetter	40	Comp Instr Spec	Technology	07/01/24-06/30/25
Denise Field	150	Instr Aide	Rose Drive	08/27/24-11/22/24
Karen Fuentes	30	Noon Supv & Sub	Melrose	08/27/24-06/13/25
Karen Fuentes	15	Supv-Child Care	Exp Lrn	09/02/24-04/11/25
Kari Fung	20	Health Clerk	Health Svs	08/12/24-06/12/25
Koree Johnson	100	SPED Assistant	Glenview	09/09/24-06/12/25
Koree Johnson	100	SPED Assistant	Glenview	09/09/24-06/12/25
Ray Gallego	96	Avid Tutor	Valencia	09/16/24-12/15/24
Jennifer Gallegos	10	Health Clerk	Health Svs	08/12/24-06/12/25
Becky Garcia-Weston	10	Health Clerk	Health Svs	08/12/24-06/12/25
Jesse Galvan	118	Avid Tutor	YLMS	09/16/24-12/15/24
Ana Maria Garcia	10	Health Clerk	Health Svs	08/12/24-06/12/25

Short Term

<u>Employee</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Yonathan Garcia	10	PE Aide	Rio Vista	08/27/24-06/13/25
Baylee Gaze	100	SPED Interv Assis	Van Buren	09/03/24-10/18/24
Camille Gonzales	100	SPED Inter Assis	Woodsboro	08/27/24-06/13/25
Anasele Gonzalez	8	Translate/Interpret	Melrose	08/28/24-06/30/25
Gustavo Gonzalez	51	Avid Tutor	Tuffree	09/17/24-06/12/25
Gustavo Gonzalez	48	Avid Tutor	Valadez MS	09/16/24-12/15/24
Pablo Gonzalez	144	Avid Tutor	Valencia	09/16/24-12/15/24
Pablo Gonzalez	28	Avid Tutor	Kraemer	09/16/24-12/15/24
Brandon Gooch	10	Tech Support Spec	Technology	09/01/24-01/31/25
Brandon Gooch	20	Tech Serv Tech	Technology	08/16/24-09/15/24
Kerstain Guest	100	SPED Intev Assis	Travis Ranch MS	08/27/24-11/22/24
Nereida Guevara	15	Noon Supv & Sub	Tynes	09/03/24-06/12/25
Naveen Hassan	3	Training with Principal	Glenknoll	08/26/24-08/29/24
Elaine Hebert	40	Comp Instr Spec	Technology	07/01/24-06/30/25
Esther Hernandez	15	Supv-Child Care	Exp Lrn	09/02/24-04/11/25
Galvan Hernandez	82	Avid Tutor	YLHS	09/16/24-12/15/24
Galvan Hernandez	64	Avid Tutor	YLMS	09/16/24-12/15/24
Galvan Hernandez	64	Avid Tutor	YLMS	09/16/24-12/15/24
Mirella Hildebrandt	100	SLPA	SPED	09/03/24-12/02/24
Erin Hoskins	100	SPED Assistant	Travis Ranch MS	08/27/24-12/12/24
Janet Huang	100	SPED Interv Assis	Van Buren	09/03/24-10/18/24
Jessica Ibarra	1	NOE Training	Glenknoll	08/26/24-08/29/24
Michelle Ives	5	SPED Assistant	Topaz	08/27/24-09/06/24
Traci Jakobson	150	Campus Supv	Travis Ranch MS	09/16/24-12/27/24
Traci Jakobson	150	Campus Supv	Travis Ranch MS	01/06/25-06/12/25
Anallely Jimenez	4	SPED Interv Assis	George Key	10/25/24-10/25/24
David Jimenez	4	SPED Interv Assis	George Key	10/25/24-10/25/24
Emily Job	12	Registration Support	OCSCS	08/05/24-09/30/25
Lihau Kaapuni	100	SPED Interv Assis	Ruby Drive	09/03/24-06/06/25
Pamela Kibby	40	Elem L/M Tech	Technology	07/01/24-06/30/25
Cali Kimble	100	SPED Assistant	Woodsboro	08/27/24-06/13/25
Erica King	100	SPED Interv Assis	Van Buren	09/03/24-10/18/24
Raenell Kistler	3	PBIS Rotations	Glenview	08/28/24-08/28/24
Raenell Kistler	6	Safety Review	Glenview	08/27/24-06/12/25
Jennifer Kopiczko	100	SPED Interv Assis	Topaz	08/27/24-12/20/24
Kathleen Krewenka	100	SPED Interv Assis	Van Buren	09/03/24-10/18/24
Ana Kuppenov	50	Student Support	El Dorado	09/07/24-05/30/25
Jason Lander	4	SPED Interv Assis	George Key	10/25/24-10/25/24
Christopher Landin	24	Event Supv	Ed Svs	03/16/24-04/15/24
Chris Lawyer	8	MS L/M Tech	Human Resources	07/01/24-07/31/24
Lisa Lasater	30	Instr Aide	Mabel Paine	09/23/24-06/19/25
Shellie Lee	3	Behavior Intervention	Travis Ranch Elem	08/28/24-08/28/24
Shellie Lee	150	Campus Supv	Travis Ranch MS	09/11/24-12/27/24
Shellie Lee	150	Campus Supv	Travis Ranch MS	01/06/25-06/12/25
Frankie Little	50	SPED Inter Assis	Mable Paine	09/11/24-06/12/25
Brenda Long	20	Elem L/M Tech	Technology	08/01/24-12/31/24
Brenda Long	20	Elem L/M Tech	Technology	08/01/24-12/31/24
Christine Lopez	100	SPED Interv Assis	YLHS	09/05/24-11/15/24
George Lopez	144	Avid Tutor	Valencia	09/16/24-12/15/24
Herlinda Lopez Cisneros	15	Supv-Child Care	Exp Lrn	09/02/24-04/11/25
Golnaz Lotfalipour	100	SLPA	SPED	09/03/24-12/02/24



Short Term

<u>Employee</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Viviana Lozano	8	Translate/Interpret	Melrose	08/28/24-06/30/25
Evangelina Lozoya	15	Supv-Child Care	Exp Lrn	09/02/24-04/11/25
Mariana Lozoya	8	Translate/Interpret	Melrose	08/28/24-06/30/25
Mariana Lozoya	20	I.A. Bilin	Melrose	09/16/24-10/11/24
Cassandra Magana	28	Avid Tutor	Kraemer	09/16/24-12/15/24
Cassandra Magana	64	Avid Tutor	Tuffree MS	09/16/24-12/15/24
Daliana Maltez	100	Bil Presc Comm Liai	Exp Lrn	09/20/24-06/30/25
Denise May	25	Supv-After School	Rose Drive	09/16/24-04/10/25
Sofia Mendoza	100	SPED Assistant	Woodsboro	08/27/24-06/13/25
Steve Millhouse	152	Spec Interv Asst	Student Svs	09/13/24-10/11/24
Anaheim Molina	150	Student Sup Assis	Exp Lrn	09/12/24-06/12/25
Moises Munoz	48	Avid Tutor	Esperanza	09/16/24-12/15/24
Amalia Myer	2	SPEC Ed Aide III	Tynes	09/03/24-10/11/24
Stephanie Newbill	100	SPED Inter Assis	Van Buren	09/04/24-12/20/24
Shannon Niemeyer	12	Health Clerk	Health Svs	08/12/24-06/12/25
Shannon Niemeyer	10	Health Clerk	Health Svs	08/12/24-06/12/25
Yoel Nunez	120	Music	GKey	06/24/24-06/12/25
Xavier Nunez-Sundara	28	Avid Tutor	El Dorado	09/16/24-12/15/24
Leann Ochoa	100	SPED Interv Assis	Rose Drive	08/27/24-09/27/24
Martha Okuno	2	Interpreter/Translator	Brookhaven	11/21/24-11/21/24
Martha Okuno	10	Translator/Interp	Esperanza	08/27/24-06/12/25
Martha Okuno	2	Interpreter	Venture Academy	08/26/24-08/26/24
Martha Okuno	2	Translator/Interp	Brookhaven	11/20/24-11/20/24
Rosa Padron	31	Supv-Child Care	Exp Lrn	10/21/24-06/13/25
Maria Palomino	10	Sub Noon Duty Sup	Rio Vista	08/27/24-06/13/25
Purvia Parikh	100	SPED Assistant	Linda Vista	08/27/24-08/28/24
Dipti Patel	1	NOE Training	Glenknoll	08/26/24-08/29/24
Ruth Pazino	100	SPED Assistant	Tuffree	08/27/24-06/12/25
Yesenia Perez	102	Avid Tutor	Tuffree	09/17/24-06/12/25
Yesenia Perez	36	Avid Tutor	Valencia	09/16/24/12/15/24
Yesenia Perez	90	Avid Tutor	Valadez MS	09/16/24-12/15/24
Belinda Piana	10	Health Clerk	Health Svs	08/12/24-06/12/25
Jose Ramirez	40	Comp Instr Spec	Technology	07/01/24-06/30/25
Leslie Ramirez	8	Translate/Interpret	Melrose	08/28/24-06/30/25
Leslie Ramirez	20	Bil Elem L/M Tech	Melrose	09/16/24-10/11/24
Lucia Ramirez	100	SPED Interv Assis	Lakeview	08/27/24-09/27/24
Valentina Ramos	100	SPED Assistant	Travis Ranch MS	08/27/24-11/22/24
Monique Rendon	15	Supv-Child Care	Exp Lrn	09/02/24-04/11/25
Deann Rodriguez	200	Ch Care Tchr I	Exp Lrn	08/19/24-06/30/25
Jacqueline Rodriguez	1	NOE Training	Glenknoll	08/26/24-08/29/24
Isabel Rubio-Hernandez	96	Avid Tutor	Valencia	09/16/24-12/15/24
Jeanina Ruiz	150	Student Supv Assis	Exp Lrn	09/11/24-06/12/25
Diana Ruvalcaba	40	Tech Serv Tech	Technology	08/16/24-08/26/24
Diana Ruvalcaba	20	Tech Serv Tech	Technology	08/16/24-09/15/24
Diana Ruvalcaba	15	Academy Tutor	Tynes	09/03/24-06/12/25
Irma Sanchez	150	Bil Clerk I	Student Svs	09/23/24-06/25/25
Noor Shmara	60	Avid Tutor	El Dorado	09/16/24-12/15/24
Yesuk Son	100	SPED Assistant	Travis Ranch MS	08/27/24-12/12/24
Angelica Sotelo	100	SPED Interv Assis	Valadez	09/03/24-06/12/25

Short Term

<u>Employee</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Brad Stills	12	Campus Supv	OCSCS	08/19/24-06/12/25
Rosa Sustaita	4	Health Clerk	Health Svcs	08/12/24-06/12/25
Susan Swinfard	8	Translate/Interpret	Melrose	08/28/24-06/30/25
Susan Swinfard	5	Bil Sch/Comm Stu Ad	Melrose	09/16/24-10/11/24
Emily Thomas	96	Avid Tutor	El Dorado	09/16/24-12/15/24
Precious Thompson	1	NOE Training	Glenknoll	08/26/24-08/29/24
Isaac Tito-Condemayta	150	Avid Tutor	Kraemer	09/17/24-01/31/25
Consuelo Torres	15	Spec Ed Aide III	Tynes	09/03/24-06/12/25
Tanya Trejo	150	Avid Tutor	Kraemer	09/17/24-01/31/25
Tanya Trejo	144	Avid Tutor	Valencia	09/16/24-12/15/24
Kimberly Tweedt	5	SPED Assistant	Topaz	08/27/24-09/06/24
Maura Ureno	150	SPED Interv Asst	Exp Lrn	08/26/24-06/30/25
Alyssa Vandiver	100	SPED Assistant	Rose Drive	08/27/24-09/27/24
Yolanda Velasquez	100	SPED Inter Assi/Spec	Esperanza HS	09/05/24-06/12/25
Betti Verduzco	15	Academy Tutor	Tynes	09/03/24-06/12/25
Morgan Vito	20	Tech Serv Tech	Technology	08/16/24-09/15/24
Deborah Walker	20	Book Barcoding	Ed Svcs	07/01/24-09/30/24
Majela Walker	120	Campus Supv	Ed Svcs	09/17/24-09/30/24
Patricia Wellington	4	SPED Interv Assis	George Key	10/25/24-10/25/24
Claudia Welch	100	Sr Sch Sec	Human Resources	08/01/24-06/30/25
Claudia Welch	30	School Registration	YLHS	08/01/24-08/16/24
Weranuch Moyer	130	Avid Tutor	Kraemer	09/16/24-11/15/24
Taeyeun Won	118	Avid Tutor	YLHS	09/16/24-12/15/24
Liz Woodling	100	Clerk II	El Dorado HS	08/20/24-05/30/25

Substitutes

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Brandy Aguirre	SPED Assistant/Inter	Various Sites	08/27/24-06/12/25
Stacy Alfaro	Instructional Assist Sub	Ed Svcs	09/10/24-06/12/25
Dora Almeida	Instructional Asst	Elementary Music	08/27/24-06/12/25
Davis Ammari	SPED Assistant/Intervention	SPED	08/27/24-06/12/25
Judith Andrisano	Noon Supv & Sub	Woodsboro	08/27/24-06/12/25
Leslie Arce-Pozos	Sub Academy Tutor	Exp Lrn	09/12/24-06/12/25
Michael Arias	Campus Supv	Student Svcs	08/27/24-06/12/25
Kelly Arizmendi	Nutrition Svcs Worker	Nutrition Svcs	09/10/24-06/13/25
Anna Ayala-Trevino	Instructional Asst	Elementary Music	08/27/24-06/12/25
Eileen Ball	Noon Supv & Sub	Travis Ranch MS	08/27/24-06/12/25
Betsy Basich	Instructional Assistant	Ed Svcs	08/27/24-06/12/25
Sean Bennett	Ch Care LD Tchr	Exp Lrnp Lear	08/27/24-01/13/25
Tonjia Bier	Attendance Clerk	OCSCS	08/05/24-06/12/25
Tonjia Bier	School Secretary II	OCSCS	08/05/24-06/12/25
Robert Bissell	Instructional Assistant	Ed Svcs	08/27/24-06/12/25
Mariel Bobadilla	Instructional Asst Sub	Ed Svcs	08/27/24-06/12/25
Thomas Burnett	Tech Info System Engineer	Technology	08/16/24-06/30/25
Stacy Calderon	Clerk I	Golden	09/04/24-06/13/25
Jess Canseco	Noon Supv & Sub	OCSCS	08/27/24-06/12/25
Myrna Carrasco	Clerk II	El Camino	09/09/24-06/13/25
Myrna Carrasco	Noon Supv & Sub	Golden	09/16/24-06/13/25
Myrna Carrasco	Clerk II	Golden	09/16/24-06/13/25
Cindy Castillo	Clerical Substitute	Tuffree	09/12/24-06/12/25

Substitutes

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Kimberly Castillo	Health Clerk	Health Svs	06/16/24-06/12/25
Kimberly Castillo	Comp Instr Spec	Ed Svs	09/10/24-06/12/25
Kimberly Castillo	Elmt Sub	Ed Svs	09/10/24-06/12/25
Leticia Cuenca	Sub Bil School Secretary I	Rio Vista	08/12/24-06/30/25
Leticia Cuenca	Clerk I	Rio Vista	09/09/24-06/13/25
Brenda Cheung	Elmt Sub	Ed Svs	08/27/24-06/12/25
Jennifer Di Bias	SPED Assistant/Intervention	SPED	08/27/24-06/12/25
Julia De Bie	Instructional Assistant	Ed Svs	08/27/24-06/12/25
Teresa De La Torre	Clerk II	El Camino HS	09/09/24-06/30/25
Jennifer Di Bias	Instructional Assistant	Ed Svs	08/27/24-06/12/25
Stephanie Edson	Sub Sec Sch I	Parkview	08/27/24-06/12/25
Stephanie Forshee	SPED Assistant/Intervention	SPED	08/27/24-06/12/25
Angelica Garcia	Academy Tutor	Exp Lrnp Lear	08/27/24-06/12/25
Belinda Garcia	Sub School Sctr I Bilingual	Rio Vista	08/12/24-06/13/25
Derek Garcia	SPED Assistant/Intervention	SPED	08/27/24-06/12/25
Yonathan Garcia	Substitute Academy Tutor	Exp Lrnp Lear	08/27/24-06/12/25
Michelle Goonawardan	Instructional Asst Sub	Ed Svs	09/04/24-06/12/25
Zion Graves-Greene	P.E. Instru Assis Sub	Ed Svs	09/13/24-06/12/25
Lindsey Green	Instructional Assis Sub	Ed Svs	09/17/24-06/12/25
Esther Gudino	Instructional Assistant	Ed Svs	08/27/24-06/12/25
Esther Gudino	ELMT Sub	Ed Svs	08/27/24-06/12/25
Esther Gudino	Comp Instr Spec Sub	Ed Svs	08/27/24-06/12/25
Esther Gudino	Instr Bil Aide	Glenview	09/17/24-06/12/25
Tammie Hagen	Clerk I	Brookhaven	09/30/24-06/12/25
Cindy Hansen	Clerk II	Travis Ranch Elem	09/16/24-06/12/25
Jessica Hernandez	Clerk I	Topaz	09/16/24-06/12/25
Elizabeth Hirst	Nutrition Svs Worker	Nutrition Svs	09/09/24-06/13/25
Michelle Holdeman	Instructional Assistant	Ed Svs	08/27/24-06/12/25
Clayton Holmer	Noon Supv & Sub	OCSCS	08/27/24-06/12/25
Kassie Howard	Instructional Asst	Elementary Music	08/27/24-06/12/25
Britta Hubbard	Instructional Assistant Sub	Ed Svs	08/27/24-06/12/25
Julie Imai	Clerk II	El Camino HS	09/09/24-06/30/25
Roberta Justice	Clerk II/Sch Sec I	Fairmont	09/01/24-06/30/25
Jennifer Knight	Instructional Asst	Elementary Music	08/27/24-06/12/25
Jennifer Knight	Sch Sec I	Rose Drive	09/19/24-06/13/25
Anna Kornoff	ELMT Sub	Educational Serv	08/27/24-06/12/25
Anna Kornoff	Comp Inst Spec	Educational Serv	08/27/24-06/12/25
Abigail Kowalski	SPED Assistant/Intervention	SPED	08/27/24-06/12/25
Natalie Larsen	Sch Sec I	Parkview	08/27/24-06/12/25
Jennifer Lassiter	Secretary I	Esperanza HS	08/07/24-09/30/24
Laura Lazaro	Noon Supv & Sub	Glenview	09/16/24-06/12/25
Natalie Miranda	Instructional Assist Sub	Ed Svs	09/10/24-06/12/25
Marlisa Montang	Clerk I	Parkview	08/27/24-06/12/25
Araceli Moran	Executive Asst	Supt Office	09/23/24-06/30/25
Dolores Natera	Nutrition Svs Worker	Nutrition Svs	09/23/24-06/13/25
Kristopher Nelson	Noon Supv & Sub	OCSCS	08/27/24-06/12/25
Janelle Newport	SPED Assistant/Intervention	SPED	08/27/24-06/12/25
Jazmin Perez	P.E. Instructional Asst. Sub	Ed Svs	09/03/24-06/12/25
Erika Pierson	Instructional Assistant	Ed Svs	08/27/24-06/12/25
Wendy Rakocky	Instructional Assistant	Elementary Music	08/27/24-06/12/25
Michelle Ram Botello	College & Career Tech Sub	Esperanza HS	09/16/24-06/12/25

Substitutes

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Sabrina Reimbold	Clerical Substitute	Lakeview	09/06/24-06/13/25
Marisol Rivera	Instructional Assistant Sub	Ed Svs	09/10/24-06/12/25
Daniella Roybal	Nutrition Svs Worker	Nutrition Svs	09/09/24-06/13/25
Diana Ruvalcaba	Tech Support Specialist	Technology	10/07/24-06/30/25
Joan Simmons	Account Tech I	SPED	09/03/24-06/30/25
Joan Simmons	Sch Sec II	Travis Ranch MS	09/11/24-06/12/25
Benita Skagen	Secry II	Ed Svs	09/06/24-12/13/24
Benita Skagen	Secry II	Ed Svs	09/13/24-06/30/25
Katie Smith	ELMT Sub	Ed Svs	08/27/24-06/12/25
Katie Smith	Noon Supv & Sub	Travis Ranch MS	08/27/24-06/12/25
Brad Stills	Campus Supv	OCSCS	08/20/24-06/12/25
Victoria Thompson	Instructional Assistant	Elementary Music	08/27/24-06/12/25
Vanessa Topinio	Instructional Assistant	Ed Svs	08/27/24-06/12/25
Yajaira Vasquez	Clerk II	El Camino HS	09/09/24-06/30/25
Yolanda Velasquez	Clerk II	Travis Ranch MS	09/11/24-06/12/25
Claudia Welch	Sub School Secretary I	Rio Vista	08/16/24-12/31/24
Claudia Welch	Secretary II	Ed Svs	09/09/24-12/20/24
Kendall Wheeler	Instructional Assistant	Ed Svs	08/27/24-06/12/25
Elizabeth Woodling	Secretary II	Ed Svs	09/04/24-12/31/24
Jannie Wuchoi	ELMT Sub	Ed Svs	08/27/24-06/12/25
Brooke Ybarra	Noon Supv & Sub	Glenknoll	08/27/24-06/12/25
Yifan Zhao	RBT	Fairmont	09/03/24-06/12/25

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Ruby Arevalos	Band Asst Director	Valencia	\$11000	08/27/24-12/20/24
Barry Baldwin	Girls Basketball	Yorba Linda	\$4271	11/18/24-02/05/25
Anthony Ballestero	Hd Boys Basketball	Esperanza	\$5338	11/18/24-02/05/25
Grayson Basina	Drama Stage Asst	YLHS	\$8000	08/27/24-06/12/25
Grayson Basina	Drama Set Designer	YLHS	\$15000	07/19/24-01/10/25
Garret Boaz	Boys Basketball	El Dorado	\$4271	11/18/24-02/05/25
Mauro Cardoza	Assis Coach Girls Socc	Valencia	\$2917	11/18/24-02/05/25
Jimmy Chang	Girls Tennis	Esperanza	\$4271	08/19/24-10/30/24
Bryan Cooper	Jazz II Instructor	Tuffree	\$5500	08/27/24-06/12/25
Ariana Cruz	Color Guard	YLHS	\$1400	07/01/24-08/16/24
Ariana Cruz	Auxiliary	YLHS	\$17000	07/27/24-06/12/25
Ashley Fletcher	Song	El Dorado	\$1248	08/01/24-08/31/24
Asjia Fletcher	Song JV Coach	El Dorado	\$333	10/01/24-11/29/24
Calvin Flores	Football	Esperanza	\$2414	08/05/24-11/02/24
Bailey Frazier	Flat Football	Esperanza	\$2000	08/13/24-10/16/24
Brennen Furey	Head Hip Hop Dance Coach	Valencia	\$5500	08/27/24-12/20/24
Kyle Gabriel	Asst Choir Director	Valencia	\$5500	08/27/24-12/20/24
William Garcia	Cross Country	Esperanza	\$4271	08/19/24-11/08/24
Dave Goldberg	Band	El Dorado	\$500	08/01/24-08/30/24
Kyle Hallerbach	Orchestra Coach	Kraemer	\$2000	09/09/24-12/20/24
Francisco Hanon	Boys Soccer	El Dorado	\$4271	11/18/24-02/05/25
Darryl Holiday	Wrestling	Parkview	\$1000	09/16/24-06/13/25
Josh Jerome	Band	El Dorado	\$500	08/01/24-08/30/24
Matthew Lai	Girls Volleyball	Valencia	\$1651	08/01/24-10/01/24
Amber Larroque	Band/Visual	El Dorado	\$500	08/01/24-08/30/24
Alex Le	Girls Golf	Esperanza	\$4271	08/20/24-10/25/24

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective (Cont'd)</u>
Crystal Liu	Girls Volleyball	Esperanza	\$4270	08/20/24-10/16/24
Giovanny Marin	Soccer	El Dorado	\$5206	11/18/24-02/05/25
Steven McManus	Hd Boys Soccer	El Dorado	\$5338	11/18/24-02/05/25
Hannah Miller	Head Dance Coach	Valencia	\$11000	08/27/24-12/20/24
Robert Moreno	Football	Valencia	\$2500	08/23/24-11/01/24
Becky Morilla	Song	El Dorado	\$416	08/01/24-08/30/24
Becky Morrilla	Song Coach	El Dorado	\$888	10/01/24-11/29/24
Lauren Moyle	Flag	Valencia	\$2000	08/27/24-12/20/24
Lauren Moyle	Color Guard	Valencia	\$2000	08/27/24-12/20/24
Lauren Moyle	Color Guard	YLMS	\$6600	09/10/24-06/12/25
Steven Ornelas	Percussion	Valencia	\$2000	08/27/24-12/20/24
Madison Parise	Color Guard Coach	YLMS	\$4400	09/10/24-06/12/25
Madison Parise	Color Guard	YLMS	\$4400	09/10/24-06/12/25
Sean Parra	Drums	Valencia	\$7500	08/27/24-12/20/24
Bill Price	Marching Band	Valencia	\$5500	08/27/24-12/20/24
Jeanette Pun	Band	El Dorado	\$500	08/01/24-08/30/24
Matthew Raya	Hd Girls Basketball	El Dorado	\$5338	11/18/24-02/05/25
Tucker Raya	Girls Basketball	El Dorado	\$5206	11/18/24-02/05/25
Savannah Richards	Girls Vocal Coach	Valencia	\$5500	09/05/24-12/20/24
Savannah Richards	Boys Vocal Coach	Valencia	\$5500	09/05/24-12/20/24
Christian Rodriguez	Band/Color Guard	El Dorado	\$500	08/01/24-08/30/24
Muneer Saied	Boys Basketball	El Dorado	\$5206	11/18/24-02/05/25
Sean Simpson	Flag Football	Esperanza	\$2135	08/10/24-10/16/24
Aaron Tam	Orchestra Coach	Kraemer	\$2000	09/09/24-12/20/24
Brienne Trujillo	Boys Water Polo	El Dorado	\$5206	08/06/24-10/23/24
Kassandra Vasquez	Choreographer	Valencia	\$2000	08/27/24-12/20/24
Kassandra Vasquez	Color Guard	Valencia	\$2000	08/27/24-12/02/24
Whitley Wasson	Pit Arrangement	Valencia	\$2000	08/27/24-12/20/24
Whitley Wasson	Percussion	Valencia	\$5500	08/27/24-12/20/24
Noah Weule	Visual Movement	Valencia	\$2000	08/27/24-12/20/24
Noah Weule	Band Show Designer	Valencia	\$11000	08/27/24-12/20/24
Chelsea Wong	Orchestra	Tuffree	\$5500	08/27/24-06/12/25
Jason Word	Weight Trainer	Valencia	\$1068	08/23/24-11/01/24
Chang Yue	Orchestra Coach	Kraemer	\$2000	09/09/24-12/20/24
Mike Zelm	Football	Valencia	\$4271	08/23/24-11/01/24

Booster Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
John Amin	Boys Basketball	Esperanza	\$1225	09/01/24-11/15/24
Anthony Ballester	Hd Boys Basketball	Esperanza	\$3338	09/01/24-11/15/24
Anthony Ballester	Flag Football	Esperanza	\$1034	08/10/24-10/16/24
Anthony Ballester	Flag Football	Esperanza	\$1500	08/10/24-10/16/24
Jo-Jo Ballester	Basketball	Esperanza	\$4271	11/18/24-02/05/25
Joseph Ballester	Basketball	Esperanza	\$4271	11/18/24-02/05/25
Joseph Ballester	Boys Basketball	Esperanza	\$1400	09/01/24-11/15/24
Joseph Ballester II	Boys Basketball	Esperanza	\$2171	09/01/24-11/15/24
Falon Belleville	Event Supv/Game Mgmt	YLHS	\$2000	08/12/24-06/13/25
Shawn Black	Boys Basketball	Esperanza	\$3150	09/01/24-02/05/25
Katie Bowers	Varsity Cheer	YLHS	\$5500	08/27/24-06/12/25
Eren Bourgault	Event Supv/Game Mgmt	YLHS	\$2000	08/12/24-06/13/25
Dayza Carrera	Cheer	Valencia	\$750	09/01/24-05/31/25

Booster Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective (Cont'd)</u>
James Catharell	Band/Percussion	El Dorado	\$500	08/27/24-09/30/24
Kaitlin Cornell	Girls Soccer	El Dorado	\$3100	11/18/24-02/05/25
Kevin Cralley	Girls Soccer	El Dorado	\$4271	11/18/24-02/05/25
John Debest	Girls Soccer	El Dorado	\$5206	11/18/24-02/05/25
James Deleon	Girls Lacrosse	El Dorado	\$4270	11/08/24-02/07/25
Ashely Fletcher	Song Coach	El Dorado	\$1200	09/02/24-09/30/24
Bailey Frazier	Flag Football	Esperanza	\$500	08/13/24-10/16/24
Lisa Friedman	Event Supv/Game Mgmt	YLHS	\$2000	08/12/24-06/13/25
Leah Fuller	Girls Soccer	Yorba Linda	\$4271	11/18/24-02/05/25
Griffin Fuller	Girls Soccer	Yorba Linda	\$4271	11/18/24-02/05/25
Dave Goldberg	Band/Music	El Dorado	\$500	09/02/24-09/30/24
Sean Gordon	Band/Percussion	El Dorado	\$700	09/02/24-09/30/24
Kailani Grider	Band/Percussion	El Dorado	\$700	09/02/24-09/30/24
Jordyn Griggs	Girls Volleyball	Esperanza	\$3000	08/10/24-10/16/24
Jennifer Guldner	Band/Color Guard	El Dorado	\$900	09/01/24-09/30/24
Alberto Gutierrez	Boys Basketball	Esperanza	\$1200	09/01/24-11/15/24
Dylan Halverson	Boys Basketball	El Dorado	\$2800	11/18/24-02/05/25
Greg Hammersmith	Wrestling	El Dorado	\$2603	11/11/24-01/23/25
Colleen Hayashi	Event Supv/Game Mgmt	YLHS	\$2000	08/12/24-06/13/25
Chris Janney	Boys Soccer	Yorba Linda	\$4271	11/18/24-02/05/25
Josh Jerome	Band/Music	El Dorado	\$500	09/02/24-09/30/24
Emma Khamo	Boys Soccer	Esperanza	\$1200	11/18/24-02/05/25
John King	Hd Girls Soccer	Esperanza	\$5338	08/27/24-11/01/24
Odalys Laborde	Event Supervision	El Dorado	\$600	09/01/24-06/30/25
Matt Lackey	Band/Percussion	El Dorado	\$1000	09/02/24-09/30/24
Amber Larroque	Band/Visual	El Dorado	\$500	09/02/24-09/30/24
Khris Lawson	Boys Basketball	El Dorado	\$3000	11/18/24-02/05/25
Taylor Lawson	Boys Basketball	El Dorado	\$3000	11/18/24-02/05/25
Madison Lewis	Girls Lacrosse	El Dorado	\$2135	11/18/24-02/07/25
George Lopez	Cheer	Valencia	\$1500	09/01/24-05/31/25
Gianna Lopez	JV Song	YLHS	\$7000	08/27/24-06/12/25
James Lopez	Wrestling	El Dorado	\$4271	11/11/24-01/23/25
Sabrina Lundberg	Varsity/JR Song	YLHS	\$17500	08/27/24-06/12/25
Jack May	Band/Percussion	El Dorado	\$600	09/02/24-09/30/24
Jack Miller	Girls Volleyball	Esperanza	\$3000	08/10/24-10/16/24
Becky Morilla	Song Coach	El Dorado	\$400	09/02/24-09/30/24
Chriss Nott	Band/Percussion	El Dorado	\$350	09/05/24-09/30/24
Armando Parga	Boys Basketball	Esperanza	\$2400	09/01/24-11/15/24
Armando Parga	Basketball	Esperanza	\$3641	11/18/24-02/05/25
Jazmin Perez	Girls Basketball	El Dorado	\$4271	11/18/24-02/05/25
Jason Presley	Hd Football	Esperanza	\$6406	08/05/24-11/01/24
Jeannette Pun	Band/Music	El Dorado	\$500	09/02/24-09/30/24
Rosie Queen	Band/Color Guard	El Dorado	\$500	09/02/24-09/30/24
Alejandra Quintero	Event Supv/Game Mgmt	YLHS	\$2000	08/12/24-06/13/25
Gilbert Quintero	Wrestling	El Dorado	\$5338	11/11/24-01/23/25
Bill Ray	Event Supv/Game Mgmt	YLHS	\$2000	08/12/24-06/13/25
Carly Redfearn	Band/Color Guard	El Dorado	\$500	08/26/24-09/30/24
Christian Rodriguez	Band/Color Guard	El Dorado	\$500	09/02/24-09/30/24
Steven Rodriguez	Event Supv	El Dorado	\$500	09/01/24-06/30/25
Alfredo Roman	Event Supv/Game Mgmt	YLHS	\$2000	08/12/24-06/13/25
Gino Roman	Wrestling	El Dorado	\$2603	11/11/24-01/23/25

Booster Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective (Cont'd)</u>
Danielle Rumary	Girls Basketball	El Dorado	\$4271	11/18/24-02/05/25
Chris Schmitz	Band/Visual	El Dorado	\$900	09/02/24-09/30/24
Jayden Sessom	Girls Volleyball	Esperanza	\$2500	08/12/24-10/16/24
Christiane Sundstrom	Girls Soccer	El Dorado	\$2600	11/18/24-02/05/25
Amy Swearingen	Girls Lacrosse	El Dorado	\$2135	11/18/24-02/07/25
Jason Sweet	Girls Soccer	El Dorado	\$3100	11/18/24-02/05/25
Sean Tannehill	Boys Water Polo	Esperanza	\$4271	08/12/24-10/23/24
Quentin Tomas	Band/Visual	El Dorado	\$500	09/02/24-09/30/24
Richard Toro	Event Supv/Game Mgmt	YLHS	\$2000	08/12/24-06/13/25
Connie Truong	Band/Percussion	El Dorado	\$650	09/02/24-09/30/24
Robin Truong	Band/Visual	El Dorado	\$500	09/02/24-09/30/24
Dominic Villaverde	Band/Percussion	El Dorado	\$350	09/02/24-09/30/24
James Valverde	Hd Girls Basketball	Esperanza	\$3700	08/01/24-10/31/24
Darren Van Derpoel	Band/Percussion	El Dorado	\$1650	09/02/24-09/30/24
Nicole Wada	Girls Basketball	Yorba Linda	\$4271	11/18/24-02/05/25
Brian Wood	Girls Basketball	El Dorado	\$3300	11/18/24-02/05/25
Evan Yoell	Boys Soccer	El Dorado	\$3000	11/18/24-02/05/25

Noon Duty Supervision Substitute and Short-Term: NTE 150 Hrs., 2024-2025 SY

<u>Employee</u>	<u>Site</u>
Maria Aguilera	Rio Vista
Leslie Alcorn	Melrose
Leslie Alcorn	Melrose
Fatima Arizmendi	Melrose
Fatima Arizmendi	Melrose
Joann Arriaga	Rio Vista
Edyta Biernacki	Bryant Ranch
Molly Bordbar	Lakeview
Jessica Canseco	OCSCS
Jess Canseco	OCSCS
Myrna Carrasco	Golden
Maria Cervantes	Ruby Dr
Rosa Chirino Cruz	Glenview
Eunsil Choi	Woodsboro
Holmer Clayton	OCSCS
Sandra Duran	Melrose
Sandra Duran Vazquez	Melrose
Lorna Encinas	Glenview
Laura Facio	Woodsboro
Karen Fuentes	Melrose
Camille Gonzalez	Woodsboro
Stacy Harrell	Woodsboro
Esther Hernandez	Melrose
Jessica Hernandez	Topaz
Valerie Hibbard	Rio Vista
Traci Jakobson	Travis MS
Kristen Kile	Woodsboro
Cali Kimble	Woodsboro
Raenell Kistler	Glenview
Laura Lazaro	Glenview
Mariana Lopez	Rio Vista

Noon Duty Supervision Substitute and Short-Term: NTE 150 Hrs., 2024-2025 SY (Cont'd)

<u>Employee</u>	<u>Site</u>
Evangelina Lozoya	Melrose
Maria Mendoza	Mabel Paine
Ana Meneses Tapia	Rio Vista
Claudia Monge	Ruby Dr
Ana Moran Rodriguez	Rio Vista
Kristopher Nelson	OCSCS
Francisca Plaza Von Dem	Glenview
Joann Ramirez	Rio Vista
Eva Ramos	Rio Vista
Norma Reyes	Melrose
Patricia Santone	Mabel Paine
Darlene Schreiber	Woodsboro
Jenny Shon	Travis Ranch Elementary
Dominique Swistok	Tuffree
Itsuho Takashima	Glenknoll
Cassandra Tiscareno	Glenview
Zully Valencia	Rio Vista

Child Care Program, Child Care Teacher I, NTE 250 Hrs., Substitute, NTE 8 Hrs., All Sites, 07/01/24-06/30/25

Cory Garcia  
Jadyn Naia  
Wendy Retz

Child Care Program, Child Care Teacher I, NTE 250 Hrs., Substitute, All Sites, 09/04/24-06/30/25

Aimee Fierro  
Shelli Foust  
Alissa Schwartz  
Sophia Sernaque

Expanded Learning, Student Supervision Assistant, NTE 200 Hrs., All Sites, 08/19/24-06/18/25

Samantha Gjersvold  
Faith Gutierrez  
Anika Rubalcava  
Kayden Taylor

Expanded Learning, Student Supervision Assistant, NTE 150 Hrs., All Sites, 09/09/24-06/12/25

Brielle Iglesias

Special Education, SPED Assistant/Intervention Assistant Substitute, 08/26/24-06/12/25

Esther Gudino  
Sarah Khalid  
Abigail Kowalski  
Janelle Newport  
Jack Patino



Special Education, SPED Assistant/Intervention Assistant/Specialized, Per IEP Student Support, NTE: 100 hours 08/27/24-06/12/25

Robin Baar  
Ashley Balderas  
Eva Barba  
Robert Bissell  
Linda Brocki  
Juana Camacho  
Gabriella Campos  
Anthony Castaneda  
Mirella Chavez  
Marisela Chavolla  
Kimberly Chiles  
Gina Clark  
Jessica Coghill  
Colleen Cook  
Adriana De Leon  
Lilifred Delgado  
Jennifer Dodgion  
Eliana Dopudja  
Valerie Drasdo  
William Erickson  
Stephanie Felix  
Cynthia Fixa  
Kirsten Frazier  
Baylee Gaze  
Irene Han  
Megan Harry  
Janet Hernandez  
Natalie Horn  
Gina Jackson  
Matthew Jackson  
Anallely Jimenez  
Jillian Keeler  
Chad Kirkpatrick  
Ana Kuppenov  
Mary Lepore  
Adele Lightfoot  
Michelle Masciale  
Brooke Mercado  
Danielle Miller  
Michelle Miller  
Steve Millhouse  
Claudia Monge  
Brian Montelone  
Jared Moradian  
Monique Moreno  
Shawna Morris  
Ashwinee Nangare  
Amy Nelson  
Yoel Nunez  
Jennifer Otlman  
Ana Perez

Special Education, SPED Assistant/Intervention Assistant/Specialized, Per IEP Student Support, NTE: 100 hours 08/27/24-06/12/25 (Cont'd)

Terri Pickering  
Olivia Pineda  
Carly Radomski  
Saba Rafiqi  
Nalani Rambaran  
Adriana Reeves  
Marisa Richter  
Jessica Salgado  
Laura Scott  
Meenaksi Shelar  
Patty Solorio  
Kodie Spann  
Leslie Thompkins  
Lindsey Tii  
Consuelo Torres  
Anna Valencia  
Jordyn Veltri  
Rebekah Viselli  
Donna Westergaard

Special Education, ProAct Training, NTE 14 Hrs., 08/20/24-08/21/24

Saji Abraham  
Evangelina Barba  
Juana Camacho  
Valerie Drasdo  
Madison Fernandez  
Pamela Gagnon  
Damaris Gomez Lopez  
Douglas Gutierrez  
Maria Gutierrez  
Ana Kuppenov  
Fathima Mohamed Samsudeen  
Shawna Morris  
Shannon Perez-Flores  
Earnestine Putnam  
Joseph Quintero  
Saba Rafiqi  
Soledad Resendiz  
Gina Roberts  
Jade Segura Smith  
Patricia Solorio-Cisneros  
Consuelo Torres  
Kimberly White

Special Education, SPED Assistant/Intervention Assistant Bus Aide, 08/27/24-06/12/25

Lindsey Aguilar  
Joel Alonso  
Jose Alvarez  
Sarah Cella  
Marisela Chavolla  
Bridget Colby

Special Education, SPED Assistant/Intervention Assistant Bus Aide, 08/27/24-06/12/25 (Cont'd)

Karina Cooke  
Emma Corbell  
Llifred Delgado  
Sebastian Delgado  
Abiezer Delgado Guzman  
Micaela Doppieri  
Janet Fears  
Stephanie Fischer  
Lita Fleckenstein  
Judith Floray  
Ana Flores  
Liana Foxx  
Natalie Francis  
Wendy Grafton  
David Jimenez  
Joanna Keating-Velasco  
Chad Kirkpatrick  
Ashley Lawton  
Helen Lee  
Jennifer Lopez  
Evangelina Lozoya  
Maria Medina  
Kathy Miller  
Jeannine Morales  
Lauren Parkes  
Tessa Pennington  
Gabriela Phipps  
Terri Pickering  
Adriana Reeves  
Michelle Spoonhower  
Theresa Stanford  
Portia Stevens  
Pushpa Frank Thomas  
Colleen Tolley  
Patty Trejo  
Patricia Wellington  
Laura Woolard

Summer Sports Camps, NTE \$5,400, 07/01/24-08/30/24

<u>Employee</u>	<u>Site</u>	<u>Sport Assignment</u>
Aubrey Kettering	Esperanza	Dance
Gio Marina	El Dorado	Soccer
Luke Wilson	YLHS	Football
Van Sypen	Esperanza	Cheer

2024 EL Summer Camp 06/24/24-07/25/24

<u>Employee</u>	<u>Site</u>
Yesenia Luna	Melrose

Special Education Psychologist Intern; Short Term Assignment: 08/27/24-06/12/25

<u>Name</u>	<u>NTE Amount</u>
Victoria Deremiah	\$10,000
Derek Kutsunai	\$10,000
Joshua Layton	\$10,000